

**City of Syracuse
Citizen Review Board
Meeting Minutes
Thursday, January 3, 2019
5:30 PM to 7:30 PM
Common Council Chambers
Public Comment - 20 minutes at 6:30 PM**

Name	P	A	Name	P	A	Name	P	A
Carter, Mae	X		Grinnals, R. Daniels	X				
Nelson, Mary	X		Natale, Dana	X				
Nilsson, Lori	X		Ryans, Clifford	X				
Holmes, Hatisha		X						
Kutz, Ruth		X	Releford, Ranette	X				
McCarthy, Peter	X							

On Thursday, January 3, 2019, the City of Syracuse Citizen Review Board (CRB) held an open, stated meeting at 304 City Hall in the Common Council Chambers.

Peter McCarthy, Board Chair, called the meeting to order and announced that the meeting was being held pursuant to notice and that a quorum was present.

1. On motion duly made by Ms. Nilsson, seconded by Mr. Ryans, and adopted, the Board approved the Minutes of the December 6, 2018, Board meeting.
2. Board Action Items – none
3. Chairman’s Items
 - a. Interfaith Works – Mr. McCarthy and Ms. Releford discussed a retreat facilitated by them. They want to focus on communication and expectations of Board Members. Mr. McCarthy will send out a calendar with input on dates and times.
 - b. A summary of Board Member terms and expiration dates updates are discussed:
 - Lori Nilsson was reappointed through 2021
 - R. Daniels Grinnals was reappointed through 2021
 - Priscilla-2nd District was reappointed to 2021, but is still not sworn in
 - Hatisha Holmes sent resume for re-appointment
 - 5th District spot is still open
 - 2nd District has an appointment but has not attended meetings or responded to inquiries

c. Mr. McCarthy sent an email summarizing what has gone on in the past few years with Police Policy/Training recommendations. He would like to make this a public document.

- We have added BWC Policy recommendations and recommendations in dealing with mental illness. This document will be used in ongoing discussions with Officials.
- The Police Liaison Committee is in charge of this. Ms. Nilsson is added to the Committee to speak with the Deputy Chief to see if any of our recommendations have been implemented.

d. Regarding the Private Investigator, we have gotten clarifications from Budget Department and we need to take some actions.

4. Administrator's Report

a. 2018 had 83 cases with 8 in December.

- 14 closed with no hearing
- 15 hearings were held
- 33 cases were processed
- 4 were closed with no jurisdiction
- 67 cases are open as of EOY 2018
 - some of these are OPS delays, which increases the likelihood that we cannot contact Complainant
 - Ms. Releford has addressed the delay with OPS several times. They argue that sending reports to us after they get a complaint and then after the investigation is double the work. They are currently sending complaints to us after investigations are done. Ms. Releford is working to resolve this.

b. 2018 report are coming.

c. 2019/2020 Budget – we need a motion to ask for more money for travel, training and salary. The Mayor's office asked all departments for a 5% decrease, which we did, but it is unrealistic. We need to increase it back.

5. Committees

a. Community Outreach

- Mr. Ryans saw a CRB sign on a Centro bus. We have \$5,000 to spend on one, so we will work on developing new ones.

b. Board Development and Training

- 2019's Board Development training is being planned for the late winter or early spring.

c. Government Relations

- We are looking to meet with the Council and will go to the Budget Meeting.
- CRB is making a presentation on January 9, 2019, to the heads of Departments.
- All Department heads are under the Mayor while we are under the Council.

d. Police Relations

- Ms. Releford had a meeting with the Chief and she will meet with him again tomorrow. He is re-writing the Use of Force and creating an LGBT policy. He is reviewing Pursuits and looking to address Mental Health in Use of Force Policies, etc.
- The new Chief says that he has heard some things about the CRB.

6. New Business

- Theresa is continuing her work on the CRB Study.
- 2019 Elections for Chair / Vice-Chair
 - Chair - Mr. Daniels submits Mr. McCarthy for Chair, Mr. Ryans seconds and all agree
 - Vice-Chair – Ms. Nilsson submits Ms. Holmes, Mr. Daniels seconds and all agree

7. Public Comment (6:30 pm)

- a. Do CRB Members have to live in Syracuse – yes.
- b. Mr. Anderson:
 - Is there any progress on OPS identifying the root cause of the delay – no, but the Chief is aware it is a problem.
 - Are there any plans to make the Common Council aware of the delay in appointees – yes, the CRB lets them know and there is communication. We will bring that up with the Common Council President.
 - Regarding the Retreat, is that an Open Meeting or a training? Mr. McCarthy advises that we got clarification from our attorney that exceptions to Open Meetings would include training or a retreat where no business decisions are made.
 - Is there an attorney at Executive Session undue influence – no, it is the CRB attorney.
 - Is the Public entitled to know what is discussed at Executive Session without revealing specifics? Ms. Releford asks for specific issues with which he is concerned. Mr. Anderson would to know about budget line items. Ms. Releford clarifies that we talk about that in public.
 - Mr. Anderson suggests that the \$5,000 budgeted for Centro signs could be used for streaming our meetings live because someone told him that’s how much it would cost. Ms. Releford says that no decision about streaming our meetings has been finalized and we are still looking into it.
 - When will the CRB website get updates – we do not maintain our website, the City does.
 - What does the CRB do about interpreters? Ms. Releford replies that we have them in our budget and they are available.
- c. 10-1’s (Officer Statements) are confidential.
- d. There is no need for the CRB to do a Confidentiality Agreement as we are already covered under the Code of Conduct.

Mr. Daniels moves to continue to Executive Session, Mr. Ryans seconds and all agree.

Meeting continued in Executive Session.

During the Executive Session, the Board voted on the following cases to determine whether to forward the case to a CRB hearing:

Case Number: 17-022 Mr. Daniels moves, pursuant to attorney's recommendation that we cannot take anonymous complaints that we vote, Mr. Ryans seconds, all agree. Case closed complainant withdrew.

Case 17-081 Voted to a hearing in June, but we still have not received OPS report. Hearing will be held without OPS report as 18 months deadline is approaching.

Case 17-095 Hearing

Case 18-016 No Hearing

Case 18-037 No Hearing

On motion duly made by Mr. Daniels, seconded by Mr. Ryans and unanimously adopted, the Board adjourned its meeting.

Respectfully submitted,

Dana Natale
1st District Appointee

