

**City of Syracuse
Citizen Review Board
Meeting Minutes
Thursday, April 3, 2014
5:30 PM - 7:30 PM
Common Council Chambers
Public Comment - 20 minutes at 6:30 PM**

<u>Name</u>	<u>P</u>	<u>A</u>	<u>Name</u>	<u>P</u>	<u>A</u>	<u>Name</u>	<u>P</u>	<u>A</u>
Barber, William	X		Masella, Joseph	X		Common Councilor		
Horan, Carole J.	X		Stuart-McIlvain, Sarah	X		Hunter, Pamela	X	
Jennings-Bey, Timothy	X		Timmons, Tafara Blake		X			
Levine, Louis	X		Turner, V. Diane	X				
Livingston, Mallory	X		Lipari, Joseph L.	X				
Mack, Raheem	X		Pearson, Betty L.	X				

On Thursday, April 3, 2014, the City of Syracuse Citizen Review Board (CRB) held an open, stated meeting at 304 City Hall in the Common Council Chambers.

Mr. Masella, Board Chair, called the meeting to order and announced that the meeting was being held pursuant to notice and that a quorum was present.

1. On motion duly made by Mr. Barber, seconded by Ms. McIlvain and adopted, the Board approved the Minutes of the March 6, 2014 Board meeting.
2. Chairman's Items
 - a. March 20 meeting with advertising firm to discuss brand and outreach – Messrs. Lipari and Masella met with the firm of Latorra, Paul & McCann to discuss strategies for raising public awareness of the CRB. Talks are in the preliminary stages. They spoke to them about doing paid and pro bono work. We will provide the firm with copies of the public printed materials we have created and used over the past two years. They will offer tiered options at the \$5,000 and \$10,000 levels. Ms. McIlvain questioned the purpose of needing to spend money this way. Mr. Masella explained that it would let the community know that they have a resource of which they may not be aware.
 - b. Policy on Notice of Claim and CRB Access to Documents – this issue is not yet resolved, so our outside counsel will continue to meet with Corporation Council to discuss ongoing developments.
3. Administrator's Report
 - a. Meeting with Chief Frank L. Fowler – Messrs. Lipari and Barber met with Chief Fowler on March 11. The two major topics discussed were the Police Liaison Committee and Police rides-along.

- Police Liaison Committee – Two officers were chosen – one from training and the other from OPS. The PBA president will choose the third officer. Mr. Mack asked if the CRB could request that the third officer be from the Gang Violence Task Force.
 - Administrator to do Police rides-along – discussion are ongoing to set up a series of ride-alongs for Mr. Lipari.
- b. Public Safety Committee meeting March 31 to review CRB Annual Report – the CRB appears to have strong support among the Common Council. However, some concern was expressed about the large number of hearings being held by the CRB.
 - c. Review of hearing procedures for cross-examination of witnesses – the ad-hoc committee composed of Mallory, Bill, and Tafara will continue to meet and present recommendations at the next meeting.
 - d. Monthly Financial Report – a more detailed breakdown of expenditures was shared. It included what has been spent, anticipated spending and anticipated balance.
 - e. Budget hearing – the hearing for the 2014-15 CRB budget with the Common Council is Monday, April 14 at 1:30 in Council chambers. All Board members who are able to should attend.
 - f. Assisting At-large councilors in identifying appointee – the Councilors are seeking to fill the position with a member of an underrepresented group – either Latino or new American. They have identified several potential appointees and are actively conducting interviews. The council members requested the board’s assistance in identifying additional candidates.
 - g. March 2014 case statistics - Six new cases were received in March. The total received in 2014 is 23. Eight cases will be reviewed during Executive Session.
4. Public Comment

Councilor Pamela Hunter discussed the process of mid-year transfer of funds where one department with a budget surplus transfers money to another budget that has a deficit. This process did not affect the CRB in any way. Mr. Mikiel Anderson asked about the possibility of contracting with an organization to train Board members, paying for facilities for outreach events, an event planner, and updating the website. Mr. Barber shared information on the Badge of Honor Ceremony Friday, April 11, 10:00 am at the Forman Park Police Memorial. The “Badge of Honor” is an organization that is committed to erecting memorials at the actual sight where an officer died in the line of duty. After the ceremony, they will be erected on posts at their respective sight.

5. Meeting continued in Executive Session

On motion duly made, seconded and unanimously adopted, the Board adjourned its meeting.

Respectfully submitted,

Betty L. Pearson
Typist II, Citizen Review Board