

**City of Syracuse
Citizen Review Board
Meeting Minutes
Date: Thursday, February 7, 2013
6:00 PM - 8:00 PM
Common Council Chambers
Public Comment - 20 minutes at 7:00 PM**

<u>Name</u>	<u>P</u>	<u>A</u>	<u>E</u>	<u>Name</u>	<u>P</u>	<u>A</u>	<u>E</u>	<u>Name</u>	<u>P</u>	<u>A</u>	<u>E</u>
Gammage, Demetria	X			Masella, Joseph	X			Pearson, Betty L.	X		
Horan, Carole J.	X			Oppedisano, Donna	X						
Jennings-Bey, Timothy		X		Stuart-McIlvain, Sarah	X						
Levine, Louis	X			Timmons, Tafara Blake	X						
Livingston, Mallory	X			Turner, V. Diane	X						
Mack, Raheem	X			Lipari, Joseph L.	X						

On Thursday, February 7, 2013, the City of Syracuse Citizen Review Board (CRB) held an open, stated meeting at 304 City Hall in the Common Council Chambers.

Mr. Masella called the meeting to order and announced that the meeting was being held pursuant to notice and that a quorum was present.

1. On motion duly made by Ms. Horan, seconded by Ms. McIlvain and adopted, the Board approved the Minutes of the January 3, 2013 Board meeting.
2. Board Action Items

Discussion on hearing outcomes at start of executive session – Mr. Lipari shared a listing of the outcome of panel hearings with Board members so they will know the outcome of hearings on which they did not serve as a panel member. Ms. McIlvain asked about the confidentiality of sharing this information. Ms. Horan read the second sentence of paragraph 13 from the Panel Hearing Policies and Procedures that states: “Deliberations of the panel shall be confidential and confined to the panel members assigned to that particular hearing, and their legal advisors.” Ms. Turner made a motion that was seconded by Mr. Levine to have Mr. Lipari check the language of the Panel Hearing Policies and Procedures to see if the outcome of the hearings can be shared with the Board members not involved in a hearing.
3. Committee Reports
 - a. Training Committee report on January 26 Training & Strategic Planning Session – Ms. Horan thanked everyone for giving up their Saturday and coming. It was great to have the whole Board together. Ms. Oppedisano will share comments and suggestions via e-mail. Mr. Masella felt it was an excellent day. Mr. Lipari thanked the Training Committee - Ms. Horan, Ms. Oppedisano and Mr. Levine - for their planning and implementation of the day.

- b. Outreach Committee: CRB at TNT meetings – Wednesday, February 13, Valley at the Cecile Community Center and Wednesday, February 27, Northside at Grant Middle School. Mr. Lipari will confirm times and e-mail everyone.
 - c. Revising committees: this will be explored further at the March meeting.
4. Chairman's Items
- a. Marketing CRB Administrator's presentation on history of policing and oversight to SPD and public – Mr. Masella was so impressed with Mr. Lipari's presentation at the January 26 Training & Strategic Planning Session that he feels it should be shared with others including SPD staff. Ms. Oppedisano suggested using it at our monthly meetings and/or community outreach events.
 - b. Developing & delivering a second presentation by the Administrator on the approaches, successes and failures of other CRB agencies - Mr. Masella feels the Syracuse CRB has the potential to be the benchmark for other CRBs and suggested Mr. Lipari develop a second presentation on other CRBs that may or may not have been successful.
 - c. February 5 meeting with Chief Fowler & Common Council members: progress on getting reasons for no discipline & creation of Police Liaison Committee – Mr. Masella shared the outcome of the meeting including developing the SPD liaison committee and utilizing the use of force continuum. He is thankful that Common Council President Van Robinson and First District Councilor and Public Safety Committee Chair Jake Barrett also attended the meeting.
5. Administrator's Report
- a. Budget – Mr. Lipari and Ms. Pearson met with Ms. Mary E. Vossler, Budget Director and Mr. John Vavonese, Assistant Budget Director to review the CRB budget presented in January for Fiscal Year 2013-14. Additional funds were requested for Line 416 – Travel, Training and Development and the hiring of an as-needed, part-time investigator for the busy months during the summer. There will be a special budget hearing sometime before May to discuss our budget for FY 2013-2014.
 - b. Common Council Hearing Tuesday, February 12, 10:30 AM in the Common Council Chambers – Mr. Lipari invited Board member to attend a hearing by the Public Safety Committee of the CRB to provide Introduction of CRB members, Administrator, SPD and PBA officials; a brief description of recent CRB history, re-configuration and present organizational design; recent Quarterly Reports: Trends, patterns and adjustments and Executive training, strategy development and organizational direction.

- c. Training of Board members by the Central New York Police Academy through the Onondaga Community College Public Safety Training Center (PSTC) that provides nationally recognized training to law enforcement, fire service, emergency medical service, school district, and industrial response team personnel, as well as the general public by veteran public safety and emergency response providers will begin Thursday, February 21, 2013 and each third Thursday through June.
 - d. SharePoint update – Since CRB members are not eligible for city e-mails accounts, our case files for hearings will be on a separate database for which members will have an account and password to access.
 - e. Mr. Lipari shared that the Quarterly report for October to December 2012 has been completed and distributed.
 - f. Mr. Lipari reviewed the January 2013 case statistics.
6. On motion made by Ms. McIlvain, seconded by Ms. Turner, the meeting recessed for public comment.
 7. Meeting adjourned to Executive Session to Wrapping up Strategic Planning Session with facilitator Michael Meath then vote on cases to go to Panel Hearings.
 8. On motion duly made, seconded and unanimously adopted, the Board adjourned its meeting.

Respectfully submitted,

Betty L. Pearson
Typist II, Citizen Review Board