

**City of Syracuse
Citizen Review Board
Meeting Minutes
Thursday, December 12, 2019
5:30 PM to 7:30 PM
Common Council Chambers
Public Comment - 20 minutes at 6:30 PM**

Name	P	A	Name	P	A	Name	P	A
Carter, Mae	X		Nilsson, Lori	X				
Santana, Priscilla	X		Natale, Dana	X				
Nelson, Mary		X	Ryans, Clifford	X				
Holmes, Hatisha		X	Grinnals, R.Daniels	X				
Kutz, Ruth		X	Brunson, Cynthia	X				
McCarthy, Peter	X		Releford, Ranette	X				

On Thursday , December 12 , 2019, the City of Syracuse Citizen Review Board (CRB) held an open, stated meeting at 304 City Hall in the Common Council Chambers.

Peter McCarthy, Board Chair, called the meeting to order and announced that the meeting was being held pursuant to notice and that a quorum was present.

1. On motion duly made by Ms. Carter, seconded by Ms. Santana, and adopted, the Board approved the Minutes of the November 7, 2019, Board meeting, with no corrections, all agree.
2. Board Action Items:
 - a. Ms. Releford will email Committee assignments.
 - b. We will vote on Board Officers at the January meeting.
3. Chairperson’s Items
 - a. Attendance and Participation Policy: Mr. McCarthy will turn our notes into a document that Board Members can sign in January.
 - b. Term Expirations:
 - i. All Mayoral appointments are renewed.
 - ii. Mr. Ryans needs to reach out to an at-Large Councilor.
 - iii. Ms. Brunson needs to get her documents in.
 - iv. Ms. Santana spoke to Mr. Hogan. Ms. Releford will reach out to follow up.

- c. The Administrator's Evaluation has been done with the conclusion the Ms. Releford exceeds expectations.
- d. Mr. McCarthy attended a forum regarding SPD's new Transgender Policy. The CRB is mentioned in the Policy.

4. Administrator's Report

- a. Ms. Releford attended a Use of Force Summit at which there were 500-600 attendees from Police Departments across the Country. Most Law Enforcement were appreciative that the CRB are educating themselves. Ms. Releford met the Sheriff that arrested Ted Bundy. Discussions included:
 - Investigations on the Use of Force/Officer involved shootings
 - Video footage review
 - Public opinion of law enforcement
- b. The CRB received 7 new cases in November 2019. The Board will be reviewing one case this evening. Total cases YTD for 2019 is 89. We are expecting 95-100 by year end.
- c. The Monthly Financial Report is provided. The Grant will not show up on the Budget Sheet as the City Grant Department still has administrative work to do before the funds are accessible.
- d. Ms. Releford would like to begin including use of force data from the SPD site, comparing their statistics to the CRB's.
- e. Budget information is provided in each Board Member's folder. We should have our new tent(s) by Spring.

5. Committees

- a. Community Outreach – TNT Northside meeting was rescheduled due to weather
- b. Board Development and Training
 - i. March 21, 2020, will be a mandatory Board Training from 8:30 – 4:30.
 - ii. Interfaith Works and Bob Stewart are both potential presenters.
 - iii. Grant funds may be able to be used for training.

c. Government Relations

- i. A meeting with the CRB/SPD and the Mayor's Office was held on December 9, 2019.
 - A. We are not sure whether there are any cases that OOPS has that the CRB does not.
 - B. The only person that can hold OOPS accountable is the Chief.
 - C. Ms. Releford emails OOPS every Friday asking if any cases were filed that the CRB should know about. Ms. Releford believes this is helping.
 - D. OOPS is supposed to notify the CRB within one business day when they get a case, THEN they send the results of the investigation when they are done.
- ii. A discussion between CRB members is had about what recourse the CRB may have if OOPS does not cooperate. It is agreed that we can speak with our attorney regarding this issue.
- iii. There is a meeting scheduled for December 17th at 10:30 AM with the City Finance Committee to discuss the new PBA Contract. Ms. Releford encourages CRB Board Members to attend.

d. Police Liaison Committee

- i. Meeting for 12/12/2019 will be rescheduled
- ii. Ms. Nilsson and Mr. McCarthy mad a presentation to the new SPD recruits, which went well. They spoke to 32 recruits. The Trainer left the room so that the CRB could have a private presentation. Next time they will make the presentation more interactive as there were not many questions.

6. New Business - none

7. Public Comment (6:30 PM)

- a. One gentleman spoke about a traffic accident he had which is now a CRB case as the Mayor suggested he file a complaint. Mr. McCarthy advises that we cannot discuss specific cases.
- b. Ms. Releford advises that the public should continue to contact the CRB so that we can continue to follow up.
- c. A woman spoke about police interaction she had in Armory Square. Again, Ms. Releford encourages the Public to contact their Councilor, the Mayor's Office to make the SPD adhere to the CRB legislation.

8. Ms. Brunson moves to move to Executive Session, Ms. Santana seconds. Meeting continued in Executive Session.

During the Executive Session, the Board voted on the following case to determine whether to forward the case to a CRB hearing:

Case Number: 19-056 NO HEARING

On motion duly made by Ms. Santana, seconded by Mr. Ryans and unanimously adopted, the Board adjourned its meeting.

Respectfully submitted,

Dana Natale, 1st District Appointee