

**City of Syracuse  
Citizen Review Board  
Meeting Minutes  
Thursday, July 7, 2016  
5:30 PM to 7:30 PM  
Common Council Chambers  
Public Comment - 20 minutes at 6:30 PM**

<u>Name</u>	<u>P</u>	<u>A</u>	<u>Name</u>	<u>P</u>	<u>A</u>	<u>Name</u>	<u>P</u>	<u>A</u>
Barrette, David	X		Levine, Louis	X		<b>Common Councilor</b>		
Christiana, Peter	X		Livingston, Mallory	X		Kessner, Jean	X	
Duncan, Caleb	X		Moser, Leah	X				
Holmes, Hatisha	X		Turner, V. Diane	X				
Horan, Carole J.	X		Chaplin II, Esq., David L.	X				
Kutz, Ruth	X		Pearson, Betty L.	X				

On Thursday, July 7, 2016, the City of Syracuse Citizen Review Board (CRB) held an open, stated meeting at 304 City Hall in the Common Council Chambers.

Mr. Christiana, Board Chair, called the meeting to order and announced that the meeting was being held pursuant to notice and that a quorum was present.

1. On motion duly made by Ms. Livingston, seconded by Ms. Moser and adopted, the Board approved the Minutes of the June 2, 2016, Board meeting.
2. Chairman's Items
  - a. Mr. Christiana deferred his items to Executive Session.
3. Administrator's Report
  - a. June community events attended and future events on schedule – Mr. Chaplin shared that in addition to brochures, the CRB now has magnetic information cards to pass out and that we were present or represented at:
    - Juneteenth, June 18
    - CNY Pride Festival, June 18
    - Senator David Valesky's Community Resources Fair, June 23
    - Southside Interfaith CDC Coffee and Conversation, June 23
    - Maxwell School's Public Affairs Colloquium, July 7
 Future events on schedule:
    - McKinley Park Concert, July 13
    - Near Westside Multicultural Block Party, August 18
    - Westcott Street Cultural Fair, September 18
  - b. Website update – Mr. Chaplin reported that the CRB website is up-to-date with the exception of bios for the administrator and newest members. Mr. Chaplin also

reported that the website now includes the official CRB e-mail address, [CRB@syrgov.net](mailto:CRB@syrgov.net), to improve the public's access to CRB services.

- c. Newsletter status – Mr. Chaplin communicated that the e-newsletter will be reactivated using Mail Chimp, an e-mail marketing service that is free of charge.
  - d. Development of a mediation process – Mr. Chaplin shared Chief Frank Fowler's proposal for a mediation process. On motion duly made by Ms. Livingston, seconded by Ms. Moser and adopted an ad-hoc committee will be formed to explore establishing the mediation process.
  - e. Legal services contact list - Mr. Chaplin has been working with attorney Alan Rosenthal to formulate a list of lawyers who have experience and success with police conduct issues.
  - f. Status of Lawsuit – Mr. Chaplin conveyed a memorandum from outside counsel Bousquet Holstein stating that the return date for the Article 78 Proceeding of July 28, 2016 will probably be adjourned until August 11, 2016.
  - g. CRB outside contracts update – Mr. Chaplin reported that the approved contracts expired at the end of the 2016-17 fiscal year and will have to be presented to the Common Council to be reapproved.
  - h. Board mayoral vacancy - Mr. Chaplin indicated that identifying a candidate is still in the works and that Board members can suggest candidates.
  - i. Monthly Financial Report – Mr. Chaplin shared the detailed breakdown of to date expenditures for the 2016-17 fiscal year as well as the 2015-16 fiscal year final.
  - j. June case statistics – Mr. Chaplin reported that nine new cases were received in June. He stated the total received in 2016 is 46 and that ten cases will be reviewed during Executive Session.
4. Committees
    - a. Continuation of assignment of committees – Mr. Duncan chose to serve on the Community Outreach & Public Education and Government Relations Committees.
5. New Business
    - On motion duly made by Ms. Horan, seconded by Ms. Moser and adopted, the Board voted Ms. Livingston as Vice Chair for 2016.
    - Ms. Horan inquired about the Police Liaison Committee. Mr. Chaplin informed the Board that he, Deputy Chief Joseph Cecile and Lieutenant David A. Brown would meet to reestablish the committee.

6. Public Comment (6:30 pm)

- Common Councilor Jean Kessner thanked the Board for their work as it has made a strong difference. She further stated that additional publicity is needed to make the public aware of the CRB's existence.
- Mr. Alexander Veranes of Syracuse Students United asked that the CRB be more visible in the community, starting in the schools with the young people. He is willing to help. Syracuse Students United meets alternate Saturdays at 12:00 Noon in the Central Library. The next meeting is July 9.
- Mr. Mikiel Anderson asked questions about or made statements about body cameras; introducing Mr. Chaplin to the District Attorney's office; changes to the ordinance; the outside counsel; the interpreter contract; Board training; Citizens' Police Academy; complaint form; Juneteenth; advertisement; information sharing between City agencies; community organizations and outreach; the CRB website; security for hearings; disciplinary matrix; public trust of police in the Syracuse community; New York State Attorney General and other law enforcement agencies and current events.
- Mr. Mustafa Robinson commented that in other public meetings, the public comment time is limited so one person does not monopolize it and it should be the same with the CRB meeting. He also reminded the Board that the next phase in the public awareness campaign is to be placement of posters in CENTRO bus shelters on the most heavily traveled routes.

7. Meeting continued in Executive Session.

During the Executive Session, the Board voted on the following cases to determine whether to forward the case to a CRB hearing:

16-004 **Hearing**  
16-020 **No Hearing**  
16-022 **No Hearing**  
16-023 **No Hearing**  
16-024 **No Hearing**  
16-025 **No Hearing**  
16-026 **No Hearing**  
16-027 **No Hearing**  
16-028 **Hearing**  
16-030 **No Hearing** (Did not involve Syracuse Police)

On motion duly made, seconded and unanimously adopted, the Board adjourned its meeting.

Respectfully submitted,

Betty L. Pearson  
Typist II, Citizen Review Board