

**City of Syracuse
Citizen Review Board
Meeting Minutes
Thursday, June 1, 2017
5:30 PM to 7:30 PM
Common Council Chambers
Public Comment - 20 minutes at 6:30 PM**

<u>Name</u>	<u>P</u>	<u>A</u>	<u>Name</u>	<u>P</u>	<u>A</u>	<u>Name</u>	<u>P</u>	<u>A</u>
Carter, Mae	X		McCarthy, Peter	X				
Duncan, Caleb	X		Meyer, John G.	X				
Holmes, Hatisha	X		Ryans, Clifford	X				
Kutz, Ruth	X		Turner, V. Diane	X				
Levine, Louis	X		Pearson, Betty L.	X				
Livingston, Mallory		X						

On Thursday, June 1, 2017, the City of Syracuse Citizen Review Board (CRB) held an open, stated meeting at 304 City Hall in the Common Council Chambers.

Ms. Kutz, Board Vice Chair, called the meeting to order and announced that the meeting was being held pursuant to notice and that a quorum was present.

1. On motion duly made by Mr. Ryans, seconded by Mr. Duncan and adopted, the Board approved the Minutes of the May 4, 2017, Board meeting.
2. Vice Chairman's Items
 - a. Welcome of Mayoral appointee – Ms. Kutz introduced and welcomed Mr. Peter McCarthy, appointed by Mayor Stephanie Miner, as the newest CRB member. He replaces Mr. David Barrette. City Clerk John Copanas has sworn in Mr. McCarthy.
 - b. Board Vacancy – One appointment has to be made by Councilor Joseph Carni (1st District) to have a full Board. Mr. McCarthy speculated it would assist those responsible for making appointments to have a printed description of responsibilities and expectations when approaching prospective Board members for appointments. Mr. Meyer agreed.
 - c. Activity and Status Report/May Case Statistics – Ms. Kutz reported that nine new cases were received in May. She stated the total received in 2017 is 59 and that no cases will be reviewed during Executive Session.
 - d. Monthly Financial Report – Ms. Kutz shared the detailed breakdown of expenditures for the year to date.

3. Committees

- a. Administrator Search Committee – Mr. Levine reported that 148 resumes were received from individuals seeking to fill the Administrator position. Ten candidates were interviewed in April. Five candidates were invited back for a second and final round of interviews in May. The process has been completed and they have selected someone and are waiting for them to give notice to their current employer so an announcement can be made. He expects to have the person start the middle of June.
- b. Community Outreach and Public Education – Ms. Holmes reported that the 5th District Outreach meeting had to be cancelled due to a scheduling conflict with interviews. The CRB is participating in Unity Day Community Engagement activities sponsored by Syracuse Community Connections and the SNUG/SOY Gang and Gun Violence programs. The first of the four events was Friday, May 19 at McKinley Park. The other three will also be on Fridays from 3:00 PM to 7:00 PM:
 - June 9 at Jubilee Park
 - July 14 at Kirk Park
 - August 4 at Wilson ParkOther events the CRB will participate in are:
 - Juneteenth, Saturday, June 17, 12:00 PM to 10:00 PM, Clinton Square
 - Near Westside Initiative Multicultural Block Party, Thursday, August 17, 12:00 PM to 5:00 PM, Skiddy Park
 - Westcott Street Cultural Fair, Sunday, September 17, 12:00 PM to 6:30 PM, Westcott Street (and side streets) between Concord and Dell Streets
 - Southside TNT's Soul of Syracuse, Taste of the Southside Cultural & Arts Festival, date TBD, 12:00 PM to 7:00 PM, 1600 block of South Salina Street
- c. Board Developments and Training – No report
- d. Government Relations – Ms. Kutz plans to contact the Common Councilors and have regular meetings with them. Ms. Turner pointed out the need to get to know state Senate and Assembly members. Mr. Meyer expressed interest in joining the committee.
- e. Police Relations – Messrs. Ryans and Meyer plan to meet with Chief Frank Fowler. They will also participate in the next Citizens' Police Academy. Mr. Ryans encouraged all new members to do the same. Ms. Kutz recommended everyone do a ride-along.

4. Public Comment (6:30 PM)

Mr. Mikiel Anderson made statements or asked questions regarding the lawsuit appeal; the annual and quarterly reports; the budget; investigative information from

the Office of Professional Standards; the State Comptroller's audit; candidates for public office; shared services panel; school resource officers and the new administrator.

5. Meeting continued in Executive Session.

On motion duly made, seconded and unanimously adopted, the Board adjourned its meeting.

Respectfully submitted,

Betty L. Pearson
Typist II, Citizen Review Board