

**City of Syracuse
Citizen Review Board
Meeting Minutes
Thursday, June 5, 2014
5:30 PM to 7:30 PM
Common Council Chambers
Public Comment - 20 minutes at 6:30 PM**

<u>Name</u>	<u>P</u>	<u>A</u>	<u>Name</u>	<u>P</u>	<u>A</u>	<u>Name</u>	<u>P</u>	<u>A</u>
Adan, Haji A.	X		Mack, Raheem	X		Pearson, Betty L.	X	
Barber, William	X		Masella, Joseph	X				
Horan, Carole J.	X		Stuart-McIlvain, Sarah	X		Common Councilor		
Jennings-Bey, Timothy		X	Timmons, Tafara Blake	X		Hunter, Pamela	X	
Levine, Louis	X		Turner, V. Diane		X			
Livingston, Mallory	X		Lipari, Joseph L.	X				

On Thursday, June 5, 2014, the City of Syracuse Citizen Review Board (CRB) held an open, stated meeting at 304 City Hall in the Common Council Chambers.

Mr. Masella, Board Chair, called the meeting to order and announced that the meeting was being held pursuant to notice and that a quorum was present.

1. On motion duly made by Ms. Horan, seconded by Mr. Barber and adopted, the Board approved the Minutes of the May 1, 2014 Board meeting.
2. Board Action Items
 - a. Review and vote on new hearing procedures for cross-examinations – On motion made by Ms. Livingston and seconded by Ms. McIlvain, the Board approved the new hearing procedures for cross-examinations. The new procedures shall be posted on the CRB website. Ms. McIlvain asked about security issues when officers attend hearings. Mr. Masella proposed the creation of an ad-hoc committee composed of Mr. Barber, Ms. Livingston and Ms. McIlvain to assess the security requirements for hearings when officers participate. All three agreed to serve on the ad-hoc committee.
3. Chairman’s Items
 - a. Update on Notice of Claim issue – The issue still has not been resolved and our outside counsel is addressing issues raised by the Corporation Counsel and will continue to work on it until it is resolved, even if it means involving the Mayor’s office or the courts. Ms. McIlvain asked if the elected officials (Common Council) are aware of the situation. Councilor Hunter was present at the meeting and is aware of the situation.
4. Administrator’s Report

- a. 2014 1st Quarterly Report – The draft was presented to the Board. We are waiting for the number of complainants who filed notices of claims from the Corporation Counsel before the report can be released.
- b. Mr. Lipari read and presented certificates of appreciation to departing Board members Raheem Mack and Timothy “Noble” Jennings-Bey. Mr. Lipari shared the reasons Messrs. Mack and Jennings-Bey are leaving the Board – a new job for Mr. Mack and added work responsibilities for Mr. Jennings-Bey. Ms. Horan inquired as to when they would be stepping down and stressed to Councilor Pamela Hunter the need to have their positions filled as quickly as possible. Councilor Hunter explained that she has met with Chief of Staff William Ryan to work together in identifying individuals for the positions. Ms. Horan noted that Mr. Mack is the vice-chair. Mr. Lipari asked the remaining Board members to consider accepting the position as vice-chair. Ms. McIlvain suggested adjusting the law so that any three Board members can make up a hearing panel.
- c. Review of Public Awareness proposals from ad firms – Mr. Lipari presented estimates from Latorra, Paul & McCann Advertising and Total Advertising, Inc. We are waiting to hear from Eric Mower & Associates. There are many steps to take before making a final decision. Ms. Livingston asked how we would measure the effectiveness. An increase in calls and complaints from across the populace would be one form of measurement. Mr. Barber suggested taking the available spot for advertisement and sponsorship on Time and Temperature (315-474-8481).
- d. Invitation to Chief of Police to observe a CRB hearing – Mr. Lipari will extend an invitation to Chief Fowler to attend a hearing to see how thorough they are and to get an understanding of the process. Mr. Lipari will be doing a ride-along with a police officer on Friday, June 13.
- e. 2014 Outreach Events – Mr. Lipari announced CRB participation in the following summer outreach events:
 - June 14, 2014, Juneteenth at Spirit of Jubilee Park on South Avenue
 - June 21, 2014, CNY Pride Festival at the Inner Harbor
 - August 14, 2014, Near Westside Multicultural Block Party at Skiddy Park
 - August 16, 2014, Festival Latino Americano at Ward Bakery Park
 - September 21, 2014, Westcott Street Cultural Fair
- f. Monthly Financial Report – Mr. Lipari shared the updated breakdown of expenditures for the year.
- g. May case statistics – Ten new cases were received in May. The total received in 2014 is 43. Ten cases will be reviewed during Executive Session.

5. Public Comment

Councilor Hunter explained the original goal of reorganizing the CRB. Now that it has been two years, adjustments may be needed and the recommendations can be sent to her. She suggested that Mr. Mikiel Anderson contact Mr. Lipari a few days prior to Board meetings with any questions he may have. Mr. Anderson inquired about the turnover of Board members and the hiring of a part-time investigator as well as other items. Mr. Mustafa Robinson spoke in support of Mr. Anderson's efforts to ask questions of the board and indicated that he finds Mr. Anderson's questions informative and helpful.

6. Meeting continued in Executive Session.

On motion duly made, seconded and unanimously adopted, the Board adjourned its meeting.

Respectfully submitted,

Betty L. Pearson
Typist II, Citizen Review Board