

**City of Syracuse  
Citizen Review Board  
Meeting Minutes  
Date: Thursday, June 6, 2013  
6:00 PM - 8:00 PM  
Common Council Chambers  
Public Comment - 20 minutes at 7:00 PM**

<u>Name</u>	<u>P</u>	<u>A</u>	<u>E</u>	<u>Name</u>	<u>P</u>	<u>A</u>	<u>E</u>	<u>Name</u>	<u>P</u>	<u>A</u>	<u>E</u>
Gammage, Demetria		X		Masella, Joseph	X			Pearson, Betty L.	X		
Horan, Carole J.	X			Oppedisano, Donna	X						
Jennings-Bey, Timothy	X			Stuart-McIlvain, Sarah	X						
Levine, Louis		X		Timmons, Tafara Blake	X						
Livingston, Mallory	X			Turner, V. Diane		X					
Mack, Raheem	X			Lipari, Joseph L.	X						

On Thursday, June 6, 2013, the City of Syracuse Citizen Review Board (CRB) held an open, stated meeting at 304 City Hall in the Common Council Chambers.

Mr. Masella, Board Chair called the meeting to order and announced that the meeting was being held pursuant to notice and that a quorum was present.

1. On motion duly made by Ms. Livingston, seconded by Mr. Mack and adopted, the Board approved the Minutes of the May 2, 2013 Board meeting.
2. Chairman's Items
  - a. OCC Training Regimen – We will be implementing changes to the remaining sessions. They will start at 6:00 and end at 8:30 with a short break between. As there is no existing national oversight training program to emulate, the CRB's efforts at building a sustainable training regime has been, by necessity, a learning process. The June 20 training is expected to be a more hands-on learning of arrest techniques. Mr. Lipari will also use all training handouts provided so far to create a manual or training handbook for Board members.
  - b. Decision on Panel Exposure to Officers' and/or Complainants' Histories – Ms. Livingston previously suggested that the Board be allowed exposure to ALL information that is available and then trust ourselves to make considered and informed conclusions about what is and what is not relevant on a case-by-case basis. Ms. Oppedisano expressed concern about knowing complainants' arrest histories. Mr. Mack made a motion that was seconded by Ms. McIlvain to go with Ms. Livingston's suggestion. The motion carried six to one.
3. Administrator's Report
  - a. Summer Priorities: Chief's Disciplinary Reasoning, Police Liaison Committee, and Community Outreach
  - b. Outside Counsel: 911 Recordings, Department of Corrections Teleconferencing – We are working out technicalities in order for teleconferencing hearings for incarcerated complainants to be up by July.

- c. Discussion with County Legislators on External Oversight of Onondaga County Justice Center – Mr. Lipari has been consulting with the County Legislature on the creation of an oversight board for the Justice Center.
  - d. SharePoint Training & Set-up – Once Mr. Lipari is trained on SharePoint, he will go to Board members’ homes to individually set up their connection.
  - e. IA Pro Purchase – The software will be purchased this month with installation and training to follow.
  - f. May 2013 Case Statistics – Eleven new cases were received in May. The total received in 2013 is 55. Ten cases will be reviewed during Executive Session.
  - g. Rescheduling of August 1 Board Meeting to August 8 – With the July Board meeting being the second Thursday, July 11, because of Independence Day, the August Board meeting will also be the second Thursday. All remaining meetings will be the first Thursday as normally scheduled.
4. Committee Reports (20 minutes)
    - a. Outreach (Mr. Mack, Ms. Turner and Ms. Timmons): Summer Events - Mr. Mack asked Board members to share any events they know of in which the CRB can participate.
    - b. Police Relations (Mr. Jennings-Bey, Ms. Livingston): Jumpstarting Liaison Effort – Mr. Jennings-Bey has spoken with Chief Frank L. Fowler regarding the Police Liaison Committee. Chief Fowler will be in contact with Mr. Lipari.
    - c. Board Training & Development (Ms. Horan, Mr. Levine and Ms. Oppedisano): Revising Training Regimen – The committee is looking to have an in-service training day in the fall.
  5. Meeting Recessed for Public Comment
  6. Meeting Adjourns to Executive Session

On motion duly made, seconded and unanimously adopted, the Board adjourned its meeting.

Respectfully submitted,

Betty L. Pearson  
Typist II, Citizen Review Board