

**City of Syracuse  
Citizen Review Board  
Meeting Minutes  
Thursday, March 6, 2014  
5:30 PM - 7:30 PM  
Common Council Chambers  
Public Comment - 20 minutes at 6:30 PM**

<u>Name</u>	<u>P</u>	<u>A</u>	<u>Name</u>	<u>P</u>	<u>A</u>	<u>Name</u>	<u>P</u>	<u>A</u>
Barber, William	X		Masella, Joseph	X		<b>Common Councilor</b>		
Horan, Carole J.		X	Stuart-McIlvain, Sarah	X		Hunter, Pamela	X	
Jennings-Bey, Timothy		X	Timmons, Tafara Blake	X				
Levine, Louis	X		Turner, V. Diane	X				
Livingston, Mallory		X	Lipari, Joseph L.	X				
Mack, Raheem	X		Pearson, Betty L.	X				

On Thursday, March 6, 2014, the City of Syracuse Citizen Review Board (CRB) held an open, stated meeting at 304 City Hall in the Common Council Chambers.

Mr. Masella, Board Chair, called the meeting to order and announced that the meeting was being held pursuant to notice and that a quorum was present.

1. On motion duly made by Ms. McIlvain, seconded by Mr. Barber and adopted, the Board approved the Minutes of the February 6, 2014 Board meeting.
2. Chairman's Items
  - a. Police Liaison committee created, after Councilor Pamela Hunter's meeting with Chief Frank Fowler – the composition of the committee will be known Tuesday, March 11. Mr. Masella sincerely thanked Councilor Hunter for her assistance in establishing the committee.
  - b. Dialog with SPD officer who appeared for CRB hearing – a hearing was scheduled to take place via video conference, but technological issues kept the hearing from going forward. One of the officers involved came to the hearing and spoke with the panel members for over an hour, sharing his perspective of the CRB.
  - c. Discussion of hearing procedures for cross-examinations – In light of the recent willingness of an officer to take part in a CRB hearing, the procedures for cross-examination were discussed to ensure that the procedures are properly structured. Mr. Masella appointed an ad-hoc committee consisting of Mr. Barber, Ms. Timmons and Ms. Livingston to explore the issues and present its report to the full board at the April meeting. Ms. McIlvain suggested asking Councilor Hunter what the intention was of the legislative group that revised the CRB ordinance. Councilor Hunter thought the intent

was to only allow cross examinations of third party witnesses, but suggested talking to Barrie Gewanter of the NYCLU Central New York Chapter who was also a part of the process that revised the CRB ordinance.

- d. Police ride-alongs – This has been discussed by the board in the past, but has also been recently encouraged by officers who have had contact with the CRB. Mr. Barber recommended that this could be something that the Liaison Committee could address and explore. He also questioned liability issues and suggested going to the 911 center for a shift.
3. Administrator's Report
    - a. Financial Report – Mr. Lipari shared budget expenditures for the year to date and explained what each category covers.
    - b. Report on Administrator's attendance at Internal Affairs training at the Institute for Police Training and Management in Jacksonville, FL. February 24 - 28. The Administrator shared the course workbooks and a review of the topics covered and helpful informal discussions that the Administrator had with fellow attendees. The instruction lasted from 8am -5pm each day. The CRB Administrator was the only participant in the training who was not a sworn police officer.
    - c. The CRB 2013 Annual Report & Policy Recommendations will be released Monday, March 31 at 5:30 at a Public Safety Committee meeting of the Common Council.
    - d. Letters of Support for Annual Report – several have come in and more are expected. All are very positive and express appreciation for the work of the CRB.
    - e. February case statistics - Eleven new cases were received in February. The total received so far in 2014 is 17. Nine cases will be reviewed during Executive Session.
  4. Committees
    - a. CRB Liaison committee –e Mr. Barber, Ms. Livingston, Mr. Mack and Ms. Timmons are the members of the committee.
  5. Public Comment

Councilor Pamela Hunter noted that year-to-date the CRB is under budget. She also suggested that alternate locations be selected for a couple of the meetings that are to be held in the Council Districts. Mr. Mikiel Anderson asked when the new Board member would be named. Councilor Hunter indicated that a strong candidate has

been identified, but she has to have a face-to-face conversation with the individual to be sure the candidate understands the commitment.

6. Meeting continued in Executive Session

On motion duly made, seconded and unanimously adopted, the Board adjourned its meeting.

Respectfully submitted,

Betty L. Pearson  
Typist II, Citizen Review Board