

**City of Syracuse
Citizen Review Board
Meeting Minutes
Thursday, May 7, 2020
5:30 PM to 7:30 PM
Video Conference Meeting
Public Comment - 20 minutes at 6:30 PM**

Name	P	A	Name	P	A	Name	P	A
Carter, Mae	X		Nilsson, Lori	X				
Brunson, Cynthia	X		Natale, Dana	X				
Nelson, Mary	X		Ryans, Clifford	X				
Holmes, Hatisha	X		Grinnals, R. Daniels	X				
Kutz, Ruth	X							
McCarthy, Peter	X		Releford, Ranette	X				

On Thursday, May 7, 2020, the City of Syracuse Citizen Review Board (CRB) held a virtual meeting due to COVID-19 social distancing restrictions.

Peter McCarthy, Board Chair, called the meeting to order and announced that the meeting was being held pursuant to notice and that a quorum was present.

1. Board Action Items – Ms. Nilsson moves to approve the March and April meeting minutes, Ms. Nelson seconds, all agree.
2. Chairperson’s Items:

Mr. McCarthy reminds everyone that following Robert’s Rules is even more important in the new virtual format.

The Confidentiality Agreement is being revised.

3. Administrator’s Report

- a. The Board will be reviewing 8 cases this evening.
- b. Three new cases have been received in April.
- c. The CRB Office is Open remotely and calls are being forwarded.
- d. Lamar Advertising
 - bus signs will have to be done in the next budget year (after 7/1/2020). Mr. Grinnals asks regarding the cost for a billboard. Ms. Releford answers that we spent \$5,400.00 last time on advertising and that would about cover the cost of one billboard.

- Ms. Nilsson moves that we just do inside bus signs and Ms. Natale seconds, all agree.

e. Good Life T Shirts

- New designs can be done for next fiscal year for \$300.00.
- Mr. Ryans moves to have new design done for next fiscal year, Ms. Natale seconds, all agree.

f. Facebook Live Listening Sessions

- Ms. Releford will be on Facebook Live “Unapologetically Josh” at 10PM tonight to answer questions about the CRB.
- All agree that Facebook Live sessions are a good idea to get the CRB message out.

4. Committees

- a. Community Relations - All community outreach events have been canceled, but we will explore Facebook Live options.
- b. Board Development and Training - the Board Development Training will be rescheduled.
- c. Government Relations - a 5/1/2020 Government Relations meeting happened and Kristen Smith, Corporation Counsel will make requested changes to the Confidentiality Agreement.
- d. Police Liaison Committee
 - i. The Checklist for OOPS to submit with their case reviews has been approved and they will begin using it.
 - ii. Two Sergeants will be working on cases and we expect backlog to be cleared up by end of 2020.

5. New Business - none

6. Public Comment (6:30 PM) - none

7. Mr. Ryans moves to move to Executive Session, Ms. Carter seconds. Meeting continued in Executive Session.

During the Executive Session, the Board voted on the following cases to determine whether to forward the case to a CRB hearing:

Case Number: 17-074	NO HEARING
Case Number: 17-075	NO HEARING
Case Number 17-082	NO HEARING
Case Number 17-091	Mr. Grinnals moves that we put off the vote until we find out why the record is sealed. Ms. Nilsson seconds, all agree.
Case Number 18-072	NO HEARING
Case Number 18-075	NO HEARING
Case Number 19-010	NO HEARING
Case Number 19-023	HEARING

Mr. Grinnals makes a motion to return to Public Session, Mr. Ryans seconds, all agree. Meeting goes back into Public Session.

On motion duly made by Mr. Ryans, seconded by Mr. Grinnals and unanimously adopted, the Board adjourned its meeting.

Respectfully submitted,

Dana Natale, 1st District Appointee