

**City of Syracuse
Citizen Review Board
Meeting Minutes
Thursday, November 2, 2017
5:30 PM to 7:30 PM
Common Council Chambers
Public Comment - 20 minutes at 6:30 PM**

<u>Name</u>	<u>P</u>	<u>A</u>	<u>Name</u>	<u>P</u>	<u>A</u>	<u>Name</u>	<u>P</u>	<u>A</u>
Carter, Mae	X		Meyer, John G.		X			
Comeau, Herve	X		Natale, Dana	X				
Duncan, Caleb		X	Ryans, Clifford	X				
Holmes, Hatisha		X	Turner, V. Diane	X				
Kutz, Ruth	X		Releford, Ranette	X				
McCarthy, Peter	X		Pearson, Betty L.	X				

On Thursday, November 2, 2017, the City of Syracuse Citizen Review Board (CRB) held an open, stated meeting at 304 City Hall in the Common Council Chambers.

Ms. Kutz, Board Chair, called the meeting to order and announced that the meeting was being held pursuant to notice and that a quorum was present.

1. On motion duly made by Ms. Turner, seconded by Mr. McCarthy and adopted, the Board approved the Minutes of the October 5, 2017, Board meeting.
2. Chairman's Items
 - a. Recognition of former Board members – Ms. Kutz stated resolutions were prepared for Board members who left in 2016 and 2017: Mr. David Barrette, Mr. Peter Christiana, Ms. Carole Horan, Mr. Louis Levine, Ms. Mallory Livingston Ms. Leah Moser and Ms. Laura A. Walker to recognize and thank them for their service to the City of Syracuse through the Citizen Review Board. She read the resolution for Ms. Moser who was present and received her framed resolution from Ms. Releford. Ms. Moser stated it was an honor and privilege to serve, that she appreciated working on the Board and cares very much about the community and seeing it thrive. The others will receive theirs at future meetings, as they are able to attend.

RESOLUTION

**City of Syracuse Citizen Review Board
Adopted on the Fifth Day of October in the Year 2017**

Whereas, he/she has faithfully and enthusiastically served as a member of the Citizen Review Board since 20__,

Whereas, during his/her tenure on the Board, he/she has been an untiring and compassionate supporter and advocate of civilian oversight of policing,

Whereas, he/she has been consistently and conscientiously involved in all of the Board's activities, including participating in Board meetings, sitting on hearing panels and engaging in community outreach,

Whereas, he/she has been a trusted adviser to the Administrator and a congenial and supportive colleague to his/her fellow Board members,

Whereas, he/she has made countless contributions to the operations of the Citizen Review Board and to its reputation and standing in the community,

Whereas, as a member of the Citizen Review Board, he/she has been an exemplary model of civic involvement,

Now, Therefore, Be It Resolved,

That, the Citizen Review Board of the City of Syracuse does hereby express its deepest appreciation and heartfelt thanks to _____ for his/her dedicated and committed service to the Citizen Review Board and for his/her loyal and caring friendship, and

Be It Further Resolved,

That, the Citizen Review Board of the City of Syracuse hereby wishes him/her happiness, fulfillment and good fortune in all his/her future endeavors.

- b. Board Vacancy – Ms. Turner shared that Mayor Stephanie Miner may appoint her successor before the December meeting. The At-Large Councilors are working on their appointment.
3. Administrator's Report
 - a. Activity Report – Ms. Releford shared that she made a presentation to the Syracuse/Onondaga County NAACP at its monthly meeting, Thursday, October 26, 2017 at the Marriott Syracuse Downtown (Hotel Syracuse). There was a fair turnout.
 - b. Meeting with Common Council – Ms. Releford shared that she, Ms. Kutz, Messrs. Comeau, McCarthy and Ryan met with the Common Council Wednesday, November 1. She has an executive session meeting with the Common Council Monday, November 6. She would like to schedule an evening meeting for the CRB and Common Council.

- c. Monthly Financial Report – Ms. Releford shared the detailed breakdown of expenditures for the year to date.
 - d. October case statistics – Ms. Releford reported that six new cases were received in October. She stated the total received in 2017 is 97 with 71 open and that ten cases will be reviewed during Executive Session.
4. Committees
- a. Community Outreach and Public Education – Mr. Ryans reported that the 2nd District Outreach Meeting, Tuesday, October 17, Hazard Branch Library was not held and needs to be rescheduled.
Other events the CRB will hold or participate in are:
 - 5th District Outreach Meeting, Wednesday, November 15, Soule Branch Library
 - b. Board Developments and Training – Ms. Turner shared that she has contacted 1199SEIU Upstate about using their facility and will contact the other committee members to plan.
 - c. Government Relations – Ms. Releford reported that she attended Syracuse University’s Thursday Morning Roundtable November 2 where the four Syracuse mayoral candidates discussed their viewpoints, plans for the City and the issues they considered most important.
 - d. Police Relations – Ms. Releford reported that she met with members of the committee and there may be a need to add more Board members to the committee and schedule meetings. She had copy of the PBA contract for each Board member.
5. New Business
- There was no new business.
6. Public Comment (6:30 pm)
- Mr. Mikiel Anderson made statements or asked questions regarding the CRB website, police answering questions that are not only related to procedures; the 2016 annual report; government relations – meeting the newly elected and reelected city and county officials; the part-time investigator and medical examiner; working with the chief of police and open lines of communication.
- Mr. Patrick Lohmann asked questions regarding the need for an executive session outside of discussing complaints and whether or not there is a correlation between overtime worked and the officers who receive the most complaints.
- Yvonne Griffin commented on a letter she received stating her case is closed. She cannot understand how a case can be closed without issuing a finding from the hearing held. She also stated that items from the file are missing.

7. Meeting continued in Executive Session.

During the Executive Session, the Board voted on the following cases to determine whether to forward the case to a CRB hearing:

16-086	Hearing	17-029	Hearing
17-007	No Hearing	17-031	No Hearing
17-018	Hearing	17-034	Hearing
17-026	No Hearing	17-035	Hearing
17-027	No Hearing	17-037	No Hearing

On motion duly made, seconded and unanimously adopted, the Board adjourned its meeting.

Respectfully submitted,

Betty L. Pearson
Typist II, Citizen Review Board