

**City of Syracuse
 Citizen Review Board
 Meeting Minutes
 Thursday, October 5, 2017
 5:30 PM to 7:30 PM
 Common Council Chambers
 Public Comment - 20 minutes at 6:30 PM**

<u>Name</u>	<u>P</u>	<u>A</u>	<u>Name</u>	<u>P</u>	<u>A</u>	<u>Name</u>	<u>P</u>	<u>A</u>
Carter, Mae	X		Meyer, John G.		X			
Comeau, Herve	X		Natale, Dana	X				
Duncan, Caleb		X	Ryans, Clifford	X				
Holmes, Hatisha	X		Turner, V. Diane	X				
Kutz, Ruth	X		Releford, Ranette	X				
McCarthy, Peter	X		Pearson, Betty L.	X				

On Thursday, October 5, 2017, the City of Syracuse Citizen Review Board (CRB) held an open, stated meeting at 304 City Hall in the Common Council Chambers.

Ms. Kutz, Board Chair, called the meeting to order and announced that the meeting was being held pursuant to notice and that a quorum was present.

1. Introduction of new CRB member Herve Comeau – Ms. Kutz introduced and welcomed Mr. Herve Comeau as the newest CRB member, replacing Mr. Louis Levine as the Fifth District appointee. Mr. Comeau shared his background. City Clerk John Copanas swore Mr. Comeau in prior to the meeting. To have a full Board, the At-Large Councilors have to make one appointment.
2. On motion duly made by Ms. Turner, seconded by Mr. McCarthy and adopted, the Board approved the Minutes of the September 7, 2017, Board meeting.
3. Administrator’s Report
 - a. Activity Report – Ms. Releford reported that three hearings were held in September and that the finding letters were sent to the complainants, officers and Chief Frank Fowler. She stated that the 2016 cases will be completed shortly and the annual report will come after that. Ms. Releford will make a presentation to the Syracuse/Onondaga County NAACP at its next monthly meeting, Thursday, October 26, 2017, 5:30 PM to 7:00 PM at the Marriott Syracuse Downtown (Hotel Syracuse), 100 East Onondaga Street, in the community room.
 - b. NACOLE Membership – Ms. Releford communicated that access to the “Members Only” section of the NACOLE website is now available to CRB members.
 - c. NACOLE Conference – September 10 to 14, 2017, Spokane, WA – Ms. Releford attend the conference and learned that the way the Syracuse CRB operates is

different in good ways, mainly having subpoena power and the ability to make discipline and policy recommendations. Other civilian oversight of law enforcement agencies and those looking to establish consider our structure for guidance and ideas.

- d. Monthly Financial Report –Ms. Releford shared the detailed breakdown of expenditures for the year to date.
- e. September case statistics –Ms. Releford reported that eight new cases were received in September. She stated the total received in 2017 is 91 and that eight cases will be reviewed during Executive Session.

4. Committees

- a. Community Outreach and Public Education – Ms. Holmes reported that the CRB participated in:
 - 1st District Outreach Meeting, Wednesday, September 13, White Branch Library – CANCELLED
 - Westcott Street Cultural Fair, Sunday, September 17, 12:00 PM to 6:30 PM, Westcott Street (and side streets) between Concord and Dell Streets – Ms. Holmes thanked the Board for taking shifts at the CRB boothOther events the CRB will hold or participate in are:
 - 2nd District Outreach Meeting, Tuesday, October 17, Hazard Branch Library
 - 5th District Outreach Meeting, Wednesday, November 15, Soule Branch LibraryMr. Comeau offered to serve on the Community Outreach and Public Education Committee.

- b. Board Developments and Training – Ms. Turner asked Board members to commit to serve on the committee. Ms. Carter, Mr. McCarthy, Ms. Natale and Mr. Ryans offered to serve. Ms. Turner stated that she and former Board members Ms. Carole Horan and Mr. Levine would be available to assist with training.

- c. Government Relations – Ms. Kutz reported that she has not been able to meet with anyone, but will set up a meeting with the Common Councilors.

- d. Police Relations – Ms. Releford reported that she met with members of the police liaison committee and they are working to put together a regular schedule for meetings.

5. Public Comment (6:30 pm)

Ms. Elizabeth Banks Beltran of Legal Services of Central New York asked several question with why the discipline of police officers (or lack thereof) is not shared with the community her main concern.

Ms. Patricia Crisp asked questions about the CRB complaint packet, pointing out the legal assistance listing from whom she has had few answered and/or returned calls from the numbers on the list. The list will be updated.

Mr. Mikiel Anderson made statements or asked questions regarding body cameras, the quarterly report; the CRB website legal contacts and translation.

6. Meeting continued in Executive Session.

During the Executive Session, the Board voted on the following cases to determine whether to forward the case to a CRB hearing:

16-089	No Hearing	17-019/03-009	No Hearing
16-102	Hearing	17-039	No Hearing
16-103	Hearing	17-060	No Hearing
16-108	No Hearing		

On motion duly made, seconded and unanimously adopted, the Board adjourned its meeting.

Respectfully submitted,

Betty L. Pearson
Typist II, Citizen Review Board