

COMMON COUNCIL  
of the  
CITY OF SYRACUSE

(04/13)

REGULAR MEETING – APRIL 13, 2020  
1:00 P.M.

1. *Pledge of Allegiance to the Flag – (Suspended during Webex meetings)*
2. *Invocation - (A moment of Silent Reflection was led by the Hon. Helen Hudson, President of the Syracuse Common Council)*
3. *Roll Call - (All Present – 9)*
4. *Minutes – March 30, 2020– (Adopted 9-0)*
5. *Petitions – (none)*
6. *Committee Reports – (none)*
7. *Communications – (From Mary E. Vossler, Director of Management and Budget, the midterm budget report for Fiscal Year ending June 30, 2020).*
8. -----  
*UNFINISHED BUSINESS*  
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BY COUNCILOR DRISCOLL:

- WD** a. *Amend – The Revised General Ordinances of the City of Syracuse, Chapter 14, Article 4, entitled “Food and Mobile Food Vendors”. Amend to add to Section 14-38 entitled “Definitions”, Section 14-47 (1) (c) entitled “Restrictions”, Section 14-53 entitled “Food Truck Rodeo”, and Section 14-54 entitled “Late Night Service”, as detailed in the Ordinance.* **WD**

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*NEW BUSINESS*  
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BY PRESIDENT HUDSON:

- WD** 9. *Resolution - Approving the Appointment of Various Persons as Commissioners of Deeds for 2020.* **WD**

BY COUNCILOR RUDD:

- 9-0 10. Agreement – With ePlanSoft, for Digital Plan Review Software Services, to improve customer service, reduce applicant expenses, and expedite the review process by providing digital mark-up tools to our plan reviewers. SIDA is funding the initial cost of the service not to exceed \$70,000, to expire December 31, 2020 and the remaining balance of \$20,500 will be charge to the Division of Code Enforcement for the period of January 1, 2021-June 30, 2021, with two (1) two year renewal option with the approval of the Mayor and the Common Council. Total cost not to exceed \$90,500, charged to Information Technology’s Factual & Information Account #530540.01.16800. 188
- 9-0 11. Agreement – With Camino Technologies, to provide a next generation permit management software, to offer online permit applications. SIDA is funding the initial cost of the service not to exceed \$30,000, to expire June 30, 2020, the remaining balance of \$30,000 will be charged to the Division of Code Enforcement for the period July 1, 2020-June 30, 2021, with two (2) one year renewal option with the approval of the Mayor and the Common Council. Total cost not to exceed \$60,000, charged to Information Technology’s Factual & Information Account #530540.01.16800. 189
- 9-0 12. Agreement - With System East, for access to Total Collections Solution (TCS), for processing and reporting on delinquent property taxes, on a month to month basis for the period of (six (6) months) January 2020-June 2020, at a monthly rate of \$1,980 per month. Total cost not to exceed \$11,880, charged to the Finance Budget Account #541500.01.13100. The Mayor waiver the RFP process. 190
- 9-0 13. Transfer Funds – Within the July 1, 2019 – June 30, 2020 Syracuse City Budget, as detailed in Attachment “A”. 191
- 9-0 14. Advertise Public Hearing - Relative to the Annual Estimate for the City of Syracuse and the Syracuse City School District for the Fiscal Year July 1, 2020-June 30, 2021. (Public Hearing to be held on Monday, May 4, 2020 at 5:00 P.M. in the Common Council Chamber or if social distancing directives from the Governor are still in force by WebEx). 192
- H 15. Annual Estimate - For the City of Syracuse and the Syracuse City School District for the Fiscal Year July 1, 2020 - June 30, 2021. (Public Hearing to be held on Monday, May 4, 2020 at 5:00 P.M. in the Common Council Chamber or if social distancing directives from the Governor are still in force by WebEx). H

BY COUNCILOR GREENE:

- 9-0 16.. Application & Agreement - To and with National Grid, for funds in an amount not to exceed \$930,000 from the Energy Efficiency Rebate Program, on behalf of the Department of Public Works. Funds will be used to offset the costs of street lighting upgrades through the City. The Street Lighting Project total costs to the City are not to exceed \$32,000,000. 193

- 9-0 17. *Bond Ordinance - Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the Brighton Pump Station Replacement Project. Total amount not to exceed \$1,000,000.* **194**
- 9-0 18. *Authorize – The Brighton Pump Station Replacement Project, on behalf of the Water Department, The project will replace the station with a new pump station, along with all necessary improvements and upgrades to the facility and water main connections. Total cost not to exceed \$1,000,000.* **195**
- 9-0 19. *Authorize - Intermunicipal Agreement with the Village of Skaneateles, on behalf of the Department of Water, to assistance with the operation of their Water Department, from April 1. 2020-March 31, 2021, with two (2) one (1) year renewal options with the approval of the Mayor and the Common Council. Skaneateles will pay a minimum of \$21,500 per year for the services.* **196**

BY COUNCILOR PANIAGUA:

- 9-0 20. *Application & Agreement – To and with Cities for Financial Empowerment (CFE) Fund, in the amount not to exceed \$20,000, on behalf of the Department of Neighborhood and Business Development to support innovative programmatic approaches to helping municipally-led Summer Youth Employment Program (SYEP) participants open safe financial institutions accounts and receive financial education services.* **197**

BY COUNCILOR CARNI:

- H 21. *Amend – The Revised General Ordinances of the City of Syracuse, Chapter 8, entitled “Dog Control”, amend various sections, Section 16-26, Section 16-27(c), Section 16-30(c), Section 16-30.2, Section 16-30.3, along with Chapter 8.1, entitled “Dogs Disturbing the Peace, Section 16-30. 6.6, and Chapter 8.7, entitled “Protection of Dogs” Section-16-30.12, as detailed in the Ordinance.* **H**

BY COUNCILOR MAJOK:

- 9-0 22. *Application & Agreement – With the DJI Disaster Relief Program (Empire Drone Company), on behalf of the Department of Fire, for an Unmanned Aerial system and associated accessories, valued at \$3,000.* **198**
- 9-0 23. *Agreement – With International Business Information Technologies, Inc. d/b/a LEFTA Systems, on behalf of the Department of Police, for training records management and field training program management, for the period of one year, allowing the Department’s training staff to manage and update all officer training records electronically, schedule training, monitor need for re-certifications, track recruits progress, identify areas for improvement and ensure standards are met. Total cost not to exceed \$41,280 will be charged Account #540530.01.31220.* **199**

- H** 24. Contract - With InterFaith Works of CNY to help fund the Police-Community Dialogue Project, to support nine (9) City Dialogues for 100 participants, among youth and adults to build bridges and strengthen relationships between members of the Police Department and the community. Involving non-profits, faith organizations, government agencies and for profit corporations at various locations within the City at a cost not to exceed \$30,000 from the 2019-2020 Special Objects Account #541500.01.31220. **H**

BY COUNCILOR ALLEN:

- 9-0** 25. Contract – With nine (9) qualified firms (A.J. Montclair, Inc., BRONZE Contracting, LLC, Crisafulli Trucking, Inc., Diversified Construction Services, Inc., Gorick Construction Company, Inc., P&J Contracting Company Inc., Ritter & Paratore Contracting, Inc., Scanlon Trucking & Excavating, LLC. and SGTR, LLC, on behalf of the Division of Code Enforcement, to submit demolition quotes for the Removal of Blighted Structures. The contract will be for the period of two (2) years plus one additional one (1) year renewal option with the approval of the Mayor and the Common Council. Total cost not to exceed \$500,000, from Account #596220.01.90000. **200**
- 9-0** 26. Sell – All right, title and interest of the City of Syracuse in and to the premises known as 120 Baker Avenue, a vacant lot, to the Greater Syracuse Property Development Corporation for the total sum of \$151. (District 4) **201**
- 9-0** 27. Sell – All right, title and interest of the City of Syracuse in and to the premises known as 515 Colvin Street West, a vacant lot, to the Greater Syracuse Property Development Corporation for the total sum of \$151. (District 4) **202**
- 9-0** 28. Sell – All right, title and interest of the City of Syracuse in and to the premises known as 1510 Midland Avenue, a vacant lot, to the Greater Syracuse Property Development Corporation for the total sum of \$151. (District 4) **203**
- 9-0** 29. Sell – All right, title and interest of the City of Syracuse in and to the premises known as 1506-1508 Midland Avenue & Colvin Street West, a vacant lot, to the Greater Syracuse Property Development Corporation for the total sum of \$151. (District 4) **204**
- 9-0** 30. Sell – All right, title and interest of the City of Syracuse in and to the premises known as 1300-1302 Midland Avenue & Borden Avenue West, a vacant lot, to the Greater Syracuse Property Development Corporation for the total sum of \$151. (District 4) **205**
- 9-0** 31. Sell – All right, title and interest of the City of Syracuse in and to the premises known as 420 Shonnard Street, a vacant lot, to the Greater Syracuse Property Development Corporation for the total sum of \$151. (District 2) **206**

(SUPPLEMENTAL AGENDA – APRIL 13, 2020)  
WAIVER OF THE RULES REQUIRED TO INTRODUCE:

BY COUNCILOR GREENE:

- 9-0** 32. *Amend – The Revised General Ordinances of the City of Syracuse, Chapter 14, Article 5, Section 14-60, to suspend solid waste collection in the neighborhood district adjacent to Syracuse University for 2020, due to the current health emergency.* **GEN. #10**

8a 15

General Ordinance No.

2020

**GENERAL ORDINANCE AMENDING  
ARTICLE 4 OF CHAPTER 14 OF THE REVISED  
GENERAL ORDINANCES OF THE CITY OF  
SYRACUSE, AS AMENDED, ENTITLED FOOD  
AND MOBILE VENDORS**

BE IT ORDAINED, that Section 14-38 of Article 4 of Chapter 14 of the Revised General Ordinances of the City of Syracuse, as amended, is hereby amended to read as follows:

**Sec. 14-38. Definitions.**

Whenever used in this article, the following terms shall mean:

*City event.* An event either presented by the City of Syracuse through the Department of Parks, Recreation and Youth Programs or an event in which the City of Syracuse receives some financial reimbursement, aside from permit and staffing costs.

*Commissioner of Health.* The Commissioner of Health of the County of Onondaga.

*Commissioner of Finance.* The Commissioner of Finance of the City of Syracuse.

*Community event.* An event approved by the Department of Parks, Recreation and Youth Programs and produced by an outside organization, individual or company that is open to the public, and in which the only payment the City receives are for permit fees, other fees, staff and/or equipment rental from City departments. The outside organization, individual or company bears all financial expenses relative to trash removal, public safety, traffic and crowd control, public restrooms, permits and other necessary expenses and services the City may deem essential to properly run a community event.

*Food.* Any raw, cooked or processed edible substance or beverage or ice cream, ice cream products or frozen desserts.

*Food Truck Rodeo.* A gathering of four (4) or more food trucks parked in the right-of-way or on other City property, including parks, schools, and other City facilities.

*Food vendor.* A person, general or limited partnership, corporation or limited liability company that hawks, peddles, sells or offers food for sale at retail in any public space or park or a concession stand situated in a park owned by the City of Syracuse.

*Mobile food vendor.* A person, general or limited partnership, corporation or limited liability company that hawks, peddles, sells or offers food for sale at retail from a mobile

vendor stand parked upon a City street in a location approved by the City of Syracuse. This definition includes but is not limited to what are commonly referred to as Food Trucks.

*Mobile vendor stand.* Any vehicle, trailer or stand, required to be registered with the Department of Motor Vehicles, designed to be operated on a road, street and/or public highway and not permanently attached to the ground that is used by a mobile food vendor for displaying, keeping or storing any food or article required by a mobile vendor while acting as such a vendor. Said mobile vendor stand shall not exceed 8.5 feet in width or 40 feet in length. The mobile vendor stand shall have a serving window that is on the side of the mobile vendor stand that is adjacent to the sidewalk when parked.

*Park.* Any city park, including but not limited to Clinton Square, Fayette Firemen's Memorial Park, Billings Park, Burnet Park, Elmwood Park, The Inner Harbor, Schiller Park, and Onondaga Park including the sidewalk and/or plaza area therein, shall be deemed parks. For food vendors this also includes Columbus Circle and Hanover Square.

*Public space.* All publicly owned roads, streets, public highways or sidewalks.

*Pushcart.* Any wheeled vehicle or device used by a food vendor, other than a motor vehicle or trailer, which may be moved with or without the assistance of a motor and which does not require registration by the Department of Motor Vehicles.

*Stand.* A movable, portable or collapsible structure, framework, device, container or other contrivance used by a food vendor for displaying, keeping or storing any food or article required by the food vendor while acting as such a food vendor and which does not require registration by the Department of Motor Vehicles.

*Street corner.* The area within the intersection of two (2) inside edges of sidewalks as prolonged to the existing curb or pavement edge.

*Vehicle.* A motor vehicle or trailer, as defined in the Vehicle and Traffic Law.

*Vend.* To hawk, peddle, sell or offer to sell food at retail in a public space, park or from a mobile vendor stand delivered immediately upon consummation of purchase.

*Vendor.* Food vendor and/or mobile food vendor.

; and

BE IT FURTHER ORDAINED, that Section 14-44 of Article 4 of Chapter 14 of the Revised General Ordinances of the City of Syracuse, as amended, is hereby amended to read as follows:

**Sec. 14-44 License fees.**

The fee for a license under this Article shall be as follows:

- (a) Food Vendor License:
  - (1) Class A locations: \$1,500.00
  - (2) Class B locations: \$1,000.00
  - (3) Class C locations: \$ 500.00

Locations are categorized by Class in Sec. 14-50 of this Article.

- (b) Mobile Food Vendor License \$ 500.00
- (c) Vehicle Vendor of unprepared foods \$ 300.00
- (d) One Time License  
(for sole use during approved event date) \$ 50.00

; and

BE IT FURTHER ORDAINED, that Section 14-47 of Article 4 of Chapter 14 of the Revised General Ordinances of the City of Syracuse, as amended, is hereby amended to read as follows:

**Sec. 14-47. Restrictions.**

- (1) No food vendor shall conduct business at the following locations:
  - (a) Within ten (10) feet of a sidewalk corner; or
  - (b) Within the extension of a doorway or entrance to the curb and perpendicular to said doorway or entrance a distance of ten (10) feet;
  - (c) Within the extension of a doorway or entrance to the curb and perpendicular to said extension a distance of one hundred (100) feet whenever said doorway or entrance is to a restaurant or fruit or vegetable market situated on the main floor of said building.
  - (d) Within twenty (20) feet of a street intersection.

- (e) Within one thousand (1000) feet of a City event.
  - (f) Within one thousand (1000) feet of a Community event.
- (2) No mobile food vendors shall conduct business within the extension of a doorway or entrance to the curb and perpendicular to said extension a distance of one hundred fifty (150) feet whenever said doorway or entrance is to a restaurant or fruit or vegetable market situated on the main floor of said building.
  - (3) All vendors conducting business from a vehicle, pushcart, stand or mobile vendor stand must regularly pick up all papers, cartons, rubbish or any debris in any form which is deposited within a radius of twenty-five (25) feet from the vendor's stand, mobile vendor stand, pushcart or vehicle.
  - (4) Each vendor conducting business at a public place or park shall maintain a suitable waste container adjacent to the vendor's vehicle, pushcart, stand or mobile vendor stand for the placement of litter by customers or any persons and shall duly dispose of said litter in accordance with the City's Solid Waste Ordinance.
  - (5) No pushcart or stand that is used by a licensed food vendor shall occupy more than forty (40) square feet of an area except greater areas may be designated by the Commissioner of Finance pursuant to Section 14-49 herein.
  - (6) No vendor shall carry on the vendor's business in a loud or boisterous manner, advertise wares by calling or shouting, or advertising wares by ringing any gong or bell or playing or causing to be played any mechanical or electrical musical sound device while the vendor's vehicle, pushcart, stand or mobile vendor stand is in a stationary position.
  - (7) No food vendor shall ring any gong or bell or cause to be played any mechanical or electrical musical sound device to advertise wares or in aid of the vendor's business in any street, line or alley or upon any sidewalk or upon any plaza, steps or platform immediately adjoining any street, lane or alley in the City between 9:30 p.m. and 9:00 a.m. of the following day.
  - (8) All vendors shall obey the direction of any City employee, acting within the scope of their employment and at the request of the Commissioner of Finance, the Commissioner of the Department of Parks, Recreation and Youth Programs or their designee, the Commissioner of Public Works, or a police officer that a vendor shall temporarily, for a period of time not to exceed one day, relocate to another location; Vendors may be asked to vacate a location for reasons of public safety, to prevent interference with other city sponsored events or work within the right of way. Failure to follow and obey the direction of such City employee or police officer shall constitute grounds for the immediate suspension of the vendor's license for a period of seven (7) days, to be followed by notice and a hearing pursuant to Sec. 14-48.
  - (9) No vendor shall attach or have attached any flashing or revolving light or lights on a

vehicle used in aid of the vendor's business except those permitted by law.

- (10) No vendor shall sell and/or serve alcoholic beverages as part of their operation as a vendor.
- (11) Mobile food vendors must vend their food from the mobile vendor stand. No mobile food vendor may vend from and/or store its equipment, food or other articles on the sidewalk or road or street next to the mobile vendor stand.
- (12) Food vendors must vend their food from their pushcart, stand or park concession stand. No food vendor may vend from and/or store its equipment, food or other articles on the sidewalk or road or street next to the pushcart, stand or park concession stand.
- (13) Vendors must at all times comply with all applicable provisions of the Traffic Code of the City of Syracuse, as amended.

; and

BE IT FURTHER ORDAINED, that Section 14-50 of Article 4 of Chapter 14 of the Revised General Ordinances of the City of Syracuse, as amended, is hereby amended to read as follows:

**Sec. 14-50 Permits to Vend**

- (a) It shall be unlawful for any person, general or limited partnership, corporation or limited liability company to act as a food vendor on the sidewalk or in certain parks except at the following site locations with a permit having been issued by the commissioner of finance or except as permitted by subsection (c)(3)f. herein. The permit shall be for the period from January 1 to December 31.
  - (1) N.W. Erie Blvd. W. and Franklin St. - Class B.
  - (2) S.E. Warren and Madison St. - Class A.
  - (3) 900 Block Irving Ave. (mid-block, west curblin) - Class B.
  - (4) S.W. Montgomery and Madison St. - Class A.
  - (5) Montgomery St. (between Onondaga Court House and Civic Center) - Class A.
  - (6) S.W. Franklin and Erie Blvd. - Class B.
  - (7) N.E. State and Harrison - Class A.
  - (8) Reserved.
  - (9) S.W. Erie Blvd. W. and Franklin St. - Class B.

- (10) N.W. Water and S. Franklin St. - Class B.
- (11) S.W. Washington and Montgomery - Class A.
- (12) S.E. Washington and Montgomery - Class A.
- (13) Reserved.
- (14) S.W. Salina and Washington (facing Washington) - Class A.
- (15) N.W. Fayette and State St. (State St. side) - Class A.
- (16) North side of E. Jefferson St., 100 feet east of Montgomery St. - Class A.
- (17) S.W. Washington and State - Class A.
- (18) S.E. Washington and Clinton - Class A.
- (19) S.W. Salina and Washington (facing Salina) - Class A.
- (20) N.W. Water and State (Water St. side) - Class B.
- (21) N.W. E. Genesee and S. McBride - Class B.
- (22) 2541 E. James St. - Class C.
- (23) 2727 James St. (corner N. Collingwood) - Class C.
- (24) S.W. James and McBride - Class C.
- (25) In front of 515 N. Salina St. - Class C.
- (26) West Side of Geddes (between Delaware and Merriman Ave.) - Class C.
- (27) Reserved.
- (28) North Curbline, James St. (between Walters & Leo St.) - Class C.
- (29) N.E. Waverly Ave. (rear of Bird Library) - Class B.
- (30) 1109 N. Salina (on Salina between Union and Kirkpatrick) - Class C.
- (31) 1623 Grant Blvd. - Class C.
- (32) N.E. Van Rensselaer and W. Genesee St. - Class C.
- (33) S.W. Salina and Brighton - Class C.

The following locations are more specifically identified on maps on file in the City Clerk's office:

- (1) Clinton Square 1 (east) - Class A.
- (2) Clinton Square 2 (west) - Class A.
- (3) Fayette Park 1 (west central) - Class A.
- (4) Forman Park 1 (south central) - Class B.
- (5) Columbus Circle 3 (southwest) - Class A.
- (6) Hanover Square 1 (northwest) - Class A.

- (7) Hanover Square 2 (northeast) - Class A.
- (8) Hanover Square 3 (southeast) - Class A.
- (9) Lincoln Plaza 1 (north) - Class A.
- (10) Lincoln Plaza 2 (central) - Class A.
- (11) Columbus Circle 1 (northwest) - Class A.
- (12) Columbus Circle 2 (north central) - Class A.

(b) It shall be unlawful for any person, general or limited partnership, corporation or limited liability company to act as a mobile food vendor on a public highway, road or street except at the following site locations set forth below and indicated on a map, that will be filed in the city clerk's office and posted on the city of Syracuse website, with a permit having been issued by the commissioner of finance or except as permitted by subsection (c)(3)f. herein or the Traffic Code of the city of Syracuse, as amended. The permit shall be for the period from January 1 to December 31.

The locations are as follows:

	Block Start	Block End		
STREET	L_F_ADD	L_T_ADD	R_F_ADD	R_T_ADD
WASHINGTON SQ	101	199	0	0
N ALVORD ST	901	999	900	998
JAMES ST	3101	3105	3022	3098
JAMES ST	2613	2675	2600	2698
SOLAR ST	401	499	400	498
LODI ST	601	699	600	698
JAMES ST	2677	2699	2700	2710
JAMES ST	2801	2889	2800	2888
DANFORTH ST	401	499	400	498
PARK AVE	401	499	0	0

BARKER AVE	201	221	200	220
JAMES ST	2901	2999	2900	2998
WILKINSON ST	201	211	200	210
E FAYETTE ST	401	499	400	498
JAMES ST	2701	2789	2712	2788
WILKINSON ST	213	229	212	228
MATTY AVE	201	215	200	214
S STATE ST	301	399	300	398
WALNUT AVE	701	799	700	798
TIOGA ST	301	399	300	398
AUDUBON PKWY	651	699	630	698
SALT SPRINGS RD	1131	1149	1130	1148
S TOWNSEND ST	301	309	300	308
WALNUT AVE	801	899	800	898
JAMES ST	3001	3099	3000	3020
S WARREN ST	701	799	700	798
S STATE ST	701	799	700	798
E GENESEE ST	0	0	710	798
PARK AVE	301	399	0	0
E GENESEE ST	401	499	400	498
E ONONDAGA ST	201	299	200	298
WALNUT AVE	901	999	900	998

E ADAMS ST	101	199	100	198
EUCLID AVE	601	699	600	698
KIRK AVE	469	499	468	498
COMSTOCK AVE	1101	1175	1100	1174
W ADAMS ST	101	119	100	118
SOUTH AVE	101	199	100	198
SOUTH AVE	201	299	200	298
S SALINA ST	2601	2699	2600	2698
S SALINA ST	2801	2899	2800	2898
MEADOWBROOK DR	0	0	400	498
S SALINA ST	2901	2999	2900	2998
GAME RD	101	117	100	116
ONONDAGA CREEK BLVD	2001	2099	2000	2098
S SALINA ST	2701	2799	2700	2798
CUMBERLAND AVE	1001	1099	1000	1098
W KIRKPATRICK ST	351	399	350	398
SUNNYCREST PARK DRWY	0	0	0	0
SUNNYCREST PARK DRWY	0	0	0	0

In addition to the chart above, mobile food vendors may be issued a permit for the following blocks:

**University Neighborhood**

600 and 700 Block of Broad Street

**University Hill**

300 Block of Waverly Avenue

**Southside**

900-1300 Blocks of South Salina Street

100 Block Martin Luther King West

100 & 200 Blocks of Cortland Avenue

**Brighton**

Onondaga Creek Parkway / Boulevard

**Northside**

800, 900 and 1000 Block of North Salina Street

800 Block of Butternut Street

**Washington Square**

400 Block LeMoyne Avenue

1700 Park Street

300 & 400 Blocks of Wolf Street

**Eastwood**

2600 & 3000 Block of James Street

**Hawley Green / Lincoln Hill**

200-600 Blocks of Burnet Avenue

**Downtown**

500-700 Block of S. Clinton Street

600-700 Blocks of S. Salina Street

300 E. Water Street

200 Madison Street

**Southwest**

300 & 400 Blocks of W. Onondaga

400-600 Blocks of South Avenue

**Near Westside**

200, 600, and 700 Blocks of Marcellus Street

700 Block of S. Geddes Street

**Park Avenue**

200-400 Tracy Street

200, 300 Blocks of Wilkinson Avenue

**Lakefront**

100-200 Blocks of W. Division Street

400 Solar Street

300 Block of Kirkpatrick Street

600, 700 Blocks of N. Clinton Street

100 Block of Dupli Park Drive

500 Block of Plum Street

**Near Eastside**

800 Block of Erie Blvd East

300 Block of Forman Avenue

- (c) The commissioner of finance is hereby authorized to award permits for food vendors for the locations designated in subsection (a) hereof by lottery after public notice to be provided as follows:
- (1) Notice that food vendor permits will be awarded by lottery which shall be published once in the official newspaper of the city of Syracuse on the third Monday of November and such advertisement shall contain a statement of the time and place applications can be received and the date of awarding of said permit. Annually the lottery shall be conducted on the second Monday of December. The commissioner of finance shall also select at said lottery a maximum of five (5) alternate applicants who shall be eligible in order of selection to one site which was not awarded by lottery or which becomes eligible to be awarded during the license year.
  - (2) The lottery shall be conducted as follows: a food vendor applicant who is selected in the lottery shall have the opportunity, in the order the applicant's name is drawn in the lottery, of selecting any location specified in subsection (a) hereof which has not been previously selected. Application forms for permits to be awarded by lottery shall be provided by the commissioner of finance.

- (3) No application shall be accepted by the commissioner of finance unless the applicant provides evidence of the following:
- a. Food vendors shall submit a deposit of five hundred dollars (\$500.00) by certified check made payable to the commissioner of finance, which said sum shall be credited toward the annual license fee of the applicant awarded the permit for said location. Deposit shall be returned to any applicants not receiving an opportunity to select a location permit. However, the deposit shall not be returned to an applicant who (a) has been awarded a permit and elects not to vend at said location; or (b) selects a location in the lottery and subsequently elects not to accept the permit for said location.
  - b. Mobile food vendors shall submit a deposit of five hundred dollars (\$500.00) by certified check made payable to the commissioner of finance, which said sum shall be credited toward the annual license fee if one is granted by the commissioner of finance. If a license is not awarded the deposit will be refunded.
  - c. Compliance with subsections (a), (b), (c), (d), and (e) and (g) of section 14-42, except applicant may submit a letter from an insurance company certifying that a comprehensive liability insurance policy, as provided for in section 14-42(d), shall be submitted to the commissioner of finance within forty-eight (48) hours upon awarding of a permit as herein provided for.
  - d. No permits authorized herein shall be transferred, leased, subleased or assigned, and any such permit shall be deemed a bare license or consent revocable as herein provided. The recipient of the permit shall acquire no proprietary or property interest in the area for which a permit is issued.
  - e. The commissioner of public works in conjunction with the commissioner of finance is hereby authorized to revoke any permit herein issued upon ten (10) days' written notice, except in the event of an emergency which shall be determined by the commissioner of public works or their designee, in which case said permit shall be revoked immediately.
  - f. Notwithstanding the aforementioned, the commissioner of parks, recreation and youth programs is hereby authorized to issue a permit to vend in a city park pursuant to section 17-6, the commissioner of public works is hereby authorized to issue a permit to vend on a city street for a period not exceeding one week, and the commissioner of finance is hereby authorized to issue a permit to vend on City-owned property, including outside schools and administrative offices of the City for a period not exceeding one day.
- (d) The commissioner of finance is hereby authorized to award permits for the mobile food vendors annually for the locations authorized herein, plus such additional locations as the commissioner of finance may determine during the year in consultation with appropriate city departments, as being in the public interest. In addition, the commissioner of finance, after consultation with appropriate city departments, may suspend certain locations during the year in the interest of public safety. In both cases, whether adding or suspending locations the commissioner of finance shall provide written notice of the changes to the common council by a communication delivered to the city clerk.

; and

BE IT FURTHER ORDAINED, that Section 14-53 of Article 4 of Chapter 14 of the Revised General Ordinances of the City of Syracuse, as amended, is hereby amended to read as follows:

**Sec. 14-53. Food Truck Rodeos**

- (1) The City of Syracuse shall issue permits for food truck rodeos to be held within the City right-of-way and in the following designated City parks: Clinton Square, Billings Park or Forman Park, Walnut Park and Franklin Square.
- (2) All participants in a food truck rodeo must have a valid annual mobile food vendor license from the City of Syracuse.
- (3) Within seven (7) days of the date the food truck rodeo is schedule to be held, the applicant must provide a list of the business name and owner's name (s) of each mobile vendor that is participating in the food truck rodeo to the Commissioner of Finance and the Commissioner of the Department of Parks, Recreation and Youth Programs. Failure to provide the list may result in the cancellation of the food truck rodeo.
- (4) Food truck rodeos shall be limited to a total of fourteen (14) occasions in the same location whether that be in one of the designated locations in the City right-of-way or a City park. This limitation shall apply to all events held Monday through Friday.
- (5) Each mobile vendor participating in the food truck rodeo must provide two (2) trash receptacles on-site for patrons. The receptacles shall remain within twenty-five (25) feet of the mobile vendor.

; and

BE IT FURTHER ORDAINED, that Section 14-54 of Article 4 of the Revised General Ordinances of the City of Syracuse, as amended, is hereby amended to read as follows:

**Sec. 14-54. Mobile Food Vendor Late Night Service.**

- (1) No more than three (3) Mobile Food Vendors shall be allowed to operate between the hours of 10:00 p.m. and 2:00 a.m on Fridays and Saturdays on South Salina Street next to Perseverance Park and in Clinton Square.
- (2) Only mobile food vendors who have a valid annual license from the City of Syracuse

- shall be allowed to participate in late night food service at the designated locations.
- (3) Spots are on a first come first serve basis and cannot be reserved in advance.
  - (4) The Commissioner of Finance shall have the ability to designate other late night service locations and also to provide restrictions on the current locations.

; and

BE IT FURTHER ORDAINED, that these amendments of Article 4 of Chapter 14 of the Revised General Ordinances of the City of Syracuse, as amended, shall be effective immediately provided that those provisions of Article 4 of Chapter 14 of the Revised General Ordinances of the City of Syracuse, as amended, and Article XVI of the Traffic Code of the City of Syracuse, as amended, which are unchanged by these amendments shall remain in full force and effect and shall be regarded for all purposes as having been in effect continuously and any new provisions shall be applied prospectively; and

BE IT FURTHER ORDAINED, that notwithstanding any provisions in these amendments to the contrary, licenses which have been issued under Article 4 of Chapter 14 of the Revised General Ordinances of the City of Syracuse, as amended, prior to the adoption and approval of these amendments, shall be authorized to continue in existence under the terms of such general ordinances or ordinances as existed prior to these amendments until the expiration of the licenses on December 31, 2020.



# DEPARTMENT OF FINANCE

CITY OF SYRACUSE, MAYOR BEN WALSH

8a 15

March 13, 2020

**David DelVecchio CPA**  
Commissioner of Finance

**Martha A. Maywalt**  
First Deputy  
Commissioner

**Bradley O'Connor, CPA**  
Deputy Commissioner of  
Finance

Mr. John Copanas  
City Clerk  
Room 231 City Hall  
Syracuse, New York 13202

**Re: Request for Legislation**

Dear Mr. Copanas:

Please prepare legislation for the next regular meeting of the Common Council to amend Article 4 of Chapter 14 of the Revised General Ordinances entitled "Food and Mobile Food Vendors" as last amended by General Ordinance No. 43-2018 as follows:

- Amend to add to Section 14-38 the following definitions:
  - Food Truck shall be specifically added to the definition of a mobile food vendor
  - Food Truck Rodeo shall be defined as a gathering of four (4) or more food trucks parked in a designated area for the purpose of selling food at an area located in the City right of way or on property owned by the City of Syracuse with the approval of the City of Syracuse.
- Amend Section 14-47 (1) (c) to increase the distance a mobile food vendor must be from the doorway or entrance to a restaurant or fruit or vegetable market situated on the main floor of a building.
- Add a new Section 14-53 entitled "Food Truck Rodeos" to create a process whereby multiple food trucks, who have an annual mobile food vendor license, may operate within the City right-of-way and in City parks, at locations deemed acceptable by the City of Syracuse. Food truck rodeos shall be limited to a maximum number of separate occasions in the same location within one year.
- Add a new Section 14-54 entitled "Late Night Service" to allow mobile food vendors, who have an annual mobile food vendor license, to have the opportunity to operate designated locations between the hours of 10:00 p.m. and 3:00 a.m. on Fridays and Saturdays.

**Bureau of Accounts**  
233 E. Washington St  
City Hall, Room 128  
Syracuse, N.Y. 13202

Office 315 448 8330  
Fax 315 448 8424

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32

Topic: Request to Amend Article 4 of Chapter 14 of the  
Revised General Ordinances entitled "Food and Mobile Food Vendors"

16 March 2020  
Page 2

The above changes shall be effective immediately.

Sincerely,



David DeVecchio  
Commissioner of Finance

**Ordinance No.**

**2020**

**ORDINANCE AUTHORIZING AN AGREEMENT  
WITH EPLANSOFT FOR DIGITAL PLAN REVIEW  
SOFTWARE**

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and he is hereby authorized to enter into an agreement with ePlanSoft relative to providing digital plan review software that will be used by the City of Syracuse to help improve customer service, reduce applicant expenses, and expedite the review process by providing digital mark-up tools for City plan reviewers; and

BE IT FURTHER ORDAINED, that the term of the Agreement shall be from January 1, 2020 through June 30, 2021; the City shall have the option for two (2) renewal periods subject to the approval of the Mayor and the Common Council; and

BE IT FURTHER ORDAINED, that SIDA will provide 70,000.00 to cover the costs of services to be provided by ePlanSoft through December 31, 2020, with the City covering the cost not to exceed \$20,500.00 for the period of January 1, 2021 through June 30, 2021 charging the cost to Information Technology's Factual & Information Budget Account #540530.01.16800; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse.



# DIVISION OF CODE ENFORCEMENT

A DIVISION OF THE DEPARTMENT OF NEIGHBORHOOD AND BUSINESS DEVELOPMENT  
CITY OF SYRACUSE, MAYOR BEN WALSH

**Michael Collins**  
NBD Commissioner

March 31, 2020

**Kenneth J. Towsley**  
Director of Code Enforcement

Mr. John Copanas  
City Clerk  
231 City Hall  
Syracuse, NY 13202

**Thomas Steinberg**  
Assistant Director of Code Enforcement

Re: Request for Legislation

**Samuel Perry**  
Assistant Director of Code Enforcement

Dear Mr. Copanas,

Please prepare legislation to be introduced at the next meeting of the Syracuse Common Council authorizing the City to enter into an agreement with ePlanSoft, which will provide digital plan review software. This software will improve customer service, reduce applicant expenses, and expedite the review process by providing digital mark-up tools to our plan reviewers. The term of this agreement is for the remainder of the 2020 calendar year with two (2), one (1) year renewal options. The SIDA agreement for initial funding covers the cost not to exceed \$70,000 through December 31, 2020.

Thank you for your attention regarding this matter.

Sincerely,

Kenneth J. Towsley, Director

**Code Enforcement**  
201 East Washington  
Street, Room 300  
Syracuse, N.Y. 13202

Office 315 448 8695  
Fax 315 448 8764

[www.syr.gov.net](http://www.syr.gov.net)



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

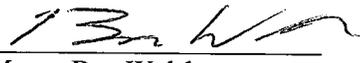
**TO: Mayor Ben Walsh**  
**FROM: Mary E. Vossler, Assistant Director of Management and Budget**  
**DATE: March 31, 2020**  
**SUBJECT: Agreement with ePlanSoft for Digital Plan Review Software Services**

On behalf of the Division of Code Enforcement, Central Permit Office, I am requesting to waive the RFP process and enter into a Professional Services Agreement with ePlanSoft for Digital Plan Review Software Services. This software will improve customer service, reduce applicant expenses, and expedite the review process by providing digital mark-up tools to our plan reviewers.

SIDA is funding the initial cost of the service not to exceed \$70,000 through December 31, 2020. The Division of Code Enforcement will budget the remainder of the Fiscal Year at a cost not to exceed \$20,500 for the period of January 1, 2021-June 30, 2021 that will be charged to Information Technology's Factual & Information expense account #530540.01.16800.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

4/1/2020  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

/tm

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

**ORDINANCE AUTHORIZING AN AGREEMENT  
WITH CAMINO TECHNOLOGIES FOR A NEXT  
GENERATION PERMIT SOFTWARE**

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and he is hereby authorized to enter into an agreement with Camino Technologies relative to the provision of a next generation permit software that will be used by the City of Syracuse to offer online permit applications; and

BE IT FURTHER ORDAINED, that the term of the Agreement shall be from January 1, 2020 through June 30, 2021; the City shall have the option for two (2) one year renewal periods subject to the approval of the Mayor and the Common Council; and

BE IT FURTHER ORDAINED, that SIDA will provide 30,000.00 to cover the costs of services to be provided by Camino through December 31, 2020, with the City covering the cost not to exceed \$30,000.00 for the period of January 1, 2021 through June 30, 2021 charging the cost to Information Technology's Factual & Information Budget Account #540530.01.16800; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse.



# DIVISION OF CODE ENFORCEMENT

A DIVISION OF THE DEPARTMENT OF NEIGHBORHOOD  
AND BUSINESS DEVELOPMENT  
CITY OF SYRACUSE, MAYOR BEN WALSH

**Michael Collins**  
NBD Commissioner

March 31, 2020

**Kenneth J. Towsley**  
Director of Code  
Enforcement

Mr. John Copanas  
City Clerk  
231 City Hall  
Syracuse, NY 13202

**Thomas Steinberg**  
Assistant Director of  
Code Enforcement

Re: Request for Legislation

**Samuel Perry**  
Assistant Director of  
Code Enforcement

Dear Mr. Copanas,  
Please prepare legislation to be introduced at the next meeting of the Syracuse Common Council authorizing the City to enter into an agreement with Camino Technologies, which will provide a next generation permit management software. The City previously went through the RFP process for this service. This software is used to offer online permit applications. The term of this agreement is for the remainder of the 2020 calendar year with two (2), one (1) year renewal options. The SIDA agreement for initial funding covers the cost not to exceed \$30,000 through June 30, 2020.

Thank you for your attention regarding this matter.

Sincerely,

Kenneth J. Towsley, Director

**Code Enforcement**  
201 East Washington  
Sifeet, Room 300  
Syracuse, N.Y. 13202

Office 315 448 8695  
Fax 315 448 8764

[www.syrgov.net](http://www.syrgov.net)



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Mary E. Vossler  
Director

Julie Castellitto  
Assistant Director

TO: Mayor Ben Walsh  
FROM: Mary E. Vossler, Assistant Director of Management and Budget *MGV*  
DATE: March 31, 2020  
SUBJECT: Agreement with Camino Technologies

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On behalf of the Division of Code Enforcement, Central Permit Office, I am requesting to enter into an Agreement with **Camino Technologies**, which will provide a next generation permit management software. The City previously went through the RFP process for this service. This software is used to offer online permit applications. The term of this agreement is for the remainder of the 2020 calendar year with two (2), one (1) year renewal options. The SIDA agreement for initial funding covers the cost not to exceed \$30,000 through June 30, 2020. The Division of Code Enforcement will budget the cost not to exceed \$30,000 for fiscal year 2020-2021 that will be charged to Information Technology's Factual & Information expense account #530540.01.16800. The Council previously approved the funding from SIDA under Ordinance #51-2020.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

4/1/2020  
Date

/tm

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

## COOPERATION AGREEMENT

**THIS COOPERATION AGREEMENT** dated as of October 15, 2019 (this "**Agreement**"), by and among the **CITY OF SYRACUSE INDUSTRIAL DEVELOPMENT AGENCY**, an industrial development agency organized and existing under the laws of the State of New York (the "**Agency**") having an office at 201 East Washington Street, 6<sup>th</sup> Floor, Syracuse, New York 13202 and **THE CITY OF SYRACUSE, NEW YORK**, a body politic and corporate, having an office at City Hall, 233 East Washington Street, Syracuse, New York 13202 (the "**City**"). The City and the Agency are sometimes individually referred to herein as the "**Party**" and collectively referred to herein as the "**Parties**."

### WITNESSETH:

**WHEREAS**, the Agency is authorized and empowered by the provisions Title I of Article 18-A of the General Municipal Law of the State of New York (the "**State**"), as amended, together with Chapter 641 of the Laws of 1979 of the State of New York, as amended from time to time (collectively, the "**Act**") to promote, develop, encourage and assist in the acquiring, constructing, renovating, improving, maintaining, equipping and furnishing of commercial facilities, among others, for the purpose of promoting, attracting and developing economically sound commerce and industry to advance the job opportunities, health, general prosperity and economic welfare of the people of the State of New York, to improve their recreation opportunities, prosperity and standard of living, and to prevent unemployment and economic deterioration; and

**WHEREAS**, the City is duly constituted and validly existing as a municipal corporation under, and is authorized and empowered by, the New York State Constitution and the laws of the State and operates under a charter adopted in 1960 (the "**Charter**"); and

**WHEREAS**, Camino Technologies, Inc. ("**Camino**") with offices at 122 East 2<sup>nd</sup> Avenue, Suite 200, San Mateo, California 94401 builds next generation customer service software technology for municipalities; and

**WHEREAS**, the City has been working with Camino to build an electronic permitting system (ePermits), which would allow certain permit applicants to apply for permits remotely, edit submissions electronically, eliminate the need for paper copies, reduce time and inefficiencies inherent with multiple inter-municipal department review and reduce the time frames for issuing permits; and

**WHEREAS**, by resolution duly adopted on October 15, 2019 (the "**Agency Resolution**"), the members of the Agency, at the request of the City, agreed to partner with the City to undertake a project to build and implement a user-friendly, next generation permit management system with the assistance of Camino, including the funding of up to \$100,000 to cover a portion of expenses and start-up software costs regarding Electronic Plan Review Software ("**EPRS**") to improve customer experience, reduce applicant expenses and expedite the review and issuance process, as more fully set forth in the Agency Resolution and the materials submitted by the City in conjunction therewith and herein (the "**Project**");

**NOW THEREFORE**, in consideration of the foregoing and the mutual covenants and agreements set forth herein, the Parties hereby covenant and agree as follows:

**Section 1. Recitals.**

The recitals set forth above are incorporated into this Agreement and the Parties affirm and acknowledge same as if they were fully set forth herein below.

**Section 2. Obligations.**

(A) The City shall continue to work with Camino to create and implement the EPRS software and related management systems to effectively, efficiently and timely carry out the Project all in accordance with the Agency Resolution, this Agreement and the presentation(s) and information submitted to the Agency by the City in conjunction with its approval of the Project.

(B) The Agency shall be obligated to provide up to \$100,000 to fund, in part, the Project, in accordance with the terms hereof and the Agency's Resolution.

**Section 3. Advances.**

(A) The Commitment. Subject to the terms and conditions of this Agreement, the Agency hereby agrees to provide funds to the City in an aggregate principal amount not to exceed One Hundred Thousand Dollars (\$100,000.00) (hereinafter the "*Commitment*") to fund, in whole or in part, the Project.

(B) Use of Proceeds. The Commitment proceeds shall be used by the City solely in connection with the Project to acquire the necessary software and to implement the program, as authorized by the Agency in accordance with the terms and intent of the Resolution and this Agreement, and unless otherwise expressly authorized by the Agency in writing, the City shall cause the proceeds of the Commitment to be utilized for no other purpose than that consistent with the Project and the intent of this Agreement and the Resolution.

(C) Conditions Precedent. The disbursement of any monies under the terms of this Agreement are conditioned upon the execution and delivery by the City of this Agreement, a written, fully executed agreement with Camino for an amount not to exceed \$30,000 (the "*Camino Contract*") to perform various services and a purchase order or other contract in an amount not to exceed \$70,000 with ePlanSoft (the "*ESoft Contract*") and together with the Camino Contract, collectively, the "*Contracts*") to acquire the permitting software all with respect to the Project with proof of same provided to the Agency and a Requisition (as defined herein).

(D) Disbursement of Proceeds. The Commitment proceeds shall be disbursed to the City, or its designee, to pay costs associated with the Project pursuant to the Contracts,

as set forth hereinabove, and in the Resolution, upon submission by the City of one or more requisitions, in the form attached hereto at **Exhibit "A"**, signed by the Director of Central Permitting for the City with supporting documentation acceptable to the Agency (collectively, the "**Requisition**") evidencing such cost(s). Upon receipt of such Requisition, the Agency shall disburse to the City, or its designee, so much of the Commitment proceeds to cover the demonstrated cost(s) under the Contracts within thirty (30) days of its receipt of such Requisition. Notwithstanding anything herein to the contrary, no disbursement of Commitment proceeds shall be made if at the time of the submission of the Requisition there is: (i) an event or circumstance has occurred or exists which constitutes, or with the giving of notice or passage of time, would constitute, an event of default on the part of the City under this Agreement or the Contracts; or (ii) the City has failed to demonstrate, to the satisfaction of the Agency, that the costs for which the Requisition has been submitted have been incurred by the City.

**Section 4. Covenants.** The City represents to the Agency that: (a) it has obtained all approvals required in connection with, and has full legal power and authority to, enter into this Agreement and the Contracts and accept the monies hereunder; (b) it has designated its Director of Central Permitting as the authorized signatory for executing and delivering Requisitions in accordance with Section 3(D) hereof; and (c) the execution and delivery of this Agreement: (i) will be an inducement to the City to continue to undertake and complete the Project; and (ii) will help promote economic development and enhance attraction of new businesses.

**Section 5. Undertakings By the Agency.** Based upon the statement, representations and undertakings of the City, and subject to the conditions set forth herein, the Agency:

(A) has determined that the Commitment to the City for the Project will promote and further the purposes of the Act.

(B) the Agency shall advance the Commitment to the City in accordance with the terms of this Agreement and the Resolution but in no event shall the Agency disburse more than the Contract amount for any one Contract.

**Section 6. Representations and Indemnification.** In order to induce the Agency to enter into this Agreement and to make the Commitment herein provided for, the City hereby agrees, represents and warrants to the Agency that:

(A) No Legal Bar. The execution, delivery and performance of this Agreement and the Contracts will not violate any provision of any existing law or regulation or of any order or decree of any court or governmental instrumentality, or any of the City's charter, or any mortgage, indenture, contract or other agreement to which City is a party or by which City and any of its property or assets may be bound.

(B) Compliance with Laws. The City agrees that, for the term of this Agreement, it shall: (a) comply at the City's sole cost and expense with all the requirements of all federal, state

and local laws, rules and regulations of whatever kind and applicable to the Project; and (b) no funds received from the Agency shall be: (i) used for the purpose of preventing the establishment of an industrial or manufacturing plant; (ii) given to any group or organization which is attempting to prevent the establishment of an industrial or manufacturing plant; (iii) used for advertising or promotional materials which depict elected or appointed governmental officials in either print or electronic media; or (iv) for any other purpose not specifically provided for herein.

(C) Books and Records. The City will keep or cause to be kept proper books and records and accounts in which full, true and correct entries will be made of the receipt of any portion of the Commitment hereunder and the disbursement or application to eligible costs and expenses hereunder in accordance with generally accepted principles of governmental accounting consistently applied. The City will furnish or cause to be furnished to the Agency a quarterly report commencing January 15, 2020, or sooner as may be requested by the Agency in writing, of the receipt and application of the Commitment and such additional information as the Agency may reasonably request concerning the use of the Commitment in order to enable the Agency to determine whether the covenants, terms and provisions of this Agreement have been complied with by the City. For that purpose all pertinent books, documents and vouchers relating to the purposes and use of the Commitment will, to the extent permitted by law, at all times during regular business hours be open to the inspection of such accountant or other agent (who may make copies of all or any part thereof) as may from time to time be designated by the Agency.

(D) Use of Commitment Proceeds. If the City shall fail to apply any portion of the Commitment to the specific purpose set forth herein ("*Misapplied Funds*"), the City shall immediately repay any Misapplied Funds to the Agency. The City further acknowledges that in the event of such misapplication, the Agency shall have the right to suspend the performance of its own obligations hereunder in respect of any then undisbursed Commitment proceeds and seek the return of any previously disbursed Commitment proceeds.

**Section 7. Commitment Conditions.** The Agency's obligation to make advances of the Commitment hereunder is subject to the following conditions precedent to each advance unless waived in writing by the Agency:

(A) Compliance with this Agreement. At the time of the making of the Commitment, the City shall have complied, and then be in compliance, with all the terms, conditions, covenants, representations and warranties herein set forth, and there shall exist no event of default under this Agreement. In addition, the City shall have submitted a Requisition to the City, in accordance with Section 3(D) hereof, in form and substance acceptable to the City.

(B) Opinion of City's Counsel. Counsel for the City shall have delivered to the Agency, in form and substance satisfactory to the Agency and its counsel, prior to submission of its first Requisition, an opinion that: (1) the City has the power to execute

and deliver this Agreement and the Contracts; (2) all City action with respect to this Agreement and the Contracts has been properly authorized; (3) neither the City's charter nor any amendments thereto prevents such action by the City; (4) the City has complied with all local, state and federal statutes, rules, ordinances and laws with respect to the Project, this Agreement and the Contracts.

(C) No Default. The City shall represent and warrant, as of the date of each Requisition, that there is no continuing Event of Default under this Agreement or the Contracts.

(D) Other. The City shall provide to the Agency, such other information and documentation related to the Project as the Agency may reasonably request.

#### **Section 8. Hold Harmless.**

The obligations and agreements of the Agency and the City contained herein and in any other instrument or document executed in connection herewith, and any instrument or document supplemental hereto, shall be deemed the obligations and agreements of the Agency, or the City, respectively, and not of any member, officer, agent or employee of the Agency or the City in their individual capacity; and the members, officers, agents and employees of the Agency or the City shall not be liable personally hereon or be subject to any personal liability or accountability based upon or in respect hereof or of any transaction contemplated hereby. The obligations and agreements of the Agency or the City contained herein or therein shall not give rise to any joint liability but rather each entity shall be severally liable unless otherwise specifically stated herein.

#### **Section 9. Right to Inspect Books and Records.**

Each Party shall have the right to inspect any and all books and records of every other Party with respect to Camino and/or the Project and each Party's obligations hereunder upon prior notice during normal business hours.

#### **Section 10. Assignment Prohibited.**

This Agreement shall not be assignable by any Party without the prior written consent of the other Parties; provided, however, that this Agreement may be undertaken and discharged by any successor which may be constituted and empowered in the place and stead of a Party, or any successor agency or authority which may be constituted and empowered in the place and stead of such Party, in accordance with applicable law.

#### **Section 11. Entire Agreement; Amendment.**

This Agreement contains the entire agreement and understanding of the Parties with respect to the subject matter hereof and fully supersedes all prior agreements, proposals, representations, arrangements or understandings, written or oral, with respect to such subject

matter. This Agreement shall only be amended by a writing which specifically references this Agreement and which is signed by the Parties.

**Section 12. Severability.**

Whenever possible, each provision of this Agreement shall be interpreted in such a manner as to be effective and valid under applicable law. If, however, any provision of this Agreement or the application thereof to any person or circumstance shall be held by a court of competent jurisdiction to be invalid, illegal or unenforceable to any extent, that provision or any portion thereof shall be stricken from this Agreement and the remainder of this Agreement shall not be affected thereby and shall be enforced to the fullest extent permitted by law.

**Section 13. Governing Law.**

This Agreement shall be governed by and interpreted and construed in accordance with the laws of the State of New York, without giving effect to any conflict of laws or choice of law rules that would defeat the application of New York law.

**Section 14. Further Assurances.**

The Parties agree that each will, from time to time, at the request of the any of the other Parties and at the requesting Party's expense, promptly take all such action, and execute, acknowledge and deliver, or cause to be executed, acknowledged and delivered, such supplemental agreements and/or further instruments as may be reasonably required to carry out and enforce the express intention and the various provisions of this Agreement, and otherwise enable the Parties to enjoy the respective benefits contemplated hereunder.

**Section 15. Notices.**

(A) All notices, certificates or other communications required or contemplated to be provided hereunder shall be sufficiently delivered and deemed given when may be sent by: (i) certified mail, return receipt requested, in which case notice shall be deemed delivered five (5) business days after deposit, postage prepaid in the U.S. mail; or (ii) a nationally recognized overnight courier, in which case notice shall be deemed delivered one (1) business day after deposit with such courier. The below addresses and facsimile numbers may be changed by written notice to the other patty, provided that no notice of a change of address or facsimile number shall be effective until actual receipt of such notice. Copies of notices are for informational purposes only, and a failure to give or receive copies of any notice shall not be deemed a failure to give notice. Notices may be given by parties' counsel with the same force and effect as if given by the party itself.

The addresses to which notices, certificates or other communications shall be delivered are as follows:

**IF TO THE AGENCY:**

City of Syracuse Industrial Development Agency  
201 East Washington Street, 6<sup>th</sup> Floor  
Syracuse, New York 13202  
Attention: Chairman

**WITH A COPY TO:**

Bousquet Holstein  
110 West Fayette Street  
Suite 1000  
Syracuse, New York 13202  
Attention: Susan R. Katzoff, Esq.

**IF TO THE CITY:**

City Of Syracuse  
City Hall  
233 East Washington Street  
Syracuse, New York 13202  
Attn: Mayor

**WITH A COPY TO:**

Corporation Counsel  
City of Syracuse  
233 East Washington Street  
Syracuse, New York 13202  
Attn: Corporation Counsel

(B) The Parties may, by notice given hereunder, designate any further or different addresses or addressees to which subsequent notices, certificates or other communications shall be sent.

**Section 16. Survival.**

The provisions of this Agreement shall survive the termination of the relationship among the Parties and any approved assignment of this Agreement (to the extent permitted hereunder) by any of the Parties to any successor in interest or other assignee.

**Section 16. Arbitration.**

In the event of any dispute arising under this Agreement, the Parties shall first attempt to resolve such dispute through non-binding mediation, utilizing a mediator mutually agreed upon between the Parties. If the Parties are unsuccessful in resolving any dispute through mediation, then any dispute arising under this Agreement shall be promptly submitted to non-binding arbitration before a single arbitrator selected by the American Arbitration Association, or to any other arbitrator mutually agreed upon by the Parties, and the arbitrator shall render a recommendation as to resolution of such dispute or controversy. The Parties may accept the recommendation of the arbitrator and settle the dispute or controversy according the terms of said recommendation or, alternatively, any Party may reject the arbitrator's recommendation, in which case such Party may institute a cause of action in a court of competent jurisdiction in order to settle the dispute or controversy. Any expenses incurred in connection with arbitration shall be paid for equally by the Parties to such dispute. Any such arbitration shall take place in the City of Syracuse, New York.

**Section 17. Benefit of Agreement.**

This Agreement is for the exclusive benefit of the Parties and their respective permissible successors and assigns. For purposes of clarity, the terms of this Agreement are not intended to have any impact or benefit to or on any third party nor any obligation any Party hereto may have to any third party. Any representations and covenants made herein are made and intended solely to entice each Party hereto to enter into, and to accomplish the goals of, this Agreement and may not be relied upon by any third party.

**Section 18. Counterparts.**

This Agreement may be executed in counterparts, each of which shall be deemed an original and all of which shall constitute one and the same instrument.

**Section 19. Effectiveness.**

The Parties hereto represent and warrant that all required approvals by the governing body of the respective Parties have been obtained and therefore this Agreement shall become effective upon the execution by the Parties hereof on the date first written above.

**Section 20. Compliance with all Laws.**

The Parties hereto agree and acknowledge that each and every term and provision in this Agreement shall be construed to comply in all respects with all laws, rules and regulations, including without limitation, the Act, the N-PCL and the Charter, all as may be amended, modified, supplemented or interpreted, from time to time.

**Section 21. Miscellaneous.**

Any section titles and captions contained in this Agreement are for convenience only and shall not be deemed part of the substance of this Agreement.

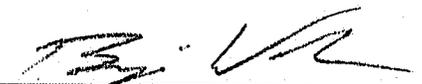
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**IN WITNESS WHEREOF** the Parties have set their hands, the date and year first written above.

**CITY OF SYRACUSE INDUSTRIAL  
DEVELOPMENT AGENCY**

By: \_\_\_\_\_  
Judith DeLaney, Executive Director

**CITY OF SYRACUSE**

By:  \_\_\_\_\_  
Benjamin Walsh, Mayor

**EXHIBIT "A"**

**FORM OF REQUISITION FOR PAYMENT AND REIMBURSEMENT**

All capitalized terms used herein and not otherwise defined herein shall have the meanings ascribed thereto in the Cooperation Agreement, dated as of October 15, 2019.

**Dated:** \_\_\_\_\_

**To:** City of Syracuse Industrial Development Agency  
201 East Washington Street, 6<sup>th</sup> Floor  
Syracuse, New York 13202  
Attention: Chairman

The undersigned, pursuant to terms of the Cooperation Agreement (the "*Agreement*") dated as of October 15, 2019 between the City of Syracuse Industrial Development Agency (the "*Agency*") and the City of Syracuse, New York (the "*City*"), hereby requests the disbursement of \$ \_\_\_\_\_ from the Commitment to pay a portion of the costs of the Project as set forth in the Agreement pursuant to the \_\_\_\_\_ Contract and to pay such moneys to the City or its designee in the following manner:

The attached Schedule "A" contains a complete description of all costs of the Project pertaining to this Requisition, and copies of the bills, invoices or other documents evidencing and supporting this Requisition.

I hereby certify that:

- (a) I am an Authorized Representative of the City;
- (b) the number of this Requisition is \_\_\_\_\_;
- (c) the items of cost set forth on Schedule "A" attached hereto are correct and proper under the Agreement and each such item has been properly paid or incurred as an item of cost of the Project;
- (d) none of the items for which this Requisition is made has formed the basis for any disbursement heretofore made from the Commitment proceeds;
- (e) the payees and amounts stated in Schedule "A" attached hereto are true and correct and each item of cost so stated is due and owing in accordance with the

\_\_\_\_\_ Contract and such amount, when added to all prior disbursements under the  
\_\_\_\_\_ Contract, does not exceed the maximum amount of the \_\_\_\_\_  
Contract;

(f) no Event of Default exists and is continuing under the Agreement or the  
Contracts, nor any condition, event or act which, with notice or lapse of time or both  
would constitute such an Event of Default;

(g) the representations and covenants made by the City in the Agreement are  
incorporated herein by reference and continue to be true and accurate as if fully set forth  
herein.

(h) all disbursements made pursuant to this Requisition # \_\_\_ should be made  
in the amounts and to the payees, at the addresses noted, on **Schedule "A"** attached  
hereto.

**CITY OF SYRACUSE**

By: \_\_\_\_\_

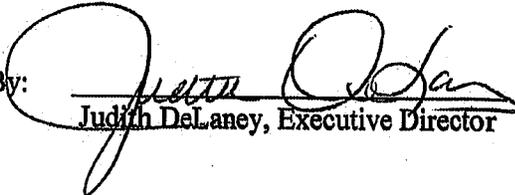
Name:

Title: Director of Central Permitting

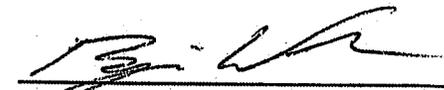


IN WITNESS WHEREOF the Parties have set their hands, the date and year first written above.

**CITY OF SYRACUSE INDUSTRIAL  
DEVELOPMENT AGENCY**

By:   
Judith DeLaney, Executive Director

**CITY OF SYRACUSE**

By:   
Benjamin Walsh, Mayor

**ORDINANCE AUTHORIZING EXTENSION OF THE PREVIOUSLY AUTHORIZED CONTRACT WITH SYSTEMS EAST RELATIVE TO USE OF THEIR TOTAL COLLECTIONS SOLUTION PROGRAM FOR PROCESSING AND REPORTING ON DELINQUENT PROPERTY TAXES**

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has waived the Request for Proposal process and approved the extension of the previously approved contract with Systems East relative to use of their Total Collections Solution (TCS) Program for processing and reporting of delinquent property taxes, under the following terms:

- (1) Systems East shall provide the City with access to its TCS software program on a month to month basis starting January 1, 2020 through June 30, 2020;
- (2) The City shall pay to Systems East a monthly rate of \$1,980.00 per month for all services under this agreement; NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to Finance Budget Account No. 541500.01.13100.



# BUREAU OF TREASURY

A DIVISION OF THE DEPARTMENT OF FINANCE  
CITY OF SYRACUSE, MAYOR BEN WALSH

March 12, 2020

**David DeVecchio, CPA**  
Commissioner of Finance

**Martha A. Maywalt**  
First Deputy  
Commissioner

**Bradley O'Connor, CPA**  
Deputy Commissioner of  
Finance

Mary E. Vossler CPA  
Director-Office of Management & Budget  
City of Syracuse  
233 E. Washington Street Rm 213  
Syracuse, New York 13202

Re: Request for Legislation: Agreement with Systems East for TCS

Dear Ms. Vossler,

On behalf of the Department of Finance, please prepare legislation to be introduced at the next Common Council meeting to enter into a month-to-month agreement with Hamer Enterprises without request for proposals, advertising or competitive bidding, for continued use of TCS, Total Collections Solution, for processing and reporting on delinquent property taxes.

- TCS software is proprietary and has been in use since January 2018, covered by an annual contract for support and maintenance for 2018 and 2019.
- Access to TCS on a month-to-month basis for a maximum of six months (ending no later than June 30<sup>th</sup> 2020) is needed to complete the transition to eTax software from Hamer, which the City began using on January 1, 2020.
- Monthly rate is \$1,980 per month January through June 2020. Monthly rates to be charged to the Finance budget account # 541500 01.13100, not to exceed \$11,880.00.
- This agreement can be terminated at any time, for any reason.

If you have any questions or comments reading this, please contact our office.

Sincerely,

Martha Maywalt  
First Deputy Commissioner of Finance

Cc: David DeVecchio, CPA  
Commissioner of Finance

**Bureau of Treasury**  
233 E. Washington St  
City Hall, Room 122  
Syracuse, N.Y. 13202

Office 315 448 8310  
Fax 315 471 6024

[www.syr.gov](http://www.syr.gov)

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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor, Ben Walsh  
**FROM:** Mary E. Vossler, Director of Management and Budget *mev*  
**DATE:** March 16, 2020  
**SUBJECT:** Waiver of RFP Process and Agreement for TCS

The Bureau of Treasury, a division of the Department of Finance, is requesting to enter into a month-to-month agreement with Hamer Enterprises without requests for proposals, advertising or competitive bidding, for continued use of TCS, Total Collections Solution, for processing and reporting on delinquent property taxes.

- TCS software is proprietary and has been in use since January 2018, covered by an annual contract for support and maintenance for 2018 and 2019.
- Access to TCS on a month-to-month basis for a maximum of six months (ending no later than June 30, 2020) is needed to complete the transition to eTax software from Hamer, which the City began using on January 1, 2020.
- Monthly rate is \$1,980 per month January through June 2020. Monthly rates to be charged to the Finance budget account #541500.01.13100, not to exceed \$11,880.00.
- This agreement can be terminated at any time, for any reason.

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

Mayor Ben Walsh  
City of Syracuse, New York

3/25/20  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

/tm

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

**Ordinance No.**

**2020**

**ORDINANCE AUTHORIZING TRANSFER OF FUNDS AND USE OF FUNDS IN FISCAL YEAR 2019/2020 BY VARIOUS DEPARTMENTS**

BE IT ORDAINED, that this Common Council hereby authorizes the following transfer of funds within the 2019/2020 City Budget and the use of the funds transferred in 2019/2020 as set forth in Attachment A attached hereto and made a part of this Ordinance; and

BE IT FURTHER ORDAINED, that said funds will be used in the manner provided by law.



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

March 12, 2020

Mr. John Copanas  
City Clerk  
City Hall  
Syracuse, New York 13202

**Re: Request for Legislation – 2019/2020 Budget Transfers**

Dear Mr. Copanas:

Please prepare the necessary legislation to be introduced at the next Common Council meeting authorizing the following transfer of funds within the FYE June 30, 2020 City Budget.

See Attachment A for specific details.

Thank you.

Sincerely,

Mary E. Vossler  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

**Attachment A  
March 15,2020**

<b>Account Number</b>	<b>General Fund</b>	<b>Mid Year Transfer</b>	<b>2019/2020 Budget as Authorized</b>	<b>Budget as Amended</b>
<b>Estimated Expenditures Decrease:</b>				
<b>TRANSFER FROM:</b>				
590601.01.90600	Hospital,Medical,Surgical Insurance	-2,340,000	46,400,000	44,060,000
		<u>-2,340,000</u>		
<b>Estimated Expenditures Increase:</b>				
<b>TRANSFER TO:</b>				
510100.01.10100	Common Council Salaries	45,000	438,626	483,626
541500.01.14200	Law Dept- Professional Services	150,000	661,554	811,554
510200.01.51200	DPW- Street Repair	163,000	813,046	976,046
510400.01.51320	DPW Motor Eequipment Maintenance	106,500	350,000	456,500
540220.01.51320	DPW- Automotive Repairs & Supplies	197,000	1,350,000	1,547,000
541121.01.81800	DPW- Transportation- Utilities	669,000	1,689,000	2,358,000
541500.01.81800	DPW-Transportation-Professional Services	335,000	1,699,612	2,034,612
596220.01.90000	Code Enforcement Demolitions	100,000	500,000	600,000
599100.01.90000	Unallocated Insurance	29,000	55,200	84,200
595950.01.90000	Mandated Drug Testing	12,000	11,000	23,000
597707.01.97707	RAN Interest	8,900	580,000	588,900
599301.01.93000	Judgement & Claims	525,000	500,000	1,025,000
		<u>2,340,400</u>		

Ordinance No.

2020

**ORDINANCE DIRECTING PUBLIC HEARING  
OF THE PROPOSED COMBINED 2020/2021 CITY  
AND SCHOOL DISTRICT BUDGET**

BE IT ORDAINED, that pursuant to the Charter of the City of Syracuse--1960 and of any local law, act or acts amendatory thereof, this Common Council hereby fixes May 4, 2020, at 5:00 p.m. of that day as the time, and the Common Council Chambers, City Hall, Syracuse, New York, as the place for a public hearing in reference to the annual estimate of the City of Syracuse and City School District for 2020/2021 submitted to the Common Council on or prior to April 8, 2020, by the Mayor of said City, and in reference to the addition of one per cent (1%) of the aggregate amount thereof pursuant to law; and

BE IT FURTHER ORDAINED, that if the Governor's executive order "New York on Pause" which requires social distancing remains in effect the public hearing will be held remotely via WebEx with instructions and a link to the meeting being placed on the Common Council page of the City of Syracuse website;

BE IT FURTHER ORDAINED, that the City Clerk be and he hereby is directed to cause a copy of this ordinance to be published in the official newspapers of the City on or prior to April 26, 2020; and

BE IT FURTHER ORDAINED, that the public notice shall be in substance as follows:

NOTICE IS GIVEN that citizens attending the hearing have the right to provide written and oral comments and to ask questions. A summary of the Budget document is scheduled for publication in the April 21, 2019 edition of the Syracuse Post Standard.

A copy of the combined 2020/21 City and School District budget is available for public inspection at the following location: Office of the City Clerk, 230 City Hall, Syracuse, New York,

13202, during regular business hours, 8:30 a.m. to 4:30 p.m., Monday through Friday, and on the City of Syracuse website.

NOTICE IS FURTHER GIVEN that in accordance with the provisions of 31 CFR Part 51, the City of Syracuse does not discriminate on the basis of disability in admission or access to or treatment or employment in its programs and activities.

Persons with disability requiring special accommodations in visiting a City office, receiving a City service, or participating in a City program should contact: Bianca Tearney, Personnel & Labor Relations, Room 312, 233 East Washington Street, Syracuse, New York, 448-8780, or the Office of Budget Administration, 213 City Hall, Syracuse, New York, 448-8252, for information and appropriate arrangements.

Pursuant to Section 51.55(d), Bianca Tearney, Multi-Cultural Affairs/Diversity Specialist, Personnel & Labor Relations, Room 312, 233 East Washington Street, Syracuse, New York, 448-8780, has been designated to coordinate City of Syracuse compliance with the provisions of 31 CFR Part 51.

Common Council Office  
314 City Hall  
Syracuse, N.Y. 13202



14  
Council Office: (315) 448-8466  
Fax: (315) 448-8423

**CITY OF SYRACUSE COMMON COUNCIL**

**TIMOTHY RUDD**  
**Councilor-at-Large**

April 3, 2020

Mr. John P. Copanas  
City Clerk  
231 City Hall  
Syracuse, New York 13202

Dear Mr. Copanas:

Please prepare legislation to advertise the Public Hearing for the 2020-2021 Annual City and City School District Estimate for Monday, May 4, 2020 at 5pm to be held in the Common Council Chambers or if social distancing directives from the Governor are still in force by WebEx.

Your attention to this matter is appreciated.

Sincerely,

Timothy Rudd *grc*  
Finance Chair



# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

15

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

April 2, 2020

Mr. John Copanas  
City Clerk  
City Hall  
Syracuse, New York 13202

**Re: Request for Legislation – Approval of 2020-2021 Annual City Budget Proposal**

Dear Mr. Copanas:

Please prepare the necessary legislation to be introduced at the next Common Council meeting authorizing approval of the 2020-2021 proposed budget for the City of Syracuse and the Syracuse City School District.

Thank you.

Sincerely,

Mary E. Vossler  
Director of Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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Ordinance No.

2020

**ORDINANCE AUTHORIZING MAYOR TO  
SUBMIT AN APPLICATION FOR AN ENERGY  
EFFICIENCY REBATE FROM NATIONAL GRID  
AND EXECUTE A CONTRACT OR WRITTEN  
INSTRUMENTS ASSOCIATED WITH THE  
REBATE AS NECESSARY**

BE IT ORDAINED, that the Mayor be and he hereby is authorized to submit an application to National Grid for an energy efficiency rebate in an amount not to exceed \$930,000.00; said funds will be used to offset the costs of street lighting upgrades throughout the City; and

BE IT FURTHER ORDAINED, that upon receipt of said grant, the Mayor is hereby authorized to execute a contract or written instruments as approved by the Corporation Counsel; and

BE IT FURTHER ORDAINED, that upon receipt of said funds or any part thereof, pursuant to said application authorized herein, the Commissioner of Finance is authorized and directed to deposit the same in an appropriate account to be determined by him.



# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

March 26, 2020

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Mr. John Copanas  
City Clerk  
230 City Hall  
Syracuse, NY 13202

Re: Request for Legislation – Street Lighting Energy Efficiency Rebate

Dear Mr. Copanas:

Please prepare legislation for the next meeting of the Syracuse Common Council:

- An ordinance authorizing the City to apply for an energy-efficiency rebate and enter into an agreement with National Grid, for a rebate amount not to exceed \$930,000. These funds will be used to offset the costs of street lighting upgrades throughout the city. The total costs to the City of the street lighting project are not to exceed \$32,000,000. Costs to be paid by an account determined by the Commissioner of Finance.

If you have any questions, please contact Rebecca Klossner at 448-4741.

Sincerely,

Jeremy Robinson  
Commissioner  
Department of Public Works

Department of Public Works  
1200 Canal St.  
Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syrgov.net](http://www.syrgov.net)

C:Councilor Michael Greene  
Councilor Joe Carni  
Councilor Chol Majok  
Councilor Tim Rudd  
Rebecca Klossner, City Planning

Ordinance No.

2020

**BOND ORDINANCE OF THE CITY OF SYRACUSE AUTHORIZING THE ISSUANCE AND SALE OF BONDS IN THE AMOUNT OF ONE MILLION DOLLARS (\$1,000,000.00) TO DEFRAY THE COST AND EXPENSE OF THE REPLACEMENT OF THE BRIGHTON PUMP STATION REPLACEMENT PROJECT**

BE IT ORDAINED, by the Common Council of the City of Syracuse as follows:

Section 1. For the specific object or purpose of providing funds to defray the cost and expense of Brighton Pump Station Replacement Project including all necessary improvements and upgrades to the facility and water main connections at a cost not to exceed One Million Dollars (\$1,000,000.00), general obligation bonds of the City of Syracuse, to be of the terms, form and contents hereinafter provided for, are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York.

Section 2. One Million Dollars (\$1,000,000.00) is estimated as the maximum cost of the specific object or purpose for which such bonds are to be issued.

Section 3. The plan for financing such specific object or purpose consists of the issuance and sale of bonds of the City of Syracuse in the principal sum of One Million Dollars (\$1,000,000.00), thereby providing such sum for all the maximum cost of such specific object or purpose.

Section 4. It is hereby determined that the specific object or purpose for which bonds are to be issued falls within subdivision 1 of paragraph (a) Section 11.00 of the Local Finance Law and the period of probable usefulness of such specific object or purpose is forty (40) years.

Section 5. The Commissioner of Finance, not more than fifteen (15) days and not less than three (3) days before the sale of said bonds, shall file with the Comptroller of the State of New York

a supplemental debt statement and file a duplicate thereof with the City Clerk in compliance with Section 109.00 of the Local Finance Law.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell the bonds and bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Commissioner of Finance who is the chief fiscal officer of the City under the Local Finance Law. The Commissioner of Finance may sell such bonds at public or private sale, with or without bond insurance or other credit enhancement, at a discount or premium, at fixed or variable rates of interest or at no interest whatsoever, or as capital appreciation bonds, and with such amortization of principal as the Commissioner of Finance shall determine is most favorable to said City, and in compliance with any rules of the State Comptroller applicable thereto. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Commissioner of Finance, consistent with the provisions of the Local Finance Law. The Commissioner of Finance is hereby authorized to issue variable rate debt, acquire credit support, and enter into such agreements as said officer finds reasonable to facilitate the issuance, sale, resale and repurchase of such bonds, as authorized under Sections 54.90 and 168.00 of the Local Finance Law. Said bonds shall be signed in the name of the City by the original or facsimile signature of the Mayor and countersigned by the original or facsimile signature of the Commissioner of Finance and sealed with the original or facsimile corporate seal of the City, provided, however, that if the signatures of the Mayor and the Commissioner of Finance are each by facsimile signatures on any bond, such bond shall be authenticated by the manual countersignature of a fiscal agent of the City. All other matters, except as provided herein, relating to such bonds, including prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording

of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the City by only facsimile signatures, providing for the manual countersignature of a fiscal agent or of a designated official of the City), the date, form, denominations, maturities, interest rate or rates, terms of and manner of sale and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Commissioner of Finance. The Commissioner of Finance may elect to become the fiscal agent for the bonds, or may contract on behalf of the City for this service pursuant to the Local Finance Law. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the Commissioner of Finance shall determine. The Commissioner of Finance may also agree on behalf of the City to provide or disclose such information about the City as may be necessary to enable the purchasers of bonds or notes of the City to comply with Securities and Exchange Commission Rule 15c2-12.

Section 7. The temporary use of available funds of the City of Syracuse, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this ordinance. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the City's Capital Fund. It is intended that the City shall then reimburse expenditures from the Capital Fund with the proceeds of the bonds and bond anticipation notes authorized by this ordinance and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax

**Ordinance No.**

**2020**

**ORDINANCE AUTHORIZING THE  
ENGINEERING SERVICES AND  
CONSTRUCTION NEEDED FOR THE  
DEPARTMENT OF WATER'S BRIGHTON  
PUMP STATION REPLACEMENT PROJECT**

BE IT ORDAINED, that this Common Council hereby authorizes the engineering services and construction needed for Department of Water's Brighton Pump Station Replacement Project at an estimated maximum cost not to exceed One Million Dollars (\$1,000,000.00); and the Director of Management & Budget is hereby authorized to enter into a contract or contracts therefor in the manner provided by law; professional services for the project shall be obtained in accordance with Section 5-205A (8) of the Syracuse City Charter; charging the cost thereof to proceeds of the sale of bonds in the amount of 1,000,000.00 authorized contemporaneously herewith by ordinance of this Common Council.

17-18



# DEPARTMENT OF WATER

CITY OF SYRACUSE, MAYOR BEN WALSH

March 30, 2020

**Joseph B. Awald, PE**  
Commissioner

**John D. Walsh**  
Deputy Commissioner

Mr. John P. Copanas  
City Clerk  
Room 231 City Hall  
Syracuse, New York 13202

Re: Project and Bond Authorization – Brighton Pump Station Project

Dear Mr. Copanas:

Please prepare legislation for consideration at the next meeting of the Common Council to authorize the project AND approve the sale and purchase of bonds in the amount of \$1,000,000 to defray the cost of the Brighton Pump Station Replacement Project. The next phase of the project will be requested in Fiscal Year 20/21.

In the fall of 2018, the Brighton Pump Station became flooded due to a pump packing leak. The facility was flooded and filled with water. The pump motors and all interior electrical equipment became submerged and were damaged beyond repair. The electrical utility (National Grid) disconnected the electrical service at the pole, and the BBPS remains off-line. This replacement project will replace the station with a new pump station with all necessary improvements and upgrades to the facility and water main connections.

Very truly yours,

Joseph Awald, P.E.  
Commissioner of Water

Department Of Water  
101 N. Beech Street  
Syracuse, N.Y. 13210

Office 315 448-8340  
Fax 315 473-2608  
Emergency 24 Hours  
315 448-8360



City of Syracuse

**AUTHORIZATION TO PROCEED WITH CIP PROJECT**

Date:	03/13/20	Department:	Water
Project Name:	Brighton Pump Station Replacement Project		
Project Cost:	\$1,000,000		
Contact Name:	Beth Smith	Management Analyst 448-8343	
Project Description:	The Brighton Pump Station needs a complete replacement due to age and equipment failure during a packing leak.		

**Projected Time Line & Funding Source(s)**

Estimated Start Date: Nov-18 Estimated Completion Date: February 2019

<u>Funding Source:</u>	<u>Dollar Amount:</u>
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	\$1,000,000
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify)	
Other (identify)	
Total Project Funding (must equal cost):\$	
	1,000,000

**Estimated Project Borrowing Timeline**

<u>Year</u>	<u>Fiscal Year</u>	<u>Estimated Amount to Borrow</u>
1	2000	\$1,000,000
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$ 1,000,000

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes X Reason("No"):

Director of Administration: \_\_\_\_\_ Date: \_\_\_\_\_

Director of Management & Budget: Mary E. Vossler Date: 4-01-2020

Commissioner of Finance: \_\_\_\_\_ Date: \_\_\_\_\_

**ORDINANCE AUTHORIZING AN INTERMUNICIPAL AGREEMENT WITH THE VILLAGE OF SKANEATELES RELATIVE TO THE CITY OF SYRACUSE PROVIDING ASSISTANCE TO THE VILLAGE WITH THE OPERATION OF THEIR WATER DEPARTMENT**

BE IT ORDAINED, that the Mayor be and he hereby is authorized to enter an intermunicipal agreement with the Village of Skaneateles relative to the City of Syracuse providing assistance to the Village of Skaneateles in the operation of their Water Department, as they no longer have a certified water plant operator; and

BE IT FURTHER ORDAINED, that the agreement shall be for a twelve month term effective as of April 1, 2020 through March 31, 2021 with the option for two (2) twelve month renewal periods subject to the approval of the Mayor and Common Council; and

BE IT FURTHER ORDAINED, that the services to be provided under this agreement shall be as detailed in the Scope of Services attached hereto as Appendix "A" and the Village of Skaneateles shall pay the City a minimum amount of \$21,500.00 per year for all services to be provided by the City under the intermunicipal agreement; and

BE IT FURTHER ORDAINED, that the Mayor be and he hereby is authorized to execute a contract or written instruments as approved by the Corporation Counsel; and

BE IT FURTHER ORDAINED, that upon receipt of the funds from the Village of Skaneateles the Commissioner of Finance is authorized and directed to deposit said payments in the appropriate Water Department Revenue Account.



# DEPARTMENT OF WATER

CITY OF SYRACUSE, MAYOR BEN WALSH

March 30, 2020

**Joseph B. Awald, PE**  
Commissioner

**John D. Walsh**  
Deputy Commissioner

Mr. John P. Copanas  
City Clerk  
Room 231 City Hall  
Syracuse, New York 13202

RE: Proposed Intermunicipal Agreement with the Village of Skaneateles

Dear Mr. Copanas:

Please prepare legislation to authorize the above-referenced Intermunicipal agreement on the next Common Council agenda. The Village of Skaneateles has requested assistance with the operation of their Water Department since they no longer have a certified water plant operator. Please see attached terms and compensation.

This Intermunicipal agreement will be for a twelve month term from April 1, 2020 through March 31, 2021 with the option of (two) 12 month renewals with permission from the Mayor and Common Council. Skaneateles shall pay a minimum of \$21,500 per year for the services provided under the Agreement. Revenues for these services will be credited to a Water Department revenue account.

Very truly yours,

Joseph Awald, P.E.  
Commissioner of Water

Department Of Water  
101 N. Beech Street  
Syracuse, N.Y. 13210

Office 315 448-8340  
Fax 315 473-2608  
Emergency 24 Hours  
315 448-8360



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Mary E. Vossler  
Director

Julie Castellitto  
Assistant Director

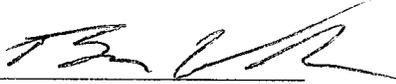
TO: Mayor Ben Walsh  
FROM: Mary E. Vossler, Director of Management & Budget *MV*  
DATE: April 1, 2020  
SUBJECT: Intermunicipal Agreement with the Village of Skaneateles

On behalf of the Department of Water, I am requesting that the City of Syracuse enter into an agreement with the Village of Skaneateles. The Village of Skaneateles has requested assistance with the operation of their Water Department since they no longer have a certified water plant operator. Please see attached terms and compensation.

This Intermunicipal agreement will be for a twelve month term from April 1, 2020 through March 31, 2021 with the option of two (2) 12 month renewals with permission from the Mayor and Common Council. Skaneateles shall pay a minimum of \$21,500 per year for the services provided under the Agreement. Revenues for these services will be credited to a Water Department revenue account.

If you agree to enter into this agreement with the Village of Skaneateles please indicate by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

4/1/2020  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov](http://www.syr.gov)

## INTER MUNICIPAL AGREEMENT TERMS

### 1. SCOPE OF SERVICES

#### A. DAILY WATER OPERATIONS

- i. City requires full and complete access to the entire water system and all related facilities and appurtenances of daily water operations of the village consists of the following:
  - i. Monthly water quality sampling in accordance with the NYSDOH Subpart 5 at the three locations within the service area (High school, Village Hall, Kane Ave. Apartments).
  - ii. Operate and maintain responsibilities of the Ultra violet (UV) light treatment facility.
  - iii. Operate and maintain responsibilities of the chlorination disinfection facility.
  - iv. Operate and maintain responsibilities of the water supply storage tanks.
  - v. Prepare monthly water quality reporting as required by the Onondaga County Department of Health (OCDOH).
  - vi. Oversee system as Designated Operator of Record per OCDOH in emergency situations.

#### B. EMERGENCY SERVICES

- i. Since the Syracuse Water Department (SWD) is the Operator of Record, the SWD need to be notified and may need to be on site to respond to the Village water SCADA System alarms and notifications for the Village Service Area.

#### C. OTHER WORK

- i. Verify and continue Compliance with required Vulnerability Assessment(VA) and Emergency Action Plan (ERP) Requirements
- ii. Verify and update the Cyber Security Compliance Report mandated by the USEPA (Annually).
- iii. Prepare and Submit the Annual Water Quality Report to the Onondaga County Department of Health (OCDOH)

### 2. VILLAGE RESPONSIBILITY

The Village shall provide the following water system information:

- A. All record documents including:
  - i. Record drawings of system information and locations
  - ii. Material records and required appurtenances of current operating system.
  - iii. As-built information for water storage facilities, water chlorination system and UV disinfection system.
  - iv. Operation and Maintenance (O&M) manuals for all system equipment.
  - v. Standard Operating Procedures for water plant
  - vi. Emergency procedures for HAB event.
- A. All documentation identifying the location, materials, and condition of the water system and appurtenances in ARCGIS.
- B. All paper documents of water system and appurtenances and any maintenance records for the last 12 months.
- C. All historical records of water systems leaks, identifying the location and repair methods.
- D. Provide all as-builts pertaining to the water storage facilities and the water chlorination system.
- E. All Operation and Maintenance (O&M) manuals for all water system equipment in digital format if available.

### 3. ADDITIONAL SERVICES

- A. Emergency backup water main repair operations:

The city will provide emergency water system repair services in accordance with the Village AWWA, and ASTM standards. These services include the following:

- i. Excavate and repair of water main breaks and leaks. The excavation will be performed and water main repaired.
- ii. Excavate and replace any water system appurtenances within the service area boundary as defined previously.
- iii. Operate the water system valves and or curb stops necessary to facilitate the water main repair.
- iv. Excavate, remove and replace any broken water system valves.

- v. Excavate, remove and replace any hydrant which have been disturbed and is leaking.

4. COMPENSATION

- A. The total compensation not to exceed for daily operations, as defined in above, shall be billed hourly at the listed below at a fee not to exceed **\$1,500.00 per month** for the duration of the contract.

Standard Water Plant Operator Hourly Billing Rate: \$30.00

- B. For Emergency Services

- i. Compensation for Emergency services will be on a Time and Materials basis. Material will be invoiced at cost and Emergency Billing Rates shall be as follows:

Emergency Water Plant Operator Hourly Billing Rate \$55.00

Services	Cost
Daily Operations	\$1,500/month
Annual Water Quality Report	\$3,500
VA & ERP Compliance	At Cost
Cyber Security Compliance	At Cost
Emergency Services	Emergency Rates and Materials Cost

5. DURATION

- A. This agreement will be for 12 month duration with the option of two 12 month renewals

**Ordinance No.**

**2020**

**ORDINANCE AUTHORIZING MAYOR TO  
SUBMIT AN APPLICATION FOR A GRANT  
FROM THE CITIES FOR FINANCIAL  
EMPOWERMENT FUND AND EXECUTE A  
CONTRACT OR WRITTEN INSTRUMENTS  
ASSOCIATED WITH THE GRANT AS  
NECESSARY**

BE IT ORDAINED, that the Mayor be and he hereby is authorized to submit an application to the Cities for Financial Empowerment Fund for a grant in an amount not to exceed \$20,000.00; said funds will be used to support innovative programmatic approaches to helping municipal-led Summer Youth Employment Program (SYEP) participants open safe financial institution accounts and receive financial education services; and

BE IT FURTHER ORDAINED, that upon receipt of said grant, the Mayor is hereby authorized to execute a contract or written instruments as approved by the Corporation Counsel; and

BE IT FURTHER ORDAINED, that upon receipt of said funds or any part thereof, pursuant to said application authorized herein, the Commissioner of Finance is authorized and directed to deposit the same in an appropriate account to be determined by him.



# DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

April 1, 2020

Mr. John P. Copanas  
City Clerk  
Room 231, City Hall  
Syracuse, NY 13202

**Commissioner**  
Michael Collins

**Deputy Commissioner**  
Jennifer Tiff

**Re: Legislation Request – Approval for City of Syracuse to Apply for and Enter into Contract with Cities for Financial Empowerment Fund for \$20K**

Dear Mr. Copanas:

Please prepare for following legislation for the next meeting of the Syracuse Common Council:

An ordinance authorizing the City of Syracuse NBD to apply for and enter into contract with the Cities for Financial Empowerment Fund for an amount not to exceed \$20,000.

These funds will be used to support innovative programmatic approaches to helping municipally-led Summer Youth Employment Program (SYEP) participants open safe financial institution accounts and receive financial education services. After the first planning year, the City of Syracuse will be able to apply for additional funds to implement and expand the Financial Education program of our current SYEP.

Please contact La'retta Castro at (315)448-8241 or [lcastro@syr.gov](mailto:lcastro@syr.gov) with any questions.

Sincerely,

Michael Collins  
Commissioner

Cc: Sharon Owens, Deputy Mayor  
Janet Burke, Director of Research

**Department of  
Neighborhood &  
Business  
Development**  
201 E Washington  
Street  
Suite 600  
Syracuse, NY 13202

Office 315 448

**GENERAL ORDINANCE AMENDING CHAPTER 16, ARTICLE 8, ARTICLE 8.1, AND ARTICLE 8.7 OF THE REVISED GENERAL ORDINANCES OF THE CITY OF SYRACUSE, AS AMENDED RELATIVE TO DOG CONTROL**

WHEREAS, the Commissioner of the Department of Parks, Recreation and Youth Programs and the Chief of the Syracuse Police Department, have requested legislation to delegate the personnel management of Dog Control from the Department of Parks, Recreation and Youth Programs to the Syracuse Police Department;

NOW, THEREFORE,

BE IT ORDAINED, that Chapter 16, Article 8, Section 16-26 is hereby amended to read as follows:

Section 16-26. Title

This Article shall be known as the Dog Control Ordinance and shall apply to the Division of Dog Control of the Department of Parks, Recreation and Youth Programs and the Syracuse Police Department.

;and

BE IT FURTHER ORDAINED, that Chapter 16, Article 8, Section 16-30 is hereby amended to read as follows:

Section 16-30. Seizure and Impoundment

(A) The dog control officers or any peace officer shall seize and impound in an animal shelter designated by the common council any dog which is found:

- (1) unlicensed, on or off the owner's premises
- (2) not wearing the required license tag, and off the owner's premises
- (3) unleashed, whether or not tagged or licensed, except where found on property owned or leased by the owner of the dog or on other property when permission for such presence has been obtained.

(B) If the dog seized bears a license tag, the dog control officer shall ascertain the owner of the

dog and shall immediately notify the owner, in writing, pursuant to section 118.6 of the Agriculture and Markets Law, that the dog has been seized and may be destroyed unless redeemed as herein provided.

(C) Authorized Pick Ups. The Dog Control Division shall transport any dog, cat or other domesticated animals at the request of the Syracuse Police Department, the Syracuse Fire Department or the Department of Parks, Recreation and Youth Programs to a shelter in those cases where the owner is either incarcerated or incapacitated. It shall be the owner's responsibility to pay any boarding or veterinary charges as a result of such a request. The city shall not be liable for disposition of these animals as a result of such a request.

(D) The dog control officer or any peace officer is hereby authorized to seize any dog that in his judgment presents a danger to public health, welfare or safety.

(E) Seizure of a dog shall not exempt the owner from other penalties herein provided.

;and

BE IT FURTHER ORDAINED, that Chapter 16, Article 8, Section 16-30.2 is hereby amended to read as follows:

Section 16-30.2. Dog control officer.

All dog control officers are assigned to the Patrol Services Division of the Syracuse Police Department. Personnel management responsibilities for the Division of Dog Control are handled by the Syracuse Police Department.

Any dog control officer or any peace officer authorized by the city to assist in the enforcement of this ordinance [article] may serve any process related to any proceeding, whether criminal or civil in nature and including an appearance ticket, undertaken in accord with the provisions of this ordinance [article] or any local law. When a dog control officer does not personally witness an act for which an appearance ticket can be issued, the complainant must make a written complaint before an appearance ticket will be issued.

;and

BE IT FURTHER ORDAINED, that Chapter 16, Article 8, Section 16-30 is hereby amended to read as follows:

Section 16-30.3. Biter dogs.

Upon notification by the Syracuse Police Department or the Department of Parks, Recreation and Youth Programs it shall be the responsibility of the dog control division to seize and transport any stray biter dog. Stray dog shall mean any dog whose owner is unidentifiable. Upon request by the Onondaga County Health Department, the dog control division will cooperate in transporting any owned biter dog to a shelter designated by the Onondaga County Health Department. No costs shall

be incurred by the city in such cooperation.

; and

BE IT FURTHER ORDAINED, that Chapter 16, Article 8.1, Section 16-30.6 is hereby amended to read as follows:

Section 16-30.6.6. City agency coordination.

The Department of Parks, Recreation and Youth Programs and the Syracuse Police Department are hereby designated as the lead agencies for the control of dogs within the City of Syracuse. As such the Chief of Police shall direct and assist the dog control staff to coordinate resolution of all dog complaints with the Parks Commissioner and the director of code enforcement as necessary to enforce the provisions of this article and other applicable laws, local laws, ordinances and rules and regulations. In order to facilitate the prompt and efficient resolution of dog complaints the Chief of Police and the Parks Commissioner shall establish a central registry of complaints in order to track repeat offenders and coordinate the prosecution of such offenses with other city agencies and the court.

; and

BE IT FURTHER ORDAINED, that Chapter 16, Article 8.7, Section 16-30.12 is hereby amended to read as follows:

Section 16-30.12. Short title; scope.

This article shall be known as the Syracuse Dog Protection Ordinance and shall apply to the Division of Dog Control of the Department of Parks, Recreation and Youth Programs and the Syracuse Police Department.

;and

BE IT FURTHER ORDAINED, that all remaining sections of Chapter 16 of the Revised General Ordinances of the City of Syracuse, as amended, not amended by this Ordinance shall remain in full force and effect as previously adopted.

;and

BE IT FURTHER ORDAINED, that this Ordinance shall be effective July 1, 2020.



# SYRACUSE DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

April 1, 2020

**Julie LaFave**  
Commissioner

John Copanas, City Clerk  
City Hall, Room 231  
Syracuse, NY 13202

**Jimmy Oliver**  
Deputy Commissioner

**RE: REQUEST FOR LEGISLATION**

Dear Mr. Copanas:

Please prepare legislation to be introduced at the next meeting of the Syracuse Common Council requesting the following amendments to the City's dog control ordinances:

Chapter 8 – Dog Control

- o Section 16-26
  - Add Syracuse Police Department
- o Section 16-27(c)
  - Amend Dog Control Officer definition to delegate personnel management to Syracuse Police Department
  - Amend to include that all dog control officers are assigned to the Patrol Services Division
- o Section 16-30(c)
  - Add Department of Parks, Recreation, & Youth Programs
- o Section 16-30.2
  - Delete "Every dog control officer shall have all the powers of a peace officer in enforcing the provisions of this ordinance [article]."
- o Section 16-30.3
  - Add the Department of Parks, Recreation, & Youth Programs to the notification process

Chapter 8.1 – Dogs Disturbing the Peace

- o Section 16-30.6.6
  - Amend to divide duties between Parks and SPD (all dog control officer personnel functions will now be under the management of SPD)
  - Amend to assign SPD as a co-lead agency with Parks

Chapter 8.7 – Protection of Dogs

- o Section 16-30.12
  - Amend to add Syracuse Police Department

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

[www.syr.gov.net](http://www.syr.gov.net)

Request Letter for Dog Control Legislation Amendments

1 April 2020  
Page 2

Sincerely,

A handwritten signature in black ink, appearing to read 'JLafave', written in a cursive style.

Julie LaFave  
Commissioner



22

Ordinance No.

2020

**ORDINANCE AUTHORIZING MAYOR TO  
SUBMIT AN APPLICATION TO DJI DISASTER  
RELIEF PROGRAM FOR AN UNMANNED  
AERIAL SYSTEM AND ASSOCIATED  
ACCESSORIES VALUED AT APPROXIMATELY  
\$3,000.00 AND EXECUTE A CONTRACT OR  
WRITTEN INSTRUMENTS ASSOCIATED WITH  
THE GRANT AS NECESSARY**

BE IT ORDAINED, that the Mayor be and he hereby is authorized to submit an application to DJI Disaster Relief Program for an unmanned Aerial System and associated accessories values at approximately \$3,000.00; if awarded the Fire Department will come back to the Common Council to authorize acceptance of the drone and to authorize any local match costs associated with the application; and

BE IT FURTHER ORDAINED, that the Mayor be and he hereby is authorized to execute a contract or written instruments associated with the grant application as approved by the Corporation Counsel.



# SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

20

March 31, 2020

**Michael J. Monds**  
Chief of Fire

**Steve P. Evans**  
1st Deputy Chief

**Robert Cussen**  
Deputy Chief  
Training and EMS

**Elton Davis**  
Deputy Chief  
Fire Prevention Bureau

**Barry Lasky**  
Deputy Chief  
Administration

**Jeffrey Kite**  
Deputy Chief  
Special Operations  
and Communications

**John Kane**  
Deputy Chief  
Maintenance Division

John Copanas  
City Clerk  
231 City Hall  
Syracuse, NY 13202

RE: Request for Preparation of Legislation

Dear Mr. Copanas:

Please prepare legislation for the next Common Council meeting to authorize the Syracuse Fire Department to apply to and enter into an agreement with the DJI Disaster Relief Program for an Unmanned Aerial System and associated accessories, valued at approximately \$3,000. This application would be to the DJI Disaster Relief Program and will be executed locally by Empire Drone Co. located at 14 Canalview Mall, Fulton, NY 13069.

Respectfully,

*Michael J. Monds*

Michael J. Monds  
Chief of Fire

Syracuse Fire Dept.  
Public Safety Building  
511 S. State St.  
6th Floor, Rm. 607  
Syracuse, N.Y. 13202

Office 315 473-5525  
Fax 315 422-7766  
[www.syr.gov.net](http://www.syr.gov.net)

12

**ORDINANCE AUTHORIZING AN AGREEMENT WITH INTERNATIONAL BUSINESS INFORMATION TECHNOLOGIES, INC. D/B/A LEFTA SYSTEMS RELATIVE TO PROVIDING CUSTOMIZED SOFTWARE SOLUTIONS FOR TRAINING RECORDS MANAGEMENT AND FIELD TRAINING PROGRAM MANAGEMENT**

BE IT ORDAINED, that the Mayor has waived the Request for Proposal Process for the customized software program services to be provided on behalf of the Syracuse Police Department; and

BE IT FURTHER ORDAINED, subject to the approval of the Mayor, that the Mayor be and he is hereby authorized to enter into an agreement with International Business Information Technologies, Inc. d/b/a Lefta Systems relative to the provision of customized software solutions for training records management and field training program management; the training records management program will allow the Syracuse Police Department’s Training Staff to manage and update all officer training records electronically, schedule training, and monitor the need for recertification; the field training program will enable the Syracuse Police Department’s Training; and

BE IT FURTHER ORDAINED, that the term of the Agreement shall be for one year commencing on the date the agreement has been fully executed by the Mayor and the company; and

BE IT FURTHER ORDAINED, that the cost for all services under the agreement shall not exceed \$ 41,280.00 and all costs shall be charged to Syracuse Police Department Budget Account # 540530.01.31220; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse.

1<sup>st</sup> Deputy Chief  
Joseph Cecile



Deputy Chiefs  
Derek McGork  
Richard Shoff, Jr.  
Richard H. Trudell

23

**SYRACUSE POLICE DEPARTMENT**

Kenton T. Buckner, Chief

February 14, 2020

John Copanas  
City Clerk  
231 City Hall  
Syracuse, New York 13202

**RE: REQUESTING A WAIVER OF RFP – International Business Information Technologies, Inc. d/b/a LEFTA Systems**

Dear Mr. Copanas,

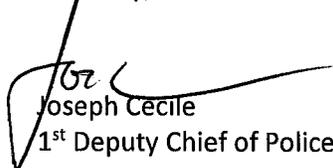
Please prepare legislation requesting a waiver of the RFP process to be introduced at the next scheduled Common Council meeting, on behalf of the Department of Police, to enter into an agreement with International Business Information Technologies, Inc. d/b/a LEFTA Systems. a Company that offers customized software solutions for training records management and field training program management. The agreement will be for one year based on the date of execution.

The Syracuse Police Department is committed to constantly improving its in-service training program and its field training program to meet and/or exceed New York State standards. The program offered by LEFTA Systems will allow the Department's training staff to manage and update all officer training records electronically, schedule training and monitor need for re-certifications. In addition, the field training application will enable the training staff to track the progress of recruits, identify areas for improvement and ensure standards are met. The training staff of the Department has reviewed several alternative options and spoken to other agencies currently utilizing LEFTA Systems. Based on their findings it has been determined that LEFTA Systems provides the best solution for the Syracuse Police Department.

Expenditures not to exceed \$41,280 will be charged to account 540530.01.31220.

If you have any questions or comments regarding this, please contact our office.

Sincerely,



Joseph Cecile  
1<sup>st</sup> Deputy Chief of Police



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

TO: Honorable Mayor Ben Walsh  
FROM: Mary E. Vossler, Director of Management & Budget   
DATE: February 18, 2020  
SUBJECT: Waiver of RFP – International Business Information Technologies, Inc. d/b/a LEFTA Systems

---

Mary E. Vossler  
Director

Julie Castellitto  
Assistant Director

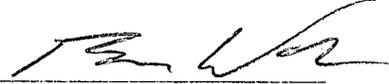
On behalf of the Department of Police, I am requesting a waiver of the RFP process to enter into an agreement with International Business Information Technologies, Inc. d/b/a LEFTA Systems, a company that offers customized software solutions for training records management and field training program management. The agreement will be for one year based on the date of execution.

The Syracuse Police Department is committed to constantly improving its in-service training program and its field training program to meet and/or exceed New York State standards. The program offered by LEFTA Systems will allow the Department's training staff to manage and update all officer training records electronically, schedule training and monitor need for re-certification. In addition, the field training application will enable the training staff to track the progress of recruits, identify areas for improvement and ensure standards are met. The training staff of the Department has reviewed several alternative options and spoken to other agencies currently utilizing LEFTA Systems. Based on their findings it has been determined that LEFTA Systems provides the best solutions for the Syracuse Police Department.

**Expenditures are not to exceed \$41,280 and will be charged to account #54053.01.31220.**

If you agree to waive the RFP process and enter into an agreement with International Business Information Technologies, Inc. d/b/a LEFTA Systems, please sign below and return this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

2-18-2020  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

Ordinance No.

2020

**ORDINANCE APPROPRIATING FUNDS FOR INTERFAITH WORKS OF CENTRAL NEW YORK FOR ASSISTANCE IN THE POLICE-COMMUNITY DIALOGUE PROJECT AND AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT OR WRITTEN INSTRUMENTS ASSOCIATED WITH THE APPROPRIATION AS NECESSARY**

BE IT ORDAINED, that this Common Council hereby appropriates the sum of \$30,000.00 from Account #541500.01.31220 to an account to be determined by the Commissioner of Finance for InterFaith Works of Central New York; said funds are to be utilized for operating expenses relative to the Police-Community Dialogue Project for the period of July 1, 2019 through June 30, 2020, in the manner provided by law; and

BE IT FURTHER ORDAINED, that the Mayor be and he hereby is authorized to execute a contract with InterFaith Works of Central New York relative to this appropriation, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that InterFaith Works of Central New York shall submit a budget outlining the operating expenses for which the appropriated funds shall be spent which is and such budget shall be included as part of the above-referenced contract.



24

# DEPARTMENT OF POLICE

CITY OF SYRACUSE, MAYOR BEN WALSH

March 30, 2020

Kenton T. Buckner  
Chief of Police

Joseph L. Cecile  
First Deputy Chief

Derek McGork  
Deputy Chief

Richard F. Shoff, Jr.  
Deputy Chief

Richard H. Trudell  
Deputy Chief

Mr. John Copanas  
City Clerk  
233 E. Washington St.; Suite #213  
Syracuse, New York 13202

Dear Clerk Copanas:

**Re: Legislation: Contract with InterFaith Works of Central New York and  
Appropriation of Funds**

Dear Mr. Copanas:

Please prepare legislation to be introduced at the next Common Council Meeting authorizing a contract with InterFaith Works of Central New York to assist in the funding of the Police-Community Dialogue Project. Funds will be used to support nine City Dialogue circles for 100 participants, among youth and adults, to build bridges of understanding and stronger relationships between members of the Police Dept. and the community. This program trains and supports police officers and community members to facilitate dialogue circles together, and involves recruitment of community members from non-profits, faith organizations, government agencies and for-profit corporations.

This understanding will serve as a foundation for how we can improve public safety in our community and avoid crises. The project will also assist the community to better appreciate the challenges of the work of police in order to build trust and respect. Dialogue circle locations include PSLA @Fowler, Nottingham High School, Peoples AME Zion, Atonement Lutheran Church, Near Westside Peacemaking Center, and InterFaith Works.

**The appropriation of an amount not to exceed \$30,000 will be drawn from Special Objects account #541500.01.31220 pursuant to the authorized 2019/2020 Annual Budget.**

Sincerely,

Joseph L. Cecile  
1<sup>st</sup> Deputy Chief of Police

Department of Police  
511 S. State Street  
Syracuse, NY 13202

O 315.442.5250

[www.syracusepolice.org](http://www.syracusepolice.org)



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Mary E. Vossler  
Director

Julie Castellitto  
Assistant Director

TO: Mayor, Ben Walsh  
FROM: Mary E. Vossler, Director of Management and Budget *MEV*  
DATE: March 31, 2020  
SUBJECT: Agreement with InterFaith Works of Central New York and Appropriate of Funds

---

On behalf of the Department of Police, I am requesting the City to enter into an agreement with InterFaith Works of Central New York to assist in the funding of the Police-Community Dialogue Projects. Funds will be used to support nine City Dialogue circles for 100 participants, among youth and adults, to build bridges of understanding and stronger relationships between members of the Police Dept. and the community. This program trains and supports police officers and community members to facilitate dialogue circles together, and involves recruitment of community members from non-profits, faith organizations, government agencies and for profit corporations.

This understanding will serve as a foundation for how we can improve public safety in our community and avoid crises. This project will also assist the community to better appreciate the challenges of the work of police in order to build trust and respect. Dialogue circle locations include PSLA @ Fowler, Nottingham High School, Peoples AME Zion, Atonement Lutheran Church, Near Westside Peacemaking Center, and InterFaith Works.

**The appropriate of an amount not to exceed \$30,000 will be drawn from Special Objects Account #541500.01.31220 pursuant to the authorized 2019/2020 Annual Budget.**

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

4/1/2020  
Date

/tm

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

**ORDINANCE AUTHORIZING CONTRACTS  
RELATIVE TO PROVIDING SERVICES FOR  
THE REMOVAL OF BLIGHTED STRUCTURES  
ON BEHALF OF THE DEPARTMENT OF  
NEIGHBORHOOD AND BUSINESS  
DEVELOPMENT/DIVISION OF CODE  
ENFORCEMENT**

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the City conducted a Request for Qualifications for Contractors qualified to perform demolition work for the City of Syracuse for removal of blighted residential and commercial structures on an as-needed basis; and

WHEREAS, the Mayor has approved the retention of A.J. Montclair, Inc.; BRONZE Contracting, Inc.; Crisafulli Trucking, Inc.; Diversified Construction Services, Inc.; Gorick Construction Services, Inc.; P&J Contracting Company, Inc.; Ritter & Paratore Contracting, Inc.; Scanlon Trucking & Excavating, LLC; and SGTR, LLC for demolition services;

1. All of the above named firms have been pre-approved to submit quotes for performing services relative to removal of blighted structures and shall be the only firms able to submit quotes on any removal of blighted structures projects required by the City of Syracuse for a two-year period beginning on the date this Ordinance is approved by the Mayor with the option for one (1) additional one (1) year extension subject to the approval of the Mayor and Common Council;

2. The removal of blighted structures projects will be packaged individually or in

groups and a request for quotes covering the requested removal of blighted structures, however packaged, will be submitted to the pre-approved firms;

3. Throughout the length of the contract, requests for quotes for removal of blighted structures projects will be submitted to the pre-approved firms on a rolling basis and each request for quotes will only cover the real property identified in that specific request for quotes;

4. To be able to be awarded and perform any removal of blighted structures projects under the contract, the pre-approved firms are required to submit a quote to the City in response to the City's removal of blighted structures request for quotes, providing a lump sum quote setting forth the lump sum total cost for all the services for the removal of blighted structures project for the real property identified in the request for quotes;

5. The pre-approved firm that submits the lowest lump sum quote and is determined to be a responsible proposer will be awarded the removal of blighted structures project for the real property identified in the request for quotes;

6. The pre-approved firm(s) awarded a removal of blighted structure project in response to requests for quotes shall provide all required services relative to that project on behalf of the Department of Neighborhood and Business Development/Division of Code Enforcement;

7. None of the pre-approved firms are guaranteed either any minimum amount of removal of blighted structures projects or minimum amount of monies under the terms of the contract; and

8. Expenditures on all removal of blighted structures projects submitted to the pre-approved firms over the two (2) year period shall not exceed \$500,000.00 per year; NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is

authorized to execute such contracts, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with the contracts shall be charged to Budget Account #596220.01.90000.



**DIVISION OF CODE ENFORCEMENT**  
A DIVISION OF THE DEPARTMENT OF NEIGHBORHOOD  
AND BUSINESS DEVELOPMENT  
CITY OF SYRACUSE, MAYOR BEN WALSH

**Michael Collins**  
NBD Commissioner

March 26, 2020

**Kenneth J. Towsley**  
Director of Code  
Enforcement

Mr. John Copanas  
City Clerk  
Room 231, City Hall  
Syracuse, NY

**Thomas Steinberg**  
Assistant Director of  
Code Enforcement

**Re: RFQ – 20-072 Removal of Blighted Structures**

**Samuel Perry**  
Assistant Director of  
Code Enforcement

Dear Mr. Copanas:

Please prepare legislation for the next meeting of the Common Council requesting approval for the above referenced RFQ. The RFQ Committee met and recommends that the City approves the following nine (9) firms to be permitted to quote the Removal of Blighted Structures: **A.J. Montclair, Inc., BRONZE Contracting, LLC, Crisafulli Trucking, Inc., Diversified Construction Services, Inc., Gorick construction Co., Inc., P&J Contracting Company Inc., Ritter & Paratore Contracting, Inc., Scanlon Trucking & Excavating, LLC. and SGTR, LLC.**

Letters will be sent out to these firms from Code Enforcement requesting the submission of quotes for each group of properties required to be demolished as determined by court orders. The bids will be opened in the Division of Purchase at the specific time and date and will be awarded to the lowest responsible bidder.

The duration of the contract/contracts will be for two (2) years from contract execution plus one additional one (1) year period upon approval of the Mayor and Common Council.

Annual expenditures are estimated not to exceed \$500,000.00 and will be charged to Budget Account #596220.01.90000.

Thank you for your attention regarding this matter.

Sincerely,

Kenneth J. Towsley, Director

**Code Enforcement**  
201 East Washington  
Street, Room 300  
Syracuse, N.Y. 13202

Office 315 448 8695  
Fax 315 448 8764

[www.syr.gov.net](http://www.syr.gov.net)



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Mary E. Vossler  
Director

Julie Castellitto  
Assistant Director

TO: Mayor Ben Walsh  
FROM: Mary E. Vossler, Director of Management and Budget *MV*  
DATE: March 26, 2020  
SUBJECT: Request for Qualifications – Removal of Blighted Structures

The Department of Neighborhood and Business Development/Division of Code Enforcement is requesting your approval for the above referenced Request for Qualifications. The RFQ Committee met and recommends that the City approves the following nine (9) firms to be permitted to quote the Removal of Blighted Structures: **A.J. Montclair, Inc., BRONZE Contracting, LLC, Crisafulli Trucking, Inc., Diversified Construction Services, Inc., Gorick construction Co., Inc., P&J Contracting Company Inc., Ritter & Paratore Contracting, Inc., Scanlon Trucking & Excavating, LLC. and SGTR, LLC.**

Upon your approval, letters will be sent to these firms from Code Enforcement requesting the submission of quotes for each group of properties required to be demolished as determined by court orders. The bids will be opened in the Division of Purchase at the specific time and date and will be awarded to the lowest responsible bidder.

The duration of contract/contracts will be for two (2) years from contract execution plus one additional one (1) year period upon approval of the Mayor and Common Council.

**Annual expenditures are estimated not to exceed \$500,000.00 and will be charged to Budget Account #596220.01.90000.**

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Mayor Ben Walsh  
City of Syracuse, New York

4/1/2020  
Date

Office of Management and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

/tm

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

Ordinance No.

2020

**ORDINANCE AUTHORIZING SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO 120 BAKER AVENUE FOR A TOTAL OF \$1.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 120 Baker Avenue, being Lot P 10 & 14, Block 1018, Section 084, Block -04, Lot -06.0 (084.-04-06.0), Property No. 1805001000, 46 x 126 Vacant Lot to Greater Syracuse Property Development Corporation for a total of \$1.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

David M. Clifford  
Commissioner

March 25, 2020

Ann E. Gallagher  
First Deputy  
Commissioner

City Clerk John P. Copanas  
230 City Hall  
Syracuse, New York 13202

Attn: Members of the Common Council

Dear City Clerk Copanas:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 120 Baker Ave TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF \$1

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

120 Baker Ave  
Lot P1o&14 Blo18 Tr Baker  
084.-04-06.0  
Property # 1805001000  
46X126 res vac land

Purchaser: Greater Syracuse Property Development Corporation for a total of \$1

Department of  
Assessment  
233 E. Washington St  
City Hall Room 130  
Syracuse, N.Y. 13202

Office 315 448 8370  
Fax 315 448 8190

assessment@syrgov.net

Very Truly Yours,

David M. Clifford  
Commissioner

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

**ORDINANCE AUTHORIZING SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO 515 COLVIN STREET WEST FOR A TOTAL OF \$1.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 515 Colvin Street West. being Lot P 5, Tract GWC, Section 078, Block -07, Lot -07.0 (078.-07-07.0), Property No. 1918104900, 40 x 90 Vacant Lot to Greater Syracuse Property Development Corporation for a total of \$1.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

**David M. Clifford**  
Commissioner

March 25, 2020

**Ann E. Gallagher**  
First Deputy  
Commissioner

City Clerk John P. Copanas  
230 City Hall  
Syracuse, New York 13202

Attn: Members of the Common Council

Dear City Clerk Copanas:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 515 Colvin St W TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF \$1

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

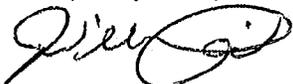
515 Colvin St W  
Lot P5 Tr Gwc  
078.-07-07.0  
Property # 1918104900  
40 X 90 res vac land

Purchaser: Greater Syracuse Property Development Corporation for a total of \$1

**Department of  
Assessment**  
233 E. Washington St  
City Hall Room 130  
Syracuse, N.Y. 13202

Office 315 448 8370  
Fax 315 448 8190

[assessment@syr.gov.net](mailto:assessment@syr.gov)

Very Truly Yours,  
  
David M. Clifford  
Commissioner

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

Ordinance No.

2020

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 1300-1302  
MIDLAND AVENUE & BORDEN AVENUE WEST  
FOR A TOTAL OF \$1.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 1300-1302 Midland Avenue & Borden Avenue West, being Lot 24, Block 1037, Tract K P Amd, Section 083, Block -03, Lot -15.0 (083.-03-15.0), Property No. 1961102700, 44.09 x 132 Vacant Lot to Greater Syracuse Property Development Corporation for a total of \$1.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

David M. Clifford  
Commissioner

MARCH 25, 2020

Ann E. Gallagher  
First Deputy  
Commissioner

City Clerk John P. Copanas  
230 City Hall  
Syracuse, New York 13202

Attn: Members of the Common Council

Dear City Clerk Copanas:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 1300-02 Midland Ave & Borden Ave WTO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF \$1

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

1300-02 Midland Ave & Borden Ave W  
Lot 24 Bl1o37 Tr K P Amd  
083.-03-15.0  
Property # 1961102700  
44.09X132 res vac land

Purchaser: Greater Syracuse Property Development Corporation for a total of \$1

Department of  
Assessment  
233 E. Washington St  
City Hall Room 130  
Syracuse, N.Y. 13202

Office 315 448 8370  
Fax 315 448 8190

assessment@syr.gov.net

Very Truly Yours,

David M. Clifford  
Commissioner

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

Ordinance No.

2020

**ORDINANCE AUTHORIZING SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO 1506-1508 MIDLAND AVENUE & COLVIN STREET WEST FOR A TOTAL OF \$1.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 1506-1508 Midland Avenue & Colvin Street West, being Lot P 5 & 6, Tract GWC, Section 078, Block -07, Lot -08.0 (078.-07-08.0), Property No. 1961105600, 70 x 92 Vacant Lot to Greater Syracuse Property Development Corporation for a total of \$1.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.

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# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

March 25, 2020

**David M. Clifford**  
Commissioner

**Ann E. Gallagher**  
First Deputy  
Commissioner

City Clerk John P. Copanas  
230 City Hall  
Syracuse, New York 13202

Attn: Members of the Common Council

Dear City Clerk Copanas:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 1506-08 Midland Ave & Colvin St W TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF \$1

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

1506-08 Midland Ave & Colvin St W  
Lot P5&6 Tr Gwc  
078.-07-08.0  
Property # 1961105700  
70X92 res vac land

Purchaser: Greater Syracuse Property Development Corporation for a total of \$1

**Department of  
Assessment**  
233 E. Washington St  
City Hall Room 130  
Syracuse, N.Y. 13202

Office 315 448 8370  
Fax 315 448 8190

assessment@syr.gov.net

Very Truly Yours,

David M. Clifford  
Commissioner

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

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Ordinance No.

2020

**ORDINANCE AUTHORIZING SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO 1510 MIDLAND AVENUE FOR A TOTAL OF \$1.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 1510 Midland Avenue, being Lot P 5 & 6, Tract GWC, Section 078, Block -07, Lot -09.0 (078.-07-09.0), Property No. 1961105700, 40 x 132 Vacant Lot to Greater Syracuse Property Development Corporation for a total of \$1.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.

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# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

**David M. Clifford**  
Commissioner

March 25, 2020

**Ann E. Gallagher**  
First Deputy  
Commissioner

City Clerk John P. Copanas  
230 City Hall  
Syracuse, New York 13202

Attn: Members of the Common Council

Dear City Clerk Copanas:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 1510 Midland Ave TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF \$1

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

1510 Midland Ave  
Lot P5&6 Tr Gwc  
078.-07-09.0  
Property # 1961105600  
40X132 res vac land

Purchaser: Greater Syracuse Property Development Corporation for a total of \$1

Department of  
Assessment  
233 E. Washington St  
City Hall Room 130  
Syracuse, N.Y. 13202

Office 315 448 8370  
Fax 315 448 8190

assessment@syr.gov.net

Very Truly Yours,

David M. Clifford  
Commissioner

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

4

Ordinance No.

2020

**ORDINANCE AUTHORIZING SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO 420 SHONNARD STREET FOR A TOTAL OF \$1.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 420 Shonnard Street, being Lot P 36 & 35, Block 302, Section 097, Block -04, Lot -70.0 (097.-04-70.0), Property No. 0882002600, 35 x 132 Vacant Lot to Greater Syracuse Property Development Corporation for a total of \$1.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

**David M. Clifford**  
Commissioner

March 25, 2020

**Ann E. Gallagher**  
First Deputy  
Commissioner

City Clerk John P. Copanas  
230 City Hall  
Syracuse, New York 13202

Attn: Members of the Common Council

Dear City Clerk Copanas:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 420 Shonnard St TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF \$1

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

420 Shonnard St  
Lot P36&35 B13o2  
097.-04-70.0  
Property # 0882002600  
35 X 132 res vac land

Purchaser: Greater Syracuse Property Development Corporation for a total of \$1

Department of  
Assessment  
233 E. Washington St  
City Hall Room 130  
Syracuse, N.Y. 13202

Office 315 448 8370  
Fax 315 448 8190

assessment@syr.gov.net

Very Truly Yours,

David M. Clifford  
Commissioner

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

General Ordinance No.

2020

**GENERAL ORDINANCE AUTHORIZING THE TEMPORARY SUSPENSION OF ARTICLE 5 OF CHAPTER 14 OF THE REVISED GENERAL ORDINANCES OF THE CITY OF SYRACUSE, AS AMENDED, ENTITLED END OF ACADEMIC YEAR SOLID WASTE COLLECTION PROGRAM FOR THE SPECIAL NEIGHBORHOOD DISTRICT**

WHEREAS, the Commissioner of the Department of Public Works, in response to the Covid-19 Pandemic has requested legislation to temporarily suspend Article 5 of Chapter 14 of the Revised General Ordinances of the City of Syracuse, as amended, entitled End of Academic Year Solid Waste Collection Program for the Special Neighborhood District;

NOW, THEREFORE,

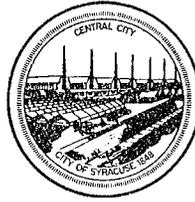
BE IT ORDAINED, that Article 5, of Chapter 14 of the Revised General Ordinances of the City of Syracuse, as amended, entitled End of Academic Year Solid Waste Collection Program for the Special Neighborhood District is hereby temporarily suspended through December 31, 2020;

BE IT FURTHER ORDAINED, that all remaining sections of Chapter 14 of the Revised General Ordinances of the City of Syracuse, as amended, not temporarily suspended by this Ordinance shall remain in full force and effect as previously adopted.

;and

BE IT FURTHER ORDAINED, that this Ordinance shall be effective immediately.

Common Council Office  
314 City Hall  
Syracuse, N.Y. 13202



32  
Council Office: (315) 448-8466  
Fax: (315) 448-8423

**CITY OF SYRACUSE COMMON COUNCIL**

**MICHAEL GREENE**  
**Councilor-at-Large**

April 10, 2020

Mr. John P. Copanas  
City Clerk  
City Hall Rm. 231  
Syracuse, NY 13202

Dear Mr. Copanas,

Please prepare legislation for the April 13, 2020 Common Council Waiver Agenda authorizing a temporary suspension of Article 5, Section 14-60 of Chapter 14 of the Revised General Ordinances of the City of Syracuse.

This legislation would suspend end of the academic year solid waste collection in the special neighborhood district adjacent to Syracuse University for 2020, which is needed due to the current health emergency.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Michael Greene  
Councilor-at-Large

bd



# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

April 6, 2020

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Mr. John P. Copanas  
City Clerk  
230 City Hall  
Syracuse, New York 13202

RE: Amendment of Article 5, Section 14-60 of Chapter 14 of Revised General Ordinances

Dear Mr. Copanas:

Please place on the waiver agenda of the Common Council meeting of April 13, 2020 legislation that would temporarily suspend Article 5, Section 14-60 of Chapter 14 of the Revised General Ordinances of the City of Syracuse.

The suspension, which is needed because of the current health emergency, would suspend Section 14-60 of the Revised General Ordinances (the special university area pick up program) for 2020.

Councilor Greene is aware of this request and we have been working with the Law Department regarding it.

Please let me know if you have any questions or concerns.

Sincerely,

Ann Fordock  
First Deputy Commissioner of Public Works

Department of Public Works  
1200 Canal St.  
Extension  
Syracuse, N.Y. 13202

cc: Jeremy Robinson, Commissioner of Public Works  
Robin St. Hilaire, Secretary to the Commissioner of Public Works  
Lori Iauco, Fiscal Officer

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)