

COMMON COUNCIL  
of the  
CITY OF SYRACUSE

(06/17)

REGULAR MEETING – JUNE 17, 2019  
1:00 P.M.

1. *Pledge of Allegiance to the Flag – (Led by the Hon. Helen Hudson, President of the Syracuse Common Council)*
2. *Invocation - (Delivered by the Rabbi Yaakov Rapoport, Director of Chabad of Central New York, Syracuse New York)*
3. *Roll Call - (Present – 8; Councilor Ryan – Absent)*
4. *Minutes – June 3, 2019 – (Adopted 8-0)*
5. *Public Hearing – (Relative to Agenda Item #30, “Authorize – The DPW 2019/2020 Sweeping Program as detailed in Exhibit “A”. Cost thereof to be charged to the premises fronting thereon as detailed in Exhibit “B”. The Program is charged initially to account #09.00526. Total cost not to exceed \$1,270,441. (Public Hearing was held on Monday, June 17, 2019 at 1:00 P.M.) (NO APPEARANCES)*
6. *Petitions - (none)*
7. *Committee Reports - (none)*
8. *Communications (From the Hon. William B. Magnarelli, N.Y.S. Assemblyman, a letter acknowledging the receipt of Resolution 22-R (06/03/2019); From the Hon. William B. Magnarelli, N.Y.S. Assemblyman, a letter acknowledging the receipt of Resolution 23-R (06/03/2019); From the Hon. William B. Magnarelli, N.Y.S. Assemblyman, a letter acknowledging the receipt of Resolution 24-R (06/03/2019).*

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NEW BUSINESS  
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BY PRESIDENT HUDSON:

- WD** 9. *Resolution - Approving the Appointment of Various Persons as Commissioners of Deeds for 2019-2020* **WD**

BY COUNCILOR THOMPSON:

- 8-0** 10. *Accept - From Lamar Advertising, an in-kind donation (valued at \$2,447) of advertisements in support of National Law Enforcement Week from May 12, 2019-May 18, 2019, on behalf of the Department of Police.* **314**

11. **8-0** *Accept - From New York State Department of Health, funds that are earned by the Emergency Medical Services Division when firefighters pass emergency medical education courses, as outlined in Appendix "A". Total amount not to exceed \$70,000.* **315**
12. **8-0** *Agreement - With Joseph Markham, M.D. for services as Medical Services Director for emergency services, for the Department of Fire, for the period of July 1, 2019 - June 30, 2020. Total cost not to exceed \$7,500, charged to Account #541500.01.34100.* **316**
13. **8-0** *Agreement - With Timothy J. Downes for services related to the mandatory EMS Training programs and web-conference presentations for the period of July 1, 2019 - June 30, 2020, on behalf of the Department of Fire. Total cost not to exceed \$31,200 to be charged to Account #541500.01.34100.* **317**
14. **8-0** *Agreement - With Father Dan O'Hara for services as Chaplain for the Department of Fire, for the period of July 1, 2019 - June 30, 2020. Total cost not to exceed \$6,000 to be charged to Account #541500.01.34100.* **318**
15. **8-0** *Purchase w/c/b - From Valutec Card Solutions, LLC, a software program to be used to purchase uniforms for the period of July 1, 2019-June 30, 2020, on behalf of the Fire & Police Departments. Total cost not to exceed \$4,200 to be charged to Account #540830.01.34100 (\$2,200) and Account #540830.01.31230 (\$2,000).* **319**
16. **8-0** *Purchase w/c/b - From Lewis Uniform Company, LLC and United Uniform Company, uniforms, clothing and equipment for the period of July 1, 2019-June 30, 2020, on behalf of the Department of Fire. Total cost not to exceed \$200,000 to be charged to Account #540820.01.34100.* **320**
17. **8-0** *Purchase w/c/b - From Churchville Fire Equipment Corporation, turnout gear repair services for the period of July 1, 2019 - June 30, 2020, on behalf of the Department of Fire. Total cost not to exceed \$30,000 to be charged to Account #540520.01.34100.* **321**
18. **8-0** *Purchase w/c/b - From PBS Brake and Supply Corporation, brake parts and repair services for the period of July 1, 2019 - June 30, 2020, on behalf of the Department of Fire. Total cost not to exceed \$15,000 to be charged to Account #540210.01.34100.* **322**
19. **8-0** *Purchase w/c/b – Laundry services from Atlas Health Care Linen Service Inc., for the period of July 1, 2019-June 30, 2020, on behalf of the Department of Fire. Total cost not to exceed \$70,000 to be charged to Account #540552.01.34100.* **323**

**BY COUNCILOR RUDD:**

20. **8-0** *Agreement – With IPT, LLC d/b/a Paylock, for professional services, on behalf of the Department of Finance, Parking Violations Bureau, to assist with parking ticket enforcement, the contract will include street patrol and immobilization of vehicles, the supply of boots and related software and equipment relative to booting operation, payment services and a 24/7 Help Center for the period of three (3) years July 1, 2019 – June 30, 2022. Total cost not to exceed \$50 per boot application plus 28% of the parking fines, penalties and surcharges collected based on the application of the boot, to be charged to Account #541500.01.13310. The Mayor has waived the RFP process.* **324**

- 7-1** 21. Amend - The Revised General Ordinances of the City of Syracuse, Chapter 15 "Traffic Code" Article XVIII to increase the parking meter hourly rate from \$1.25 to \$2.00 with a minimum purchase of \$.25, effective September 1, 2019. **Gen. #32**  
Carni
- 8-0** 22. Amend - Ord. #574 (08/20/2018), "Authorize – Inter-municipal Agreement with Onondaga County regarding the PeopleSoft Project to expire March 31, 2019 as detailed in Appendix A, on behalf of the Department of Information Technology. Total cost not to exceed \$375,000." Amend to extend the agreement to March 30, 2020. Total cost not to exceed \$125,000, charged to Account #541500.01.16800. **325**
- 8-0** 23. Lease Agreement - With NYSERNET.org to lease six (6) pairs of fiber optic cable from the City, on behalf of the Department of Information Technology, at a monthly rate of \$1,000 for the period of ten (10) years. In addition, NYSERNET would like to lease additional pairs of fiber at a rate of \$100/pair/month. **326**
- H** 24. Lease Agreement - With Pitney Bowes, to lease a machine to fold, insert and seal envelopes for various City documents including tax bills, included is a mailing system that can apply postage as necessary and provide electronic return receipt capabilities, on behalf of the Division of Finance and Treasury, for the period of four (4) years from September 30, 2019-September 30, 2023. Total monthly cost not to exceed \$1,289 to be charged to Account #540310.13100.01. The Mayor waived the RFP process. **H**
- 8-0** 25. Correct Tax Rolls - (107 Onondaga Avenue, 530-538 Butternut Street for tax year 2018/2019, 567 Bryant Avenue for tax year 2019/2020) for various charges as outlined in Appendix "A". **327**
- 8-0** 26. Purchase w/c/b – Agreement with Two Brothers Printing of Moravia, New York to print Common Council Proceedings for the years 2013-2015 in an amount not to exceed \$6,300 per year, for the period of July 1, 2019-June 30, 2020. Total cost not to exceed \$18,900 to be charged to Printing and Advertising Account #593620.01.90000. **328**
- 8-0** 27. Amend – Ord. #420 (07/09/2018), "Purchase w/c/b - From Aaron Nuzzo (\$12,000) Albany Investigators (\$5,000) and Metro Attorneys (\$5,000) process server's staff services, for the period of July 1, 2018-June 30, 2019 for a total cost not to exceed \$22,000, charged to Account #540552.01.14200 on behalf of the Law Department." Amend to increase Metro Attorneys by \$3,000. Total cost not to exceed \$8,000. **329**
- 8-0** 28. Purchase w/c/b - From Aaron Nuzzo (\$7,000) Albany Investigators (\$3,000) and Metro Attorneys (\$5,000) process server's services, on behalf of the Law Department, for various legal actions for the period of July 1, 2019-June 30, 2020. Total cost not to exceed \$15,000 to be charged to Account #540552.01.14200. **330**
- 8-0** 29. Purchase w/c/b – From Action Reporting Services LLC, the service of court reporting and stenography, on behalf of the Law Department, for various legal actions for the period of July 1, 2019-June 30, 2020. Total cost not to exceed \$25,000 to be charged to Account #541500.01.14200. **331**

BY COUNCILOR GREENE:

- 8-0** 30. Authorize – The DPW 2019/2020 Sweeping Program as detailed in Exhibit "A". Cost thereof to be charged to the premises fronting thereon as detailed in Exhibit "B". The Program is charged initially to account #09.00526. Total cost not to exceed \$1,270,441. (Public Hearing was held on Monday, June 17, 2019 at 1:00 P.M.) **332**
- 8-0** 31. Accept – The Construction by Syracuse University of Crosswalks (striping, ADA ramps, RRFB's & signage) at the Van Buren Street and Henry Street intersection. **333**
- 8-0** 32. Authorize - Standardized purchase for 12 foot light poles (SP6616B) from Hadco Company, for the period of July 1, 2019-June 30, 2020, specifications are detailed in Appendix A. Total cost not to exceed \$125,000 to be charged to Capital Account #701073020. (Street Light Legacy Pricing Exceptions Replacement Project). **334**
- 8-0** 33. Purchase w/c/b – Service Agreement with SUNNKING for the removal and disposal of hazardous CRT and television scraps, for the period of July 1, 2019-June 30, 2020, on behalf of the Department of Public Works. Total cost not to exceed \$40,000 to be charged to Account #540552.01.81600. **335**
- 8-0** 34. Purchase w/c/b - From Monroe Tractor, repair service and parts for a Vogle Paving Machine and a Wirtgen Milling Machine, for the period of July 1, 2019 - June 30, 2020, on behalf of the Department of Public Works. Total cost not to exceed \$140,000 to be charged to Accounts #540210.01.51320 or #540220.01.51320. **336**
- 8-0** 35. Purchase w/c/b - From Parkeon, I.P.S., Civic Smart and Republic, multi space pay stations parts, repairs and communications, for the period of July 1, 2019 - June 30, 2020, on behalf of the Department of Public Works. Total cost not to exceed \$266,000 charged to Account #540511.01.81800, #541500.01.81800, and #540552.01.81800. **337**
- 8-0** 36. Purchase w/c/b - From Parkeon, I.P.S. and Civic Smart (which bought Duncan), single space meter parts, repairs and communications, for the period of July 1, 2019- June 30, 2020, on behalf of the Department of Public Works. Total cost not to exceed \$434,000 to be charged to Account #540511.01.81800 and/or 540552.01.81800. **338**
- 8-0** 37. Purchase w/c/b - From Nuway, repair service and parts for hydraulic cylinders and PTO pumps, for the period of July 1, 2019 - June 30, 2020, on behalf of Department of Public Works. Total cost not to exceed \$50,000 to be charged to Account #540210.01.51320 or 540220.01.51320. **339**
- 8-0** 38. Purchase w/c/b – From JGB, Baldwin-Hall, Superior Lubricant, Conviber, Thompson & Johnson, Shako, Tracey Road Equipment, Terex, Cimline and Volland Electric, asphalt plant equipment and parts for the period of July 1, 2019 - June 30, 2020, on behalf of the Department of Public Works. Total cost not to exceed \$100,000 to be charged to Account #540511.01.51200, 540210.01.51320 and/or 540220.01.51320. **340**

- 8-0** 39. *Purchase w/c/b - From NAPA, commercial grade paint and supplies, for the period of July 1, 2019 - June 30, 2020, on behalf of the Department of Public Works. Total cost not to exceed \$30,000 to be charged to Account #540220.01.51320.* **341**
- 8-0** 40. *Purchase w/c/b - From PowerLine Contractors, Inc., Syracuse Signals. Inc., Electric Corp., DiKat Inc., and Eastcom, traffic signal equipment, and installation services, for the period of July 1, 2019 - June 30, 2020, on behalf of the Department of Public Works. Total cost not to exceed \$100,000 to be charged to Account #540551.01.81800.* **342**
- 8-0** 41. *Purchase w/c/b - From Russel Dean Cimline Northeast Incorporated, repair service and parts for two (2) Dura Patch Machines, for the period of July 1, 2019 - June 30, 2020, on behalf of the Department of Public Works. Total cost not to exceed \$70,000 to be charged to Accounts #540210.01.51320 or #540220.01.51320.* **343**
- 8-0** 42. *Purchase w/c/b - From Camillus Landfill, disposal services for certain sewer catch basin debris, for the period of July 1, 2019 - June 30, 2020, on behalf of D.P.W. Total cost not to exceed \$10,000 to be charged to Account #540552.06.81100.* **344**
- 8-0** 43. *Purchase w/c/b – Contract with Transcore, Inc., time and materials for personnel training and software support, for the period of July 1, 2019 - June 30, 2020, on behalf of D.P.W. Total cost not to exceed \$35,000 to be charged to Account #540552.01.81800.* **345**
- 8-0** 44. *Purchase w/c/b - From Elxsi Corp, for sewer truck and sewer camera repairs and parts, for the period of July 1, 2019 - June 30, 2020, on behalf of the Department of Public Works. Total cost not to exceed \$35,000 to be charged to Account #540710.06.81100, #540720.06.81100, #540210.01.51320, and/or #540220.01.51320.* **346**
- 8-0** 45. *Purchase w/c/b - From Powerline Contractors, Inc., Eastcom, and Syracuse Signals, Inc., traffic signal fiber optics repair services, for the period of July 1, 2019 - June 30, 2020, on behalf of the Department of Public Works. Total cost not to exceed \$50,000 to be charged to Account #540551.01.81800.* **347**
- 8-0** 46. *Purchase w/c/b - From JGB and/or OMNI, hydraulic repair service and parts for various trucks, for the period of July 1, 2019 - June 30, 2020, on behalf of D.P.W. Total cost not to exceed \$30,000 to be charged to Accounts #540210.01.51320 or 540220.01.51320.* **348**
- 8-0** 47. *Purchase w/c/b - From Dukes Root Control Inc., root control services for the period of July 1, 2019 - June 30, 2020, on behalf of the Department of Public Works. Total cost not to exceed \$10,000 to be charged to Account #540551.06.891100.* **349**
- 8-0** 48. *Purchase w/c/b - From Grainger, Dival and Herb Philipsons, safety shoes for the Departments of Public Works, Water, Fire, Police, Engineering, Parks, Bureau of Sewers and Sweeping and Flushing for the period of July 1, 2019 - June 30, 2020. Total cost not to exceed \$85,500 to be charged to Accounts #540850.05.83400, #540850.01.34100, #540850.01.31220, #540850.01.80400, #540850.01.71100, #540850.06.81100 and #540850.09.00526.* **350**

49. **8-0** Purchase w/c/b - From PBS (Pat's Brake Supply), repair service and parts for relining of brake shoes for heavy vehicles, for the period of July 1, 2019 - June 30, 2020, on behalf of the Department of Public Works. Total cost not to exceed \$65,000 to be charged to Accounts #540210.01.51320 or 540220.01.51320. **351**
50. **8-0** Purchase w/c/b - From Powerline Contractors, Inc., Salina Electronics, Stewart Irby, Northeast Signal, Syracuse Signal, Edward Joy, Traffic Parts, Traffic Systems, Eastcom, Mac Bros Boiler & Sheet Metal, Syracuse Sheet Metal Company and Syracuse Pipe Company, miscellaneous traffic signal parts, for the period of July 1, 2019 - June 30, 2020, on behalf of the Department of Public Works. Total cost not to exceed \$100,000 to be charged to Budget Accounts #540511.01.81800, #540551.01.81800, and #599807.07.14905.701038014. **352**
51. **8-0** Purchase w/c/b – From Five Star, repair service and parts for John Deere Pay Loaders, for the period of July 1, 2019 - June 30, 2020, on behalf of the D.P.W. Total cost not to exceed \$80,000 to be charged to Accounts #540210.01.51320 or #540220.01.51320. **353**
52. **8-0** Purchase w/c/b - From Bergmann Associates, Traffic Control Center software support services and timing studies, for the period of July 1, 2019 - June 30, 2020, on behalf of the Department of Public Works. Total cost not to exceed \$40,000 to be charged to Account #541500.01.81800. **354**
53. **8-0** Amend – Ord. #358 (06/18/2018), “Bond Ordinance - Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the Scoping and Final Design Phase of the Hiawatha Boulevard Bridge Sidewalk Improvement Project, PIN 3755.84. Total amount not to exceed \$320,000”. Amend to add funds for the Detailed Design, Construction and Inspection Phases of \$2,152,000. Total amount not to exceed \$2,472,000. **355**
54. **8-0** Amend – Ord. #359 (06/18/2018), “Agreement - With N.Y.S. DOT for the Scoping and Final Design Phase for the Hiawatha Boulevard Bridge Sidewalk Improvement Project, PIN 3755.84. The City incurs all initial costs for this project with subsequent 80% Federal reimbursement through TIP. Total cost not to exceed \$320, 000.” Amend to add funds for the Detailed Design, Construction and Inspection Phases of \$2,152,000. Total cost not to exceed \$2,472,000 from Account #599807.07.701243000. **356**
55. **8-0** Amend – Ord. #360 (06/18/2018), “Authorize - The Scoping and Final Design Phase of the Hiawatha Boulevard Bridge Sidewalk Improvement Project, PIN 3755.84, on behalf of the Department of Engineering. The City incurs all initial costs for this project with subsequent 80% Federal reimbursement through TIP. Total cost not to exceed \$320,000.” Amend to add funds for the Detailed Design, Construction and Inspection Phases of \$2,152,000. Total cost not to exceed \$2,472,000 from Account #599807.07.701243000. **357**
56. **8-0** Amend – Ord. #487 (07/30/2018), “Bond Ordinance - Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the Scoping and additional funds for the Design Phase for the Downtown (Salina/State) Mill and Pave Project PIN 3756.06 to comply with the ADA requirements for handicap assessable corners and curbs. Total amount not to exceed \$1,480,000.” Amend to add funds for the Construction and Construction Inspection Phase of \$9,500,000. Total cost not to exceed \$10,980,000 from Account #599807.07.7010560000. **358**

- 8-0 57. Amend – Ord. #488 (07/30/2018), “Agreement - With NYS DOT for the Scoping and additional funds for the Design Phase for the Downtown (Salina/State) Mill and Pave Project PIN 3756.06. Total amount not to exceed \$1,480,000. Total project amount of 9,730,000. The City will incur all initial costs for this project with subsequent 80% reimbursement from NYS DOT through TIP.” Amend to add funds for the Construction and Construction Inspection Phase of \$9,500,000. Total cost not to exceed \$10,980,000 from Account #599807.07.701560000. **359**
- 8-0 58. Amend – Ord. #489 (07/30/2018), “Authorize - The Scoping and additional funds for the Design Phase for the Downtown (Salina/State) Mill and Pave Project PIN 3756.06 on behalf of the Department of Public Works. Total cost not to exceed \$1,480,000. Total project cost not to exceed \$9,730,000. The City will incur all initial costs for this project with subsequent 80% reimbursement from NYS DOT through TIP.” Amend to add funds for the Construction and Construction Inspection Phase of \$9,500,000. Total cost not to exceed \$10,980,000 from Account #599807.07.7010560000. **360**
- 8-0 59. Amend – Ord. #786 (09/25/2017), “Bond Ordinance - Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the scoping and preliminary design phase of the Downtown Mill & Pave Project, PIN 3756.25, on behalf of the Department of Engineering. Total amount not to exceed \$300,000.” Amend to add funds for the Detailed Design Phase of \$366,000. Total cost not to exceed \$666,000. **361**
- 8-0 60. Amend – Ord. #787 (09/25/2017), “Agreement - With N.Y.S. DOT for the scoping and preliminary design phase of the Downtown Mill & Pave Project PIN 3756.25, on behalf of the Department of Engineering, total cost not to exceed \$300,000. The City will incur all initial costs with subsequent 100% reimbursement from Federal (80%) and State (20%) funds through TIP.” Amend to add funds for the Detailed Design Phase of \$366,000. Total amount not to exceed \$666,000, project cost not to exceed \$4,810,000. **362**
- 8-0 61. Amend – Ord. #788 (09/25/2017), “Authorize - The scoping and preliminary design phase of the Downtown Mill & Pave Project, PIN 3756.25, on behalf of the Department of Engineering. Total cost not to exceed \$300,000. The City will incur all initial costs with subsequent 100% reimbursement from Federal (80%) and State (20%) funds through TIP. Total project cost not to exceed \$4,810,000.” Amend to add funds for the Detailed Design Phase of \$366,000. Total amount not to exceed \$666,000. Total project cost not to exceed \$4,810,000. **363**
- 8-0 62. Authorize - Standardized purchase of fire hydrants and hydrant parts to Clow, Kennedy Valve and Mueller, for the period of July 1, 2019 - June 30, 2020, on behalf of the Department of Water. Total cost not to exceed \$200,000. **364**
- 8-0 63. Authorize – Standardized purchase of twelve (12) different brands of valves to Ross Valve, for the period of July 1, 2019 - June 30, 2020, on behalf of the Department of Water. Total cost not to exceed \$75,000. **365**
- 8-0 64. Purchase w/c/b - Repair of pumps and/or motors in booster pumping stations, for the period of July 1, 2019 - June 30, 2020, on behalf of the Department of Water. Total cost not to exceed \$140,000 to be charged to Account #540720.05.83400. **366**

65. Purchase w/c/b - From Koester Associates, Bristol Babcock, Aqualogics, Gartner Equipment Co., Synergy Service Team, J.L. Moore, Inc., Scadetek, Inc. and Wedeco, repair, inspection, service and installation of audio tone, telemetric, and pump control equipment used to measure the elevation and flow of water at reservoirs, pumping stations and the water treatment plant for the period of July 1, 2019 - June 30, 2020, on behalf of the Department of Water. Total cost not to exceed \$125,000, to be charged to Account #541500.05.83400. **367**  
**8-0**
66. Purchase w/c/b - From Upstate Freshwater Institute (UFI), algae bloom testing services to be performed weekly at Skaneateles Lake water intakes for the period of July 1, 2019 - June 30, 2020, on behalf of the Department of Water. Total cost not to exceed \$25,000 charged to Skaneateles Water Quality Budget Account #05.83350.541500. **368**  
**8-0**
67. Purchase w/c/b - From Neptune Meter, measuring chambers for the period of July 1, 2019 - June 30, 2020, on behalf of the Department of Water. Total cost not to exceed \$75,000, to be charged to Account #540541.05.83400. **369**  
**8-0**

BY COUNCILOR CARNI:

68. Agreement – With Onondaga Earth Corps (OEC) to provide training, programming and supervision to youth hired for the summer and to collaboratively run the “Park Corp” and “Clean Streets Crew” as part of the City youth employment and service program for the period of July 1, 2019-June 30, 2020. Total cost not to exceed \$15,000 to be charged to the Syracuse Opportunity Works Budget Account #01.14810.541500. **370**  
**8-0**
69. Authorize - The 2018/2019 Pools and Fountain Capital Improvement Project, on behalf of the Department of Parks, Recreation & Youth Programs, for pools and fountain improvements throughout the City, detailed in Schedule “A”. Total cost not to exceed \$250,000 from Accounts #599007.01.99999 and #02.599802.214240718.70205. **371**  
**8-0**
70. Authorize – Payment to various persons for services as coaches, score keepers and referees/officials for the boys’ and girls’ basketball leagues, baseball programs and various other citywide tournaments and leagues for the period of July 1, 2019-June 30, 2020, on behalf of Parks, Recreation & Youth Programs. Total cost not to exceed \$21,000 to be charged to Account #01.71400.541500. **372**  
**8-0**
71. Authorize - Payment to various persons, for services provided as golf instructors for various clinics and camps, for the period of July 1 2019-June 30, 2020, on behalf of the Department of Parks, Recreation & Youth Programs. Total cost not to exceed \$6,500 to be charged to Account #01.71400.541500. **373**  
**8-0**
72. Authorize - Payment to Jonathan Leavines at All Party D.J. Service, for various DJ services at the City youth centers for the period of July 1 2019-August 31, 2019, on behalf of the Department of Parks, Recreation & Youth Programs. Total cost not to exceed \$1,500 to be charged to Account #01.71400.540552. **374**  
**8-0**

73. License Agreement - With Broadcast Music, Inc., for performances of copyrighted music at various facilities, for the period of July 1, 2019 to June 30, 2020, on behalf of the Department of Parks, Recreation & Youth Programs. Total cost not to exceed \$2,200 to be charged to Account #540552.01.71400. **375**  
**8-0**
74. Purchase w/c/b – From McKie Sports, to lease a Blademaster multi-head skate sharpening machine for Meachem and Sunnycrest Rinks, to include up to 12 grinding wheels, 6 diamond dressing tools, and felt pads for the skate clamps and staff training, on behalf of the Department of Parks, Recreation & Youth Programs. Total cost not to exceed \$3,000 to be charged to Account #01.71400.540552, for the period of July 1, 2019-June 30, 2020 with two 1-year renewal options with the approval of the Mayor and the Common Council. **376**  
**8-0**
75. Purchase w/c/b - From Wegmans, bulk food items and miscellaneous paper products for Senior Citizens and Youth Community Centers for the period of July 1, 2019-June 30, 2020, on behalf of the Department of Parks, Recreation & Youth Programs. Total cost not to exceed \$5,000 to be charged to Account #01.71400.540541. **377**  
**8-0**
76. Purchase w/c/b – Playground replacement parts from Landscape Structures, Parkitects, Game Time, Miracle, Playworld, and Columbia Cascade, for the period of July 1, 2019 - June 30, 2020, on behalf of the Department of Parks, Recreation and Youth Programs. Total cost not to exceed \$12,000 to be charged to Account #01.71100.540512. **378**  
**8-0**
77. Purchase w/c/b - Herbaceous plants, seeds and bulbs for the period of July 1, 2019 - June 30, 2020, on behalf of the Department of Parks, Recreation and Youth Programs. Total cost not to exceed \$4,000 to be charged to Account #01.71100.540541. **379**  
**8-0**

BY COUNCILOR LOVEJOY-GRINNELL:

78. Authorize - Memorandum of Understanding between the Syracuse City School District and the Common Council relative to the operation of the City's Youth Advisory Council and the appropriation of funds as detailed in the ordinance. From the Common Council Professional Services Account #10100.01.541500. Total amount not to exceed \$5,000. **380**  
**8-0**

BY COUNCILOR ALLEN:

79. Permission – To Home Headquarters, owner of the property located at 1022-1032 West Fayette Street and Geddes Street to encroach approximately 3' 8" for an existing hanging sign into the West Fayette Street and Geddes Street southwest right of way. **381**  
**8-0**
80. Permission – To Key Bank of CNY, owner of the property located at 1004-1008 East Adam Street to encroach approximately 1' 6" for an existing canopy sign into the East Adams Street right of way. **382**  
**8-0**
81. Permission – NSSM Peacock LLC, owner of the property located at 3408-3416 Burnet Avenue to encroach approximately 29.48" for landscaping, ground signs and small traffic directional signs into the Burnet Avenue right of way. **383**  
**8-0**

82. *Permission – To FBBT/US Properties LLC, owner of the property located at 2922 & 2956 E Genesee Street to encroach approximately 3’ for an existing sign cabinet and approximately 19’ for nine existing parking spaces into the Genesee Street right of way.* **8-0** **384**
83. *Local Law - Of the City of Syracuse – To sell all right, title and interest of the City of Syracuse in and to the premises known as the abandoned portion of West Court Street, to JPD Corporation for the total sum of \$27,500.* **T** **T**
84. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 319 Bellevue Avenue, a wood house, to the Greater Syracuse Property Development Corporation for the total sum of \$151. (District 4)* **8-0** **385**
85. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 222-226 Elk Street, a vacant lot, to the Greater Syracuse Property Development Corporation for the total sum of \$151. (District 4)* **H** **H**
86. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 100 Fage Avenue & Cannon Street, a wood house, to the Greater Syracuse Property Development Corporation for the total sum of \$151. (District 4)* **8-0** **386**
87. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 137 Forest Avenue, a wood house, to the Greater Syracuse Property Development Corporation for the total sum of \$151. (District 4)* **8-0** **387**
88. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 204 Newell Street West, a wood house & garage, to the Greater Syracuse Property Development Corporation for the total sum of \$151. (District 4)* **H** **H**

BY COUNCILOR DRISCOLL:

89. *Authorize - The City of Syracuse to adopt a Negative Declaration pursuant to the SEQR Act, regarding the adoption of a Tick and Deer Management Plan for the City of Syracuse.* **8-0** **388**
90. *Adopt – The Mayor’s Advisory Group, Tick and Deer Management Plan to better manage the risks of tick-borne diseases and related problems of deer overpopulation.* **8-0** **389**

(SUPPLEMENTAL AGENDA – JUNE 17, 2019)  
WAIVER OF THE RULES REQUIRED TO INTRODUCE:

BY COUNCILOR THOMPSON:

91. *Appropriate Funds - From the 2018/2019 Unallocated Cash Capital Account #501101.07.99998 in an amount not to exceed \$1,487,500 for Police Department vehicles as detailed in Attachment “A”.* **8-0** **390**

Syracuse Common Council  
 Adjourned at 1:20 P.M.

**Ordinance No.**

**2019**

**ORDINANCE AUTHORIZING ACCEPTANCE OF  
A DONATION OF ADVERTISEMENTS VALUED  
AT \$2,447.00 FROM LAMAR ADVERTISING**

BE IT ORDAINED, that this Common Council hereby authorizes the acceptance of a donation of advertisements valued at \$2,447.00 from Lamar Advertising; said advertisements shall be used in support of National Law Enforcement Week (May 12 – 18, 2019).

1<sup>st</sup> Deputy Chief  
Joseph Cecile



10  
Deputy Chiefs  
Lynette Delfavero  
Derek McGork  
Richard Shoff

## SYRACUSE POLICE DEPARTMENT

---

Kenton T. Buckner, Chief

May 28, 2019

Mr. John Copanas  
City Clerk  
231 City Hall  
Syracuse, New York 13202

**Re: Request for Legislation – to accept a donation of advertising from the Lamar Advertising for National Law Enforcement Week recognition.**

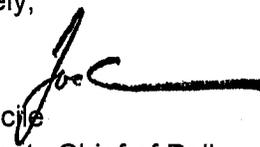
Dear Mr. Copanas:

Please prepare legislation for the next regularly scheduled Common Council meeting to accept a gift of advertisements from Lamar Advertising in the amount of \$2,447.00. In support of National Law Enforcement Week (May 12<sup>th</sup>-18<sup>th</sup>, 2019), Lamar has agreed to donate the Syracuse Police Department time slots on their digital billboards throughout the City of Syracuse for media material regarding the Syracuse Police Department.

There is no cost to the City of Syracuse or the Police Department for the services provided by Lamar Advertising.

If you have any questions or comments regarding this request, please don't hesitate to contact my office.

Sincerely,

  
Joe Cecile  
1<sup>ST</sup> Deputy Chief of Police

Ordinance No.

2019

**ORDINANCE AUTHORIZING ACCEPTANCE OF FUNDS BY THE CITY OF SYRACUSE FIRE DEPARTMENT FROM THE NEW YORK STATE DEPARTMENT OF HEALTH FOR REIMBURSEMENT FOR FIREFIGHTERS WHO PASS EMERGENCY MEDICAL COURSES**

BE IT ORDAINED, that this Common Council hereby authorizes the acceptance of funds in an amount not to exceed \$70,000.00 from the New York State Department of Health for reimbursement for firefighters who pass emergency medical courses; said funds shall be used by the Fire Department in compliance with the restrictions set by the New York State Department of Health, a copy of which are attached hereto as Appendix "A" and the Commissioner of Finance is hereby authorized to deposit the same in Fire Department Budget Account # 542100.01.34100 or another appropriate account to be determined by him.



# SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

May 16, 2019

John P. Copanas  
City Clerk  
230 City Hall  
Syracuse, NY 13202

**Michael J. Monds**  
Chief of Fire

**Steven P. Evans**  
First Deputy Chief

**Deputy Chiefs**

Robert Cussen  
Elton Davis  
Barry Lasky  
Jeffrey Kite  
John Kane

Sir,

**Please prepare legislation for the next regularly scheduled meeting of the Common Council to authorize the Syracuse Fire Department to accept money from New York State Department of Health (the "NYS DOH").**

The Department of Fire's Emergency Medical Services division (the "EMS division") earns funds from NYS DOH when firefighters pass emergency medical education courses. NYS DOH funds earned by the EMS division are restricted as outlined in Appendix A.

The funds are to be deposited into an account as determined by the Commissioner of Finance not to exceed \$70,000. The funds will be utilized by the Fire Department in compliance with the restrictions, against account #542100.01.34100.

Thank you for your consideration.

Respectfully submitted,

Michael J. Monds  
Chief of Fire

Chief's Office  
Syracuse Fire Dept.  
Public Safety Building  
511 S. State St.  
6th Floor, Rm. 607  
Syracuse, N.Y. 13202

Office 315 473 5525  
Fax 315 422 7766

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GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

## APPENDIX A

New York State reimbursement restrictions have been obtained per review of the New York State Department of Health Bureau of Emergency Medical Services Policy Statement 13-03.

- a) Reimbursement dollars received by the EMS course sponsor (the Syracuse Fire Department, sponsor #06-059) from the state may only be used for direct costs of conducting the course and/or related to improvement of the sponsor's EMS educational program. These costs include but are not limited to: skills equipment (i.e., backboards, manikins), educational audio/video equipment and related software, instructor salaries, administrative costs, supplies and any other costs that are directly related to the educational programs delivered by the sponsor for NYS EMS certification courses.
- b) Reimbursement dollars received by an EMS agency for courses provided by a course sponsor or for the CME recertification program may only be used for the sole purpose of training. The funds may be used to reimburse for training received that directly related to certification or for future training needs. These funds can be used to enhance educational programs (i.e. audio visual equipment, textbooks, educational computer programs and products, guest lectures, reimburse students for pre-payments, conference registration, etc.) at the agency for the purpose of recertification.
- c) All funds received from DOH must be placed in a separate line item for account within the organizations financial system. United States Generally Accepted Accounting Procedures (GAAP) must be strictly adhered to and audit trails must be obtainable for all NYS funds. These records are subject to audit by DOH and the NYS Office of the State Comptroller.



Ordinance No.

2019

**ORDINANCE AUTHORIZING A CONTRACT WITH JOSEPH MARKHAM, M.D. TO SERVE AS MEDICAL SERVICES DIRECTOR FOR EMERGENCY MEDICAL SERVICES FOR THE SYRACUSE FIRE DEPARTMENT**

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council;" and

WHEREAS, the Mayor has approved the retention of Joseph Markham, M.D. to serve as Medical Services Director for emergency medical services for the Syracuse Fire Department at a cost not to exceed \$7,500.00 for a one year period effective as of July 1, 2019 through June 30, 2020; NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this contract shall be charged to 2019/2020 Operating Account #541500.01.34100 or another appropriate account as designated by the Commissioner of Finance.



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# SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

May 14, 2019

**Michael J. Monds**  
Chief of Fire

John P. Copanas  
City Clerk  
230 City Hall  
Syracuse, NY 13202

**Steven P. Evans**  
First Deputy Chief

**Deputy Chiefs**

Robert Cussen  
Elton Davis  
Barry Lasky  
Jeffrey Kite  
John Kane

Sir,

The Department of Fire requests that legislation is prepared for action by the Common Council at their next scheduled meeting to enter into an agreement for the services of Joseph Markham, MD, Medical Services Director for the Department of Fire.

**It is mandatory for the Fire Department to maintain a Medical Director in order to provide Emergency Medical Services.** Dr. Markham currently serves in this capacity. He provides medical direction and consultation to the Chief of Fire, is an active participant in the Fire Department's Continuous Quality Improvement Program, represents the Fire Department's medical interest within the medical community and preforms other related Emergency Medical Service tasks as required by the Chief of Fire.

The term of the agreement is for one year, July 1, 2019 through June 30, 2020, at \$7,500.00. I further request that all costs associated with this agreement shall be charged to the Fire Department's 2019/2020 operating account #541500.01.34100.

Respectfully submitted,

  
Michael J. Monds  
Chief of Fire

Chief's Office  
Syracuse Fire Dept.  
Public Safety Building  
511 S. State St.  
6th Floor, Rm. 607  
Syracuse, N.Y. 13202

Office 315 473 5525  
Fax 315 422 7766

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# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

**TO: Mayor Ben Walsh**  
**FROM: Mary E. Vossler, Director of Budget** *MEV*  
**DATE: May 28, 2019**  
**SUBJECT: Agreement with Joseph Markham, MD, to provide Emergency Medical Services**

---

**On behalf of the Department of Fire, I am requesting that the City of Syracuse enter into an agreement with Joseph Markham, MD, to provide Emergency Medical Services for the Department of Fire, for the period of July 1, 2019 through June 30, 2020.**

It is mandatory that the Fire Department maintain a Medical Director to provide Emergency Medical Services. Dr. Markham currently serves in this capacity. He provides medical direction and consultation to the Chief of Fire, is an active participant in the Syracuse Fire Department's Continuous Quality Improvement Program, represents the Syracuse Fire Department's medical interest within the medical community, and performs other related Emergency Medical Service tasks as required by the Chief of Fire.

**Expenditures are estimated not to exceed \$7,500.00 and will be charged to the Fire Department's 2019-2020 Operating Account #541500.01.34100.**

If you agree to enter into this agreement with **Joseph Markham, MD**, please indicate by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

Mayor Ben Walsh  
City of Syracuse, New York

5/30/19  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

MEV/tm  
cc: Michael J. Monds, Chief of Fire

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

**ORDINANCE AUTHORIZING A CONTRACT WITH TIMOTHY J. DOWNES RELATIVE TO PROVIDING TELEVISION AND WEBCONFERENCING SERVICES FOR FIRE DEPARTMENT TRAINING PROGRAMS**

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has approved the retention of Timothy J. Downes, under the following terms:

(1) Timothy J. Downes shall provide all services required for the editing, production and broadcast of fire training programs and production of Fire Prevention programs and serve as the Fire Department Television Consultant;

(2) This contract shall be for the period of July 1, 2019 through June 30, 2020;

(3) The City shall pay to Timothy J. Downes an amount not to exceed the sum of \$31,200.00 for all services under this agreement; NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to the Fire Department's 2019/2020 Operating Account #541500.01.34100 or another appropriate account as designated by the Commissioner of Finance.



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# SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

May 14, 2019

John P. Copanas  
City Clerk  
230 City Hall  
Syracuse, NY 13202

**Michael J. Monds**  
Chief of Fire

**Steven P. Evans**  
First Deputy Chief

**Deputy Chiefs**

Robert Cussen  
Elton Davis  
Barry Lasky  
Jeffrey Kite  
John Kane

Sir,

**The Department of Fire requests legislation is prepared for action by the Common Council at their next regularly scheduled meeting to enter into an agreement for the services of Timothy J. Downes for the period July 1, 2019 through June 30, 2020. It is mandatory for the Fire Department personnel to participate in an ongoing training program.** The Department of Fire has a video production studio at the Training Division, 312 State Fair Blvd. The training programs are broadcast through Spectrum Cable systems. These facilities are used for the training of our on-duty fire personnel. This arrangement has made it possible to meet the needs of our training program because we are able to reach all on-duty personnel simultaneously. This means that the same information is provided to all Department members by broadcasting it four times (once for each shift). With the television system all companies can remain in service and respond to alarms from quarters while eliminating additional overtime.

**Mr. Downes is currently maintaining a program which gives the Syracuse Fire Department the ability to web conference our EMS training presentations. This program will ensure our ability to recoup on average \$40,000.00 per year of EMS Training reimbursement Funds from New York State.** He also maintains an E-learning module through this same web testing and record keeping abilities. He is also extensively involved in the production of our Fire Prevention and child safety programs.

**Additionally, Mr. Downes services have proven to be invaluable to the entire City.** Several other City Departments make use of Mr. Downes services for the purpose of editing and/or producing their own presentations. Mr. Downes is expert, hard-working and conscientious. He is deeply involved in the production of our training programs. He works, advises, and runs the technical equipment to record, edit, produce and broadcast the Fire Department's training programs. The term of this agreement is for one year at \$31,200.00 for the period of July 1, 2019 through June 30, 2020. I further request that all costs associated with this agreement be charged to the Fire Department's 2019/2020 operating account 541500.01.34100.

Chief's Office  
Syracuse Fire Dept.  
Public Safety Building  
511 S. State St.  
6th Floor, Rm. 607  
Syracuse, N.Y. 13202

Office 315 473 5525  
Fax 315 422 7766

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Respectfully,

Michael Monds  
Chief of Fire

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# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Mary E. Vossler, Director of Management & Budget *MEV*  
**DATE:** May 22, 2018  
**SUBJECT:** Agreement with Timothy J. Downes to provide Web Conferencing Services for the Department of Fire

---

**On behalf of the Department of Fire, I am requesting that the City of Syracuse enter into an agreement with Timothy J. Downes for the period July 1, 2019 through June 30, 2020.**

It is mandatory for the Fire Department's Personnel to participate in an ongoing training program. The Department of Fire has a video production studio in the Training Division, 312 State Fair Blvd. The training programs are broadcast through Spectrum Cable systems. These facilities are used for the training of our on-duty fire personnel. This arrangement has made it possible to meet the needs of the training program because we are now able to reach all on duty personnel simultaneously. This means that the same information is provided to all department members by broadcasting it four times, (once for each shift). With the television system, all companies can remain in service and respond to alarms from quarters while eliminating additional overtime.

Mr. Downes is currently maintaining a program which gives the Syracuse Fire Department the ability to web conference our EMS training presentations. This program will ensure our ability to recoup on average \$40,000.00 per year of EMS training Reimbursement Funds from New York State. He also maintains an E-learning module through this same web testing and record keeping abilities. He is also extensively involved in the production of our Fire Prevention and child safety programs.

In addition, Mr. Downes' services have proven to be invaluable to the entire City. Several other City Departments make use of Mr. Downes services for the purpose of editing and/or producing their own presentations. Mr. Downes is expert, hard-working and conscientious. He is deeply involved in the production of our training programs. He works, advises, and runs the technical equipment to record, edit, produce and broadcast the Fire Department's training programs.

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

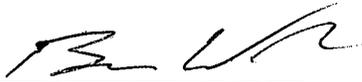
Office 315 448-8252  
Fax 315 448-8116

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**Expenditures are estimated not to exceed \$31,200.00 and will be charged to the Fire Department's 2019/2020 Operating Account #541500.01.34100.**

If you agree to enter into this agreement with Timothy J. Downes, please indicate by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.



\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

5/30/19  
\_\_\_\_\_  
Date

MEV/tm

cc: Michael Monds, Chief of Fire

Ordinance No.

2019

**ORDINANCE AUTHORIZING A CONTRACT  
WITH FATHER DAN O'HARA AS CHAPLAIN FOR  
THE SYRACUSE FIRE DEPARTMENT**

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has approved the retention of Father Dan O'Hara as Chaplain for the Syracuse Fire Department at a cost not to exceed \$6,000.00 for the period July 1, 2019 through June 30, 2020; NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and content; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to the Fire Department's 2019/2020 Operating Account #541500.01.34100 or another appropriate account as designated by the Commissioner of Finance.



# SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

14

May 14, 2019

John P. Copanas  
City Clerk  
230 City Hall  
Syracuse, NY 13202

**Michael J. Monds**  
Chief of Fire

**Steven P. Evans**  
First Deputy Chief

**Deputy Chiefs**

Robert Cussen  
Elton Davis  
Barry Lasky  
Jeffrey Kite  
John Kane

Sir,

The Department of Fire requests that legislation is prepared for action by the Common Council at their next scheduled meeting to enter into an agreement with Father Daniel O'Hara, as Chaplin of the Department of Fire.

**The term of the agreement is for one year for the period of July 1, 2019 through June 30, 2020, at \$6,000.00. I further request that all costs associated with this agreement shall be charged to the Fire Department's 2019/2020 operating account #541500.01.34100.**

Respectfully submitted,

Michael J. Monds  
Chief of Fire

Chief's Office  
Syracuse Fire Dept.  
Public Safety Building  
511 S. State St.  
6th Floor, Rm. 607  
Syracuse, N.Y. 13202

Office 315 473 5525  
Fax 315 422 7766

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10



# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Mary E. Vossler, Director of Management & Budget *MEV*  
**DATE:** May 28, 2019  
**SUBJECT:** Agreement with Father Daniel O'Hara to provide Chaplain Services for the Department of Fire

---

On behalf of the Department of Fire, I am requesting that the City of Syracuse enter into an agreement with Father Daniel O'Hara to provide Chaplain Services for the period of July 1, 2019 through June 30, 2020.

Expenditures are estimated not to exceed \$6,000.00 and will be charged to Fire Department's 2019/2020 Operating Account #541500.01.34100.

If you agree to enter into this agreement with Father Daniel O'Hara, please indicate by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

Mayor Ben Walsh  
City of Syracuse, New York

5/30/19  
Date

MEV/tm  
cc: Michael J. Monds, Chief of Fire

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF THE ADMINISTRATION  
SERVICES AND THE NECESSARY SOFTWARE  
PROGRAM TO BE USED TO PURCHASE  
UNIFORMS FOR THE DEPARTMENT OF FIRE  
AND THE DEPARTMENT OF POLICE DURING  
THE FISCAL YEAR 2019/2020**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of administration services and the necessary software program to be used to purchase uniforms for the Department of Fire and the Department of Police from Valutec Card Solutions, LLC during the fiscal year 2019/2020 at a cost not to exceed \$4,200.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said items as the program is the one currently utilized by both the Fire and Police Departments and the services and software are proprietary; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said administration services and the software program at a cost not to exceed \$4,200.00, charging the cost thereof to Fire Department Account #540830.01.34100 (\$2,200) and to Police Department Account #540830.01.31230 (\$2,000); and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2020 provided funding from the appropriation authorized by this Ordinance remains available.



# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

May 22, 2019

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

Mr. John Copanas  
City Clerk  
City Hall  
Syracuse, New York

**RE: Waiver of Competitive Bid Request for Valutec Card Solutions – Police and Fire Departments**

Dear Mr. Copanas:

Please prepare legislation to be introduced at the next scheduled Common Council meeting authorizing a waiver of competitive bid to utilize Valutec Card Solutions for administering the purchasing of uniforms during the fiscal year 2019/2020 at a cost not to exceed \$4,200.

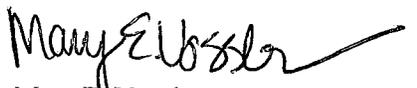
Sworn members of the Syracuse Fire Department and Syracuse Police Department purchase uniforms through a voucher system and tracked by the Valutec Card Solutions, LLC software program. Valutec Card Solutions, LLC charges a fee for this service not to exceed \$4,200. This fee covers the cost of the voucher cards plus shipping and handling, a monthly service fee, and a data mining and maintenance fee.

**Expenditure allocations are as follows:**

- Fire Department Account #540830.01.34100 in an amount not to exceed \$2,200
- Police Department Account #540830.01.31230 in an amount not to exceed \$2,000

Thank you.

Sincerely,

  
Mary E. Vossler  
Director of Management & Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)



# SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

May 15, 2019

**Michael J. Monds**  
Chief of Fire

**Steven P. Evans**  
First Deputy Chief

**Deputy Chiefs**

Robert Cussen  
Elton Davis  
Barry Lasky  
Jeffrey Kite  
John Kane

Mary E. Vossler CPA  
Office of Management & Budget Director  
City of Syracuse  
233 E. Washington Street Rm 213  
Syracuse, New York 13202

Ms. Vossler,

**I hereby request that you take the necessary action to have legislation introduced at the next regular meeting of the Syracuse Common Council to authorize a waiver of competitive bid for the Syracuse Fire Department and the Syracuse Police Department to utilize Valutec Card Solutions for administering the purchasing of uniforms during the fiscal year 2019/2020 at a cost not to exceed \$4,200.**

Sworn members of the Syracuse Fire Department and Syracuse Police Department purchase uniforms through a voucher system and tracked by the Valutec Card Solutions LLC software program. Valutec Card Solutions LLC charges a fee for this service not to exceed \$4,200. This fee covers to cost of the voucher cards plus shipping and handling, a monthly service fee, a data mining and maintenance fee.

The financial expenditures for this purchase were budgeted for and will be charged to the Fire Department Budget Fiscal Year 2019/2020 account #540830.01.34100 (\$2,200) and to the Police Department Budget Fiscal Year 2019/2020 account #540830.01.31230 (\$2,000).

Respectfully,

Michael J. Monds  
Chief of Fire

Chief's Office  
Syracuse Fire Dept.  
Public Safety Building  
511 S. State St.  
6th Floor, Rm. 607  
Syracuse, N.Y. 13202

Office 315 473 5525  
Fax 315 422 7766

[www.syr.gov.net](http://www.syr.gov.net)

Ordinance No.

2019

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF UNIFORMS, CLOTHING AND  
RELATED EQUIPMENT FOR THE  
DEPARTMENT OF FIRE DURING THE FISCAL  
YEAR 2019/2020**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of uniforms, clothing and related equipment from Lewis Uniform Company, LLC and United Uniform Company, Inc. for the Department of Fire during the fiscal year 2019/2020 at a cost not to exceed \$200,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item due to the limited number of distributors of the uniforms, clothing and equipment required by the Fire Department Rules and Regulations; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said uniforms, clothing and related equipment at a cost not to exceed \$200,000.00, charging the cost thereof to Budget Account #540820.01.34100 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2020 provided funding from the appropriation authorized by this Ordinance remains available.



# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

16

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

May 22, 2019

Mr. John Copanas  
City Clerk  
City Hall  
Syracuse, New York

**Re: Waiver of Competitive Bid Request - Purchase of Uniforms, Clothing and Related Equipment**

Dear Mr. Copanas:

**Please prepare legislation to be introduced at the next Common Council meeting authorizing a waiver of competitive bid to purchase Uniforms, Clothing and Related Equipment from Lewis Uniform, Co., LLC, and United Uniform Company, Inc. during fiscal year 2019/2020.**

Sworn members of the Syracuse Fire Department are allotted \$500.00 annually to purchase uniforms and equipment. Payments will be made throughout the calendar year on a monthly basis from invoices provided by the selected vendors. Lewis Uniform Co., LLC and United Uniform Company, Inc. are the only local authorized distributors for the uniform items that are approved for use by the Syracuse Fire Department as per the Department's Rules and Regulations.

The financial expenditures for this purchase were budgeted for and will be charged to the Fire Department Budget Fiscal Year 2019/2020 Operating Account 540820.01.34100. The total expenditures for this purpose through June 30, 2020 shall not exceed \$200,000.

Thank you.

Sincerely,

Mary E. Vossler  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)



# SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

May 14, 2019

**Michael J. Monds**  
Chief of Fire

**Steven P. Evans**  
First Deputy Chief

**Deputy Chiefs**  
Robert Cussen  
Elton Davis  
Barry Lasky  
Jeffrey Kite  
John Kane

Mary E. Vossler CPA  
Office of Management & Budget Director  
City of Syracuse  
233 E. Washington Street Rm 213  
Syracuse, New York 13202

Ms. Vossler,

**I hereby request that you take the necessary action to have legislation introduced at the next regular meeting of the Syracuse Common Council to authorize a waiver of competitive bid for the Syracuse Fire Department to purchase Uniforms, Clothing and Related Equipment from Lewis Uniform Co., LLC and United Uniform Company, Inc. during Fiscal Year 2019/2020.**

Sworn members of the Syracuse Fire Department are allotted \$500.00 annually to purchase uniforms and equipment. Payments will be made throughout the calendar year on a monthly basis from invoices provided by the selected vendors. Lewis Uniform Co., LLC and United Uniform Company, Inc. are the only local authorized distributors for the uniform items that are approved for use by the Syracuse Fire Department as per the Department's Rules and Regulations.

The financial expenditures for this purchase were budgeted for and will be charged to the Fire Department Budget Fiscal year 2019/2020 operating account #540820.01.34100. The total expenditures for this purpose through June 30, 2020 shall not exceed \$200,000.

The adoption of this waiver is not an attempt by our Department to circumvent other established purchasing policies and procedures. With the approval of this waiver, purchases will be completed in accordance with any other policies as established by the Director of the Office of Management and Budget and the Division of Purchase.

Respectfully,

  
Michael J. Monds  
Chief of Fire

Chief's Office  
Syracuse Fire Dept.  
Public Safety Building  
511 S. State St.  
6th Floor, Rm. 607  
Syracuse, N.Y. 13202

Office 315 473 5525  
Fax 315 422 7766

[www.syr.gov.net](http://www.syr.gov.net)

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

Ordinance No.

2019

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT FORMAL ADVERTISING OR  
COMPETITIVE BID, OF TURNOUT GEAR  
REPAIRS FOR THE DEPARTMENT OF FIRE  
DURING THE FISCAL YEAR 2019/2020**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of turnout gear repairs from Churchville Fire Equipment Corp. (d/b/a Turnout Express) for the Department of Fire during the fiscal year 2019/2020 at a cost not to exceed \$30,000.00 without formal advertising or competitive bidding by reason of the fact that this equipment needs to be properly maintained to ensure the safety of the sworn members of the Syracuse Fire Department and Churchville Fire Equipment Corp. has worked with the Fire Department in the past and is trusted to provide efficient and effective repair and maintenance services at an affordable rate; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said turnout gear repairs at a cost not to exceed \$30,000.00, charging the cost thereof to Fire Department Budget Account #540520.01.34100 or another appropriate account to be designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2020 provided funding from the appropriation authorized by this Ordinance remains available.

17



# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

May 22, 2019

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

Mr. John Copanas  
City Clerk  
231 City Hall  
Syracuse, New York 13202

**RE: Authorize a waiver of competitive bid for the Syracuse Fire Department to pay for turnout gear repairs at Churchville Fire Equipment Corp**

Dear Mr. Copanas:

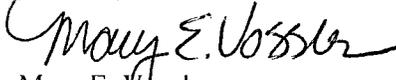
On behalf of the Department of Fire, please prepare legislation for the next scheduled Common Council meeting to authorize a waiver of competitive bid to pay for turnout gear repairs at Churchville Fire Equipment Corp. during the Fiscal Year 2019/2020.

Sworn members of the Syracuse Fire Department are provided personal protective equipment (PPE). This equipment needs to be properly maintained to ensure the safety of the sworn members when responding to emergencies. Churchville Fire Equipment Corp. (dba Turnout Express) has worked with the Fire Department in the past and is trusted to provide efficient and effective repair and maintenance services at an affordable rate.

The financial expenditures for these repairs are budgeted for and will be charged to the Fire Department Budget Fiscal Year 2019/2020 Account #540520.01.34100. The total expenditures for this purpose through June 30, 2020 shall not exceed \$30,000.

Thank you.

Sincerely,

  
Mary E. Vossler  
Director of Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

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# SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

May 14, 2019

**Michael J. Monds**  
Chief of Fire

**Steven P. Evans**  
First Deputy Chief

**Deputy Chiefs**

Robert Cussen  
Elton Davis  
Barry Lasky  
Jeffrey Kite  
John Kane

Mary E. Vossler CPA  
Office of Management & Budget Director  
City of Syracuse  
233 E. Washington Street Rm 213  
Syracuse, New York 13202

Ms. Vossler,

**I hereby request that you take the necessary action to have legislation introduced at the next regular meeting of the Syracuse Common Council to authorize a waiver of competitive bid for the Syracuse Fire Department to pay for turnout gear repairs at Churchville Fire Equipment Corp. during Fiscal Year 2019/2020.**

Sworn members of the Syracuse Fire Department are provided personal protective equipment (PPE). This equipment needs to be properly maintained to ensure the safety of the sworn members when responding to emergencies. Churchville Fire Equipment Corp. (dba Turnout Express) has worked with the Fire Department in the past and is trusted to provide efficient and effective repair and maintenance services at an affordable rate.

The financial expenditures for these repairs are budgeted for and will be charged to the Fire Department Budget Fiscal Year 2019/2020 Account #540520.01.34100. The total expenditures for this purpose through June 30, 2020 shall not exceed \$30,000.

The adoption of this waiver is not an attempt by our Department to circumvent other established purchasing policies and procedures. With the approval of this waiver, purchases will be completed in accordance with any other policies as established by the Director of the Office of Management and Budget and the Division of Purchase.

Respectfully,

Michael J. Monds  
Chief of Fire

Chief's Office  
Syracuse Fire Dept.  
Public Safety Building  
511 S. State St.  
6th Floor, Rm. 607  
Syracuse, N.Y. 13202

Office 315 473 5525  
Fax 315 422 7766

[www.syrgov.net](http://www.syrgov.net)

Ordinance No.

2019

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF REPAIR SERVICE AND BRAKE  
PARTS FOR THE DEPARTMENT OF FIRE  
DURING THE FISCAL YEAR 2019/2020**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of repair service and brake parts for the Fire Department vehicles from Pat's Brake Supply (PBS) for the Department of Fire during the fiscal year 2019/2020 at a cost not to exceed \$15,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item because the needed parts and/or repair services cannot be identified for purchase in advance due to the unpredictability of the specific repair work and/or parts that will ultimately be needed for the vehicles and this vendor also offers brake re-lining which is not available from other vendors; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said repair service and brake parts for the Fire Department vehicles at a cost not to exceed \$15,000.00, charging the cost thereof to Budget Account #540210.01.34100 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2020 provided funding from the appropriation authorized by this Ordinance remains available.



# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

18

May 22, 2019

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

Mr. John Copanas  
City Clerk  
231 City Hall  
Syracuse, New York 13202

**RE: Authorize a Waiver of Competitive Bid to Purchase Brake Parts and Receive Repair Services**

Dear Mr. Copanas:

On behalf of the Department of Fire, please prepare legislation for the next scheduled Common Council meeting to authorize a waiver of competitive bid to purchase brake parts and receive repair service from PBS Brake and Supply Corp. during the Fiscal Year 2019/2020.

The Syracuse Fire Department has a variety of vehicles and apparatus in their fleet. PBS Brake and Supply is able to meet the brake needs of the entire fleet. Specifically, they offer brakes with "severe service" linings, which provide better and safer vehicle braking during emergency responses. They also offer brake re-lining, a service which no other vendors are able to provide.

The financial expenditures for these repairs are budgeted for and will be charged to the Fire Department Budget Fiscal Year 2019/2020 Account #540210.01.34100. The total expenditures for this purpose through June 30, 2020 shall not exceed \$15,000.

Thank you.

Sincerely,

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

  
Mary E. Vossler  
Director of Budget

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

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# SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

May 15, 2019

**Michael J. Monds**  
Chief of Fire

**Steven P. Evans**  
First Deputy Chief

**Deputy Chiefs**

Robert Cussen  
Elton Davis  
Barry Lasky  
Jeffrey Kite  
John Kane

Mary E. Vossler CPA  
Office of Management & Budget Director  
City of Syracuse  
233 E. Washington Street Rm 213  
Syracuse, New York 13202

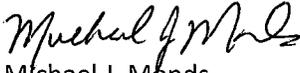
Ms. Vossler,

**I hereby request that you take the necessary action to have legislation introduced at the next regular meeting of the Syracuse Common Council to authorize a waiver of competitive bid for the Syracuse Fire Department to purchase brake parts and receive repair service from PBS Brake and Supply Corp. during Fiscal Year 2019/2020.**

The Syracuse Fire Department has a variety of vehicles and apparatus in our fleet. PBS Brake and Supply is able to meet the brake needs of our entire fleet. Specifically, they offer brakes with "severe service" linings, which provide better and safer vehicle braking during emergency responses. They also offer brake re-lining, a service which no other vendors are able to provide. The total expenditure for this purpose through June 30, 2020, shall not exceed \$15,000.

The financial expenditures for this purchase were budgeted for and will be charged to the Fire Department Budget Fiscal 2019/2020 Operating Account #540210.01.34100.

Respectfully submitted,

  
Michael J. Monds  
Chief of Fire

Chief's Office  
Syracuse Fire Dept.  
Public Safety Building  
511 S. State St.  
6th Floor, Rm. 607  
Syracuse, N.Y. 13202

Office 315 473 5525  
Fax 315 422 7766

[www.syr.gov.net](http://www.syr.gov.net)

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

Ordinance No.

2019

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF LAUNDRY SERVICES FOR THE  
DEPARTMENT OF FIRE DURING THE FISCAL  
YEAR 2019/2020**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of laundry services from Clarus (Atlas) Linen Systems for the Department of Fire during the fiscal year 2019/2020 at a cost not to exceed \$70,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item due to the limited number of local vendors who can provide the service; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said laundry services at a cost not to exceed \$70,000.00, charging the cost thereof to Operating Account #540552.01.34100, Other Services, or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2020 provided funding from the appropriation authorized by this Ordinance remains available.



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# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

May 22, 2019

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

Mr. John Copanas  
City Clerk  
City Hall  
Syracuse, New York

**Re: Legislation for Waiver of Competitive Bid – Laundry Services**

Dear Mr. Copanas:

**Please prepare legislation to be introduced at the next Common Council Meeting authorizing a Waiver of Competitive Bid (WCB) which would allow the Syracuse Fire Department to utilize Atlas Health Care Linen Services Inc. for providing laundry services during the fiscal year 2019/2020 at a cost not to exceed \$70,000.**

Atlas Health Care Linen Service Inc., (dba Clarus Linen Systems) has been providing laundry service to the Fire Department for many years. Services include the cleaning of bedding, bath towels and related items for the Fire Department.

The cost of this service is not to exceed \$70,000 annually and expenses will be charged to the Department of Fire Fiscal Year 2019/2020 operating account #540552.01.34100, Other Services.

Thank you.

Sincerely,

Mary E. Vossler  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

MEV/tm  
cc: Michael J. Monds, Chief of Fire

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)



# SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

May 14, 2019

**Michael J. Monds**  
Chief of Fire

**Steven P. Evans**  
First Deputy Chief

**Deputy Chiefs**

Robert Cussen  
Elton Davis  
Barry Lasky  
Jeffrey Kite  
John Kane

Mary E. Vossler CPA  
Office of Management & Budget Director  
City of Syracuse  
233 E. Washington Street Rm 213  
Syracuse, New York 13202

Ms. Vossler,

**I hereby request for legislation introduced at the next regular meeting of the Syracuse Common Council to authorize a waiver of competitive bid for the Syracuse Fire Department to utilize Atlas Health Care Linen Services Inc. for providing laundry service during the fiscal year 2019/2020 at a cost not to exceed \$70,000.**

The Department of Fire is seeking legislation for the next Common Council meeting for waiver of competitive bid with Atlas Health Care Linen Services Inc., (dba Clarus Linen Systems) for cleaning bedding, bath towels and related items for the Fire Department. This company has been providing laundry service to the Fire Department for many years.

The cost of this service is not to exceed \$70,000 annually and expenses will be charged to the Department of Fire Fiscal year 2019/2020 operating account #540552.01.34100, Other Services.

Please do not hesitate to contact me directly if you have any questions or require additional information.

Sincerely,

Michael J. Monds  
Chief of Fire

Chief's Office  
Syracuse Fire Dept.  
Public Safety Building  
511 S. State St.  
6th Floor, Rm. 607  
Syracuse, N.Y. 13202

Office 315 473 5525  
Fax 315 422 7766

[www.syrgov.net](http://www.syrgov.net)

**ORDINANCE AUTHORIZING A CONTRACT WITH IPT, LLC (D/B/A PAYLOCK) FOR PARKING TICKET ENFORCEMENT SERVICES AND EQUIPMENT ON BEHALF OF THE DEPARTMENT OF FINANCE – PARKING VIOLATIONS BUREAU**

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Director of the Office of the Management and Budget on behalf of the Department of Finance – Parking Violations Bureau has requested a waiver of the Request for Proposal process relative to parking ticket enforcement services due to the proprietary nature of the equipment and software and the specialized booting and supporting equipment and software and payment services relative to said booting operation, and has requested retention of IPT, LLC (d/b/a PayLock) to assist the City with Parking Ticket Enforcement, as they have provided these services to the City since 2007; and

WHEREAS, the Mayor has approved the waiver of the Request for Proposal process and the retention of IPT, LLC (d/b/a PayLock), under the following terms:

- (1) PayLock shall provide the City with services to assist the Department of Finance – Parking Violations Bureau with parking ticket enforcement. Under this agreement PayLock will be responsible for street patrol and immobilization of vehicles, supply of the boots and related software and equipment necessary for the booting operation at no cost to the City. PayLock will provide payment services for the booting operation and will assume all costs relative to such payment services including any credit card fees. PayLock will provide customer assistance over the phone through its 24/7 Help Center and will supplement the Help Center with the introduction of a Web App that can be used with smart phones and tablets.
- (2) The term of the Agreement shall be for a three (3) year period effective as of July 1, 2019 through June 30, 2022.

- (3) PayLock will be compensated based on a fee of \$50.00 per boot application plus 28% of the parking fines, penalties and surcharges collected based on the application of a boot.

; NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that the Commissioner of Finance is hereby authorized to collect parking fines, penalties, surcharges and boot fees by credit card, debit card, or e-check provided such payments are made directly to PayLock and nothing in this Ordinance or the agreement authorized herein shall authorize the acceptance of credit cards, debit cards, or e-checks in the Department of Finance including but not limited to the Parking Violations Bureau; and

BE IT FURTHER ORDAINED, that the payments to PayLock will be funded from the actual collections of parking fines, penalties, and surcharges and any other expenses will be funded from Finance – Parking Violations Bureau Account #541500.01.13310 or such other Finance account as determined by the Commissioner of Finance.



# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

June 4, 2019

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

Mr. John Copanas  
City Clerk  
City Hall, Room 231  
Syracuse, New York

**RE: LEGISLATION FOR WAIVER OF THE RFP PROCESS – AUTHORIZING A PROFESSIONAL SERVICE CONTRACT WITH IPT, LLC (D/B/A PAYLOCK) TO ASSIST WITH PARKING TICKET ENFORCEMENT**

Dear Mr. Copanas:

Please prepare legislation to be introduced at the next Common Council meeting, on behalf of the Department of Finance, authorizing a waiver of the RFP process to retain IPT, LLC (d/b/a PayLock) to assist the city with parking ticket enforcement. PayLock has maintained the City contract since 2007. Due to the proprietary nature of these services, I recommend that we continue with PayLock at this time.

Contract Terms as Follows:

- 1) PayLock will be responsible for street patrol and immobilization of vehicles.
- 2) PayLock will supply the boots and related software and equipment necessary for the booting operation.
- 3) PayLock will be paid \$50.00 per boot application plus 28% of the parking fines, penalties and surcharges collected based on the application of the boot.
- 4) PayLock will provide payment services for the booting operation and will assume all cost relative to such payment services including any credit card fees.
- 5) PayLock will provide customer assistance over the phone through its 24/7 Help Center. PayLock has supplemented the Help Center with the introduction of a Web App that can be used with smart phones and tablets.

Cost associated with PayLock contract will be charged to account #541500.01.13310. A three (3) year term beginning July 1, 2019 to June 30, 2022 is requested.

PayLock have developed new features and enhancements to improve the booting program. These initiatives are expected in late 2019.

Thank you.

Sincerely,

Mary E. Vossler  
Director of Management and Budget

Office of Management and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)



# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

**TO:** Mayor Ben Walsh  
**FROM:** Mary E. Vossler, Director of Management & Budget *MW*  
**DATE:** June 4, 2019  
**SUBJECT:** Waiver of the RFP Process – IPT, LLC (d/b/a PayLock) to Assist with Parking Ticket Enforcement

---

Mary E. Vossler  
Director

Julie Castellitto  
Assistant Director

On behalf of the Department of Finance, I am requesting to authorize a waiver of the RFP process to retain IPT, LLC (d/b/a PayLock) to assist the City with parking ticket enforcement. PayLock has maintained the City contract since 2007. Due to the proprietary nature of these services, I recommend that we continue with PayLock at this time.

Contract Terms as Follows:

- 1) PayLock will be responsible for street patrol and immobilization of vehicles.
- 2) PayLock will supply the boots and related software and equipment necessary for the booting operation.
- 3) PayLock will be paid \$50.00 per boot application plus 28% of the parking fines, penalties and surcharges collected based on the application of the boot.
- 4) PayLock will provide payment services for the booting operation and will assume all cost relative to such payment services including any credit card fees.
- 5) PayLock will provide customer assistance over the phone through its 24/7 Help Center. Paylock has supplemented the Help Center with the introduction of a Web App that can be used with smart phones and tablets.

Cost associated with PayLock contract will be charged to account #541500.01.13310. A three (3) year term beginning July 1, 2019 to June 30, 2022 is requested.

PayLock have developed new features and enhancements to improve the booting program. These initiatives are expected in late 2019.

Please indicate your concurrence with the Waiver of the RFP Process for, **IPT, LLC (d/b/a PayLock)**, by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

06/05/19  
Date

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

/tm



# DEPARTMENT OF FINANCE

OFFICE OF THE COMMISSIONER  
CITY OF SYRACUSE, MAYOR BEN WALSH

**David DeIVecchio CPA**  
Commissioner of  
Finance

**Martha A. Maywalt**  
First Deputy  
Commissioner

**Deborah L. Somers**  
Deputy Commissioner

To: Mary Vossler

From: Dave DeIVecchio

Date: May 30, 2019

Re: Waiver of the RFP process – authorizing a professional service contract with IPT, LLC (d/b/a/ PayLock) to assist with parking ticket enforcement.

I recommend a waiver of the RFP process to retain IPT, LLC (d/b/a PayLock) to assist the City with parking ticket enforcement. PayLock has maintained the City contract since 2007. Because of the proprietary nature of these services, I recommend that we continue with PayLock at this time.

Contract Terms as Follows:

- 1) PayLock will be responsible for street patrol and immobilization of vehicles.
- 2) PayLock will supply the boots and related software and equipment necessary for the booting operation.
- 3) PayLock will be paid \$50.00 per boot application plus 28% of the parking fines, penalties and surcharges collected based on the application of the boot.
- 4) PayLock will provide payment services for the booting operation and will assume all costs relative to such payment services including any credit card fees.
- 5) PayLock will provide customer assistance over the phone through its 24/7 Help Center. Paylock has supplemented the Help Center with the introduction of a Web App that can be used with smart phones and tablets.

Costs associated with the PayLock contract will be charged to account #: 541500. 01. 13310.

A three year term starting July 1, 2019 to June 30, 2022 is requested.

PayLock have developed new features and enhancements to improve the booting program. These initiatives are expected in late 2019.

**Department of Finance**  
233 E. Washington St  
City Hall, Room 128  
Syracuse, N.Y. 13202

cc: Frank Caliva  
Debi Somers

Office 315 448 8279  
Fax 315 448 8424

[www.syrgov.net](http://www.syrgov.net)

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

**ORDINANCE AMENDING ARTICLE XVIII OF  
THE TRAFFIC CODE OF THE CITY OF  
SYRACUSE TO INCREASE THE PARKING  
METER RATE RELATIVE TO ONE HOUR  
PARKING**

BE IT ORDAINED, that Article XVIII (Section 15-389), Parking Meter Charge – One Hour, of the Traffic Code of the City of Syracuse is hereby amended to increase the parking meter rate relative to one-hour parking, as follows:

Section 15-389. Parking Meter Charge - One Hour.

Notwithstanding any ordinance, rule or regulation heretofore adopted, effective September 1, 2019, the parking meter rate relative to one hour parking shall be increased from One Dollar and Twenty-five Cents (\$1.25) to Two Dollars (\$2.00), with a minimum purchase of Twenty-five Cents (\$.25).

and

BE IT FURTHER ORDAINED, that this ordinance shall take effect September 1, 2019.

Common Council Office  
314 City Hall  
Syracuse, N.Y. 13202



21  
Council Office: (315) 448-8466  
Fax: (315) 448-8423

**CITY OF SYRACUSE COMMON COUNCIL**

**TIMOTHY RUDD**  
**Councilor-at-Large**

June 7, 2019

Mr. John Copanas  
City Clerk  
231 City Hall  
Syracuse, New York

Dear Mr. Copanas:

Please prepare legislation for the regularly scheduled Common Council meeting of Monday, June 17, 2019 amending Article XVIII of the Traffic Code of the City of Syracuse, specifically Section 15-389 entitled Parking Meter Charge – One Hour, as last amended by General Ordinance No. 18-2009 (5/11/2009), to increase the rate from \$1.25 to \$2.00, with a minimum purchase of \$.25, effective September 1, 2019. The increase in revenues was included in the FY20 budget and will be deposited into an account as determined by the Commissioner of Finance.

Thank you for your attention in this matter.

Sincerely,

*Timothy Rudd/amg*  
Timothy Rudd  
Councilor-at-Large

7A

Ordinance No.

2019

**ORDINANCE AMENDING ORDINANCE NO. 1007-2014 AS PREVIOUSLY AMENDED BY ORDINANCE NOS. 733-2015, 1065-2016 AND LAST AMENDED BY ORDINANCE NO. 574-2018 AUTHORIZING AN INTERMUNICIPAL AGREEMENT BETWEEN THE CITY AND ONONDAGA COUNTY RELATIVE TO PROVIDING ASSISTANCE TO THE CITY WITH PHASE II OF THE PEOPLESOFT PROJECT**

BE IT ORDAINED, that Ordinance No. 1007-2014 as previously amended by Ordinance Nos. 733-2015 and 1065-2016 and last amended by Ordinance No. 574-2018 is hereby amended to read as follows:

BE IT ORDAINED, that the Mayor is authorized to execute an extension of the intermunicipal agreement between the City and Onondaga County relative to providing assistance to the City with Phase II of the PeopleSoft Project through March 30, 2020 at a yearly cost not to exceed \$125,000; and

BE IT FURTHER ORDAINED, that such Agreement shall be subject to the approval of the Corporation Counsel as to terms, form and content; and

BE IT FURTHER ORDAINED, that all costs associated with this Agreement will be charged to Information Technology Budget Account No. 541500.01.16800 or another appropriate account as designated by the Commissioner of Finance.

\* \_\_\_\_\_ = new material



# Office of Information Technology

CITY OF SYRACUSE, MAYOR BEN WALSH

22

May 13, 2019

David Prowak  
Director

Mr. John Copanas  
City Clerk  
231 City Hall  
Syracuse, NY 13202

**Re: REQUEST FOR LEGISLATION**

Dear Mr. Copanas

Please prepare legislation to be introduced at the next scheduled Common Council meeting on behalf of the Department of Information Technology to amend the total cost of the Intermunicipal Agreement with Onondaga County previously authorized by ordinance #1007-14 and previously amended by #733-15, #1065-16 and #574-18. The original ordinance authorized the IMA with Onondaga County to provide assistance with the implementation of Peoplesoft in the amount of \$125,000.

Expenditures will be charged to Information Technology's budget line 541500.01.16800.

Please amend the ordinance so that the expiration date is March 30, 2020, with the yearly spend maintained at \$125,000/year.

Sincerely,

David Prowak  
Director of Information Technology

Office of Information  
Technology  
233 E Washington St  
Room 423  
Syracuse, N.Y. 13202

Office 315 448-8431

[www.syrgov.net](http://www.syrgov.net)

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# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Mary E. Vossler, Director of Management and Budget *MW*  
**DATE:** June 5, 2019  
**SUBJECT:** Amend Ordinance – Intermunicipal Agreement with Onondaga County

On behalf of the Department of Information Technology, I am requesting that the City of Syracuse amend the total cost of the Intermunicipal Agreement with Onondaga County previously authorized by ordinance #1007-14 and previously amended by #733-15, #1065-16 and #574-18. The original ordinance authorized the Intermunicipal Agreement with Onondaga County to provide assistance with the implementation of Peoplesoft in the amount of \$125,000.

Please amend the ordinance so that the expiration date is March 30, 2020, with the yearly spend maintained at \$125,000/year. Expenditures will be charged to Information Technology's budget line #541500.01.16800.

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

Mayor Ben Walsh  
City of Syracuse, New York

06/05/19  
Date

/tm

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

cc: David Prowak., Director, Department of Information Technology  
File

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

Ordinance No.

2019

**ORDINANCE AUTHORIZING A TEN (10) YEAR  
LEASE AGREEMENT BETWEEN THE CITY OF  
SYRACUSE AND NYSERNET.ORG FOR  
NYSERNET TO LEASE SIX (6) PAIRS OF FIBER  
OPTIC CABLE FROM THE CITY**

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and hereby is authorized to enter into a lease agreement with NYSERNET.org for the lease by NYSERNET.org of six (6) pairs of fiber optic cable from the City for a ten (10) year period for which NYSERNET would pay the City \$1,000.00 per month; and

BE IT FURTHER ORDAINED, that with City approval, NYSERNET would have the option to lease additional pairs of fiber, if spare fiber is available, at a rate of \$100.00 per pair per month; and

BE IT FURTHER ORDAINED, that such contract shall be subject to the approval of the Corporation Counsel as to terms, form and content; and

BE IT FURTHER ORDAINED, that all costs associated with this lease agreement shall be deposited to an appropriate account as designated by the Commissioner of Finance.



# Office of Information Technology

CITY OF SYRACUSE, MAYOR BEN WALSH

23

May 13, 2019

**David Prowak**  
Director

Mr. John Copanas  
City Clerk  
231 City Hall  
Syracuse, NY 13202

**Re: REQUEST FOR LEGISLATION**

Dear Mr. Copanas

Please prepare legislation to be introduced at the next scheduled Common Council meeting on behalf of the Department of Information Technology to enter into a lease agreement with NYSERNET.org, a local not for profit that would be leasing 6 pairs of fiber optic cable from the City for the period of 10 years, for which NYSERNET would pay the City \$1,000/month. At the City's approval, and if spare fiber is available, NYSERNET would have the option to lease additional pairs of fiber at a rate of \$100/pair/month.

Revenue would be deposited into an account to be determined by the Commission of Finance.

Sincerely,

David Prowak  
Director of Information Technology

Office of Information  
Technology  
233 E Washington St  
Room 423  
Syracuse, N.Y. 13202

Office 315 448-8431

[www.syr.gov.net](http://www.syr.gov.net)

JA

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# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

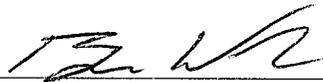
**TO:** Mayor, Ben Walsh  
**FROM:** Mary E. Vossler, Director of Management and Budget *MEV*  
**DATE:** May 14, 2019  
**SUBJECT:** Agreement to lease 6 pairs of fiber optic cable from the City

On behalf of the Department of Information Technology, I am requesting the City of Syracuse to enter into a lease agreement with NYSERNET.org, a local not for profit that would be leasing 6 pairs of fiber optic cable from the City for the period of 10 years, for which NYSERNET would pay the City \$1,000/month. At the City's approval, and if spare fiber is available, NYSERNET would have the option to lease additional pairs of fiber at a rate of \$100/pair/month.

**Revenue would be deposited into an account to be determined by the Commission of Finance.**

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

05/22/19  
Date

/tfm

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

Ordinance No.

2019

**ORDINANCE AUTHORIZING A FORTY-EIGHT (48) MONTH LEASE AGREEMENT WITH PITNEY BOWES MACHINE FOR USE BY THE DEPARTMENT OF FINANCE – TREASURY DIVISION**

BE IT ORDAINED, subject to the approval of the Mayor, that the Director of the Office of Management and Budget be and hereby is authorized to enter into a lease agreement with Pitney Bowes for a Pitney Bowes machine to be used by the Department of Finance – Treasury Division for a forty-eight (48) month period effective as of September 30, 2019 through September 30, 2023 at a cost not to exceed \$1,289.40 per month, without competitive bidding which is deemed impracticable by reason of the specialized nature of the services; and

BE IT FURTHER ORDAINED, that the Pitney Bowes machine provided will be used to fold, insert and seal envelopes for various City documents including tax bills; the machine shall also include a mailing system that can apply postage as necessary and provide electronic return receipt capabilities; and

BE IT FURTHER ORDAINED, that such contract shall be subject to the approval of the Corporation Counsel as to terms, form and content; and

BE IT FURTHER ORDAINED, that all costs associated with this lease agreement shall be charged to Budget Account #540310.13100.01.



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# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

**Mary E. Vossler**  
Director

June 4, 2019

**Julie Castellitto**  
Assistant Director

Mr. John Copanas  
City Clerk  
231 City Hall  
Syracuse, New York 13202

**RE: WAIVER OF RFP – PITNEY BOWES**

Dear Mr. Copanas:

On behalf of the Department of Finance, please prepare legislation to be introduced at the next Common Council meeting requesting a waiver of the RFP process authorizing a lease agreement with Pitney Bowes. The Pitney Bowes machine is located in the Finance-Treasury Division. The machine is used to fold, insert and seal envelopes for various city documents including tax bills. The lease includes a mailing system that can apply postage as necessary and provide electronic return receipt capabilities.

Monthly expenditures will not exceed \$1,289.40 and will be charged to Account #540310 13100 01. A 48 month lease term starting September 30, 2019 to September 30, 2023.

Sincerely,

Mary E. Vossler  
Director of Management & Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)



# DEPARTMENT OF FINANCE

OFFICE OF THE COMMISSIONER  
CITY OF SYRACUSE, MAYOR BEN WALSH

**David DeIvecchio CPA**  
Commissioner of  
Finance

**Martha A. Maywalt**  
First Deputy  
Commissioner

**Deborah L. Somers**  
Deputy Commissioner

To: Mary Vossler

From: David J. DeIvecchio 

Date: May 30, 2019

RE: Waiver of the RFP Process-authorizing a contract with Pitney Bowes

I recommend a waiver of the RFP process to authorize a lease agreement with Pitney Bowes at a monthly amount of \$1,289.40. A 48 month lease term starting September 30, 2019 to September 30, 2023 is requested. Payments to be charged to account 540310 13100 01.

The Pitney Bowes machine is located in the Finance-Treasury Division. The machine is used to fold, insert and seal envelopes for various city documents including tax bills. The lease includes a mailing system that can apply postage as necessary and provide electronic return receipt capabilities.

**Department of Finance**  
233 E. Washington St  
City Hall, Room 128  
Syracuse, N.Y. 13202

Office 315 448 8279  
Fax 315 448 8424

[www.syr.gov.net](http://www.syr.gov.net)

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# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

**TO: Mayor, Ben Walsh**  
**FROM: Mary E. Vossler, Director of Management and Budget**  
**DATE: June 4, 2019**  
**SUBJECT: Waiver of RFP Process – Authorizing a Contract with Pitney Bowes**

The Department of Finance, is requesting a waiver of the RFP process to enter into a lease agreement with **Pitney Bowes**. The Pitney Bowes machine is located in the Finance-Treasury Division. The machine is used to fold, insert and seal envelopes for various city documents including tax bills. This lease includes a mailing system that can apply postage as necessary and provide electronic return receipt capabilities.

**The cost of these services shall be at a monthly amount of \$1,289.40. A 48 month lease term starting September 30, 2019 to September 30, 2023 is requested with payments to be charged to Account #540310 13100 01.**

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

06/05/19  
Date

/tm

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)



1	APA1	50 Dept Analytics
1	APKE	SendPro P Receiving Feature
1	APKF	SendPro P Shipping Feature Access
1	AZBE	SendPro P Series Mono Print Module
1	AZCG	SendPro P1500 Series Bundle (145/70 Lpm)
1	ERB1	eReturn Receipt Subscription - P Series
1	ERCL	eRR Reference Number Feature Only
1	ERR1	E-Return Receipt Feature
1	M9SS	Mailstream Intellilink Services
1	ME1C	Meter Equipment - P Series, LV
1	MSD2	15" Color Touch Display
1	MT30	Platform Scale 30LB/12KG
1	MW90007	SendPro P Series Drop Stacker
1	MW90147	Wireless Keyboard
1	MW97182	Wireless LAN Adapter
1	SBDS	Barcode Scanner
1	SJM5	SoftGuard for SendPro P1500
1	STDSLA	Standard SLA-Equipment Service Agreement (for SendPro P Series)
1	T6CS	Receiving - Standard

**Your Payment Plan**

<b>Initial Term:</b> 48 months	<b>Initial Payment Amount:</b>	
<b>Number of Months</b>	<b>Monthly Amount</b>	<b>Billed Quarterly at*</b>
48	\$ 1,289.40	\$ 3,868.20

\*Does not include any applicable sales, use, or property taxes which will be billed separately.

- Tax Exempt Certificate Attached
- Tax Exempt Certificate Not Required
- Purchase Power® transaction fees included
- Purchase Power® transaction fees extra

**Your Signature Below**

Non-Appropriations. You warrant that you have funds available to make all payments until the end of your current fiscal period, and shall use your best efforts to obtain funds to make all payments in each subsequent fiscal period through the end of your lease term. If your appropriation request to your legislative body, or funding authority ("Governing Body") for funds to make the payments is denied, you may terminate this lease on the last day of the fiscal period for which funds have been appropriated, upon (i) submission of documentation reasonably satisfactory to us evidencing the Governing Body's denial of an appropriation sufficient to continue this lease for the next succeeding fiscal period, and (ii) satisfaction of all charges and obligations under this lease incurred through the end of the fiscal period for which funds have been appropriated, including the return of the equipment at your expense.

By signing below, you agree to be bound by all the terms and conditions of this Agreement, including the NJPA Contract Number 041917-PIT, effective date May 17, 2017 and the State and Local Fair Market Value Lease Terms (including the Pitney Bowes Terms) (Version 4/17) which is available at <http://www.pb.com/states/njpa> and is incorporated by reference (the "Agreement"). You acknowledge that, except for non-appropriation, you may not cancel this lease for any reason and that all payment obligations are unconditional. This lease will be binding on us after we have completed our credit and documentation approval process and have signed below. This lease requires you to either provide proof of insurance or participate in the ValueMAX® requirement protection program (see Section 6 of the State and Local Fair Market Value Lease Terms) for an additional fee. If software is included in the Order, additional terms apply which are available by clicking on the hyperlink for that software located at <http://www.pitneybowes.com/us/license-terms-of-use/software-and-subscription-terms-and-conditions.html>. Those additional terms are incorporated by reference.

Not Applicable  
State/Entity's Contract#  
  
Lessee Signature  
Print Name  
Title  
Date  
Email Address

Pitney Bowes Signature  
Print Name  
Title  
Date

**Sales Information**

Ernest Jeneault	ernest.jeneault@pb.com	
Account Rep Name	Email Address	PBGFS Acceptance

**Ordinance No.**

**2019**

**ORDINANCE AUTHORIZING CORRECTION OF  
TAX ROLLS**

BE IT ORDAINED, that the Commissioner of Finance be and he is hereby directed to correct the tax rolls as shown on the attached Appendix "A".

CHANGE COUNTY SEWER CHARGES FOR 2018/19

IS --	SHOULD BE --
107 Onondaga Avenue Yvonne Dickerson #1267000500 093.-14-25.0 LAND VALUE: \$16,400 FULL VALUE: \$59,000 FAMILY CODE: 418 / UNITS: 2.50 COUNTY SEWER: \$1,108.20 (2019) ALL OTHER CHARGES AS IS	107 Onondaga Avenue Yvonne Dickerson #1267000500 093.-14-25.0 LAND VALUE: \$16,400 FULL VALUE: \$59,000 FAMILY CODE: 220 / UNITS: 1.50 COUNTY SEWER: \$664.92 (2019) ALL OTHER CHARGES AS IS

---

CHANGE PROPERTY DESCRIPTION FOR 2019/20

IS --	SHOULD BE --
567 Byrant Avenue Timberland Holdings, LLC #0812012200 110.-17-02.0 33x115 VAC LAND VALUE: \$9,700 FULL VALUE: \$9,700 FAMILY CODE: 311 / UNITS: 0 ALL OTHER CHARGES AS IS	567 Bryant Avenue Timberland Holdings, LLC #0812012200 110.-17-02.0 33x115 WH LAND VALUE: \$9,700 FULL VALUE: \$63,600 FAMILY CODE: 210 / UNITS: 1.00 ALL OTHER CHARGES AS IS

---

CHANGE COUNTY SEWER CHARGES FOR 2018/19

IS --

530-38 Butternut Street & Catherine Street  
Lombardi Irrevocable Trust  
#0913201600  
017.-06-02.0  
LAND VALUE: \$40,700  
FULL VALUE: \$160,000  
FAMILY CODE: 482 / UNITS: 5.50  
COUNTY SEWER: \$2,438.04 (2019)  
ALL OTHER CHARGES AS IS

SHOULD BE --

530-38 Butternut Street & Catherine Street  
Lombardi Irrevocable Trust  
#0913201600  
017.-06-02.0  
LAND VALUE: \$40,700  
FULL VALUE: \$160,000  
FAMILY CODE: 482 / UNITS: 1.00  
COUNTY SEWER: \$443.28 (2019)  
ALL OTHER CHARGES AS IS

---



# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

25

31 May 2019

**David M. Clifford**  
Commissioner

City Clerk John P. Copanas  
230 City Hall  
Syracuse, New York 13202

**Ann E. Gallagher**  
First Deputy  
Commissioner

Dear City Clerk Copanas:

It is requested that an ordinance be drawn authorizing the Commissioner of Finance to correct his records according to the changes as outlined in the attached appendix.

- 107 Onondaga Avenue was charged for more sewer units than they had.
- 567 Bryant Avenue had an incorrect inventory as the result of a clerical error.
- 530-38 Butternut Street was charged for more sewer units than they had.

These properties have been reviewed and we find that the corrections to be made are in order.

**Department of  
Assessment**  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

[assessment@syrgov.net](mailto:assessment@syrgov.net)

Very truly yours,

David M. Clifford, Commissioner

cc: Evan Helgesen, Special Assistant to the Mayor

3

Ordinance No.

2019

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF PRINTING SERVICES FOR  
COMMON COUNCIL PROCEEDINGS FOR THE  
FISCAL YEAR 2019/2020**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of printing services for Common Council proceedings from Two Brothers Printing of Moravia, New York for the Fiscal Year 2019/2020 at a cost not to exceed \$18,900.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item as Two Brothers Printing of Moravia, New York has previously printed the proceedings for the past twenty-five (25) years and has been found to be reputable and offer excellent service; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said printing services at a cost not to exceed \$18,900.00, charging the cost thereof to the Printing and Advertising Account #593620.01.90000 or another appropriate account as designated by the Commissioner of Finance.



# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

26

June 5, 2019

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

Mr. John Copanas  
City Clerk  
231 City Hall  
Syracuse, New York 13202

**RE: Waiver of Competitive Bid**

Dear Mr. Copanas:

On behalf of the Office of the City Clerk, please prepare legislation for the next scheduled Common Council meeting for a waiver of competitive bid to allow Two Brothers Printing of Moravia, Inc. to print Common Council proceedings for the fiscal year 2019/2020. The last three (3) times this printing job was competitively bid, only one printing company submitted a bid, Two Brothers Printing Of Moravia, Inc.

Given the specific nature of the printing job, to include the full City/School District budget, with detailed indexes, bound books, and the CD rom required for a full Common Council calendar year proceedings, a negotiated price seems financially prudent given there is only one prospective bidder.

Therefore, I am requesting that Two Brothers Printing of Moravia, Inc. be awarded in the contract in fiscal year 2019-2020 to print the Proceedings of the Common Council for the years 2013-15, in an amount not to exceed \$6,300 per year, for a total amount not to exceed \$18,900 to be charged to the Printing and Advertising Budget Account #593620.01.90000.

Thank you.

Sincerely,

Mary E. Vossler  
Director of Budget

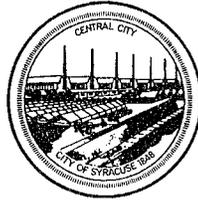
Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

60

John P. Copanas  
City Clerk  
jcopanas@syr.gov.net



Patricia K. McBride  
Deputy City Clerk  
pmcbride@syr.gov.net

**OFFICE OF THE CITY CLERK**

**Benjamin R. Walsh, Mayor**

June 5, 2019

Ms. Mary Vossler  
Budget Director  
213 City Hall  
Syracuse, New York 13202

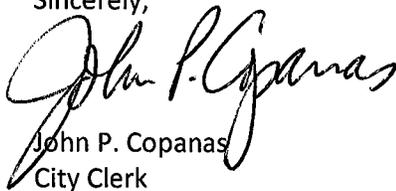
Dear Director Vossler:

I am writing to request a waiver of competitive bid to print the Proceedings of the Common Council in fiscal year 2019-2020. The last three (3) times this printing job was competitively bid, only one company submitted a bid, Two Brothers Printing of Moravia, Inc.

Given the specific nature of the printing job, to include the full City/School District budget, with detailed indexes, bound books, and the CD rom required for a full Common Council calendar year proceedings, a negotiated price seems financially prudent given there is only one prospective bidder.

Therefore, I am requesting that Two Brothers Printing of Moravia, Inc. be awarded in the contract in fiscal year 2019-2020 to print the Proceedings of the Common Council for the years 2013-15, in an amount not to exceed \$6,300 per year, for a total amount not to exceed \$18,900 to be charged to the Printing and Advertising Budget Account #593620.01.90000.

Sincerely,

  
John P. Copanas  
City Clerk

**ORDINANCE AMENDING ORDINANCE  
NO. 420-2018 AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF PROCESS SERVING SERVICES  
FOR THE OFFICE OF CORPORATION  
COUNSEL DURING THE FISCAL YEAR  
2018/2019**

BE IT ORDAINED, that Ordinance No. 420-2018 is hereby amended to read as follows:

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of process serving services for the Office of the Corporation Counsel during the fiscal year 2018/2019 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item as the Law Department must have professional firms who can act on short notice to serve legal papers in a reliable and timely manner in compliance with State and Federal rules; and

BE IT FURTHER ORDAINED, that the Commissioner of Purchase is hereby authorized to purchase said process serving services from the following vendors at the following not to exceed costs: Aaron Nuzzo \$12,000.00; Albany Investigators \$5,000.00; and Metro Attorneys \$8,000.00\* respectively, charging the cost thereof to Operating Budget Account #540552.01.14200; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2019 provided funding from the appropriation authorized by this Ordinance remains available.

\_\_\_\_\_ = new material

\* previously read \$5,000.00



27

# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

May 23, 2019

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

Mr. John Copanas  
City Clerk  
231 City Hall  
Syracuse, New York 13202

**RE: LEGISLATION AMENDING ORDINANCE #420-2018**

Dear Mr. Copanas:

On behalf of the Department of Law, please prepare legislation to be introduced at the next Common Council meeting requesting an amendment to Ordinance #420-2019 authorizing purchase without advertising or competitive bidding of process serving services for the Office of Corporation Counsel during the Fiscal Year 2018/2019. Please amend to increase cost for Metro Attorneys, not to exceed from \$5,000.00 to \$8,000.00, to be charged to Account #540552.01.14200 due to Metro Attorney fees having exceeded initial budget estimates and outstanding invoices need to be paid.

Sincerely,

Mary E. Vossler  
Director of Management & Budget  
Division of Purchase

MEV/tm

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)



**DEPARTMENT OF LAW**  
**OFFICE OF THE CORPORATION COUNSEL**  
**CITY OF SYRACUSE, MAYOR BEN WALSH**

**Kristen E. Smith**  
Corporation Counsel

**Joseph W. Barry III**  
First Assistant  
Corporation Counsel

**Christina F. DeJoseph**  
Senior Assistant  
Corporation Counsel

Catherine E. Carnrike  
Meghan E. Ryan  
Amanda R. Harrington  
John C. Black Jr.  
Kathryn M. Ryan  
Ramona L. Rabeler  
Erica T. Clarke  
Todd M. Long  
Khalid Bashjawish  
Lee R. Terry  
Sarah A. Lafen  
Daniel C. Bollana

May 14, 2019

Mary Vossler  
Director of Management and Budget  
Room 213 City Hall  
Syracuse, New York 13202

Re: Amend Request for Legislation: Ordinance No. 420 of 2018

Dear Ms. Vossler,

We are requesting an amendment to Ordinance No. 420 of 2018 authorizing purchase without advertising or competitive bidding of process serving services for the Office of Corporation Counsel during the Fiscal Year 2018/2019. Amend to increase cost for Metro Attorneys, not to exceed from \$5,000.00 to \$8,000.00, to be charged to Account #540552.01.14200 due to Metro Attorney fees having exceeded initial budget estimates and outstanding invoices need to be paid.

Very truly yours,

Kristen E. Smith, Esq.  
Corporation Counsel

**Department of Law**  
**Office of Corp. Counsel**  
233 E. Washington St.  
City Hall, Room 300  
Syracuse, N.Y. 13202

Office 315 448-8400  
Fax 315 448-8381  
Email [law@syrgov.net](mailto:law@syrgov.net)

[www.syrgov.net](http://www.syrgov.net)

Ordinance No.

2019

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF PROCESS SERVING SERVICES  
FOR THE OFFICE OF CORPORATION  
COUNSEL DURING THE FISCAL YEAR  
2019/2020**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of process serving services for the Office of the Corporation Counsel during the fiscal year 2019/2020 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item as the Law Department must have professional firms who can act on short notice to serve legal papers in a reliable and timely manner in compliance with State and Federal rules; and

BE IT FURTHER ORDAINED, that the Commissioner of Purchase is hereby authorized to purchase said process serving services from the following vendors at the following not to exceed costs: Aaron Nuzzo \$7,000.00; Albany Investigators \$3,000.00; and Metro Attorneys \$5,000.00 respectively, charging the cost thereof to Operating Budget Account #540552.01.14200; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2020 provided funding from the appropriation authorized by this Ordinance remains available.



# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

28

May 23, 2019

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

Mr. John Copanas  
City Clerk  
City Hall  
Syracuse, New York

**RE: Annual Waiver Request – Law Department Process Servers**

Dear Mr. Copanas:

On behalf of the Department of Law, please prepare the following legislation to be introduced at the next scheduled Common Council Meeting:

- Ordinance authorizing the purchase of services, without formal advertising or competitive bidding, from the following firms who will conduct the service of legal process on behalf of the City Law Department for various legal actions throughout the fiscal year 2019/2020: Aaron Nuzzo, Albany Investigators, and Metro Attorneys.

This waiver of bidding is necessary because the Law Department must have professional firms who can act on short notice to serve legal papers in a reliable and timely manner so that the requirements of both the federal and state rules of civil procedures are being complied with.

Total expenditures are estimated not to exceed \$15,000.00 (\$7,000.00 for Aaron Nuzzo, \$3,000.00 for Albany Investigators and \$5,000.00 for Metro Attorneys) will be charged to Operating Supplies and Expenses Account #540552.01.14200.

Thank you.

Sincerely,

Mary E. Vossler  
Director of Management & Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syrgov.net](http://www.syrgov.net)

6

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.



**DEPARTMENT OF LAW**  
**OFFICE OF THE CORPORATION COUNSEL**  
**CITY OF SYRACUSE, MAYOR BEN WALSH**

May 21, 2019

**Kristen E. Smith**  
Corporation Counsel

**Joseph W. Barry III**  
First Assistant  
Corporation Counsel

**Christina F. DeJoseph**  
Senior Assistant  
Corporation Counsel

Catherine E. Carnrike  
Meghan E. Ryan  
Amanda R. Harrington  
John C. Black Jr.  
Kathryn M. Ryan  
Ramona L. Rabeler  
Todd M. Long  
Khalid Bashjawish  
Lee R. Terry  
Sarah A. Lafen  
Daniel C. Bollana

Ms. Mary Vossler  
Director of Management and Budget  
Room 213 City Hall  
Syracuse, New York 13202

**Re: Annual Waiver Request-Law Department Process Servers**

Dear Ms. Vossler:

Please request the introduction of the following legislation at the next meeting of the Common Council:

- **Ordinance authorizing the purchase of services, without formal advertising or competitive bidding, from the following firms who will conduct the service of legal process on behalf of the City Law Department for various legal actions throughout the fiscal year 2019/2020: Aaron Nuzzo, Albany Investigators, and Metro Attorneys.**

Total expenditures are estimated not to exceed \$15,000.00 (\$7,000.00 for Aaron Nuzzo, \$3,000.00 for Albany Investigators and \$5,000.00 for Metro Attorneys) will be charged to Operating Supplies and Expenses Account #540552.01.14200.

This waiver of bidding is necessary because the Law Department must have professional firms who can act on short notice to serve legal papers in a reliable and timely manner so that the requirements of both the federal and state rules of civil procedure are being complied with.

Thank you for your assistance in this matter.

Sincerely,

Kristen E. Smith  
Corporation Counsel

**Department of Law**  
**Office of Corp. Counsel**  
233 E. Washington St.  
City Hall, Room 300  
Syracuse, N.Y. 13202

Office 315 448-8400  
Fax 315 448-8381  
Email [law@syr.gov](mailto:law@syr.gov)

[www.syr.gov](http://www.syr.gov)

Ordinance No.

2019

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF COURT REPORTING/  
STENOGRAPHY SERVICES FOR THE  
DEPARTMENT OF LAW DURING THE FISCAL  
YEAR 2019/2020**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of court reporting/stenography services from Action Reporting Services, LLC for the Department of Law during the fiscal year 2019/2020 at a cost not to exceed \$25,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item as Action Reporting Services, LLC is local and easily accessible to perform the duty of being a witness, whereas it is legally necessary for them to be present and certify the transcripts they provide; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said court reporting/stenography services at a cost not to exceed \$25,000.00, charging the cost thereof to Account #541500.01.14200.



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# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

May 23, 2019

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

Mr. John Copanas  
City Clerk  
City Hall  
Syracuse, New York

**RE: Annual Waiver Request – Law Department Court Reporting/Stenography**

Dear Mr. Copanas:

On behalf of the Department of Law, please prepare the following legislation to be introduced at the next scheduled Common Council Meeting:

- Ordinance authorizing the purchase of services, without formal advertising or competitive bidding, from the following firm who will conduct the service of court reporting and stenography on behalf of the City Law Department for various legal actions throughout the fiscal year 2019/2020: Action Reporting Services LLC.

This waiver of bidding is necessary because the Law Department must have professional firms who can act on short notice under reasonable cost expense. This firm is local and easily accessible to perform the duty of being a witness, whereas it is legally necessary for them to be present and therefore vouch for the transcripts they provide.

Total expenditures are estimated not to exceed \$25,000 and will be charged to Professional Services Account #541500.01.14200.

Thank you.

Sincerely,

Mary E. Vossler  
Director of Management & Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syrgov.net](http://www.syrgov.net)

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**DEPARTMENT OF LAW**  
**OFFICE OF THE CORPORATION COUNSEL**  
**CITY OF SYRACUSE, MAYOR BEN WALSH**

May 21, 2019

**Kristen E. Smith**  
Corporation Counsel

**Joseph W. Barry III**  
First Assistant  
Corporation Counsel

**Christina F. DeJoseph**  
Senior Assistant  
Corporation Counsel

Catherine E. Carnrike  
Meghan E. Ryan  
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Khalid Bashjawish  
Lee R. Terry  
Sarah A. Lafen  
Daniel C. Bollana

Ms. Mary Vossler  
Director of Management and Budget  
Room 213 City Hall  
Syracuse, New York 13202

**Re: Waiver Request-Law Department Court Reporting/Stenography**

Dear Ms. Vossler:

Please request the introduction of the following legislation at the next meeting of the Common Council:

- **Ordinance authorizing the purchase of services, without formal advertising or competitive bidding, from the following firm who will conduct the service of court reporting and stenography on behalf of the City Law Department for various legal actions throughout the fiscal year 2019/2020: Action Reporting Services LLC.**

Total expenditures are estimated not to exceed \$25,000 will be charged to Professional Services Account #541500.01.14200.

This waiver of bidding is necessary because the Law Department must have professional firms who can act on short notice under reasonable cost expense. This firm is local and easily accessible to perform the duty of being a witness, whereas it is legally necessary for them to be present and therefore vouch for the transcripts they provide.

Thank you for your assistance in this matter.

Sincerely,

Kristen E. Smith  
Corporation Counsel

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**Office of Corp. Counsel**  
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Email law@syr.gov.net

[www.syr.gov.net](http://www.syr.gov.net)

30-28-25

Ordinance No.

2019

**ORDINANCE AUTHORIZING SWEEPING OF  
CERTAIN STREETS - 2019/2020**

BE IT ORDAINED, that the following improvements be and hereby are ordered: the sweeping of any street or part thereof for the fiscal year 2019/2020 in the following streets as shown in Exhibit "A" in the City of Syracuse; and

BE IT FURTHER ORDAINED, that the Commissioner of Public Works shall make such improvements by use of City forces or by contract with private entity entered into in the manner provided by law at a cost not to exceed \$1,270,441.00, initially charging the cost to the annual appropriation account #09.00526 and that the cost thereof shall then be assessed on the premises fronting thereon as shown on Exhibit "B" and the proceeds of such assessment in accordance with the provisions of law, Chapter 684 of the Laws of 1905, as amended shall be used to reimburse the City for the cost of the program as determined by the Commissioner of Finance.

2019-2020 Sweeping

EXHIBIT "A"

STREET

Adams St.  
Ackerman Ave.  
Ainsley Dr.  
Alanson Rd.  
Alexander Ave.  
Allen St.  
Alliance Bank Parkway  
Almond St.  
Alvord St., N.  
Alvord St., S.  
Amherst Ave.  
Annetta St.  
Apple St.  
Argyle Terrace  
Arlington Ave.  
Ash St.  
Ashworth Pl.  
Avery Ave.  
Avondale Pl.

Baker Ave.  
Ballantyne Rd.  
Bank St.  
Barker Ave.  
Basin St.  
Bassett St.  
Beacon Rd.  
Bear St.  
Beard Pl.  
Beard Ave.  
Beech St.  
Beecher St.  
Beecher St.  
Belden Ave.  
Belden Ave., E.  
Bellevue Ave.  
Bennington Ave.  
Berkeley Dr.

FROM

Oneida St.  
Clarendon St.  
Brighton Ave., E.  
Twin Hills Dr.  
Castle St., E.  
Fayette St., E.  
Park Street  
Erie Blvd., E.  
Salina St., N.  
John St.  
Salina St., S.  
Craddock St.  
Lakeview Ave.  
Borden Ave., W.  
Glenwood Ave.  
Lodi St.  
Pine St.  
Milton Ave.  
Westcott St.

Kennedy St., E.  
Salina St., S.  
Washington St., E.  
Park Ave.  
Sunset Ave.  
Genesee St., E.  
Fobes Ave.  
Spencer St.  
Beard Ave., E.  
State St., S.  
Hawley Ave.  
Graves St.  
Rosewood St.  
Plum St.  
Pearl St.  
Midland Ave.  
Salina St., S.  
Stratford St.

TO

Ostrom Ave.  
Broad St.  
Ball Circle  
Robineau Rd. (both upper & lower)  
Cortland Ave.  
Euclid Ave.  
Tex Simone Drive  
Renwick Ave.  
Pond St.  
Beecher St.  
Rt. #81 - Dead End  
Summit Ave.  
Harbor Brook - Dead End  
Kirk Ave.  
Onondaga Park Ent.  
Rt. #81 - Dead End  
University Ave.  
Whittier Ave.  
Greenwood Pl.

Elizabeth St.  
Coral Ave.  
Jefferson St., E.  
Wilkinson St.  
Catawba St.  
Beech St., S.  
Taft Ave.  
Grant Blvd.  
Colvin St., E.  
Glahn Ave.  
Westcott St.  
Jasper St.  
Highland St.  
Eureka St.  
State St., N.  
City Line  
Menlo Drive  
Broad St.

2019-2020 Sweeping

Berkshire Ave.  
Beverly Rd.  
Bishop Ave.  
Blaine St.  
Boise Dr.  
Borden Ave.  
Boyden Ave.  
Bradford Pkwy.  
Brattle Rd.  
Brighton Ave.  
Bristol Pl.  
Broad St.  
Brookford Rd.  
Bruce St.  
Bryant Ave.  
Buckingham Ave.  
Bunker Hill Way  
Burnet Ave.  
Burnet Park Drive  
Burt St.  
Butternut St.

Butternut St.  
Stolp Ave.  
Elmhurst Ave.  
Cortland Ave.  
Lorraine Ave.  
Garfield Ave.  
Pattison St.  
Genesee St., E.  
Dewitt St.  
South Ave.  
Beech St., S.  
Berkeley Dr.  
Genesee St., E.  
Fayette St., E.  
Wilbur Ave., S.  
Lancaster Ave.  
Glenwood  
State St., N.  
Tompkins St.  
Salina St., S.  
Franklin St., N.

Wadsworth St.  
Crossett St.  
Colvin St., W.  
Midland Ave.  
Harriette Ave.  
Argyle Terr.  
Teall Ave.  
Euclid Ave.  
Grant Blvd.  
Seneca Tnpk., E.  
Greenwood Pl.  
Nottingham Rd.  
Euclid Ave.  
Salt Springs Rd.  
Avery Ave.  
Broad St.  
Dead End  
Thompson Rd.  
Coleridge Ave.  
Almond St.  
Hillside St.

Calthrop Ave.  
Cambridge St.  
Canal St.  
Cannon St.  
Carlton Rd.  
Carbon St.  
Castle St.  
Catawba St.  
Catherine St.  
C-D Road  
Cedar St.  
Cetennial Dr.  
Charmouth Dr.  
Chatham Rd.  
Chemung St.  
Cheney St.  
Cherry St.  
Cherry St.  
Circle Rd.  
Churchill Ave.

Midland Ave.  
Genesee St., E.  
438 ft. West of Crouse Ave.  
Colvin St., W.  
Geddes St., S.  
Grumbach Ave.  
Renwick Ave.  
State St., N.  
Erie Blvd., E.  
Harrison St.  
Almond St.  
Onondaga Ave.  
Robineau Rd.  
Durston Ave.  
Milton Ave.  
Rich St.  
Fayette St., E.  
Beech St., S.  
Berkeley Dr.  
Fillmore Ave.

Salina St., S.  
Harvard Pl.  
Teall Ave.  
Ostrander Ave., W.  
200 ft. North of Calvin Rd.  
Hiawatha Blvd., E.  
South Ave.  
Lodi St.  
Butternut St.  
Adams St., E.  
Irving Ave.  
South Ave.  
Stinard Ave.  
Hampton Rd.  
West City Line  
Onondaga Ave.  
Genesee St., E.  
Madison St.  
End  
150 ft. South to Bernadine Apts.

2019-2020 Sweeping

Clairmonte Ave.  
Clarendon St.  
Clark St.  
Cleveland Ave.  
Clifton Pl.  
Clinton St. N.  
Clinton St.  
Clover St.  
Coleridge Ave.  
Columbia Ave.  
Columbus Ave.  
Colvin St.  
Comstock Ave.  
Concord Pl.  
Cook Ave.  
Coolidge Ave.  
Corning Ave., E.  
Cortland Ave.  
Court St.  
Court Terr.  
Coyne Terr.  
Craddock St.  
Craton St.  
Crawford Ave.  
Croly St.  
Crossett St.  
Crouse Ave.  
Cumberland Ave.

Bellevue Ave.  
Westcott St.  
Westcott St.  
Griffiths St.  
James St.  
Court  
Rt. #81  
South Ave.  
Wilbur Ave., S.  
Colvin St., W.  
Erie Blvd., E.  
Wellesley Rd.  
Genesee St., E.  
Westcott St.  
James St.  
Cheney St.  
Salina St., S.  
Salina St., S.  
Kirkpatrick St.  
Court St.  
Tallman St.  
Colvin St., W.  
Sherwood Ave.  
Scottholm Terr.  
Dakin St.  
Summit Ave.  
Lodi St.  
Genesee St., E.

Crossett St.  
Ostrom Ave.  
Fellows Ave.  
Grant Blvd.  
Sunnycrest Park - Dead End  
Bear  
Tallman St.  
Lincoln Ave.  
Whittier Ave.  
Glenwood Ave.  
Dell St.  
Nottingham Rd.  
Vincent Ave.  
Allen St.  
Melrose Ave.  
Tallman St.  
Rt. #81 - Dead End  
South Ave.  
City Line  
Turtle St.  
Dead End  
Glenwood Ave.  
Teall Ave.  
Meadowbrook Dr.  
Genesee St., E.  
Geddes St., S.  
University Pl.  
South Dead End

Daisy St.  
Dakin St.  
Dale St.  
Danforth St.  
Davis St.  
Dearborn Pl.  
Delaware St.  
Dell St.  
Dewitt St.  
Dickerson St.  
Division St W  
Division St., E.  
Dorchester Ave.

South Ave.  
Westmoreland Ave.  
Butternut St.  
Sunset Ave.  
Sabine St.  
Cortland Ave.  
Wilbur Ave., S.  
Beech St., S.  
James St.  
Granger St.  
Genant  
State St., N.  
Rugby Rd.

Dead End East  
Croly St.  
Court St.  
Grant Blvd.  
Geddes St., S.  
Castle St., W.  
Onondaga St., W.  
Westcott St.  
Grant Blvd.  
Clinton St., S.  
Clinton  
Lodi St.  
Fordham Ave.

2019-2020 Sweeping

Dorset Rd.  
Dorwin Ave.

Berkeley Dr.  
Salina St., S.

Stratford St.  
Brookside  
Oak St.

Douglas St.  
Dudley St.  
Dunlap Ave.  
Durstun Ave.  
Dorothy St  
Dorothy St  
East Ave.  
Eastman Ave.  
Eastwood Rd.  
Edtim Rd.  
Elizabeth St.  
Elk St.  
Elliott St.  
Ellis St.  
Elizabeth Blackwell St.  
Elm St.  
Elmhurst Ave.  
Eloise Terr.  
Emerson Ave.  
Erie Blvd., E.  
Erie Blvd., E.  
Erie Blvd., W.  
Euclid Ave.  
Euclid Terr.  
Eureka St.  
Evans St  
Evans St  
Exchange St

Lodi St.  
Delaware St.  
Taft Ave.  
James St.  
Sedgwick  
Vine  
Genesee St., E.  
South Ave.  
Grant Blvd.  
Eastwood Rd.  
State St., S.  
Salina St., S.  
Putnam St.  
Fayette St., E.  
Harrison St.  
Burnet Ave.  
South Ave.  
Onondaga Ave.  
Harbor St.  
Salina St., S.  
Teall Ave.  
Salina St., S.  
Comstock Ave  
Euclid Ave.  
Genesee St., W.  
Maltbie  
Plum  
N. Salina

Bellevue Ave.  
Fobes Ave.  
Grant Blvd.  
Vine  
Wilson  
Salt Springs Rd.  
May Ave.  
North Ave.  
Village Dr.  
Rt. #81 - Dead End  
Dougall St.  
Geddes St., S.  
Genesee St., E.  
Adams St., E.  
Sedgwick St.  
Hatch St.  
End  
Kane Rd.  
Teall Ave.  
Thompson Rd. (N & S lanes)  
Willis St.  
Meadowbrook Dr.  
End  
N. Dead End  
Plum  
Franklin  
Park

Fabius St.  
Fage Ave.  
Farmer St.  
Fayette St.  
Fayette St.  
Fellows Ave.  
Fernwood Ave.  
Fillmore Ave.

Tioga St.  
Cannon St.  
Dewitt St.  
Seeley Rd.  
Ulster St.  
Genesee St., E.  
Midland Ave.  
Salina St., S.

Dead End  
Midland Ave.  
Sedgwick Dr.  
Wilbur Ave., S.  
Erie Blvd., W.  
Dakota St.  
Cannon St.  
East to Dead End

2019-2020 Sweeping

Fineview Pl.  
First North St.  
First North St.  
Fourth North St.  
Fitch St.  
Fitch St  
Fobes Ave.  
Ford Ave.  
Fordham  
Forest Hill Dr.  
Forman St.  
Franklin St.  
Furman St.

Renwick Ave.  
Pond St.  
Butternut St.  
Hiawatha Blvd.  
Onondaga St., W.  
Lydell  
Dunlap Ave.  
Bridget Circle  
Dorchester Ave.  
James St.  
Erie Blvd., E.  
Jefferson St., W.  
Salina St., S.

Oakland St.  
Hiawatha Blvd., E.  
John St.  
Railroad Tracks  
Geddes St., S.  
Dead End  
Coughlin Ave.  
Onondaga Creek Blvd.  
Teall Ave.  
Sunnycrest Rd.  
Genesee St., E.  
175 ft. north of Plum St. - Dead End  
Cortland Ave.

Garfield Ave.  
Garfield Pl.  
Gebhardt Ave.  
Geddes St.  
Genant Dr.  
Genesee St.  
Gertrude St.  
Gifford St.  
Glahn Ave.  
Glass Terrace  
Glenwood Ave.  
Gordon Ave.  
Grace St.  
Grand Ave.  
Grandview Ave.  
Granger St.  
Grant Blvd.  
Grant Terr.  
Graves St.  
Gray Ave.  
Greenland Dr.  
Greenway Ave.  
Greenwood Pl.  
Griffith St.  
Grumbach Ave.

Elk St.  
Garfield Ave.  
Division St., E.  
Glenwood Ave.  
Franklin St., N.  
East City Line  
Howard St.  
Clinton St., S.  
Beard Ave., W.  
Garfield Ave.  
South Ave.  
Hubbell Ave.  
Oswego St.  
Geddes St., S.  
Hubbell Ave.  
Seymour St.  
James St.  
Grant Blvd.  
Seward St.  
Dorchester Ave.  
Grant Blvd.  
Burnet Ave.  
Clarendon St.  
Butternut St.  
Park St.

Oakwood Ave.  
Rt. #81 - Dead End  
Catawba St.  
Van Rensselaer St.  
Court St.  
West City Line  
Oak St.  
Geddes St., S.  
Colvin St., W.  
Rt. #81 - Dead End  
Geddes  
Geddes St., S.  
Delaware St.  
West City Line  
Roberts Ave.  
McCormick Ave.  
Hiawatha Blvd.  
Shopping Center  
Highland St.  
Teall Ave.  
Harold St.  
Vann St.  
Thornden Park  
Pond St.  
Knaul St.

Hampshire Rd.  
Hampton Rd.

Sedgwick Dr.  
James St.

Rugby Rd.  
Rugby Rd.

2019-2020 Sweeping

Harbor St.  
Harding St.  
Harold St.  
Harrington Rd.  
Harrison Pl.  
Harrison St.  
Hartley St.  
Harvard Pl.  
Hartson

Hastings Pl.  
Hatherly Rd.  
Hawley Ave.  
Hawthorne St.  
Hazelhurst Ave.  
Headson Dr.  
Helen St.  
Henderson St.  
Henry St.  
Herald Pl.  
Hiawtha Blvd.  
Hickok Ave.  
Hickory St.  
Hickory St.  
Hier Ave.  
Highland Ave.  
Highland St.  
Hillside St.  
Hillview Ave.  
Hixson Ave.  
Holland St.  
Hood Ave.  
Howard St.  
Hubbell Ave.  
Hudson St.  
Hurlburt Rd.  
Huron St.

Irving Ave.  
Isabella St.  
Ives

Fayette St., W.  
Court St.  
Butternut St.  
Meadowbrook Dr.  
Harrison St.  
Salina St., S.  
Butternut St.  
Westcott St.  
Herriman

James St.  
Bradford Pkwy.  
Townsend St., N.  
Bassett St.  
Beacon Rd.  
Erie Blvd., E.  
Park St.  
Oak St.  
Van Buren St.  
Salina St., N.  
Seventh North St.  
James St.  
Townsend St., N.  
Catherine St.  
Park St.  
Highland St.  
James St.  
Butternut St.  
South Ave.  
James St.  
Slocum Ave.  
Court St.  
Burnet Ave.  
Bellevue Ave.  
Tallman St.  
Genesee St., E.  
Bellevue Ave.

Fayette St., E.  
State St., N.  
Erie Blvd., E.

Emerson Ave.  
Huntley St.  
Wadsworth St.  
Brookford Rd.  
Adams St., E.  
Ostrom Ave.  
Highland Ave.  
Westmoreland Ave.  
Holden

Dead End  
Meadowbrook Dr.  
Teall Ave.  
Westcott St.  
311 Hazelhurst Ave.  
Thompson Rd.  
Grant Blvd.  
Dead End  
Standart St.  
Wallace St.  
Erie Blvd., W.  
Burnet Ave.  
Pearl St.  
Lodi St.  
Schiller Park  
Dewitt St.  
Hartley St.  
Wadsworth St.  
Summit Ave.  
Boyden St.  
Delaware St.  
Butternut St.  
Wayne St.  
Grandview Ave.  
Marginal St.  
Euclid Ave.  
Hovey St.

Raynor Ave., E.  
Lodi St.  
Dead End

2019-2020 Sweeping

Jackson St.  
James St.  
Jamesville Ave.  
Jasper Pl.  
Jasper St.  
Jefferson St., W.  
Jefferson St.  
John St.  
Judson St.

Townsend St., S.  
Salina St., N.  
Colvin St., E.  
Highland St.  
Highland St.  
West St. Service Rd.  
State St., S.  
Lodi St.  
Beech St., S.

Almond St.  
East City Line  
Vincent Ave.  
Seward St.  
East Dead End  
East Dead End  
Around Armory  
Griffith St.  
Greenwood Pl.

Kappesser St.  
Kellogg St.  
Kennedy St.  
Kensington Rd.  
Kensington Pl.  
King St.  
Kirk Ave.  
Kirkpatrick St.  
Kirkpatrick St.  
Kline St.  
Kirkwood  
Knaul St.  
Kuhl Ave.

Griffith St.  
Slocum Ave.  
Oakwood Ave.  
Lancaster Ave.  
Kensington Rd.  
Oneida St.  
Salina St., S.  
State St., N.  
Solar St.  
Wendell Terr.  
Beard Ave., W.  
Butternut St.  
Court St.

Williston Ave.  
Delaward St.  
South Ave.  
Miles Ave.  
Andover Rd.  
Temple St.  
South Ave.  
Grant Blvd.  
Geddes St., N.  
Durstun Ave.  
Colvin St., W.  
Grumbach Ave.  
Hillside St.

LaFayette Ave.  
LaForte Ave.  
Lakeview Ave.  
Lamson Rd.  
Lancaster Ave.  
Lancaster Pl.  
Landon Ave.  
Larned St.  
Laurel St.  
Laurel St.  
Lawrence St.  
Lea Lane  
LeMoyne Ave.  
Leavenworth Ave.  
Leavenworth Ave.  
Leon St.  
Lexington Ave.  
Liberty St.

Midland Ave.  
Geddes St., S.  
Park Ave.  
James St.  
Colvin St., E.  
Lancaster Ave.  
Kennedy St., W.  
Oneida St.  
Salt St.  
Lodi St.  
Pond St.  
Village Dr.  
Lodi St.  
Park Ave.  
Erie Blvd., W.  
Castle St., E.  
Genesee St., E.  
Bear St.

Rt. #81 - Dead End  
Duane St.  
Liberty St.  
Tyson Pl.  
Clarendon St.  
Haffenden Rd.  
Beard Ave., W.  
Lot 7 & 8 - Dead End  
Townsend St., N.  
Alvord St., S.  
Kirkpatrick St.  
End of curbing (NIMO pole #4-2)  
City Line - Wadsworth St.  
Belden Ave., W.  
Tracy St.  
Kennedy St., E.  
Ellis St.  
Park Ave.

2019-2020 Sweeping

Liberty St.  
Lilac St.  
Lincoln Ave.  
Lincoln Park Drive  
Linden St.  
Linwell Terrace  
Livingston Ave.  
Lock Alley  
Lodi St.  
Loma Ave.  
LombardSt Ave  
Lorraine Ave.  
Lowell Ave.  
Lynwood Ave.

McAllister Ave.  
McBride St.  
McBride St.  
McCarthy Ave.  
McClure Ave.  
McCormick Ave.  
McKinley Ave.  
McLennan Ave.  
Madison St.  
Madison St.  
Magnolia St.  
Malcolm St.  
Malverne Dr.  
Maple St.  
Maple Terrace  
Maplehurst Ave.  
Marcellus St.  
Mark Ave.  
Market St.  
Marshall St.  
Mather St.  
Mary St.  
Maryland Ave.  
Matson Ave., E.  
Matty Ave.  
May Ave.  
Meadowbrook Dr.

Richmond Ave.  
Union Pl.  
Midland Ave.  
Oak St.  
New St.  
Village Dr.  
Clarendon St.  
Division St.  
Hiawatha Blvd.  
Hillside St.  
Westcott  
Colvin St., E.  
Coleridge Ave.  
James St.

Salina St., S.  
Lodi St.  
Adams St., E.  
State St., S.  
Salina St., S.  
Granger St.  
Salina St., S.  
Salina St., S.  
Warren St., E.  
Almond St.  
Wilbur Ave.  
Onondaga St., W.  
Hillside St.  
Lombard Ave.  
Bassett  
Court St.  
West St., S.  
Colvin St., W.  
Washington St., E.  
Crouse Ave., S.  
Hawley Ave.  
Lodi St.  
Clarendon St.  
Salina St., S.  
Park Ave.  
Colvin St., W.  
Dakota St.

Lakeview Ave.  
Mary St.  
Bellevue Ave.  
Mather St.  
North Dead End  
East Dead End - Around circle  
Stratford St.  
Catawba St.  
Erie Blvd., E.  
Court St.  
Erie Blvd E  
Vincent St.  
Genesee St., W.  
Tyson Pl.

State St., S.  
Genesee St., E.  
Raynor Ave., E.  
S. Townsend St.  
State St., S.  
West St., S.  
Rt. #81 - Dead End  
Midland Ave.  
State St., S.  
Bassett St.  
Fayette St., W.  
Dead End  
Court St.  
Madison St.  
Maple Street  
Huntley St.  
Dead End  
Beard Ave., W.  
Water St., E.  
Ostrom Ave.  
Lincoln Park Dr.  
Carbon St.  
Westminster Ave.  
Rt. #81 - East Dead End  
Wilkinson St.  
Hillview Ave.  
Hurlburt Rd.

2019-2020 Sweeping

Melrose Ave.  
Menlo Dr.  
Merriman Ave.  
Merz Ave.  
Michaels Ave.  
Midland Ave.  
Midler Ave., N.  
Midler Ave., S.  
Mildred Ave.  
Miles Ave.  
Milton Ave.  
Monroe St.  
Montgomery St.  
Montgomery St.  
Moore Ave.

Nelson St.  
New St.  
Newell St.  
Niagara St.  
Niagara St.

Oak Pl.  
Oak St.  
Oakwood Ave.  
Oneida St.  
Onondaga Ave.  
Onondaga St.  
Ontario St.  
Ostrander Ave.  
Ostrom Ave.  
Ostrom Pl.  
Oswego Blvd.  
Oswego St.  
Otisco St.  
Oxford St.

Palmer Ave.  
Park Ave.  
Park St.  
Park St.  
Parkside Ave.

Teall Ave.  
Bennington Dr.  
Kellogg St.  
Park St.  
Court St.  
Onondaga St., W.  
James St.  
James St.  
James St.  
Lennox Ave.  
Tompkins St.  
Almond St.  
New St.  
Erie Blvd., E.  
Smith Lane

Fayette St., W.  
Salina St., S.  
Valley Dr.  
Gifford St.  
Gifford St., (1 side)

Oak St.  
Lodi St.  
Taylor St., E.  
Onondaga St., W.  
South Ave.  
State St., S.  
Marcellus St.  
Berger Ave.  
Comstock Pl.  
Euclid Ave.  
Erie Blvd., E.  
Fayette St., W.  
West St., S.  
Midland Ave.

Tallman St.  
West St., N.  
Dewitt St.  
Washington Square  
Onondaga Ave.

Shotwell Park  
Fillmore Ave.  
Geddes St., S.  
Schiller Park  
Kirkpatrick St.  
Ballantyne Rd.  
City Line  
Erie Blvd., E.  
Teall Ave.  
Broad St.  
City Line  
Renwick Ave.  
Raynor Ave.  
South Dead End  
230 Moore Ave.

Magnolia St.  
State St., S.  
East Dead End  
Shonnard St.  
Fabius St.

Delhi St.  
Grant Blvd.  
Dead End at Rt. #81  
Tallman St.  
Onondaga St., W.  
Velasko Rd.  
Tully St.  
Rt. #81  
Stratford St.  
Dead End  
James St.  
Grace St.  
Geddes St., S.  
Onondaga Creek

Cheney St.  
Genesee St., W.  
Washington Square  
City Line  
Onondaga Park

2019-2020 Sweeping

Parkway Dr.  
Pattison St.  
Paul Ave.  
Pearl St.  
Peck Ave.  
Pershing Ave.  
Pine St.  
Pleasant Ave.  
Plum St.  
Pond St  
Pond St.  
Prospect Ave.  
Prospect Ave.  
Pulaski St.  
Putnam St.

Onondaga Ave.  
Shuart Ave.  
James St.  
Willow St., E.  
James St.  
Wadsworth St.  
Midland Ave.  
Midland Ave.  
Erie Blvd., W.  
Lilac  
Lodi St.  
Willow St., E.  
Salina St., N.  
Geddes St., N.  
Onondaga St., W.

Onondaga Park  
Vine St.  
Teall Ave.  
Salina St., N.  
Teall Ave.  
West Dead End  
Erie Blvd., E.  
Rt. #81 - Dead End  
Franklin St., N.  
Alvord  
Grant Blvd.  
Union Ave.  
St. Joseph's Hosp. Emergency Ent.  
Hiawatha Blvd., W.  
Geddes St., S.

Raynor Ave.  
Raynor Ave.  
Ramsey Ave.  
Randall Ave.  
Redfield Pl.  
Renwick Ave.  
Renwick Ave.  
Rich St.  
Richmond Ave.  
Rigi Ave.  
Robert Dr.  
Roberts Ave.  
Robineau Rd.  
Robinson St.  
Roney Lane  
Roosevelt Ave.  
Rose Ave.  
Ross Park  
Rugby Rd.  
Ruskin Ave.

Salina St., S.  
Oakwood  
Scottholm Blvd.  
Colvin St., W.  
Lancaster Ave.  
Monroe St.  
Van Buren St.  
Onondaga St., W.  
Van Rensselaer St.  
James St.  
209 Robert Dr.  
Bellevue Ave.  
Crossett St.  
Sedgwick St.  
Smith Lane  
Euclid Ave.  
Townsend St., S.  
Court St.  
Dewitt St.  
Summit Ave.

State St.  
Dead End  
Meadowbrook Drive  
Elmhurst Ave.  
Maryland Ave.  
Taylor St., E.  
Castle St., E.  
Marginal St.  
Lakeview Ave.  
206 Rigi Ave.  
Colvin St., E.  
Strathmore Dr.  
Glenwood Ave.  
East Dead End  
Circle End  
Broad St.  
McBride St., S.  
Butternut St.  
James St.  
Clairmonte Ave.

Sabine St.  
Sackett St.  
Salina St.  
Salt Springs Rd.  
Salt St.

Merriman Ave.  
Genesee St., W.  
Hiawatha Blvd.  
Genesee St., E.  
Butternut St.

Delaware St.  
Richmond Ave.  
South City Line  
Springfield  
Salina St., N.

2019-2020 Sweeping

Sand St.  
Sand St.  
Schneider St.  
Schuyler Blvd.  
Scott Ave.  
Scottholm Blvd.  
Scottholm Terr.  
Second North St.  
Sedgwick Dr.  
Sedgwick Rd.  
Sedgwick St.  
Seeley Rd.  
Seeley Rd.  
Seneca St.  
Seneca Tnpk., W.  
Seneca Tnpk., E.  
Seventh North St  
Seventh North St.  
Seward St.  
Seymour St.  
Sherwood Ave.  
Shonnard St.  
Shotwell Park  
Shuart Ave.  
Slocum Ave.  
Smith Lane  
Solar St.  
South Ave.  
Spencer St.  
Spring St.  
Stadium Pl.  
Standart St.  
State St.  
State Fair Blvd.  
Steuben St.  
Stinard Ave.  
Stinard Ave.  
St. Marks Ave.  
Stolp Ave.  
Stratford St.  
Strathmore Dr.  
Strathmore Pk. Drive

Genesee St., W.  
Spencer St.  
Butternut St.  
Fayette St., W.  
Genesee St., E.  
Genesee St., E.  
Scottholm Blvd.  
Kirkpatrick St.  
James St.  
Sedgwick Dr.  
James St.  
Salt Springs Rd.  
Erie Blvd., E.  
Fayette St., W.  
Salina St., S.  
Salina St., S.  
Stedman  
Court St.  
Lodi St.  
Onondaga St., W.  
Burnet Ave.  
Onondaga St., W.  
James St.  
Sedgwick St.  
Onondaga St., W.  
Moore Ave.  
Plum St.  
Onondaga St., W.  
Clinton St., N.  
Pond St.  
Van Buren St.  
Stadium Pl.  
Lodi St.  
Hiawatha Blvd.  
Pond St.  
Bellevue Ave.  
Alanson Rd.  
William St.  
Summitt Ave.  
Comstock Ave.  
Geddes St., S.  
Colvin St., W.

Rt. #690  
Hunter Ave.  
Seward St.  
Lowell Ave., N.  
Meadowbrook Dr.  
Bradford Pkwy.  
Meadowbrook Dr.  
Hiawatha Blvd., E.  
Scoville Ave. (Both Lanes)  
Dead End  
Robinson St.  
Mountainview Ave.  
204 Seeley Rd.  
Marcellus St.  
West City Line  
East City Line  
Wolf  
Railroad Bridge  
Graves St.  
Wilbur Ave., S.  
Robinson St.  
Geddes St., S.  
Sunnycrest Rd.  
Teall Ave.  
Shonnard St.  
Jamesville Ave.  
Hiawatha Blvd., E.  
2028 South Ave.  
Hiawatha Blvd., W.  
Hiawatha Blvd., E.  
Oakland St.  
Fineview Pl.  
Brighton Ave., E.  
Genesee St., W.  
Kirkpatrick St.  
Twin Hills Dr.  
Glenwood Ave.  
Fayette St., W.  
Reed Ave.  
Lancaster Ave.  
Twin Hills Dr.  
Twin Hills Dr.

2019-2020 Sweeping

Summit Ave.  
Summit Ave.  
Sumner Ave.  
Sunnycrest Rd.  
Sunset Ave.  
Syracuse St.

Bellevue Ave.  
Glenwood Ave.  
Clarendon St.  
Shotwell Pk.  
State St., N.  
Fayette St., W.

Crossett St.  
Onondaga Park  
Stratford St.  
Forest Hill Dr.  
Bear St.  
Ulster St.

Taft Ave.  
Tallman St.  
Taylor St.  
Teall Ave  
Teall Ave.  
Temple St.  
Temple St.  
Tennyson Ave.  
Tex Simone Drive  
Thurber St.  
Thurber St.  
Thurber St  
Thurber St  
Tioga St. (east side only)  
Tompkins St.  
Townsend Pl.  
Townsend St.  
Tracy St.  
Trinity Pl.  
Turtle St.  
Tully St.  
Twin Hill Dr.

Beacon Rd.  
Salina St., S.  
Renwick Ave.  
Grant Blvd  
Erie Blvd., E.  
Oneida St.  
Salina St., S.  
Wilbur Ave., S.  
Hiawatha Blvd., E.  
Brighton Ave., E.  
Brighton Ave., E.  
Brighton  
Stevens  
Fabius St.  
Wilbur Ave., S.  
Butternut St.  
Isabella St.  
West St., N.  
Beech St., S.  
Sunset Ave.  
West St., S.  
Geddes St., S.

Dunlap Ave.  
Onondaga St., W.  
Midland Ave.  
City Line  
City Line - North  
Midland Ave.  
Clinton St., S.  
Avery Ave.  
Alliance Bank Parkway  
131 Thurber St. (1 side)  
128 Thurber St. (1 side)  
Stevens  
Remington  
Otisco St.  
Myrtle St.  
Ash St.  
Taylor St., E.  
Van Rensselaer St.  
Greenwood Pl.  
Grant Blvd.  
Ontario St.  
Strathmore Pk. Drive

Ulster St.  
Union Pl.  
Union Pl.  
University Ave.  
University Pl.

Milton Ave.  
Lodi St.  
Salina St., N.  
Erie Blvd.  
Comstock Ave

Myrtle Ave.  
Alvord St., N.  
State St., N.  
Waverly Ave  
Ostrom Ave.

Valley Drive  
Van Buren St.  
Van Buren St.  
Vann St.  
Van Rensselaer St.  
Van Rensselaer St.

South Ave  
Oakwood Ave.  
Renwick Ave.  
Teall Ave.  
Erie Blvd., W.  
Spencer St.

Seneca  
McBride St., S.  
Irving Ave.  
Greenway Ave.  
Belden Ave., W.  
Hiawtha Blvd., W.

2019-2020 Sweeping

Velasko Rd.  
Victoria Pl.  
Village Dr.  
Vine St.

Onondaga St., W.  
Westcott St.  
Grant Blvd.  
James St.

Glenwood Ave.  
Allen St.  
Around Circle  
Robinson St.

Wadsworth St.  
Wall St.  
Wallace St.  
Walnut Ave.  
Walnut Pl.  
Walrath Rd.  
Walton St.  
Warham St.  
Warner Ave.  
Warren St.  
Washington St.  
Washington St.  
Washington Square  
Water St.  
Waverly Ave.  
Wellesley Rd.  
Webster Ave.  
Wendell Terrace  
Wellington Pl.  
West St.  
West St.  
Westcott St.  
Westminster Ave.  
Westmoreland Ave.  
Wheaton Rd.  
White St.  
Whittier Ave.  
Whitwell Dr.  
Wilbur Ave., S.  
Wilkinson St.  
Willis Ave.  
Williston Ave.  
Willow St.  
Willow St.  
Willow St.  
Wilson St.  
Wiman Ave.

Grant Blvd.  
Park Ave.  
Genesee St., W.  
Erie Blvd.  
Harrison St.  
Salina St., S.  
Clinton St., S.  
Butternut St.  
Salina St., S.  
Willow St., E.  
Pine St.  
West St., S.  
Park St.  
West St., S.  
Irving Ave.  
Strathmore Dr.  
Colvin St., W.  
Sedgwick Dr.  
Forman Ave.  
Genesee St., W.  
Onondaga St., W.  
Fayette St., W.  
Kensington Rd.  
Erie Blvd., E.  
Dorchester Ave.  
South Ave.  
Wilbur Ave., S.  
Park St.  
Delaware St.  
Plum St.  
Genesee St., W.  
Butternut St.  
Townsend St., N.  
Highland St.  
Clinton St., S.  
James St.  
Newell St., W.

LeMoyne Ave.  
Richmond Ave.  
Herald Pl.  
Waverly Ave.  
Waverly Ave.  
Menlo Dr.  
Fayette St., W.  
Pond St.  
Midland Ave.  
Salina St.  
University Ave.  
East Dead End  
Around Square  
Erie Blvd., E.  
Ostrum Ave.  
Glenwood Ave.  
Brighton Ave., W.  
Grant Blvd.  
Irving Ave.  
Tracy St.  
Franklin St.  
Broad St.  
End  
Broad St.  
Gray Ave.  
Rich St.  
Avery Ave.  
Schiller Park  
Tompkins St.  
Dead End  
City Line  
Dead End  
Salina St., N.  
Lodi St.  
Genesee St., W.  
Boyden St.  
Ostrander Ave., W.

2019-2020 Sweeping

Windsor Pl.  
Winton St.  
Wolf St.  
Wolcott Terrace  
Wood Ave.  
Woodbine Ave.  
Woodland Ave.  
Woodland Ave.  
Woodruff Ave.  
Worden Ave.  
Wyoming St.

Terrace Rd.  
Burnet Ave.  
Lodi St.  
Wescott Ave  
Salina St., S.  
James St.  
State St., S.  
Garfield Ave.  
Grant Blvd.  
Grant Blvd.  
Fayette St., W.

Berkeley Dr.  
Robinson St.  
City Line  
Fairdale  
Mark Ave.  
135 Woodbine Ave.  
Garfield Ave.  
Dead End  
Elsner St.  
Pershing Ave.  
Gifford St.

2019/2020  
"Exhibit B"

	17/18 Actual	18/19 Authorized	18/19 Projected	19/20 Proposed
Total Assessable Frontage	1,845,811	1,825,133	1,825,133	1,825,133

Cost per Assessable Front Footage	17/18 Actual	18/19 Authorized	18/19 Projected	19/20 Proposed
A. Labor	0.3241	0.3816	0.3719	0.3541
B. New Equipment	0.2952	0.0000	0.0000	0.2100
C. Operating and Maint.	0.0666	0.0631	0.0583	0.0744
D. Debt Serv	0.1004	0.0699	0.0775	0.0621
Total	0.7863	0.5146	0.5077	0.7006
Average Cost Per Property Owner(40')	31.45	20.58	20.31	28.02

Department of Public Works  
 09 00526  
 Budget Summary

Detail Analysis Object of Expenditure

	FY18 Actual	FY19 Adopted	FY19 Projected	FY20 Proposed
<b>100 Personal Services</b>				
510100 Salaries	0	0	0	0
510200 Wages	363,360	433,199	454,020	413,260
510300 Temporary Services	0	0	0	0
510400 Overtime/Wages	68,976	65,000	65,000	65,000
511000 Uniform Allowance	4,450	4,750	4,750	4,750
<b>100 Totals</b>	<u>436,785</u>	<u>502,949</u>	<u>523,770</u>	<u>483,010</u>
<b>200 Equipment</b>				
520200 Office Equipment & Equipment	0	0	0	0
520600 Tools, Operating Equipment & Livestock	0	0	0	0
<b>200 Totals</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>400 Contractual Expenses</b>				
540110 Fuels	53,900	46,894	46,894	72,251
540210 Automotive Repairs Services	65,100	59,500	59,500	63,497
540552 Other Services	3,980	8,800	0	0
<b>400 Totals</b>	<u>122,980</u>	<u>115,194</u>	<u>106,394</u>	<u>135,748</u>
<b>Total Departmental Expenses</b>	<b>559,766</b>	<b>618,143</b>	<b>630,164</b>	<b>618,758</b>
<b>590527 Sweeping &amp; Flushing &amp; Equip</b>	<b>544,863</b>	<b>0</b>	<b>0</b>	<b>375,000</b>
590301 Social Security- General Government	20,134	38,476	40,068	36,950
590401 Workers' Comp - General Government	141,368	155,000	114,854	126,339
599011 Transfer to - Debt Service	185,285	127,629	141,526	113,394
<b>Total Special Objects &amp; Debt Service</b>	<u>891,649</u>	<u>321,105</u>	<u>296,448</u>	<u>651,683</u>
<b>Total Sweeping &amp; Flushing Expenses</b>	<b>1,451,415</b>	<b>939,248</b>	<b>926,612</b>	<b>1,270,441</b>



30-28-24-25

# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

May 9, 2019

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Mr. John Copanas  
City Clerk  
230 City Hall  
Syracuse, NY 13202

**RE: Authorization of the 2019/2020 Sweeping Program**

Dear Mr. Copanas:

Please prepare the following legislation for the next meeting of the Common Council:

- Ordinance authorizing the advertising of a public hearing, to be scheduled for the appropriate Council meeting, related to authorization of the 2019/2020 Sweeping Program, for all or part of the streets identified in "Appendix A."
- Ordinance authorizing the 2019/2020 Sweeping Program, for all or part of the streets identifies in "Appendix A" at a cost not to exceed \$1,270,441.

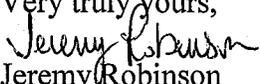
The Commissioner of Public Works will make such improvements by the use of City forces, or by contract with a private entity entered into in the manner provided by law.

The costs of this program will be initially charged to account 09 00526, with the proceeds from an assessment on the premises fronting the identified streets reimbursing the City for the costs of this program, as shown in "Appendix B."

Department of Public  
Works  
1200 Canal St.  
Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

Very truly yours,  
  
Jeremy Robinson  
Commissioner of Public Works

JR/li  
CC: Lori Iauco, Fiscal Officer DPW  
Robin St Hilaire, Secretary to Commissioner

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

24

**ORDINANCE AUTHORIZING THE CITY OF SYRACUSE TO ACCEPT, OWN, AND MAINTAIN THE CONSTRUCTION BY SYRACUSE UNIVERSITY OF CROSSWALKS (STRIPING, ADA RAMPS, RRFB'S & SIGNAGE) AT THE VAN BUREN STREET AND HENRY STREET INTERSECTION**

WHEREAS, Syracuse University has requested that the City of Syracuse accept, own and maintain the construction by Syracuse University of crosswalks (striping, ADA ramps, RRFB's and signage) at the Van Buren Street and Henry Street intersection; and

WHEREAS, the Department of Engineering has reviewed, coordinated with other City departments and is of the opinion that the installed facilities described in the plans and specifications on file at the Department of Public Works are to the benefit of the public and will not interfere with the public use of the streets; NOW, THEREFORE,

BE IT ORDAINED, upon the recommendation of the City Engineer that this Common Council authorizes the Department of Public Works to accept, own and maintain the above-described infrastructure improvements constructed in the City right-of-ways by Syracuse University as shown on the plans as forwarded to the Department of Public Works prepared for Syracuse University by C&S Engineers and titled "Van Buren Street at Henry Street Crosswalk Improvements", dated May 2019, subject to the following conditions:

1. That Syracuse University shall construct, without cost to the City, and in accordance with plans, specifications and final locations to be approved by the City Engineer, the Commissioner of Public Works, and the Commissioner of Water, the crosswalks & Right of Way Improvements which are the subjects of this action.
2. The plans and specifications required to construct all facilities subject to this ordinance shall be prepared by a Professional Engineer registered by the State of New York. The plans for the work shall be approved by the City Engineer, and record drawings, including AutoCad and GIS formats on magnetic media referenced to New York State plane

coordinate, Central Zone shall be provided to the City Engineer subsequent to the completion of the work. Syracuse University shall endeavor to provide a certification by a Professional Engineer as to the accuracy of the as-built drawings and attest to the fact that the improvements were constructed in conformity with the plans and specifications approved by the City. As-built drawings and a certification of completion shall be submitted within thirty (30) days after the Department of Public Works has determined that the project is complete. If this information is not received, you will be subject to a \$500.00 penalty fee and additional collection fees if necessary.

3. That traffic shall be maintained at all times during construction. The entire excavation of said work is to be protected by suitable guards and signal both by day and night and precautions are to be taken by all reasonable means to prevent any accident or injury while the work is in progress.
4. That Syracuse University, assigns, and agents shall at all times defend and indemnify and save harmless the City of Syracuse, its officers and servants from any and all liability and from any and all claims, damages, costs and expenses of every name and nature to person or property which may accrue or grow out of the construction of such Work in said streets, and shall defend and indemnify and save harmless said City from all costs, damages and expenses by reason of any damages or injuries to any gas pipe, water pipe, sewers, other utilities, pipes or construction work now located in, under and along the surface of said street at the point and place or places where said work is to be performed.
5. That said applicant, its successors or assigns, shall within thirty (30) days from the adoption of this Ordinance execute and file in the Office of the City Clerk written acceptance of this permission and consent.
6. That all ordinances, rules and regulations of the City and its departments shall at all time be complied with including the Building Code of the City of Syracuse.
7. The Work shall be subject to the street cut and repair permitting process administered by the Commissioner of Public Works and any other standard permitting processes that exist. Restoration of pavement and sidewalks shall be completed in accordance with all City of Syracuse standards and as ordered by the City Engineer.
8. That the City Engineer and the Commissioner of Public Works shall be advised in advance of time when the work is to be done and the work of installation, including shoring, protection of pipes and facilities and other safety measures, shall be subject to the supervision of the City Engineer and the Commissioner of Public Works.
9. All work shall be done in a skillful manner with reasonable dispatch and in accordance with plans and specifications and all conditions imposed by any laws, rules or regulations which may apply to the work. A dust and sediment and erosion control program shall be in effect for the duration of the project to prevent a nuisance and to prevent interference with or damage to adjacent property, streets, sewers and drainage courses.

10. That Syracuse University shall adequately and properly protect any existing underground utilities located within or near said installation. If any such property or facilities are interfered with or damaged, Syracuse University, or its successors and assigns, shall be responsible for replacement to the satisfaction of the City Engineer. Should the City Engineer determine that City facilities or utilities require relocation, temporary support or other modification as a result of this Work, said modifications shall be made as directed by the City Engineer.
11. That Syracuse University, its successors, assigns, and agents shall obtain and keep in force for the duration of this permission, a general liability insurance policy, in the amount of \$2,000,000, naming the City of Syracuse as an additional insured. A Certificate of said insurance shall be submitted to the Department of Engineering, 233 E. Washington Street, Room 401 City Hall, Syracuse, NY 13202.
12. The construction and restoration permitted by the terms of this ordinance must be carried out and completed within two (2) years from the date of its adoption.
13. All monuments shall be referenced prior to construction. If any monuments are disturbed or moved, the monuments shall be replaced in the same location and recertified by a licensed surveyor to the City of Syracuse. All expenses for the above shall be paid for by Syracuse University.
14. Vertical clearances of 18" or less and horizontal clearances of 5' or less between the proposed structure / utility and the Syracuse sewer mains requires prior written approval of the City Engineer.
15. Syracuse University shall provide the City of Syracuse with an indemnification from C&S Engineers in the agreed format, as C&S Engineers is the Engineer of Record for the design & preparation of the stamped plans for the construction of the crosswalks & associated improvements in the Right of Way.
16. Follow all weather & seasonal limitations per City/NYS DOT specifications for all construction in the City R.O.W. By consequence of the ordinance or subsequent approvals authorized by the ordinance, the City of Syracuse makes no representation, express or implied, as to the feasibility of the proposed plans or Work or to the extent of Work involved in accommodating any existing utility or facility located within the City rights-of-way. Any coordination with the various utility operators, private and/or public, is the responsibility of Syracuse University. Upon completion of the facilities and acceptance and approval of the improvements by the City Engineer, Commissioner of Public Works, the ownership, use, operation and maintenance of the crosswalks and associated elements shall revert to the City of Syracuse.
17. The City reserves the right to reject any and all materials, workmanship of the planned work at any time during construction. All utility installations must maintain a minimum three (3) foot separation from the water main joints, tees and valves.

18. The City shall be notified, consulted and prior approval obtained on all field changes/field change sheets, RFI's etc. related to the work of this approval.
19. Syracuse University shall provide full-time consultant engineering inspection during the construction of the crosswalk and improvements to be accepted by the City of Syracuse. The Consultant Inspector shall have experience in the construction of crosswalks, ADA compliance and general streetscape reconstruction in the public R.O.W. The Consultant shall keep daily inspection records and provide them to the City of Syracuse. All construction in the City's R.O.W. shall meet current ADA regulations. All construction & inspection documentation including but not limited to shop drawings, daily diaries, photographs, and as-built drawings shall be handed over to the City for their review and approval prior to the City's acceptance of the work.
20. Prior to acceptance of any construction to be handed over to the City, the independent Inspector and the City shall walk the entire site and generate a punch list. The contractor shall then complete all items on the punch list.
21. The completed work shall be subject to approval by the Commissioner of Public Works, and by the City Engineer, and Syracuse University shall warranty the same for two (2) years from the date of acceptance.



# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

31

31 May 2019

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Mr. John Copanas  
Office of the City Clerk  
231 City Hall  
Syracuse, New York 13202

Re: Legislation Request – Accept the Construction by Syracuse University of Crosswalks (striping, ADA ramps, RRFB's & signage) at the Van Buren Street and Henry Street Intersection at No Cost to the City.

Dear Mr. Copanas:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance authorizing the City of Syracuse to Accept the Construction by Syracuse University of Crosswalks (striping, ADA ramps, RRFB's & signage) at the Van Buren Street and Henry Street Intersection at No Cost to the City.

This department has reviewed, coordinated with other City departments and is of the opinion that the installed facilities described in the plans and specifications on file at the Department of Public Works are to the benefit of the public use of the streets. It is therefore, recommended that an ordinance be submitted for consideration by the Common Council permitting the Department of Public Works to accept, own and maintain the above described infrastructure improvements constructed in the City Right of Way's by Syracuse University as shown on the plans as forwarded to the Department of Public Works prepared for Syracuse University by C&S Engineers and titled "Van Buren Street at Henry Street Crosswalk Improvements", dated May 2019.

1. That Syracuse University shall construct, without cost to the City, and in accordance with plans, specifications and final locations to be approved by the City Engineer, the Commissioner of Public Works, and the Commissioner of Water, the crosswalks & Right of Way Improvements which are the subjects of this action.
2. The plans and specifications required to construct all facilities subject to this ordinance shall be prepared by a Professional Engineer registered by the State of New York. The plans for the work shall be approved by the City Engineer, and record drawings, including AutoCad and GIS formats on magnetic media referenced to New York State plane coordinate, Central Zone shall be provided to

Department of Public Works  
1200 Canal St.  
Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

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the City Engineer subsequent to the completion of the work. Syracuse University shall endeavor to provide a certification by a Professional Engineer as to the accuracy of the as-built drawings and attest to the fact that the improvements were constructed in conformity with the plans and specifications approved by the City. As-built drawings and a certification of completion shall be submitted within 30 days after the Department of Public Works has determined that the project is complete. If this information is not received, you will be subject to a \$500.00 penalty fee and additional collection fees if necessary.

3. That traffic shall be maintained at all times during construction. The entire excavation of said work is to be protected by suitable guards and signal both by day and night and precautions are to be taken by all reasonable means to prevent any accident or injury while the work is in progress.
4. That Syracuse University, assigns, and agents shall at all times defend and indemnify and save harmless the City of Syracuse, its officers and servants from any and all liability and from any and all claims, damages, costs and expenses of every name and nature to person or property which may accrue or grow out of the construction of such Work in said streets, and shall defend and indemnify and save harmless said City from all costs, damages and expenses by reason of any damages or injuries to any gas pipe, water pipe, sewers, other utilities, pipes or construction work now located in, under and along the surface of said street at the point and place or places where said work is to be performed.
5. That said applicant, its successors or assigns, shall within thirty (30) days from the adoption of this Ordinance execute and file in the Office of the City Clerk written acceptance of this permission and consent.
6. That all ordinances, rules and regulations of the City and its departments shall at all time be complied with including the Building Code of the City of Syracuse.
7. The Work shall be subject to street cut and repair permitting process administered by the Commissioner of Public Works and any other standard permitting processes that exist. Restoration of pavement and sidewalks shall be completed in accordance with all City of Syracuse standards and as ordered by the City Engineer.
8. That the City Engineer and the Commissioner of Public Works shall be advised in advance of time when the work is to be done and the work of installation, including shoring, protection of pipes and facilities and other safety measures, shall be subject to the supervision of the City Engineer and the Commissioner of Public Works.
9. All work shall be done in a skillful manner with reasonable dispatch and in accordance with plans and specifications and all conditions imposed by any laws, rules or regulations which may apply to the work. A dust and sediment and erosion control program shall be in effect for the

duration of the project to prevent a nuisance and to prevent interference with or damage to adjacent property, streets, sewers and drainage courses.

10. That Syracuse University shall adequately and properly protect any existing underground utilities located within or near said installation. If any such property or facilities are interfered with or damaged, Syracuse University, or its successors and assigns, shall be responsible for replacement to the satisfaction of the City Engineer. Should the City Engineer determine that City facilities or utilities require relocation, temporary support or other modification as a result of this Work, said modifications shall be made as directed by the City Engineer.
11. That Syracuse University, its successors, assigns, and agents shall obtain and keep in force for the duration of this permission, a general liability insurance policy, in the amount of \$2,000,000, naming the City of Syracuse as an additional insured. A Certificate of said insurance shall be submitted to the Office of Corporation Counsel, 233 E. Washington Street, Room 300 City Hall, Syracuse, NY 13202.
12. The construction and restoration permitted by the terms of this ordinance must be carried out and completed within two (2) years from the date of its adoption.
13. All monuments shall be referenced prior to construction. If any monuments are disturbed or moved, the monuments shall be replaced in the same location and recertified by a licensed surveyor to the City of Syracuse. All expenses for the above shall be paid for by Syracuse University.
14. Vertical clearances of 18" or less and horizontal clearances of 5' or less between the proposed structure / utility and the Syracuse sewer mains requires prior written approval of the City Engineer.
15. Syracuse University shall provide the City of Syracuse with an indemnification from C&S Engineers in the agreed format, as C&S Engineers is the Engineer of Record for the design & preparation of the stamped plans for the construction of the crosswalks & associated improvements in the Right of Way.
16. Follow all weather & seasonal limitations per City/NYS DOT specifications for all construction in the City R.O.W. By consequence of the ordinance or subsequent approvals authorized by the ordinance, the City of Syracuse makes no representation, express or implied, as to the feasibility of the proposed plans or Work or to the extent of Work involved in accommodating any existing utility or facility located within the City rights-of-way. Any coordination with the various utility operators, private and/or public, is the responsibility of Syracuse University. Upon completion of the facilities and acceptance and approval of the improvements by the City Engineer, Commissioner of Public Works, the ownership, use, operation and maintenance of the crosswalks and associated elements shall revert to the City of Syracuse.

17. The City reserves the right to reject any and all materials, workmanship of the planned work at any time during construction. All utility installations must maintain a minimum of three (3) foot separation from the water main joints, tees and valves.
18. The City shall be notified, consulted and prior approval obtained on all field changes/field change sheets, RFI's etc. related to the work of this approval.
19. Syracuse University shall provide full-time consultant engineering inspection during the construction of the crosswalk and improvements to be accepted by the City of Syracuse. The Consultant Inspector shall have experience in the construction of crosswalks, ADA compliance and general streetscape reconstruction in the public R.O.W. The Consultant shall keep daily inspection records and provide them to the City of Syracuse. All construction in the City's R.O.W. shall meet current ADA regulations. All construction & inspection documentation including but not limited to shop drawings, daily diaries, photographs, and as-built drawings shall be handed over to the City for their review and approval prior to the City's acceptance of the work.
20. Prior to acceptance of any construction to be handed over to the City, the independent Inspector and the City shall walk the entire site and generate a punch list. The contractor shall then complete all items on the punch list.
21. The completed work shall be subject to approval by the Commissioner of Public Works, and by the City Engineer, and Syracuse University shall warranty the same for two (2) years from the date of acceptance.

Additional terms and conditions, as recommended by the Commissioner of Public Works, the City Engineer and the Corporation Counsel, shall be set forth in the Ordinance.

Very truly yours,



Jeremy Robinson  
Commissioner

Ordinance No.

2019

**ORDINANCE STANDARDIZING THE PURCHASE OF 12' LIGHT POLES USED FOR ORNATE STREET LIGHTING ON BEHALF OF THE DEPARTMENT OF PUBLIC WORKS DURING THE FISCAL YEAR 2019/2020**

WHEREAS, the Director of the Office of Management and Budget recommends to the Common Council that the purchase of 12' light poles be standardized to one (1) manufacturer's product, to wit: Hadco Company, on behalf of the Department of Public Works during the fiscal year 2019/2020 on the following grounds:

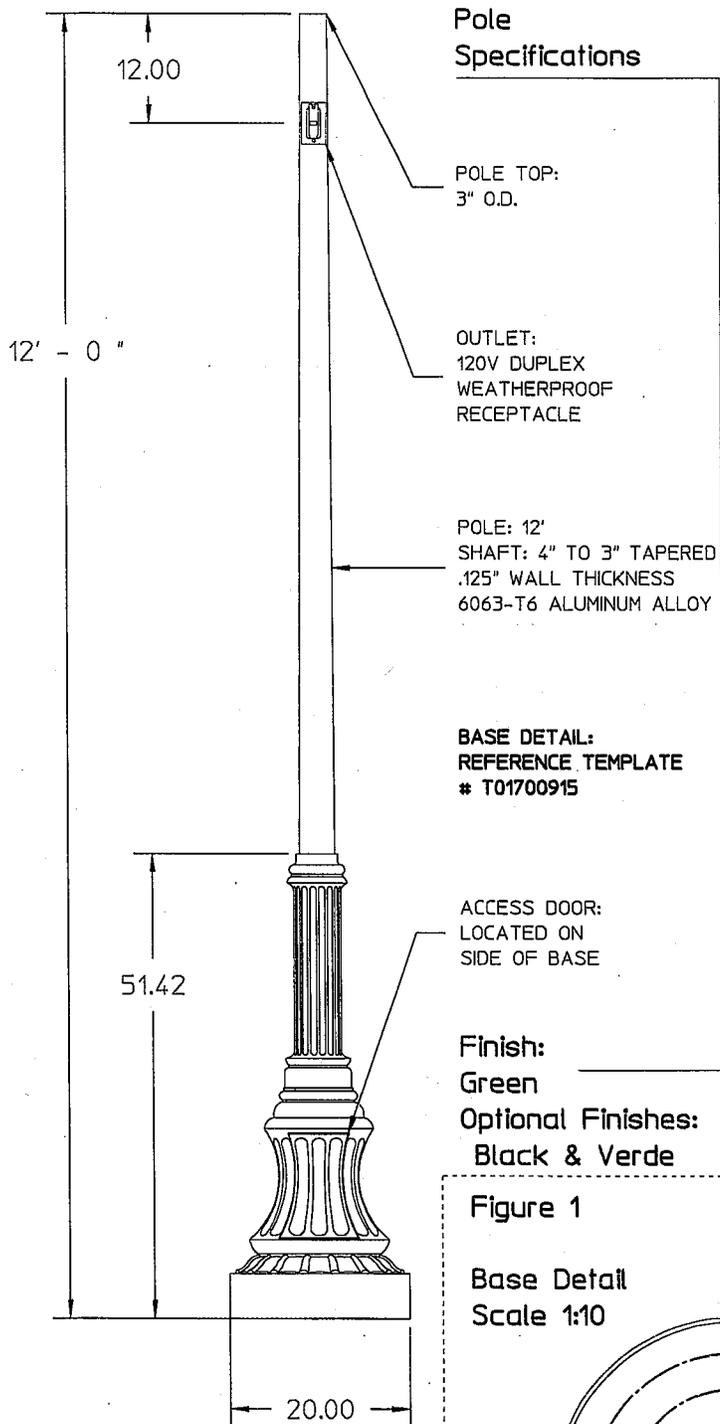
- (1) To aesthetically match the style of poles already in use throughout the City; and
- (2) To standardize replacement parts, bringing down costs by facilitating the purchase

of bulk quantities from one manufacturer; NOW, THEREFORE,

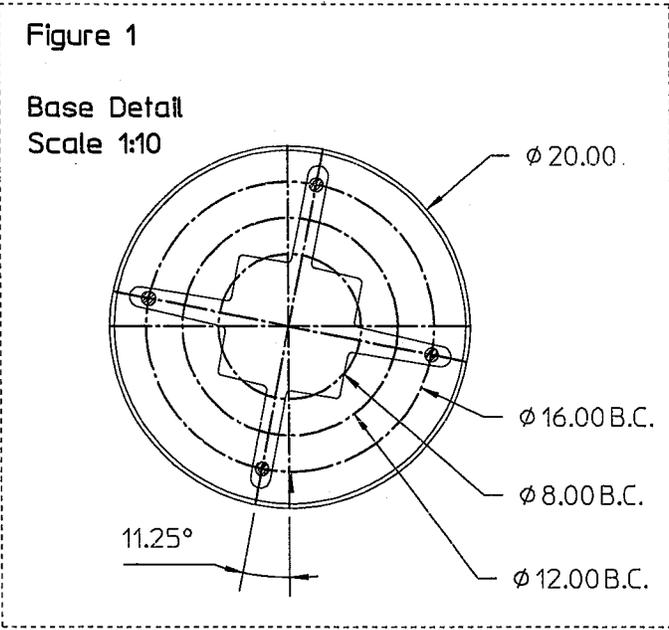
BE IT ORDAINED, upon recommendation of the Director of Management and Budget and on the grounds heretofore stated, and pursuant to General Municipal Law, this Common Council hereby authorizes that the purchase of 12' light poles be standardized to one (1) manufacturer's products, to wit: Hadco Company, on behalf of the Department of Public Works during the fiscal year 2019/2020, as further detailed in the specification drawing attached hereto as Appendix "A"; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to issue bids for the Department of Public Works at the request of the Commissioner of Public Works to purchase said standardized 12' light poles from the authorized manufacturer at a cost not to exceed \$125,000.00, charging the cost thereof to Capital Account #701073020 (2019/2020 Street Lighting Legacy Pricing Exceptions Replacement Project).

APPENDIX "A"



Ordering Guide  
SP6616B: POLE



PRODUCT APPROVALS

HADCO

CUST.

CONFIDENTIAL:

This drawing is confidential and proprietary to the HADCO Division of the Genlyte Group (HADCO), and may not be reproduced without the express written consent of HADCO. Any use hereof or of any of the information or detail herein shall be for the sole benefit of HADCO. ©2004 HADCO

NOTICE:  
THIS DRAWING IS FOR REFERENCE ONLY. CHECK FOR LATEST REVISION PRIOR TO ORDERING



Full Specification  
Drawing

**HADCO**  
ISO 9000: 2000 Certified  
"Over 50 Years of Excellence"  
a GENLYTE company

100 Craftway P.O. Box 128  
Littlestown, Pennsylvania 17340-0128  
Phone 717-359-7131  
Fax 717-359-9515  
www.hadcolighting.com

JOB NAME:  
*Solar & Kirkpatrick  
Syracuse NY*

REP. TERRITORY: **26**      DRAWN BY: **TAG**

SCALE: **1:20**      DATE: **04.20.99**

DRAWING NUMBER:  
**SP6616B**

REP:  
*Lumen Power*

REV: **B**      PCN: **04-186**

BY: **TAG**      DATE: **10.20.04**



# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

32

**Mary E. Vossler**  
Director

June 4, 2019

**Julie Castellitto**  
Assistant Director

Mr. John Copanas  
City Clerk  
City Hall  
Syracuse, New York 13202

**RE: Standardization Waiver for 12-Foot Light Poles**

Dear Mr. Copanas:

I request that legislation be introduced at the next scheduled Common Council Meeting authorizing a standardization waiver for 12-foot light poles to be used in areas of the City where the City owns decorative lightning. The product we would like to standardize to is a 12-foot black-finished aluminum alloy pole manufactured by the Hadco Company, product numbers SP6616B (12-foot).

The reason for the request is:

- a) To aesthetic consistency in poles used to replace end-of-life "pricing exception" lightning; and
- b) To standardize replacement parts, bringing down costs by facilitating the purchase of bulk quantities from one manufacturer.

Upon approval of the Standardization Waiver, the DPW will use the product specifications to bid the pole competitively through the Onondaga County Division of Purchase as required.

Expenditures are estimated not to exceed \$125,000 for the 2019-2020 fiscal year and will be charged to capital account #701073020 (2019-2020 Street Lighting Legacy Pricing Exceptions Replacement Project) in an amount not to exceed \$125,000.

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Thank you.

Sincerely,

Mary E. Vossler  
Director of Management & Budget

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

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# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

Mary E. Vossler  
Director

Julie Castellitto  
Assistant Director

TO: Mayor Ben Walsh  
FROM: Mary E. Vossler, Director of Management & Budget *MW*  
DATE: June 4, 2019  
SUBJECT: Standardization Waiver for 12-Foot Light Poles

On behalf of the Department of Public Works, I am requesting a standardization waiver for 12-foot light poles to be used in areas of the City where the City owns decorative lighting.

The product DPW would like to standardize is a 12-foot black-finished aluminum alloy pole manufactured by the Hadco Company, product number SP6616B.

The reason for the request is:

- a) To aesthetic consistency in poles used to replace end-of-life "pricing exception" lighting; and
- b) To standardize replacement parts, bringing down costs by facilitating the purchase of bulk quantities from one manufacturer.

Upon approval of the Standardization Waiver, the DPW will use the product specifications to bid the pole competitively through the Onondaga County Division of Purchase as required.

Expenditures are estimated not to exceed \$125,000 for the 2019-2020 fiscal year and will be charged to capital account #701073020 (92019/2020 Street Lighting Legacy Pricing Exceptions Replacement Project) in an amount not to exceed \$125,000.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Mayor Ben Walsh  
City of Syracuse, New York

Date

06/05/19

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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/tm

cc: Jeremy Robinson, Commissioner, Department of Public Works



# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

May 30, 2019

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Mary Vossler  
Budget Director  
City Hall, Room 213  
Syracuse NY 13202

Ms. Vossler:

The Department of Public Works requests a Standardization Waiver for 12-foot light poles to be used in areas of the City where the City owns decorative lighting. The product we would like to standardize to is the same we have used previously, a 12-foot black-finished aluminum alloy pole manufactured by the Hadco Company, product number SP6616B.

The reason for the request is

- a) For aesthetic consistency in poles used to replace end-of-life "pricing exception" lighting; and
- b) To standardize replacement parts, bringing down costs by facilitating the purchase of bulk quantities from one manufacturer.

Upon approval of the Standardization Waiver, the DPW will use the product specs to bid the pole competitively through the Onondaga County Division of Purchase as required.

Expenditures are estimated not to exceed \$125,000 for the 2019-2020 fiscal year and will be charged to capital account #701073020 (2019/2020 Street Lighting Legacy Pricing Exceptions Replacement Project) in an amount not to exceed \$125,000.

Department of Public  
Works  
1200 Canal St.  
Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

Sincerely,

Jeremy Robinson  
Commissioner, Department of Public Works

Ordinance No.

2019

**ORDINANCE AUTHORIZING PURCHASE WITHOUT ADVERTISING OR COMPETITIVE BIDDING, FOR REMOVAL AND DISPOSAL SERVICES FOR HAZARDOUS CRT AND TELEVISION SCRAPS FOR THE DEPARTMENT OF PUBLIC WORKS DURING THE FISCAL YEAR 2019/2020**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of removal and disposal services for various items of hazardous CRT and television scraps for the Department of Public Works by SUNNKING during the fiscal year 2019/2020 at a cost not to exceed \$40,000.00 without competitive bidding or formal advertising by reason of the fact these items are not accepted by the Onondaga County Resource Recovery Agency and this vendor is the only one who can handle the quantity the City of Syracuse handles each year; and

BE IT FURTHER ORDAINED, that the Director of the Office of Management and Budget is hereby authorized to remove and dispose of said items for the fiscal year 2019/2020 at a cost not to exceed \$40,000.00, charging the cost thereof to Budget Account #540552.01.81600 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2020 provided funding from the appropriation authorized by this Ordinance remains available.



# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

**Mary E. Vossler**  
Director

May 22, 2019

**Julie Castellitto**  
Assistant Director

Mr. John Copanas  
City Clerk  
City Hall  
Syracuse, New York

**Re: Annual Waiver Request for Removal of Hazardous Waste**

Dear Mr. Copanas:

On behalf of the Department of Public Works, please prepare legislation to be introduced at the next Common Council Meeting for:

- Ordinance authorizing the purchase of services for the removal and disposal of hazardous CRT and television scraps from SUNNKING without formal advertising or competitive bidding, for the 2019/2020 fiscal year.

We have contracted (3) three vendors that provide this type of service: Bruin Recycling, Northeast Surplus and SUNNKING. SUNNKING is the only vendor that is able to handle the quantity we have.

Total expenditures are not to exceed \$40,000 and will be charged to account #540552.01.81600.

Thank you.

Sincerely,

Mary E. Vossler  
Director of Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

MEV/tm

cc: Jeremy Robinson, Commissioner of Public Works

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)



# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

May 13, 2019

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Mary E. Vossler  
Director of Management and Budget  
City Hall Room 213  
Syracuse New York 13202

**Re: Waiver of Competitive Bid for the Removal of Hazardous Waste**

Dear Ms. Vossler:

Please request the introduction of the following legislation for the next meeting of the Common Council:

- Ordinance authorizing the purchase of services for the removal and disposal of hazardous CRT and television scraps from SUNNKING without formal advertising or competitive bidding, for the 2019/020 fiscal year.

We have contacted (3) three vendors that provide this type of service: Bruin Recycling, Northeast Surplus and SUNNKING. SUNNKING is the only vendor that is able to handle the quantity we have.

Expenditures are not to exceed \$40,000 and will be charged to account 540552 01 81600.

Should you have any questions, please feel free to contact me.

Very truly yours,

Jeremy Robinson  
Commissioner of Public Works

Department of Public  
Works  
1200 Canal St.  
Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF REPAIR SERVICE AND PARTS  
FOR A VOGLE PAVING MACHINE AND A  
WIRTGEN MILLING MACHINE FOR THE  
DEPARTMENT OF PUBLIC WORKS DURING  
THE FISCAL YEAR 2019/2020**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of repair service and parts for a Vogle Paving Machine and a Wirtgen Milling Machine from Monroe Tractor for the Department of Public Works during the fiscal year 2019/2020 at a cost not to exceed \$140,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said items as this equipment was recently purchased from Monroe Tractor and the repair service and parts for these two pieces of equipment are available only from the manufacturers or the dealer in accordance with the terms of the warranty for this equipment; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said repair service and parts for a Vogle Paving Machine and a Wirtgen Milling Machine at a cost not to exceed \$140,000.00, charging the cost thereof to the Department of Public Works Account #540210.01.51320 and/or Account #540220.01.51320 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2020 provided funding from the appropriation authorized by this Ordinance remains available.



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# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

May 22, 2019

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

Mr. John Copanas  
City Clerk  
City Hall  
Syracuse, New York

**Re: Annual Waiver Request Service Repair and Parts for Mill and Paving Machines.**

Dear Mr. Copanas:

On behalf of the Department of Public Works, please prepare legislation to be introduced at the next Common Council Meeting for:

- Ordinance authorizing the purchase of repair services and parts for a Vogle paving machine and a Wirtgen milling machine without formal advertising and competitive bidding during the 2019/2020 fiscal year from Monroe Tractor.
- Ordinance not to exceed amount to \$140,000 due to higher volume of repairs.

Specific repairs and or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required. The Department of Public Works recently purchased these pieces of equipment from this vendor and the warranty would be voided if parts and services for them are purchased from anyone but this vendor.

Total expenditures are not to exceed \$140,000 and will be charged to account #540210 01 51320 or 540220 01 51320.

Thank you.

Sincerely,

Mary E. Vossler  
Director of Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

MEV/tm

cc: Jeremy Robinson, Commissioner of Public Works  
Robin Macri, Secretary to Commissioner -- DPW  
Lori Iauco, Fiscal Officer



# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

May 13, 2019

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Mary E. Vossler  
Director of Management and Budget  
City Hall Room 213  
Syracuse New York 13202

**Re: Annual Waiver Request Service Repair and Parts for Mill and Paving Machines**

Dear Ms. Vossler,

Please request the introduction of the following legislation at the next meeting of the Common Council:

- Ordinance the purchase of repair service and parts for a Vogle paving machine and a Wirtgen milling machine without formal advertising and competitive bidding during the 2019/2020 fiscal year from Monroe Tractor.
- Ordinance not to exceed amount to \$140,000 due to higher volume of repairs.

Specific repairs and or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required. The Department of Public Works recently purchased these pieces of equipment from this vendor and the warranty would be voided if parts and services for them are purchased from anyone but this vendor.

Total expenditures are estimated not to exceed \$ 140,000 and will be charged to account #540210 01 51320 or 540220 01 51320.

Should you have any questions, please feel free to call me.

Very truly yours,

Jeremy Robinson  
Commissioner of Public Works

JR/li

Cc: Robin Macri, Secretary to Commissioner- DPW  
Lori lauco, Fiscal Officer

Department of Public  
Works  
1200 Canal St.  
Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF MULTI-SPACE PAY STATIONS,  
PARTS, REPAIRS AND COMMUNICATIONS  
FOR THE DEPARTMENT OF PUBLIC WORKS  
DURING THE FISCAL YEAR 2019/2020**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of multi-space pay stations, parts, repairs and communications from Parkeon, I.P.S., Civic Smart (which bought Duncan) and Republic for the Department of Public Works during the fiscal year 2019/2020 at a cost not to exceed \$266,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said items since these pay stations, parts, repairs and communications are proprietary and they can only be purchased from the aforementioned vendors; and

BE IT FURTHER ORDAINED, that the Director of the Office of Management and Budget is hereby authorized to purchase said multi-space pay stations, parts, repairs and communications from Parkeon, I.P.S., Civic Smart (which bought Duncan) and Republic at a cost not to exceed \$266,000.00, charging the cost thereof to Budget Account #540511.01.81800, #541500.01.81800, #540552.01.81800, or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2020 provided funding from the appropriation authorized by this Ordinance remains available.



# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

35

May 22, 2019

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

Mr. John Copanas  
City Clerk  
City Hall  
Syracuse, New York

**RE: Annual Waiver Request for Multi Space Pay Stations Parts, Replacements and Communications**

Dear Mr. Copanas:

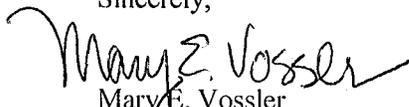
On behalf of the Department of Public Works, please prepare legislation to be introduced at the next scheduled Common Council Meeting

- Ordinance authorizing the purchase of multi space pay stations, parts, repairs and communications without formal advertising and competitive bidding during the 2019/2020 fiscal year from Parkeon, I.P.S. Civic Smart (which bought Duncan) and Republic.

A competitive bid would not meet the City's needs since these pay stations, parts and communications are proprietary, and they can only be purchased from the aforementioned vendor.

Total expenditures are estimated not to exceed \$266,000 and will be charged account number # 540511 01 81800, 541500 01 81800, 5405552 01 81800.

Sincerely,

  
Mary E. Vossler  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

MEV/tm

- cc: Jeremy Robinson, Commissioner of DPW  
Lori Iauco, Fiscal Officer, DPW  
Robin Macri, Secretary to Commissioner – DPW  
Jim French, Superintendent of Traffic Services - DPW

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

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# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

May 13, 2019

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Mary E. Vossler  
Director of Management and Budget  
City Hall Room 213  
Syracuse New York 13202

**Re: Annual Waiver Request for Multi Space Pay Stations Parts, Replacements and Communications**

Dear Ms. Vossler,

Please request the introduction of the following legislation at the next meeting of the Common Council:

- Ordinance authorizing the purchase of multi space pay stations, parts, repairs and communications without formal advertising and competitive bidding during the 2019/2020 fiscal year from the following vendors: Parkeon, I.P.S. and Civic Smart (which bought Duncan) and Republic.

A competitive bid would not meet the City's needs since these pay stations, parts and communications are proprietary, and they can only be purchased from the aforementioned vendors.

Total expenditures are estimated not to exceed \$266,000 and will be charged to account #540511 01 81800, 541500 01 81800, 540552 01 81800.

Should you have any questions, please feel free to call me.

Very truly yours,

Jeremy Robinson  
Commissioner of Public Works

Department of Public  
Works  
1200 Canal St.  
Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

JR/li

Cc: Robin Macri, Secretary to Commissioner- DPW  
Jim French, Superintendent of Traffic Services-DPW  
Lori Iauco, Fiscal Officer

Ordinance No.

2019

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF SINGLE SPACE PARKING  
METER PARTS, REPAIRS AND  
COMMUNICATIONS FOR THE DEPARTMENT  
OF PUBLIC WORKS DURING THE FISCAL  
YEAR 2019/2020**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of single space parking meter parts, repairs and communications from Parkeon, I.P.S. and Civic Smart (which bought Duncan) for the Department of Public Works during the fiscal year 2019/2020 at a cost not to exceed \$434,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said items since these single space parking meter parts, repairs and communications are proprietary and they can only be purchased from the aforementioned vendors; and

BE IT FURTHER ORDAINED, that the Director of the Office of Management and Budget is hereby authorized to purchase said single space parking meter parts, repairs and communications from Parkeon, I.P.S. and Civic Smart (which bought Duncan) at a cost not to exceed \$434,000.00, charging the cost thereof to Budget Account #540511.01.81800 and/or Budget Account #540552.01.81800 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2020 provided funding from the appropriation authorized by this Ordinance remains available.



36

# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

May 22, 2019

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

Mr. John Copanas  
City Clerk  
City Hall  
Syracuse, New York

**RE: Annual Waiver Request for Single Space Parking Meter Parts, Repairs and Communications**

Dear Mr. Copanas:

On behalf of the Department of Public Works, please prepare the following legislation to be introduced at the next scheduled Common Council Meeting:

- Ordinance authorizing the purchase of single space meter parts, repairs and communications without formal advertising and competitive bidding during the 2019/2020 fiscal year from the following vendors: Parkeon, I.P.S., Civic Smart and Duncan

A competitive bid would not meet the City's needs since these single space parking meters, parts, repairs and communications are proprietary, and they can only be purchased from the aforementioned vendors.

**Expenditures will be in an amount not to exceed \$434,000 and will be charged to account #540511 01 81800 and/or 540552 01 81800.**

Thank you.

Sincerely,

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Mary E. Vossler  
Director of Management and Budget

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

MEV/tm  
cc: Jeremy Robinson, Commissioner of Public worker  
Jim French, Superintendent of Traffic Services  
Robin Macri, Secretary to Commissioner – DPW  
Lori Iauco, Fiscal Officer



# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

May 13, 2019

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Mary E. Vossler  
Director of Management and Budget  
City Hall Room 213  
Syracuse New York 13202

**Re: Annual Waiver Request for Single Space Parking Meter Parts, Repairs and Communications**

Dear Ms. Vossler,

Please request the introduction of the following legislation at the next meeting of the Common Council:

- Ordinance authorizing the purchase of single space meter parts, repairs and communications without formal advertising and competitive bidding during the 2019/2020 fiscal year from the following vendors: Parkeon, I.P.S. and Civic Smart and Duncan

A competitive bid would not meet the City's needs since these single space parking meters, parts and communications are proprietary, and they can only be purchased from the aforementioned vendors.

Total expenditures are estimated not to exceed \$ 434,000 and will be charged to account #540511 01 81800 and/or 540552 01 81800.

Should you have any questions, please feel free to call me.

Very truly yours,

Jeremy Robinson  
Commissioner of Public Works

Department of Public  
Works  
1200 Canal St.  
Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

JR/li

Cc: Robin Macri, Secretary to Commissioner- DPW  
Jim French, Superintendent of Traffic Services-DPW  
Lori lauco, Fiscal Officer

Ordinance No.

2019

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF REPAIR SERVICE AND PARTS  
FOR HYDRAULIC CYLINDERS AND PTO  
PUMPS FOR THE DEPARTMENT OF PUBLIC  
WORKS DURING THE FISCAL YEAR 2019/2020**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of repair service and parts for Hydraulic Cylinders and PTO Pumps from Nuway for the Department of Public Works during the fiscal year 2019/2020 at a cost not to exceed \$50,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item because Nuway is the only local vendor with the knowledge and capability to repair these hydraulic cylinders and PTO pumps; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said repair service and parts for Hydraulic Cylinders and PTO Pumps at a cost not to exceed \$50,000.00, charging the cost thereof to Budget Account #540210.01.51320 and/or 540220.01.51320 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2020 provided funding from the appropriation authorized by this Ordinance remains available.



37

# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

May 22, 2019

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

Mr. John Copanas  
City Clerk  
City Hall  
Syracuse, New York

**RE: Annual Waiver Request for Hydraulic Cylinders and PTO Pump Repairs and Parts**

Dear Mr. Copanas:

On behalf of the Department of Public Works, please prepare the following legislation to be introduced at the next scheduled Common Council Meeting:

- Ordinance authorizing the purchase of repair service and parts for Hydraulic Cylinders and PTO Pumps without formal advertising and competitive bidding during the 2019/2020 fiscal year from Nuway.

Specific repairs and/or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required. The Department of Public Works has Nuway work on these cylinders and PTO pumps because there is no one else in the area that has knowledge.

**Total expenditures are estimated not to exceed \$50,000 and will be charged to account #540210.01.51320 or 540220.01.51320.**

Thank you.

Sincerely,

Mary E. Vossler  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

MEV/tm

cc: Jeremy Robinson, Commissioner of Public Works  
Robin Macri, Secretary to Commissioner – DPW  
Luke Mielnicki, Superintendent of MEM  
Lori Iauco, Fiscal Officer



# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

May 13, 2019

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Mary E. Vossler  
Director of Management and Budget  
City Hall Room 213  
Syracuse New York 13202

**Re: Annual Waiver Request for Hydraulic Cylinders and PTO Pump Repairs and Parts**

Dear Ms. Vossler,

Please request the introduction of the following legislation at the next meeting of the Common Council:

- Ordinance authorizing the purchase of repair service and parts for Hydraulic Cylinders and PTO Pumps without formal advertising and competitive bidding during the 2019/2020 fiscal year from Nuway.

Specific repairs and or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required. The Department of Public Works has Nuway work on these cylinders and PTO pumps because there is no one else in the area has that knowledge.

Total expenditures are estimated not to exceed \$ 50,000 and will be charged to account #540210 01 51320 or 540220 01 51320.

Should you have any questions, please feel free to call me.

Very truly yours,

Jeremy Robinson  
Commissioner of Public Works

JR/li

Cc: Robin Macri, Secretary to Commissioner- DPW  
Luke Mielnicki, Superintendent of MEM  
Lori Iauco, Fiscal Officer

Department of Public  
Works  
1200 Canal St.  
Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

Ordinance No.

2019

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF MISCELLANEOUS EMERGENCY  
EQUIPMENT AND PARTS FOR THE ASPHALT  
PLANT FOR THE DEPARTMENT OF PUBLIC  
WORKS FOR THE FISCAL YEAR 2019/2020**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of miscellaneous emergency equipment and parts for the asphalt plant (i.e., hoses, belts, lubricant, bearings, and electric motors) that are not covered under warranty for the Department of Public Works for the fiscal year 2019/2020 from the vendors listed below at a cost not to exceed \$100,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said items since it cannot be anticipated which repairs will be required and many parts may be available only from the manufacturer's representative:

- JGB
- Ealdwin-Hall
- Superior Lubricant
- Conviber
- Thompson & Johnson
- Shako
- Terex
- Volland Electric
- CimLine
- Tracey Road Equipment; and

BE IT FURTHER ORDAINED, that the Director of the Office of Management and Budget is hereby authorized to purchase said miscellaneous emergency equipment and parts for the asphalt plant at a cost not to exceed \$100,000.00 for the fiscal year 2019/2020, charging the cost thereof to Account #'s 540511.01.51200, 540210.01.51320, and/or 540220.01.51320, or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2020 provided funding from the appropriation authorized by this Ordinance remains available.



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# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

May 22, 2019

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

Mr. John Copanas  
City Clerk  
City Hall  
Syracuse, New York

**RE: Annual Waiver Request for Asphalt Plant Parts/Equipment**

Dear Mr. Copanas:

Please prepare the following legislation to be introduced at the next scheduled Common Council Meeting:

- Ordinance authorizing the purchase of miscellaneous emergency asphalt plant equipment and parts without formal advertising and competitive bidding during the 2019/2020 fiscal year from the following vendors: JGB, Baldwin-Hall, Superior Lubricant, Conviber, Thompson & Johnson, Shako, Tracey Road Equipment, Terex (CMI), Cimline and Volland Electric.

Specific parts cannot be identified at this time, but may include hoses, belts, lubricant, bearings and electric motors, which are not available from other vendors. It is impractical to bid these items since they are needed in the case of emergency that risk halting asphalt production.

**Total expenditures are estimated not to exceed \$100,000 and will be charged to account #540511 01 51200, 540210 01 53120 and/or 540220 01 51320.**

Thank you.

Sincerely,

Mary E. Vossler  
Director of Management and Budget

Office of Management and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

MEV/tm  
cc: Jermev Robinson, Commissioner of Public Works  
Robin Macri, Secretary to Commissioner - DPW  
Kevin Hunter Superintendent of Street Repair  
Lori Iauco, Fiscal Officer

Office 315 448-8252  
Fax 315 448-8116  
[www.syr.gov.net](http://www.syr.gov.net)

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# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

May 13, 2019

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Mary E. Vossler  
Director of Management and Budget  
City Hall Room 213  
Syracuse New York 13202

**Re: Annual Waiver Request for Asphalt Plant Parts/Equipment**

Dear Ms. Vossler,

Please request the introduction of the following legislation at the next meeting of the Common Council:

- Ordinance authorizing the purchase of miscellaneous emergency asphalt plant equipment and parts without formal advertising and competitive bidding during the 2019/2020 fiscal year from the following vendors: JGB, Baldwin-Hall, Superior Lubricant, Conviber, Thompson & Johnson, Shako, Tracey Road Equipment, Terex, Cimline and Volland Electric.

Specific parts cannot be identified at this time, but may include hoses, belts, lubricant, bearings and electric motors, which are not available from other vendors. It is impractical to bid these items since they are needed in the case of emergency that risk halting asphalt production.

Total expenditures are estimated not to exceed \$100,000 and will be charged to account #540511 01 51200, 540210 01 51320 and/or 540220 01 51320.

Should you have any questions, please feel free to call me.

Very truly yours,

Jeremy Robinson  
Commissioner of Public Works

JR/li

Cc: Robin Macri, Secretary to Commissioner- DPW  
Kevin Hunter, Superintendent of St Repair  
Lori Iauco, Fiscal Officer

Department of Public  
Works  
1200 Canal St.  
Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

Ordinance No.

2019

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF COMMERCIAL GRADE PAINT  
AND SUPPLIES FOR THE DEPARTMENT OF  
PUBLIC WORKS DURING THE FISCAL YEAR  
2019/2020**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of commercial grade paint and supplies from NAPA for the Department of Public Works during the fiscal year 2019/2020 at a cost not to exceed \$30,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item due to the fact that NAPA is the only local vendor who can provide commercial grade paint to the City of Syracuse for re-painting of vehicles; and

BE IT FURTHER ORDAINED, that the Director of the Office of Management and Budget is hereby authorized to purchase said commercial grade paint and supplies at a cost not to exceed \$30,000.00, charging the cost thereof to Budget Account #540220.01.51320 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2020 provided funding from the appropriation authorized by this Ordinance remains available.

39



# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

May 22, 2019

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

Mr. John Copanas  
City Clerk  
City Hall  
Syracuse, New York

**RE: Annual Waiver Request for Commercial Grade Paint and Supplies**

Dear Mr. Copanas:

On behalf of the Department of Public Works please prepare the following legislation to be introduced at the next scheduled Common Council Meeting:

- Ordinance authorizing the purchase of commercial grade paint and supplies without formal advertising and competitive bidding during the 2019/2020 fiscal year from NAPA

The commercial grade paint from NAPA is the only local vendor who can provide these products which are required by the Department of Public Works for re-painting the vehicles.

**Expenditures are estimated not to exceed \$30,000 and will be charged to account #540220 01 51320.**

Thank you.

Sincerely,

  
 Mary E. Vossler  
 Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

MEV/tm

cc: Jeremy Robinson, Commissioner of Public Works  
Luke Mielnicki, Superintendent of Motor Equipment Maintenance, DPW  
Robin Macri, Secretary to commissioner – DPW  
Lori Iauco, Fiscal Officer

31



# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

May 13, 2019

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Mary E. Vossler  
Director of Management and Budget  
City Hall Room 213  
Syracuse New York 13202

**Re: Annual Waiver Request for Commercial Grade Paint and Supplies**

Dear Ms. Vossler,

Please request the introduction of the following legislation at the next meeting of the Common Council:

- Ordinance authorizing the purchase of commercial grade paint and supplies without formal advertising and competitive bid during the 2019/2020 fiscal year from NAPA.

The commercial grade paint from NAPA is the only local vendor who can provide these products which are required by the Department of Public Works for re-painting the vehicles.

Total expenditures are estimated not to exceed \$ 30,000 and will be charged to account # 540220 01 51320.

Should you have any questions, please feel free to call me.

Very truly yours,

Jeremy Robinson  
Commissioner of Public Works

JR/li

Cc: Robin Macri, Secretary to Commissioner- DPW  
Luke Mielnicki, Superintendent of MEM  
Lori Iauco, Fiscal Officer

Department of Public  
Works  
1200 Canal St.  
Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF TRAFFIC SIGNAL EQUIPMENT  
AND INSTALLATION SERVICES FOR THE  
DEPARTMENT OF PUBLIC WORKS DURING  
THE FISCAL YEAR 2019/2020**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of traffic signal equipment and installation services for the Department of Public Works during the fiscal year 2019/2020 from Power Line Constructors, Inc., Syracuse Signal Systems, Inc., Electric Corp., DiKat, Inc. and Eastcom at a cost not to exceed \$100,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said items since these items and services are needed in emergency situations and it cannot be anticipated which repairs will be required and many parts may be available only from the manufacturer's representative; and

BE IT FURTHER ORDAINED, that the Director of the Office of Management and Budget is hereby authorized to purchase said traffic signal equipment and installation services at a cost not to exceed \$100,000.00 for the fiscal year 2019/2020, charging the cost thereof to Budget Account #540551.01.81800 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2020 provided funding from the appropriation authorized by this Ordinance remains available.



# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

40

May 22, 2019

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

Mr. John Copanas  
City Clerk  
City Hall  
Syracuse, New York

**RE: Annual Waiver Request for Emergency Traffic Signal Equipment and Installation**

Dear Mr. Copanas:

On behalf of the Department of Public Works, please prepare the following legislation to be introduced at the next scheduled Common Council Meeting:

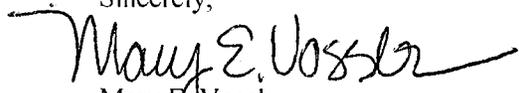
- Ordinance authorizing the purchase of emergency traffic signal equipment and installation services without formal advertising and competitive bidding during the 2019/2020 fiscal year from the following vendors: Powerline Contractors, Inc., Syracuse Signals, Inc., Electric Corp., DiKat, Inc., and Eastcom.

Specific repairs cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required. It would be impractical to bid out these goods and services as they are used in emergency situations where work needs to be completed immediately.

**Expenditures are estimated not to exceed \$100,000 and will be charged to Budget Account #540551 01 81800.**

Thank you.

Sincerely,

  
Mary E. Vossler  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

MEV/tm

cc: Jeremy Robinson, Commissioner of Public Works  
Jim French, Superintendent of Traffic Services, DPW  
Robin Macri, Secretary to Commissioner – DPW  
Lori Iauco, Fiscal Officer



# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

May 13, 2019

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Mary E. Vossler  
Director of Management and Budget  
City Hall Room 213  
Syracuse New York 13202

**Re: Annual Waiver Request for Emergency Traffic Signal Equipment and Installation**

Dear Ms. Vossler,

Please request the introduction of the following legislation at the next meeting of the Common Council:

- Ordinance authorizing the purchase of emergency traffic signal equipment and installation services without formal advertising and competitive bidding during the 2019/2020 fiscal year from the following vendors: Powerline Contractors, Inc., Syracuse Signals, Inc., Electric Corp and DiKat Inc. and EastCom.

Specific repairs cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required. It would be impractical to bid out these goods and services as they are used in emergency situations where work needs to be completed immediately.

Total expenditures are estimated not to exceed \$ 100,000 and will be charged to account #540551 01 81800.

Should you have any questions, please feel free to call me.

Very truly yours,

Jeremy Robinson  
Commissioner of Public Works

JR/li

Cc: Robin Macri, Secretary to Commissioner- DPW  
Jim French, Superintendent of Traffic Services-DPW  
Lori Iauco, Fiscal Officer

Department of Public  
Works  
1200 Canal St.  
Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF REPAIR SERVICE AND PARTS  
FOR TWO (2) DURA PATCH MACHINES FOR  
THE DEPARTMENT OF PUBLIC WORKS FOR  
THE FISCAL YEAR 2019/2020**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of repair service and parts for two (2) Dura Patch machines for the Department of Public Works for the fiscal year 2019/2020 from Russel Dean Cimline Northeast Incorporated at a cost not to exceed \$70,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said items since the parts for these pieces of equipment are proprietary and the warranty would be voided if parts and service for them are purchased from another vendor; and

BE IT FURTHER ORDAINED, that the Director of the Office of Management and Budget is hereby authorized to purchase said repair service and parts for two (2) Dura Patch machines at a cost not to exceed \$70,000.00 for the fiscal year 2019/2020, charging the cost thereof to Account #540210.01.51320 and/or Account #540220.01.51320 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2020 provided funding from the appropriation authorized by this Ordinance remains available.

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# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

June 5, 2019

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

Mr. John Copanas  
City Clerk  
City Hall  
Syracuse, New York

**RE: Annual Waiver Request for Repair Service and Parts for two Dura Patch Machines**

Dear Mr. Copanas:

On behalf of the Department of Public Works, please prepare the following legislation to be introduced at the next scheduled Common Council Meeting:

- Ordinance authorizing the purchase of repair service and parts for two Dura Patch Machines without formal advertising and competitive bidding during the 2019/2020 fiscal year from Russel Dean Cimline Northeast Incorporated.

Specific repairs and/or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required. The Department of Public Works recently purchased these pieces of equipment from this vendor and the warranty would be voided if parts and services for them are purchased from anyone but this vendor.

**Total expenditures are estimated not to exceed \$70,000 and will be charged to Account #540210 01 51320 or 540220 01 51320.**

Thank you.

Sincerely,

Mary E. Vossler  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

MEV/tm  
cc: Jeremy Robison, Commissioner of Public Works

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

43



# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

June 5, 2019

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Mary E. Vossler  
Director of Management and Budget  
City Hall Room 213  
Syracuse New York 13202

**Re: Annual Waiver Request for Repair Service and Parts for two Dura Patch**

Dear Ms. Vossler,

Please request the introduction of the following legislation at the next meeting of the Common Council:

- Ordinance authorizing the purchase of repair service and parts for two Dura Patch machines without formal advertising and competitive bidding during the 2019/2020 fiscal year from Russel Dean Cimline Northeast Incorporated.

Specific repairs and or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required. The Department of Public Works recently purchased these pieces of equipment from this vendor and the warranty would be voided if parts and services for them are purchased from anyone but this vendor.

Total expenditures are estimated not to exceed \$ 70,000 and will be charged to account #540210 01 51320 or 540220 01 51320.

Should you have any questions, please feel free to call me.

Very truly yours,

Jeremy Robinson  
Commissioner of Public Works

Department of Public  
Works  
1200 Canal St.  
Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

JR/li

Cc: Robin Macri, Secretary to Commissioner- DPW  
Kevin Hunter, Superintendent of St Repair  
Lori Iauco, Fiscal Officer

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF DISPOSAL SERVICES RELATED  
TO CERTAIN SEWER CATCH BASINS DEBRIS  
FOR THE DEPARTMENT OF PUBLIC WORKS  
DURING THE FISCAL YEAR 2019/2020**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of disposal services related to certain sewer catch basins debris from Camillus Landfill for the Department of Public Works during the fiscal year 2019/2020 at a cost not to exceed \$10,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item because Camillus Landfill is the only local vendor that will accept this material; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said disposal services related to certain sewer catch basins debris at a cost not to exceed \$10,000.00, charging the cost thereof to Budget Account #540552.06.81100 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2020 provided funding from the appropriation authorized by this Ordinance remains available.



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# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

June 5, 2019

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

Mr. John Copanas  
City Clerk  
City Hall  
Syracuse, New York

**RE: Annual Waiver Request for the Disposal of Sewer Catch Basis Debris at Camillus Landfill**

Dear Mr. Copanas:

On behalf of the Department of Public Works, please prepare the following legislation to be introduced at the next scheduled Common Council Meeting:

- Ordinance authorizing the purchase of disposal services related to certain Sewer Catch Basis Debris without formal advertising and competitive bidding during the 2019/2020 fiscal year from Camillus Landfill.

The types of waste covered by this legislation include materials taken from our Sewer Catch Basis. These types of waste are not accepted by Onondaga Resource Recovery Agency.

It is impractical to bid this service because there are no other local vendors that will accept this material.

**Total expenditures are estimated not to exceed \$10,000 and will be charged to account #540552 06 81100.**

Thank you.

Sincerely,

Mary E. Vossler  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

MEV/tm

cc: Jeremy Robinson, Commissioner of Public Works

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

AA



# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

June 5, 2019

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Mary E. Vossler  
Director of Management and Budget  
City Hall Room 213  
Syracuse New York 13202

**Re: Annual Waiver Request for the Disposal of Sewer Catch Basis Debris at Camillus Landfill**

Dear Ms. Vossler,

Please request the introduction of the following legislation at the next meeting of the Common Council:

- Ordinance authorizing the purchase of disposal services related to certain Sewer Catch Basis Debris without formal advertising and competitive bidding during the 2019/2020 fiscal year from Camillus Landfill

The types of waste covered by this legislation include materials taken from our Sewer Catch Basis. These types of waste are either not accepted by Onondaga Resource recovery Agency.

It is impractical to bid this service because there are no other local vendors that will accept this material.

Total expenditures are estimated not to exceed \$ 10,000 and will be charged to account #540552 06 81100.

Should you have any questions, please feel free to call me.

Department of Public  
Works  
1200 Canal St.  
Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

Very truly yours,

Jeremy Robinson  
Commissioner of Public Works

JMO/li

Cc: Robin Macri, Secretary to Commissioner- DPW  
Dave DeSocio, Superintendent of Sewers  
Lori Iauco, Fiscal Officer

Ordinance No.

2019

**ORDINANCE AUTHORIZING A CONTRACT WITH TRANSCORE, INC. FOR A TIME AND MATERIALS CONTRACT FOR PERSONNEL TRAINING AND SOFTWARE SUPPORT FOR THE CITY'S TRAFFIC CONTROL SYSTEM**

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and he hereby is authorized to enter into a contract with Transcore, Inc. for a time and materials contract for personnel training and software support for the City's traffic control system during the year 2019/2020, without competitive bidding which is deemed impracticable by reason of the specialized nature of the services, at a cost not to exceed \$35,000.00, charging the cost thereof to Account #540552.01.81800 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that such contract shall be subject to the approval of the Corporation Counsel as to terms, form and content.



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# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

June 5, 2019

Mr. John Copanas  
City Clerk  
City Hall  
Syracuse, New York 13202

**RE: Annual Waiver Request for Time and Materials Contract for Personnel Training and Software Support**

Dear Mr. Copanas:

On behalf of the Department of Public Works, please prepare legislation to be introduced at the next scheduled Common Council Meeting:

- Ordinance authorizing a time and materials contract for personnel training and software support for the City's Traffic Control System without formal advertising and competitive bidding during the 2019/2020 fiscal year from Transcore, Inc.

It is impractical to bid this contract due to the proprietary nature of the City's Traffic Control System, which was developed by Transcore, Inc.

Total expenditures are estimated not to exceed \$35,000 and will be charged to Account #540552 01 81800.

Thank you.

Sincerely,

Mary E. Vossler  
Director of Management & Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)



# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

June 5, 2019

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Mary E. Vossler  
Director of Management and Budget  
City Hall Room 213  
Syracuse New York 13202

**Re: Annual Waiver Request for Time and Materials Contract for Personnel Training and Software Support**

Dear Ms. Vossler,

Please request the introduction of the following legislation at the next meeting of the Common Council:

- Ordinance authorizing a time and materials contract for personnel training and software support for the City's traffic control system without formal advertising and competitive bidding during the 2019/2020 fiscal year from Transcore, Inc.

It is impractical to bid this contract due to the proprietary nature of the City's Traffic Control System, which was developed by Transcore, Inc.

Total expenditures are estimated not to exceed \$35,000 and will be charged to account #540552 01 81800.

Should you have any questions, please feel free to call me.

Very truly yours,

Jeremy Robinson  
Commissioner of Public Works

JMO/li

Cc: Robin Macri, Secretary to Commissioner- DPW  
Lori Iauco, Fiscal Officer

Department of Public  
Works  
1200 Canal St.  
Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

Ordinance No.

2019

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF MISCELLANEOUS SEWER  
TRUCK AND SEWER CAMERA REPAIRS AND  
PARTS FOR THE DEPARTMENT OF PUBLIC  
WORKS DURING THE FISCAL YEAR 2019/2020**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of miscellaneous sewer truck and sewer camera repairs and parts from the Elxsi Corp. for the Department of Public Works during the fiscal year 2019/2020 at a cost not to exceed \$35,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item because Elxsi Corp. is the only supplier of the needed parts which are needed in case of emergency and cannot be identified for purchase in advance; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said miscellaneous sewer truck and sewer camera repairs and parts at a cost not to exceed \$35,000.00, charging the cost thereof to Budget Account #540710.06.81100, 540720.06.81100, 540210.01.51320, and/or 540220.01.51320 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2020 provided funding from the appropriation authorized by this Ordinance remains available.



# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

44

**Mary E. Vossler**  
Director

June 5, 2019

**Julie Castellitto**  
Assistant Director

Mr. John Copanas  
City Clerk  
City Hall  
Syracuse, New York 13202

**RE: Annual Waiver Request for Elxsi Corp for Sewer Truck and Sewer Cameras Parts and Repairs**

Dear Mr. Copanas:

On behalf of the Department of Public Works, please prepare legislation to be introduced at the next scheduled Common Council Meeting:

- Ordinance authorizing the purchase of miscellaneous Sewer Truck and Sewer Camera repairs and parts without formal advertising and competitive bidding during the 2019/2020 fiscal year from the Elxsi Corp.

Specific parts and/or repairs cannot be identified at this time, but the Sewer Camera and Truck were purchased from Elxsi Corp and these parts and repairs are proprietary to the company which are not available from other vendors. It is impractical to bid these items since they are needed in the case of emergency.

**Total expenditures are estimated not to exceed \$35,000 and will be charged to Account #540710.06.81100, 540720.06.81100, 540210.01.51320 and/or 540220.01.51320.**

Thank you.

Sincerely,

Mary E. Vossler  
Director of Management & Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

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# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

June 5, 2019

Mary E. Vossler  
Director of Management and Budget  
City Hall Room 213  
Syracuse New York 13202

**Re: Annual Waiver Request for Elxsi Corp for Sewer Truck and Sewer Cameras Parts and Repairs**

Dear Ms. Vossler,

Please request the introduction of the following legislation at the next meeting of the Common Council:

- Ordinance authorizing the purchase of miscellaneous Sewer Truck and Sewer Camera repairs and parts without formal advertising and competitive bidding during the 2019/2020 fiscal year from the Elxsi Corp.

Specific parts and/or repairs cannot be identified at this time, but the Sewer Camera and Truck were purchased from Elxsi Corp and these parts and repairs are proprietary to the company which are not available from other vendors. It is impractical to bid these items since they are needed in the case of emergency.

Total expenditures are estimated not to exceed \$ 35,000 and will be charged to account #540710 06 81100, 540720 06 81100, 540210 01 51320 and/or 540220 01 51320.

Should you have any questions, please feel free to call me.

Very truly yours,

Jeremy Robinson  
Commissioner of Public Works

Department of Public  
Works  
1200 Canal St.  
Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

JR/li

Cc: Robin Macri, Secretary to Commissioner- DPW  
Dave Desocial, Superintendent of Sewers

Ordinance No.

2019

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF TRAFFIC SIGNAL FIBER OPTICS  
REPAIR SERVICES FOR EMERGENCY  
SITUATIONS FOR THE DEPARTMENT OF  
PUBLIC WORKS DURING THE FISCAL YEAR  
2019/2020**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of traffic signal fiber optics repair services from Power Line Constructors, Inc., Syracuse Signal Systems, Inc. and Eastcom for emergency situations for the Department of Public Works during the fiscal year 2019/2020 at a cost not to exceed \$50,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item as Power Line Constructors, Inc., Syracuse Signal Systems, Inc. and Eastcom are the only known local vendors who can provide this type of work; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said traffic signal fiber optics repair services for emergency situations at a cost not to exceed \$50,000.00, charging the cost thereof to Budget Account #540551.01.81800; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2020 provided funding from the appropriation authorized by this Ordinance remains available.



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# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

June 5, 2019

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

Mr. John Copanas  
City Clerk  
City Hall  
Syracuse, New York

## RE: Annual Waiver Request for Traffic Signal Fiber Optic Repairs

Dear Mr. Copanas:

On behalf of the Department of Public Works, please prepare the following legislation to be introduced at the next scheduled Common Council Meeting:

- Ordinance authorizing the purchase of emergency traffic signal fiber optics repair services without formal advertising and competitive bidding during the 2019/2020 fiscal year from Power Line Contractors, Eastcom and Syracuse Signals, Inc.

These vendors are the only local vendors that provide this type of service. It is impractical to bid these repairs since they are needed in emergency situations.

**Total expenditures are estimated not to exceed \$50,000 and will be charged to Account #540551 01 81800.**

Thank you.

Sincerely,

Mary E. Vossler  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

MEV/tm  
cc: Jeremy Robinson, Commissioner of Public Works

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)



# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

June 5, 2019

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Mary E. Vossler  
Director of Management and Budget  
City Hall Room 213  
Syracuse New York 13202

**Re: Annual Waiver Request for Traffic Signal Fiber Optic Repairs**

Dear Ms. Vossler,

Please request the introduction of the following legislation at the next meeting of the Common Council:

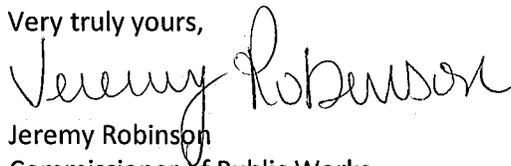
- Ordinance authorizing the purchasing of emergency traffic signal fiber optics repair services without formal advertising and competitive bidding during the 2019/2020 fiscal year from Power Line Contractors, Eastcom and Syracuse Signals, Inc.

These vendors are the only local vendors that provide this type of service. It is impractical to bid these repairs since they are needed in emergency situations

Total expenditures are estimated not to exceed \$50,000 and will be charged to account #540551 01 81800.

Should you have any questions, please feel free to call me.

Very truly yours,



Jeremy Robinson  
Commissioner of Public Works

Department of Public  
Works  
1200 Canal St.  
Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

JR/li

Cc: Robin Macri, Secretary to Commissioner- DPW  
Jim French, Superintendent of Transportation  
Lori Iauco, Fiscal Officer

Ordinance No.

2019

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF HYDRAULIC REPAIR SERVICE  
AND PARTS FOR VARIOUS TRUCKS FOR THE  
DEPARTMENT OF PUBLIC WORKS DURING  
THE FISCAL YEAR 2019/2020**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of hydraulic repair service and parts for various trucks from JGB and/or OMNI for the Department of Public Works during the fiscal year 2019/2020 at a cost not to exceed \$30,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item because the specific repair service and/or needed parts cannot be identified for purchase in advance due to the unpredictability of the specific work that may be required; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said hydraulic repair service and parts for various trucks at a cost not to exceed \$30,000.00, charging the cost thereof to Budget Account #540210.01.51320 and/or 540220.01.51320 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2020 provided funding from the appropriation authorized by this Ordinance remains available.



# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

46

June 5, 2019

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

Mr. John Copanas  
City Clerk  
City Hall  
Syracuse, New York

**RE: Annual Waiver Request for Repair Service and Parts for Hydraulics on Various Trucks**

Dear Mr. Copanas:

On behalf of the Department of Public Works, please prepare the following legislation to be introduced at the next scheduled Common Council Meeting:

- Ordinance authorizing the purchase of repair service and parts for hydraulic repairs or parts on various trucks without formal advertising and competitive bidding during the 2019/2020 fiscal year from JGB and/or OMNI

Specific repairs and/or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required. The Department of Public Works, Bureau of MEM sends samples of miscellaneous parts to JGB or OMNI for them to replicate. The part is then brought back to MEM to be attached to the specific truck that is down. Vendor must be local as the parts need to be manufactured immediately for the repairs to be done.

**Total expenditures are estimated not to exceed \$30,000 and will be charged to Account #540210.01.51320 or 540220.01.51320.**

Thank you.

Sincerely,

Mary E. Vossler  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

MEV/tm  
cc: Jeremy Robinson, Commissioner of Public Works

AA



# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

June 5, 2019

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Mary E. Vossler  
Director of Management and Budget  
City Hall Room 213  
Syracuse New York 13202

**Re: Annual Waiver Request for Repair Service and Parts for Hydraulics on Various Trucks**

Dear Ms. Vossler,

Please request the introduction of the following legislation at the next meeting of the Common Council:

- Ordinance authorizing the purchase of repair service and parts for hydraulic repairs or parts on various trucks without formal advertising and competitive bidding during the 2019/2020 fiscal year from JGB and /or OMNI

Specific repairs and or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required. The Department of Public Works, Bureau of MEM sends samples of miscellaneous parts to JGB or OMNI for them to replicate. The part is then brought back to MEM to be attached to the specific truck that is down. Vendor must be local as the parts need to be manufactured immediately for the repairs to be done.

Total expenditures are estimated not to exceed \$ 30,000 and will be charged to account #540210 01 51320 or 540220 01 51320.

Department of Public  
Works  
1200 Canal St.  
Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

Should you have any questions, please feel free to call me.

Very truly yours,

Jeremy Robinson  
Commissioner of Public Works

JR/li

Cc: Robin Macri, Secretary to Commissioner- DPW

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

Ordinance No.

2019

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF ROOT CONTROL SERVICES FOR  
THE DEPARTMENT OF PUBLIC WORKS  
DURING THE FISCAL YEAR 2019/2020**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of root control services from Dukes Root Control, Inc. for the Department of Public Works during the fiscal year 2019/2020 at a cost not to exceed \$10,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item since the chemicals used for our sewers root control problem have been patented by this company and are proprietary; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said root control services at a cost not to exceed \$10,000.00, charging the cost thereof to Budget Account #540551.06.891100 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2020 provided funding from the appropriation authorized by this Ordinance remains available.



47

# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

June 5, 2019

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

Mr. John Copanas  
City Clerk  
City Hall  
Syracuse, New York

**RE: Annual Waiver Request for Root Control Services.**

Dear Mr. Copanas:

On behalf of the Department of Public Works, please prepare the following legislation to be introduced at the next scheduled Common Council Meeting:

- Ordinance authorizing the purchase of services for root control services without formal advertising and competitive bidding during the 2019/2020 fiscal year from Dukes Root Control Inc.

The vendor holds the patent to the chemicals used for our sewers root control problem. They are proprietary and we would not be able to get the chemicals on our own to take care of the root problem we face in the sewer lines.

**Total expenditures are estimated not to exceed \$10,000 and will be charged to Account #540551 06 891100.**

Thank you.

Sincerely,

Mary E. Vossler  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

MEV/tm  
cc: Jeremy Robinson, Commissioner of Public Works

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)



# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

June 5, 2019

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Mary E. Vossler  
Director of Management and Budget  
City Hall Room 213  
Syracuse New York 13202

**Re: Annual Waiver Request for Root Control Services**

Dear Ms. Vossler,

Please request the introduction of the following legislation at the next meeting of the Common Council:

- Ordinance authorizing the purchasing of services for root control services without formal advertising and competitive bidding during the 2019/2020 fiscal year from Dukes Root Control Inc.

The vendor holds the patent to the chemicals used for our sewers root control problem. They are proprietary and we would not be able to get the chemicals on our own to take care of the root problems we face in the sewer lines.

Total expenditures are estimated not to exceed \$10,000 and will be charged to account #540551 06 891100.

Should you have any questions, please feel free to call me.

Very truly yours,

Jeremy Robinson  
Commissioner of Public Works

Department of Public  
Works  
1200 Canal St.  
Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

JR/li

Cc: Robin Macri, Secretary to Commissioner- DPW  
Lori Iauco, Fiscal Officer

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF SAFETY SHOES FOR THE  
DEPARTMENT OF PUBLIC WORKS AND OTHER  
CITY DEPARTMENTS DURING THE FISCAL  
YEAR 2019/2020**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of safety shoes from Grainger, Dival Safety, and Herb Philipsons for the Department of Public Works and other City departments during the fiscal year 2019/2020 at a cost hereinafter specified without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item; and

BE IT FURTHER ORDAINED, that the Director of the Office of Management and Budget is hereby authorized to purchase said safety shoes for the following departments at a cost not to exceed the maximum cost hereinafter specified and charging the cost thereof as follows:

<u>Department</u>	<u>Budget Account</u>	<u>Maximum Cost</u>
DPW	Appropriate Operating Dept. Account	\$46,000.00
Water	540850.05.83400	\$12,000.00
Fire	540850.01.34100	\$ 3,500.00
Police	540850.01.31220	\$ 3,500.00
Engineering	540850.01.80400	\$ 3,500.00
Division of Parks	540850.01.71100	\$ 6,500.00
Bureau of Sewers	540850.06.81100	\$ 8,000.00
Sweeping and Flushing	540850.09.00526	\$ 2,500.00

**Total Expenditures Authorized \$85,500.00; and**

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2020 provided funding from the appropriation authorized by this Ordinance remains available.



# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

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June 5, 2019

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

Mr. John Copanas  
City Clerk  
City Hall  
Syracuse, New York

**RE: Annual Waiver Request for Safety Shoes**

Dear Mr. Copanas:

On behalf of the Department of Public Works, please prepare legislation to be introduced at the next scheduled Common Council Meeting:

- Ordinance authorizing the purchase of safety shoes without formal advertising and competitive bidding during the 2019/2020 fiscal year from the following vendors: Grainger, Dival and Herb Philipsons.

This request will apply to the departments listed in the attached "Schedule A". These vendors offer boots at a reduced price compared to other competitors, and while they each offer a variety of sizes, they do not offer the same sizes. Therefore, we need multiple vendors from which our employees may make purchases.

Total expenditures are estimated not to exceed \$85,500.00 and will be charged to the appropriate account listed in the attached "Schedule A".

Thank you.

Sincerely,

Mary E. Vossler  
Director of Management & Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

MEV/tm

cc: Jeremy Robinson, Commissioner of Public Works

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

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# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

June 5, 2019

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Mary E. Vossler  
Director of Management and Budget  
City Hall Room 213  
Syracuse New York 13202

**Re: Annual Waiver Request for Safety Shoes**

Dear Ms. Vossler,

Please request the introduction of the following legislation at the next meeting of the Common Council:

- Ordinance authorizing the purchase of safety shoes without formal advertising and competitive bidding during the 2019/2020 fiscal year from the following vendors: Grainger, Dival and Herb Philipsons.

This request will apply to departments listed in the attached "Schedule A". These vendors offer boots at a reduced price compared to other competitors, and while they each offer a variety of sizes, they do not offer the same sizes. Therefore, we need multiple vendors from which our employees may make purchases.

Total expenditures are estimated not to exceed \$ 85,500 and will be charged to an appropriate account listed in the attached "Schedule A".

Should you have any questions, please feel free to call me.

Very truly yours,

Jeremy Robinson  
Commissioner of Public Works

Department of Public  
Works  
1200 Canal St.  
Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

JR/li

Cc: Robin Macri, Secretary to Commissioner- DPW  
Lori Iauco, Fiscal Officer

**Schedule A - List of Accounts by Department**

Dept of Public Works	Appropriate operating dept	\$ 46,000
Department of Water	540850 05 83400	12,000
Department of Fire	540850 01 34100	3,500
Department of Police	540850 01 31220	3,500
Department of Engineering	540850 01 80400	3,500
Division of Parks	540850 01 71100	6,500
Sewers	540850 06 81100	8,000
Sweeping and Flushing	540850 09 00526	2,500

Ordinance No.

2019

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF REPAIR SERVICE AND PARTS  
FOR RELINING OF BRAKE SHOES FOR  
HEAVY VEHICLES FOR THE DEPARTMENT  
OF PUBLIC WORKS DURING THE FISCAL  
YEAR 2019/2020**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of repair service and parts for relining of brake shoes for heavy vehicles from Pat's Brake Supply (PBS) for the Department of Public Works during the fiscal year 2019/2020 at a cost not to exceed \$65,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item because the needed parts and/or repair services cannot be identified for purchase in advance due to the unpredictability of the specific repair work and/or parts that will ultimately be needed for the vehicles; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said repair service and parts for relining of brake shoes for heavy vehicles at a cost not to exceed \$65,000.00, charging the cost thereof to Budget Account #540210.01.51320 and/or 540220.01.51320, or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2020 provided funding from the appropriation authorized by this Ordinance remains available.

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# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

**Mary E. Vossler**  
Director

June 5, 2019

**Julie Castellitto**  
Assistant Director

Mr. John Copanas  
City Clerk  
City Hall  
Syracuse, New York

**RE: Annual Waiver Request for the Relining of Heavy Brake Shoes for Large Vehicles**

Dear Mr. Copanas:

On behalf of the Department of Public Works, please prepare the following legislation to be introduced at the next scheduled Common Council Meeting:

- Ordinance authorizing the purchase of repair service and parts for relining of brake shoes for heavy vehicles without formal advertising and competitive bidding during the fiscal year 2019/2020 from PBS (Pat's Brake Supply)

Specific repairs and/or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required. The Department of Public Works sends the heavy vehicles to Pat's Brake Supply to reline or replace the brake shoes for our heavy vehicles such as snow plows.

**Total expenditures are estimated not to exceed \$65,000 and will be charged to Account #540210.01.51320 or 540220.01.51320.**

Thank you.

Sincerely,

Mary E. Vossler  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

MEV/tm  
cc: Jeremy Robinson, Commissioner of Public Works

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# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

June 5, 2019

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Mary E. Vossler  
Director of Management and Budget  
City Hall Room 213  
Syracuse New York 13202

**Re: Annual Waiver Request for the Relining of Heavy Brake Shoes for Large Vehicles**

Please request the introduction of the following legislation at the next meeting of the Common Council:

- Ordinance authorizing the purchase of repair service and parts for relining of brake shoes for heavy vehicles without formal advertising and competitive bidding during the 2019/2020 fiscal year from PBS (Pat's Brake Supply)

Specific repairs and or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required. The Department of Public Works sends the heavy vehicles to Pat's Brake Supply to reline or replace the brake shoes for our heavy vehicles such as snow plows.

Total expenditures are estimated not to exceed \$ 65,000 and will be charged to account #540210 01 51320 or 540220 01 51320.

Should you have any questions, please feel free to call me.

Very truly yours,

Jeremy Robinson  
Commissioner of Public Works

Department of Public  
Works  
1200 Canal St.  
Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

Jr/li

Cc: Robin Macri, Secretary to Commissioner- DPW  
Lori Iauco, Fiscal Officer

Ordinance No.

2019

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF TRAFFIC SIGNAL REPAIR PARTS  
FOR THE DEPARTMENT OF PUBLIC WORKS  
DURING THE FISCAL YEAR 2019/2020**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of traffic signal repair parts from Powerline Contractors, Inc., Salina Electronics, Stewart Irby, Northeast Signal, Syracuse Signal, Edward Joy, Traffic Parts, Traffic Systems, Eastcom, Mac Bros. Boiler & Sheet Metal, Syracuse Sheet Metal Company and/or Syracuse Pipe Company for the Department of Public Works during the fiscal year 2019/2020 at a cost not to exceed \$100,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item since said companies are the only suppliers of the needed parts which are needed in case of emergency and cannot be identified for purchase in advance; and

BE IT FURTHER ORDAINED, that the Director of the Office of Management and Budget is hereby authorized to purchase said traffic signal repair parts at a cost not to exceed \$100,000.00, charging the cost thereof to Budget Account Nos. 540511.01.81800, 540551.01.81800, and 599807.07.14905.701038014 or another appropriate account as designated by the Commissioner of Finance.



# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

50

**Mary E. Vossler**  
Director

June 5, 2019

**Julie Castellitto**  
Assistant Director

Mr. John Copanas  
City Clerk  
City Hall  
Syracuse, New York

**RE: Annual Waiver Request for Emergency Traffic Signal Repair**

Dear Mr. Copanas:

On behalf of the Department of Public Works, please prepare the following legislation to be introduced at the next scheduled Common Council Meeting:

- Ordinance authorizing the purchase of miscellaneous traffic signal parts without formal advertising and competitive bidding during the 2019/2020 fiscal year from the following vendors: Powerline Contractors, Inc., Salina Electronics, Stewart Irby, Northeast Signal, Syracuse Signal, Edward Joy, Traffic Parts, Traffic System, Eastcom, Mac Bros Boiler & Sheet Metal, Syracuse Sheet Metal Company and Syracuse Pipe Company.

It is impractical to bid these items since they are needed in the case of emergency and cannot be identified ahead of time.

**Total expenditures are estimated not to exceed \$100,000 and will be charged to Account #540551 01 81800, 540551 01 81800 and 599807 07 14905 701038014. .**

Thank you.

Sincerely,

Mary E. Vossler  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

MEV/tm  
cc: Jeremy Robinson, Commissioner of Public Works

[www.syrgov.net](http://www.syrgov.net)

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# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

June 5, 2019

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Mary E. Vossler  
Director of Management and Budget  
City Hall Room 213  
Syracuse New York 13202

**Re: Annual Waiver Request for Emergency Traffic Signal Repair**

Dear Ms. Vossler,

Please request the introduction of the following legislation at the next meeting of the Common Council:

- Ordinance authorizing the purchase of miscellaneous traffic signal parts without formal advertising and competitive bidding during the 2019/2020 fiscal year from the following vendors: Powerline Contractors, Inc., Salina Electronics, Stewart Irby, Northeast Signal, Syracuse Signal, Edward Joy, Traffic Parts, Traffic System, Eastcom, Mac Bros Boiler & Sheet Metal, Syracuse Sheet Metal Company and Syracuse Pipe Company.

It is impractical to bid these items since they are needed in the case of emergency and cannot be identified ahead of time.

Total expenditures are estimated not to exceed \$100,000 and will be charged to account #540511 01 81800, 540551 01 81800 and 599807 07 14905 701038014.

Should you have any questions, please feel free to call me.

Very truly yours,

Jeremy Robinson  
Commissioner of Public Works

JR/li

Cc: Robin Macri, Secretary to Commissioner- DPW  
Jim French, Superintendent of Traffic Services-DPW  
Lori Iauco, Fiscal Officer

Department of Public  
Works  
1200 Canal St.  
Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

Ordinance No.

2019

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF REPAIR SERVICES AND PARTS  
FOR JOHN DEERE PAY LOADERS FOR THE  
DEPARTMENT OF PUBLIC WORKS DURING  
THE FISCAL YEAR 2019/2020**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of repair services and parts for John Deere Pay Loaders from Five Star Equipment for the Department of Public Works during the fiscal year 2019/2020 at a cost not to exceed \$80,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item because the needed parts and/or repair services cannot be identified for purchase in advance due to the unpredictability of the specific repair work and/or parts that will ultimately be needed for the pay loaders; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said repair services and parts for John Deere Pay Loaders at a cost not to exceed \$80,000.00, charging the cost thereof to Budget Account #540210.01.51320 and/or 540220.01.51320, or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2020 provided funding from the appropriation authorized by this Ordinance remains available.



# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

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June 5, 2019

**Mary E. Vossler**  
Director

Mr. John Copanas  
City Clerk  
City Hall  
Syracuse, New York

**Julie Castellitto**  
Assistant Director

**Re: Annual Waiver Request for Repair Service and Parts for John Deere Pay Loaders**

Dear Mr. Copanas:

On behalf of the Department of Public Works, please prepare legislation to be introduced at the next Common Council Meeting for:

- Ordinance authorizing the purchase of repair services and parts for our John Deere Pay Loaders without formal advertising and competitive bidding during the 2019/2020 fiscal year from Five Star Equipment.

Specific repairs and or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required. The Department of Public Works, Bureau of MEM purchased these pay loaders from Five Star Equipment and they are proprietary. North Syracuse Lawn and Snow also has John Deere parts but not for large trucks. Five Star Equipment is the only vendor that has John Deere parts and can repair large trucks.

Total expenditures are estimated not to exceed \$80,000 and will be charged to Account #540210 01 51320 or 540220 01 51320.

Thank you.

Sincerely,

Mary E. Vossler  
Director of Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

MEV/tm  
Cc: Jeremy Robinson, Commissioner of Public Works

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov](http://www.syr.gov)

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# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

June 5, 2019

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Mary E. Vossler  
Director of Management and Budget  
City Hall Room 213  
Syracuse New York 13202

**Re: Annual Waiver Request for Repair Service and Parts for John Deere Pay Loaders**

Dear Ms. Vossler,

Please request the introduction of the following legislation at the next meeting of the Common Council:

- Ordinance authorizing the purchase of repair service and parts for our John Deere Pay loaders without formal advertising and competitive bidding during the 2019/2020 fiscal year from Five Star Equipment.

Specific repairs and or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required. The Department of Public Works, Bureau of MEM purchased these pay loaders from Five Star Equipment and they are proprietary. North Syracuse Lawn and Snow also has John Deere parts but not for large trucks. Five Star Equipment is the only vendor that has John Deere parts and can repair large trucks..

Total expenditures are estimated not to exceed \$ 80,000 and will be charged to account #540210 01 51320 or 540220 01 51320.

Should you have any questions, please feel free to call me.

Very truly yours,

Jeremy Robinson  
Commissioner of Public Works

Department of Public  
Works  
1200 Canal St.  
Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

JR/li

Cc: Robin Macri, Secretary to Commissioner- DPW  
Luke Mielnicki, Superintendent of MEM

Ordinance No.

2019

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF SOFTWARE SUPPORT SERVICES  
AND TIMING STUDIES RELATIVE TO THE  
CITY'S TRAFFIC CONTROL CENTER FOR THE  
DEPARTMENT OF PUBLIC WORKS DURING  
THE FISCAL YEAR 2019/2020**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of software support services and timing studies relative to the City's Traffic Control Center for the Department of Public Works from Bergmann Associates during the fiscal year 2019/2020 at a cost not to exceed \$40,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item because of its proprietary nature and the fact the vendor performed the installation, original design, original timing, and after-studies for the Traffic Control Center; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said support services at a cost not to exceed \$40,000.00, charging the cost thereof to Budget Account #541500.01.81800 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that the services will be authorized through a contract which will be subject to the review and approval of the Corporation Counsel as to form and legality.



# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

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**Mary E. Vossler**  
Director

May 22, 2019

**Julie Castellitto**  
Assistant Director

Mr. John Copanas  
City Clerk  
City Hall  
Syracuse, New York 13202

**RE: Annual Waiver Request for Traffic Control Center Support Services**

Dear Mr. Copanas:

On behalf of the Department of Public Works, please prepare legislation to be introduced at the next scheduled Common Council Meeting:

- Ordinance authorizing the purchase of software support services and timing studies for the Traffic Control Center without formal advertising and competitive bidding during the 2019/2020 fiscal year from Bergmann Associate.

A competitive bid would not meet the City's needs as these services are of a proprietary nature due to the fact that Bergmann Associates performed the original timing and after studies for the Traffic Control Center. They are the only vendor who can provide these services.

Total expenditures are estimated not to exceed \$40,000 and will be charged to account # 541500 01 81800

Thank you.

Sincerely,

Mary E. Vossler  
Director of Management & Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

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# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

May 13, 2019

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Mary E. Vossler  
Director of Management and Budget  
City Hall Room 213  
Syracuse New York 13202

**Re: Annual Waiver Request for Traffic Control Center Support Services**

Dear Ms. Vossler,

Please request the introduction of the following legislation at the next meeting of the Common Council:

- Ordinance authorizing the purchase of software support services and timing studies for the Traffic Control Center without formal advertising and competitive bidding during the 2019/2020 fiscal year from Bergmann Associates.

A competitive bid would not meet the City's needs as these services are of a proprietary nature due to the fact that Bergmann Associates performed the original timing and after studies for the Traffic Control Center. They are the only vendor who can provide these services.

Total expenditures are estimated not to exceed \$ 40,000 and will be charged to account #541500 01 81800.

Should you have any questions, please feel free to call me.

Very truly yours,

Jeremy Robinson  
Commissioner of Public Works

JR/li

Cc: Robin Macri, Secretary to Commissioner- DPW  
Jim French, Superintendent of Traffic Services-DPW  
Lori Iauco, Fiscal Officer

Department of Public  
Works  
1200 Canal St.  
Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

Ordinance No.

2019

**ORDINANCE AMENDING BOND ORDINANCE NO. 1059-2016 AS LAST AMENDED BY ORDINANCE NO. 358-2018 OF THE CITY OF SYRACUSE AUTHORIZING THE ISSUANCE AND SALE OF BONDS IN THE AMOUNT OF TWO MILLION FOUR HUNDRED SEVENTY-TWO THOUSAND DOLLARS (\$2,472,000.00) TO DEFRAY THE COST AND EXPENSE OF THE SCOPING, PRELIMINARY DESIGN, FINAL DESIGN, DETAIL DESIGN, CONSTRUCTION AND INSPECTION PHASES OF THE HIAWATHA BOULEVARD BRIDGE SIDEWALK IMPROVEMENT PROJECT, PIN 3755.84**

BE IT ORDAINED, that Bond Ordinance No. 1059-2016, as last amended by Ordinance No. 358-2018, is hereby amended to read as follows:

BE IT ORDAINED, by the Common Council of the City of Syracuse as follows:

Section 1. For the specific object or purpose of providing funds to defray the cost and expense of the scoping, preliminary design, final design, detailed design, construction and inspection phases of the Hiawatha Boulevard Bridge Sidewalk Improvement Project (PIN 3755.84) at an estimated maximum cost not to exceed Two Million Four Hundred Seventy-Two Thousand Dollars (\$2,472,000.00)\*, general obligation bonds of the City of Syracuse, to be of the terms, form and contents hereinafter provided for, are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York.

Section 2. Two Million Four Hundred Seventy-Two Thousand Dollars (\$2,472,000.00)\* is estimated as the total cost of the specific object or purpose for which such bonds are to be issued.

Section 3. The plan for financing such specific object or purpose consists of the issuance and sale of bonds of the City of Syracuse in the principal sum of Two Million Four Hundred

Seventy-Two Thousand Dollars (\$2,472,000.00)\*, thereby providing such sum for the total cost of such specific object or purpose.

Section 4. It is hereby determined that the specific object or purpose for which bonds are to be issued falls within subdivision 10 of paragraph (a) Section 11.00 of the Local Finance Law and the period of probable usefulness of such specific object or purpose is twenty (20) years.

Section 5. The Commissioner of Finance, not more than fifteen (15) days and not less than three (3) days before the sale of said bonds, shall file with the Comptroller of the State of New York a supplemental debt statement and file a duplicate thereof with the City Clerk in compliance with Section 109.00 of the Local Finance Law.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell the bonds and bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Commissioner of Finance who is the chief fiscal officer of the City under the Local Finance Law. The Commissioner of Finance may sell such bonds at public or private sale, with or without bond insurance or other credit enhancement, at a discount or premium, at fixed or variable rates of interest or at no interest whatsoever, or as capital appreciation bonds, and with such amortization of principal as the Commissioner of Finance shall determine is most favorable to said City, and in compliance with any rules of the State Comptroller applicable thereto. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Commissioner of Finance, consistent with the provisions of the Local Finance Law. The Commissioner of Finance is hereby authorized to issue variable rate debt, acquire credit support, and enter into such agreements as said officer finds reasonable to facilitate the issuance, sale, resale and repurchase of such bonds, as authorized under Sections 54.90 and 168.00 of the Local Finance

Law. Said bonds shall be signed in the name of the City by the original or facsimile signature of the Mayor and countersigned by the original or facsimile signature of the Commissioner of Finance and sealed with the original or facsimile corporate seal of the City, provided, however, that if the signatures of the Mayor and the Commissioner of Finance are each by facsimile signatures on any bond, such bond shall be authenticated by the manual countersignature of a fiscal agent of the City. All other matters, except as provided herein, relating to such bonds, including prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the City by only facsimile signatures, providing for the manual countersignature of a fiscal agent or of a designated official of the City), the date, form, denominations, maturities, interest rate or rates, terms of and manner of sale and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Commissioner of Finance. The Commissioner of Finance may elect to become the fiscal agent for the bonds, or may contract on behalf of the City for this service pursuant to the Local Finance Law. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the Commissioner of Finance shall determine. The Commissioner of Finance may also agree on behalf of the City to provide or disclose such information about the City as may be necessary to enable the purchasers of bonds or notes of the City to comply with Securities and Exchange Commission Rule 15c2-12.

Section 7. The temporary use of available funds of the City of Syracuse, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is

hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this ordinance. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the City's Capital Fund. It is intended that the City shall then reimburse expenditures from the Capital Fund with the proceeds of the bonds and bond anticipation notes authorized by this ordinance and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This ordinance is intended to constitute the declaration of the City's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this ordinance with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this ordinance, no monies are reasonably expected to be received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 8. When said bonds and notes shall have been duly sold, the same shall be delivered by the Commissioner of Finance to the purchaser upon payment to him of the purchase price, including accrued interest, and the receipt of the Commissioner of Finance shall be a full acquittance to such purchaser who shall not be obliged to see to the application of the purchase money.

Section 9. The faith and credit of the City of Syracuse are hereby pledged to the payment of the principal of said bonds and interest thereon when due. An amount sufficient to pay the principal and interest on said bonds as the same becomes due each year shall be included in the annual budget of said City for the year.

Section 10. The validity of the bonds hereby authorized may be contested only if such obligations are authorized for an object or purpose for which the City of Syracuse is not authorized to expend money, or the provisions of law which should be complied with at the date of the publication of this ordinance are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication, or such obligations are authorized in violation of the provisions of the Constitution.

Section 11. This ordinance shall take effect immediately.

\_\_\_\_\_ = new material

\* previously read \$320,000.00



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# DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

**Mary E. Robison, PE**  
City Engineer

May 17, 2019

**John Kivlehan**  
Design & Construction

Mr. John Copanas  
Office of the City Clerk  
231 City Hall  
Syracuse, New York 13202

**Kelly Haggerty**  
Public Buildings

**Marc Romano**  
Mapping & Surveying

**Re: Request for Legislation: An Ordinance Amending Original Ordinance No. 1059-2016 as last Amended by Ordinance No. 358-2018 Authorizing the Issuance and Sale of Bonds to Provide Funds for the Scoping, Preliminary & Detailed Design Phases of the Hiawatha Boulevard Bridge Sidewalk Improvement Project, PIN 3755.84. Amend to add additional Detailed Design, Construction and Inspection Phases for \$2,152,000.00.**

Dear Mr. Copanas:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance Amending Original Ordinance No. 1059-2016 as last Amended by Ordinance No. 358-2018 authorizing the sale of bonds in the amount of \$320,000.00 for the Scoping, Preliminary & Detailed Design Phases of the Hiawatha Boulevard Bridge Sidewalk Improvement Project, PIN 3755.84. Amend to add additional Detail Design, Construction & Inspection Phases with an increase in cost of \$2,152,000.00 for an amended amount not to exceed of \$2,472,000.00. The additional detailed design amount (cost not to exceed \$40,000.00) is a result of additional work associated with lengthening the project limit. (The total project cost is estimated to be \$2,472,000.00).

The City is expected to incur all initial costs for this project; with subsequent 80% reimbursement from the Federal government through the Transportation Improvement Program. Account number designated by the Commissioner of Finance is 599807.07.701243000.

Please let me know if you have any questions relative to this request.

Sincerely,  
*Mary E. Robison*

Mary E. Robison, P.E.  
City Engineer

**Dept. of Engineering**  
233 E. Washington St.  
City Hall, Room 401  
Syracuse, N.Y. 13202  
Office 315 448-8200  
Fax 315 448-8488

[www.syr.gov.net](http://www.syr.gov.net)

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City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	05/17/19	Department:	Engineering
Project Name:	PIN 3755.84 Hiawatha Boulevard Bridge Sidewalk Improvement		
Project Cost:	\$2,472,000.00		
Contact Name:	Mary E. Robison, P.E.		
Project Description:	Hiawatha Boulevard Bridge Sidewalk Improvement Project		

**Projected Time Line & Funding Source(s)**

Estimated Start Date: Spring 2020 Estimated Completion Date: Fall 2020

Funding Source:	Dollar Amount:
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	\$ 446,000.00
State Aid/Grant (Marchiselli Reimbursement)	\$ 48,000.00
Federal Aid/Grant (identify) TIP Funding Reimbursement	\$ 1,978,000.00
Other (identify)	
Other (identify)	
Total Project Funding (must equal cost):\$ 2,472,000.00	

**Estimated Project Borrowing Timeline**

Year	Fiscal Year	Estimated Amount to Borrow
1	2017	\$189,000.00
2	2018	\$131,000.00
3	2019	\$2,152,000.00
4		
5		

Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain) \$ 2,472,000.00

The City is expected to incur all initial costs for this project with subsequent 95% reimbursement from the Federal government through the Transportation Improvement Program (TIP).

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes  No  Reason("No"): Included in 19/20 CIP

Director of Administration: \_\_\_\_\_

Date: 4 Jun 2019

Director of Management & Budget: \_\_\_\_\_

Date: 6-3-19

Commissioner of Finance: \_\_\_\_\_

Date: 6-4-19

Ordinance No.

2019

**ORDINANCE AMENDING ORDINANCE NO. 1060-2016 AS LAST AMENDED BY ORDINANCE NO. 359-2018 AUTHORIZING AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION RELATIVE TO FUNDING FOR THE SCOPING, PRELIMINARY DESIGN, AND FINAL DESIGN PHASES OF THE HIAWATHA BOULEVARD BRIDGE SIDEWALK IMPROVEMENT PROJECT AT A COST NOT TO EXCEED \$2,472,000.00, PIN 3755.84 TO ADD ADDITIONAL DETAIL DESIGN, CONSTRUCTION AND INSPECTION PHASES**

BE IT ORDAINED, that Ordinance No. 1060-2016, as last amended by Ordinance No. 359-2018, is hereby amended to read as follows:

WHEREAS, the City Engineer has requested legislation authorizing the Mayor to enter into an agreement with the New York State Department of Transportation (NYSDOT) relative to funding for the scoping, preliminary design, final design, additional detailed design, construction and inspection phases of the Hiawatha Boulevard Bridge Sidewalk Improvement Project (PIN 3755.84) (hereinafter referred to as the "Project") at a cost not to exceed \$2,472,000.00\* to be initially funded with bond proceeds with repayment expected to be funded 80% from Federal funds (Transportation Improvement Program); NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and he is hereby authorized to enter into an agreement with the New York State Department of Transportation relative to funding for the scoping, preliminary design, final design, additional detail design, construction and inspection phases of the Project at a cost not to exceed \$2,472,000.00\* (\$320,000.00 for scoping, preliminary design, and final design phases services; \$40,000.00 for

additional detailed design phase services; and \$2,112,000.00 for construction and inspection phases services) with the Project having an estimated total cost not to exceed \$2,472,000.00\*\*; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse; and

BE IT FURTHER ORDAINED, that the Common Council hereby authorizes the City of Syracuse to pay in the first instance the full Federal and non-federal share of the cost of the scoping, preliminary design, final design, additional detailed design, construction and inspection phases for the Project or portions thereof, if necessary; and

BE IT FURTHER ORDAINED, that the Mayor of the City of Syracuse be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests on behalf of the City of Syracuse with the NYSDOT in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of the non-federal share of Project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, if necessary; and

BE IT FURTHER ORDAINED, that a certified copy of this Ordinance be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and

BE IT FURTHER ORDAINED, that this Ordinance shall take effect immediately.

\_\_\_\_\_ = new material

\* previously read \$320,000.00

\*\* previously read \$1,822,000.00



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# DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

May 17, 2019

**Mary E. Robison, PE**  
City Engineer

**John Kivlehan**  
Design & Construction

**Kelly Haggerty**  
Public Buildings

**Marc Romano**  
Mapping & Surveying

Mr. John Copanas  
Office of the City Clerk  
231 City Hall  
Syracuse, New York 13202

**Re: Request for Legislation: An Ordinance Amending Original Ordinance No. 1060-2016 as last Amended by Ordinance No. 359-2018 Authorizing an Agreement with the New York State Department of Transportation for the Scoping, Preliminary & Detailed Design Phases of the Hiawatha Boulevard Bridge Sidewalk Improvement Project, PIN 3755.84. Amend to add additional Detailed Design, Construction and Inspection Phases for \$2,152,000.00.**

Dear Mr. Copanas:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance Amending Original Ordinance No. 1060-2016 as last Amended by Ordinance No. 359-2018 authorizing the Mayor to enter into an agreement with the New York State Department of Transportation for the scoping, preliminary & detailed design phases of the Hiawatha Boulevard Bridge Sidewalk Improvement Project, PIN 3755.84 for an amount not to exceed \$320,000.00. Amend to add additional Detail Design, Construction & Inspection Phases with an increase in cost of \$2,152,000.00 for an amended amount not to exceed of \$2,472,000.00. The additional detailed design amount (cost not to exceed \$40,000.00) is a result of additional work associated with lengthening the project limit. (The total project cost is estimated to be \$2,472,000.00).

The City is expected to incur all initial costs for this project; with subsequent 80% reimbursement from the Federal government through the Transportation Improvement Program. Account number designated by the Commissioner of Finance is 599807.07.701243000.

Please let me know if you have any questions relative to this request.

Very truly yours,

Mary E. Robison, P.E.  
City Engineer

**Dept. of Engineering**  
233 E. Washington St.  
City Hall, Room 401  
Syracuse, N.Y. 13202  
Office 315 448-8200  
Fax 315 448-8488

[www.syr.gov.net](http://www.syr.gov.net)

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Ordinance No.

2019

**ORDINANCE AMENDING ORDINANCE  
NO. 1061-2016 AS LAST AMENDED BY  
ORDINANCE NO. 360-2018 AUTHORIZING THE  
ENGINEERING SERVICES FOR THE SCOPING,  
PRELIMINARY DESIGN, AND FINAL DESIGN  
PHASES NEEDED FOR THE HIAWATHA  
BOULEVARD BRIDGE SIDEWALK  
IMPROVEMENT PROJECT, PIN 3755.84**

BE IT ORDAINED, that Ordinance No. 1061-2016, as last amended by Ordinance No. 360-2018, is hereby amended to read as follows:

BE IT ORDAINED, that this Common Council hereby authorizes the engineering services for the scoping, preliminary design, final design, additional detailed design, construction and inspection phases needed for the Hiawatha Boulevard Bridge Sidewalk Improvement Project (PIN 3755.84) at a total cost not to exceed \$2,472,000.00\* (\$320,000.00 for scoping, preliminary design, and final design phases services; \$40,000.00 for additional detailed design phase services; and \$2,112,000.00 for construction and inspection phases services) and the Director of Management & Budget is hereby authorized to enter into a contract or contracts therefor in the manner provided by law; professional services for the project shall be obtained in accordance with Section 5-205A (8) of the Syracuse City Charter; charging the cost thereof to proceeds of the sale of bonds in the amount of \$2,472,000.00\* authorized contemporaneously herewith by ordinance of this Common Council.

\_\_\_\_\_ = new material

\* previously read \$320,000.00



SS

# DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

May 17, 2019

**Mary E. Robison, PE**  
City Engineer

**John Kivlehan**  
Design & Construction

**Kelly Haggerty**  
Public Buildings

**Marc Romano**  
Mapping & Surveying

Mr. John Copanas  
Office of the City Clerk  
231 City Hall  
Syracuse, New York 13202

**Re: Request for Legislation: An Ordinance Amending Original Ordinance No. 1061-2016 as last Amended by Ordinance No. 360-2018 Authorizing Scoping, Preliminary & Detailed Design Phases of the Hiawatha Boulevard Bridge Sidewalk Improvement Project, PIN 3755.84. Amend to add additional Detailed Design, Construction and Inspection Phases for \$2,152,000.00.**

Dear Mr. Copanas:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance Amending Original Ordinance No. 1061-2016 as last Amended by Ordinance No. 360-2018 authorizing the Department of Engineering to proceed with the Scoping and Preliminary & Detailed Design Phase of the Hiawatha Boulevard Bridge Sidewalk Improvement Project, PIN 3755.84 for an amount not to exceed \$320,000.00. Amend to add additional Detail Design, Construction & Inspection Phases with an increase in cost of \$2,152,000.00 for an amended amount not to exceed of \$2,472,000.00. The additional detailed design amount (cost not to exceed \$40,000.00) is a result of additional work associated with lengthening the project limit. (The total project cost is estimated to be \$2,472,000.00).

The City is expected to incur all initial costs for this project; with subsequent 80% reimbursement from the Federal government through the Transportation Improvement Program. Account number designated by the Commissioner of Finance is 599807.07.701243000.

Please let me know if you have any questions relative to this request.

Sincerely,  
*Mary E. Robison*

Mary E. Robison, P.E.  
City Engineer

**Dept. of Engineering**  
233 E. Washington St.  
City Hall, Room 401  
Syracuse, N.Y. 13202  
Office 315 448-8200  
Fax 315 448-8488

[www.syr.gov.net](http://www.syr.gov.net)

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Ordinance No.

2019

**BOND ORDINANCE AMENDING ORDINANCE NO. 634-2014 AS LAST AMENDED BY ORDINANCE NO. 487-2018 OF THE CITY OF SYRACUSE AUTHORIZING THE ISSUANCE AND SALE OF BONDS IN THE AMOUNT OF TEN MILLION NINE HUNDRED EIGHTY THOUSAND DOLLARS (\$10,980,000.00) TO DEFRAY THE COST AND EXPENSE OF THE SCOPING AND DESIGN PHASE, THE DETAILED DESIGN, CONSTRUCTION AND CONSTRUCTION INSPECTION PHASES FOR THE DOWNTOWN (SALINA/STATE) MILL AND PAVE PROJECT, PIN 3756.06**

BE IT ORDAINED, that Ordinance No. 634-2014, as last amended by Ordinance No. 487-2018, is hereby amended to read as follows:

BE IT ORDAINED, by the Common Council of the City of Syracuse as follows:

Section 1. For the specific object or purpose of providing funds to defray the cost and expense of the scoping and design phase, the detailed design phase and the construction and construction inspection phases for the Downtown (Salina/State) Mill and Pave Project, PIN 3756.06, at an estimated maximum cost not to exceed Ten Million Nine Hundred Eighty Thousand Dollars (\$10,980,000.00)\*, general obligation bonds of the City of Syracuse, to be of the terms, form and contents hereinafter provided for, are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York.

Section 2. Ten Million Nine Hundred Eighty Thousand Dollars (\$10,980,000.00)\*\* is estimated as the maximum cost of the specific object or purpose for which such bonds are to be issued.

Section 3. The plan for financing such specific object or purpose consists of the issuance and sale of bonds of the City of Syracuse in the principal sum of Ten Million Nine Hundred Eighty Thousand Dollars (\$10,980,000.00)\*, which shall be the maximum cost of such specific object or purpose.

Section 4. It is hereby determined that the specific object or purpose for which bonds are to be issued falls within subdivision 20 (c) of paragraph (a) Section 11.00 of the Local Finance Law and the period of probable usefulness of such specific object or purpose is fifteen (15) years.

Section 5. The Commissioner of Finance, not more than fifteen (15) days and not less than three (3) days before the sale of said bonds, shall file with the Comptroller of the State of New York a supplemental debt statement and file a duplicate thereof with the City Clerk in compliance with Section 109.00 of the Local Finance Law.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell the bonds and bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Commissioner of Finance who is the chief fiscal officer of the City under the Local Finance Law. The Commissioner of Finance may sell such bonds at public or private sale, with or without bond insurance or other credit enhancement, at a discount or premium, at fixed or variable rates of interest or at no interest whatsoever, or as capital appreciation bonds, and with such amortization of principal as the Commissioner of Finance shall determine is most favorable to said City, and in compliance with any rules of the State Comptroller applicable thereto. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Commissioner of Finance, consistent with the provisions of the Local Finance Law. The Commissioner of Finance is hereby authorized to issue variable rate debt, acquire credit support,

and enter into such agreements as said officer finds reasonable to facilitate the issuance, sale, resale and repurchase of such bonds, as authorized under Sections 54.90 and 168.00 of the Local Finance Law. Said bonds shall be signed in the name of the City by the original or facsimile signature of the Mayor and countersigned by the original or facsimile signature of the Commissioner of Finance and sealed with the original or facsimile corporate seal of the City, provided, however, that if the signatures of the Mayor and the Commissioner of Finance are each by facsimile signatures on any bond, such bond shall be authenticated by the manual countersignature of a fiscal agent of the City. All other matters, except as provided herein, relating to such bonds, including prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the City by only facsimile signatures, providing for the manual countersignature of a fiscal agent or of a designated official of the City), the date, form, denominations, maturities, interest rate or rates, terms of and manner of sale and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Commissioner of Finance. The Commissioner of Finance may elect to become the fiscal agent for the bonds, or may contract on behalf of the City for this service pursuant to the Local Finance Law. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the Commissioner of Finance shall determine. The Commissioner of Finance may also agree on behalf of the City to provide or disclose such information about the City as may be necessary to enable the purchasers of bonds or notes of the City to comply with Securities and Exchange Commission Rule 15c2-12.

Section 7. The temporary use of available funds of the City of Syracuse, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this ordinance. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the City's Capital Fund. It is intended that the City shall then reimburse expenditures from the Capital Fund with the proceeds of the bonds and bond anticipation notes authorized by this ordinance and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This ordinance is intended to constitute the declaration of the City's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this ordinance with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this ordinance, no monies are reasonably expected to be received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 8. When said bonds and notes shall have been duly sold, the same shall be delivered by the Commissioner of Finance to the purchaser upon payment to him of the purchase price, including accrued interest, and the receipt of the Commissioner of Finance shall be a full acquittance to such purchaser who shall not be obliged to see to the application of the purchase money.

Section 9. The faith and credit of the City of Syracuse are hereby pledged to the payment of the principal of said bonds and interest thereon when due. An amount sufficient to pay the principal

and interest on said bonds as the same becomes due each year shall be included in the annual budget of said City for the year.

Section 10. The validity of the bonds hereby authorized may be contested only if such obligations are authorized for an object or purpose for which the City of Syracuse is not authorized to expend money, or the provisions of law which should be complied with at the date of the publication of this ordinance are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication, or such obligations are authorized in violation of the provisions of the Constitution.

Section 11. This ordinance shall take effect immediately.

\_\_\_\_\_ = new material

\* previously read \$1,480,000.00

\*\* previously read \$9,730,000.00



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# DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

31 May 2019

**Mary E. Robison, PE**  
City Engineer

Mr. John Copanas  
Office of the City Clerk  
231 City Hall  
Syracuse, New York 13202

**John Kivlehan**  
Design & Construction

**Kelly Haggerty**  
Public Buildings

**Request for Legislation: An Ordinance Amending Original Ordinance No. 634-2014 as last Amended by Ordinance No. 487-2018 Authorizing the Issuance and Sale of Bonds to Provide Funds for the Scoping, Preliminary & Detailed Design Phases of Downtown (Salina and State Streets) Mill and Pave Project, PIN 3756.06. Amend to add the Construction and Construction Inspection Phase for an amount of \$9,500,000.00**

**Marc Romano**  
Mapping & Surveying

Dear Mr. Copanas:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance Amending Original Ordinance No. 634-2014 as last Amended by Ordinance No. 487-2018 Authorizing the Issuance and Sale of Bonds to Provide Funds for the Scoping, Preliminary & Detailed Design Phases of Downtown (Salina and State Streets) Mill and Pave Project, PIN 3756.06. Amend to add the Construction and Construction Inspection Phase for an amount of \$9,500,000.00. (The total project cost is estimated to be \$10,980,000.00).

The City is expected to incur all initial costs for this project, with subsequent 80% reimbursement from the Federal government through the Transportation Improvement Program (TIP). The current total agreement for \$1,480 000.00 received Marchiselli Funding of 15%. The Account for this project is Capital Account number 599807.07.7010560000.

Very Truly Yours,

Mary E. Robison, P.E.,  
City Engineer

**Dept. of Engineering**  
233 E. Washington St.  
City Hall, Room 401  
Syracuse, N.Y. 13202  
Office 315 448-8200  
Fax 315 448-8488

[www.syr.gov.net](http://www.syr.gov.net)

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City of Syracuse

**AUTHORIZATION TO PROCEED WITH CIP PROJECT**

Date:	05/31/19	Department:	Engineering
Project Name:	PIN 375606 Downtown Mill & Pave (State and Salina)		
Project Cost:	\$10,980,000.00		
Contact Name:	Mary E. Robison		
Project Description:	Mill and pave Salina St from MLK to State and State St from MLK to James, upgrade ADA corners as required, restripe lanes		

**Projected Time Line & Funding Source(s)**

Estimated Start Date: Fall/Winter 2019      Estimated Completion Date: F Summer 2021

Funding Source:	Dollar Amount:
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	\$ 1,974,000.00
State Aid/Grant (identify)	\$222,000.00
Federal Aid/Grant (identify)      TIP Funding Reimbursement	\$ 8,784,000.00
Other (identify)	
Other (identify)	
Total Project Funding (must equal cost):\$	
	10,980,000.00

**Estimated Project Borrowing Timeline**

Year	Fiscal Year	Estimated Amount to Borrow
1	2014	\$760,000.00
2	2017	\$720,000.00
3	2019	\$9,500,000.00
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$ 10,980,000.00

The City is expected to incur all initial costs for this project with subsequent 95% reimbursement from the Federal government through the Transportation Improvement Program (TIP).

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes  No  Reason("No"):  
of the CIP.

Director of Administration: *[Signature]*  
 Director of Management & Budget: *[Signature]*  
 Commissioner of Finance: *[Signature]*

Date: 7 June 2019  
 Date: 6.3.19  
 Date: 6-4-19

Ordinance No.

2019

**ORDINANCE AMENDING ORDINANCE NO. 635-2014 AS LAST AMENDED BY ORDINANCE NO. 488-2018 AUTHORIZING AN AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION RELATIVE TO FUNDING FOR THE SCOPING AND DESIGN PHASE AND THE DETAILED DESIGN PHASE OF THE DOWNTOWN (SALINA/STATE) MILL AND PAVE PROJECT, PIN 3756.06 AT A COST NOT TO EXCEED \$10,980,000.00 TO ADD THE CONSTRUCTION AND CONSTRUCTION INSPECTION PHASES**

BE IT ORDAINED, that Ordinance No. 635-2014, as last amended by Ordinance No. 488-2018, is hereby amended to read as follows:

WHEREAS, the Commissioner of the Department of Public Works has requested legislation authorizing the Mayor to enter into an agreement with the New York State Department of Transportation (NYSDOT) relative to funding for the scoping and design phase of the Downtown (Salina/State) Mill and Pave Project, PIN 3756.06 at a cost not to exceed \$760,000.00 to be initially funded with bond proceeds with repayment to be funded from 80% Federal funds and 20% City funds; and

WHEREAS, the Department of Public Works previously requested legislation to amend Ordinance No. 635-2014 to increase the scope to include services for the detailed design phase at a cost not to exceed \$720,000.00, resulting in a new total not to exceed fee of \$1,480,000.00 and has now requested to further increase the scope to include services for the construction and construction inspection phases of the Downtown (Salina/State) Mill and Pave Project at a cost not to exceed \$9,500,000.00, resulting in a new total not to exceed fee of \$10,980,000.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and he is

hereby authorized to enter into an agreement with the New York State Department of Transportation relative to funding for the scoping and design phase, the detailed design phase, and the construction and construction inspection phases (hereinafter referred to as the "Project") at a cost not to exceed \$10,980,000.00\*; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse; and

BE IT FURTHER ORDAINED, that the Common Council hereby authorizes the City of Syracuse to pay in the first instance the full Federal and non-federal share of the cost of the scoping and design phase, the detailed design phase, and the construction and construction inspection phases for the Project or portions thereof, if necessary; and

BE IT FURTHER ORDAINED, that the Mayor of the City of Syracuse be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests on behalf of the City of Syracuse with the NYSDOT in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of the non-federal share of Project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, if necessary; and

BE IT FURTHER ORDAINED, that a certified copy of this Ordinance be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and

BE IT FURTHER ORDAINED, that this Ordinance shall take effect immediately.

\_\_\_\_\_ = new material

\* previously read \$1,480,000.00



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# DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

31 May 2019

**Mary E. Robison, PE**  
City Engineer

Mr. John Copanas  
Office of the City Clerk  
231 City Hall  
Syracuse, New York 13202

**John Kivlehan**  
Design & Construction

**Kelly Haggerty**  
Public Buildings

**Request for Legislation: An Ordinance Amending Original Ordinance No. 635-2014 as last Amended by Ordinance No. 488-2019 Authorizing the Mayor to enter into an Agreement with the New York State Department of Transportation for the Scoping, Preliminary & Detailed Design Phases of the Downtown (Salina and State Streets) Mill and Pave Project, PIN 3756.06. Amend to increase the amount by \$9,372,000.00 for the Construction and Construction Inspection Phase.**

**Marc Romano**  
Mapping & Surveying

Dear Mr. Copanas:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance Amending Original Ordinance No. 635-2014 as last Amended by Ordinance No. 488-2019 Authorizing the Mayor to enter into an Agreement with the New York State Department of Transportation for the Scoping, Preliminary & Detailed Design Phases of the Downtown (Salina and State Streets) Mill and Pave Project, PIN 3756.06. Amend to increase the amount by \$9,500,000.00 for the Construction and Construction Inspection Phase. (The total project cost is estimated to be \$10,980,000.00).

The City is expected to incur all initial costs for this project, with subsequent 80% reimbursement from the Federal government through the Transportation Improvement Program (TIP). The current total agreement for \$1,480 000.00 received Marchiselli Funding of 15%. The Account for this project is Capital Account number 599807.07.7010560000.

Very Truly Yours,

Mary E. Robison, P.E.,  
City Engineer

**Dept. of Engineering**  
233 E. Washington St.  
City Hall, Room 401  
Syracuse, N.Y. 13202  
Office 315 448-8200  
Fax 315 448-8488

[www.syr.gov.net](http://www.syr.gov.net)

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Ordinance No.

2019

**ORDINANCE AMENDING ORDINANCE NO. 636-2014 AS LAST AMENDED BY ORDINANCE NO. 489-2018 AUTHORIZING THE ENGINEERING SERVICES NEEDED FOR THE SCOPING AND DESIGN PHASE AND THE DETAILED DESIGN PHASE OF THE DOWNTOWN (SALINA/STATE) MILL AND PAVE PROJECT, PIN 3756.06 TO ADD THE CONSTRUCTION AND CONSTRUCTION INSPECTION PHASES**

BE IT ORDAINED, that Ordinance No. 636-2014, as last amended by Ordinance No. 489-2018, is hereby amended to read as follows:

BE IT ORDAINED, that this Common Council hereby authorizes the engineering services needed for the scoping and design phase, the detailed design phase and the construction and construction inspection phases of the Downtown (Salina/State) Mill and Pave Project, PIN 3756.06 at a total cost not to exceed \$10,980,000.00\* and the Director of Management & Budget is hereby authorized to enter into a contract or contracts therefor in the manner provided by law; professional services for the project shall be obtained in accordance with Section 5-205A (8) of the Syracuse City Charter; charging the cost thereof to proceeds of the sale of bonds in the amount of \$10,980,000.00\* authorized contemporaneously herewith by ordinance of this Common Council.

\_\_\_\_\_ = new material

\* previously read \$1,480,000.00



# DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

58

31 May 2019

**Mary E. Robison, PE**  
City Engineer

Mr. John Copanas  
Office of the City Clerk  
231 City Hall  
Syracuse, New York 13202

**John Kivlehan**  
Design & Construction

**Kelly Haggerty**  
Public Buildings

**Request for Legislation: An Ordinance Amending Original Ordinance No. 636-2014 as last Amended by Ordinance No. 489-2019 Authorizing Engineering Services for the Scoping, Preliminary & Detailed Design Phases of the Downtown (Salina and State Streets) Mill and Pave Project, PIN 3756.06. Amend to add the Construction and Construction Inspection Phase for an amount of \$9,500,000.00.**

**Marc Romano**  
Mapping & Surveying

Dear Mr. Copanas:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance Amending Original Ordinance No. 636-2014 as last Amended by Ordinance No. 489-2019 Authorizing Engineering Services for the Scoping, Preliminary & Detailed Design Phases of the Downtown (Salina and State Streets) Mill and Pave Project, PIN 3756.06. Amend to add the Construction and Construction Inspection Phase for an amount of \$9,500,000.00. (The total project cost is estimated to be \$10,980,000.00).

The City is expected to incur all initial costs for this project, with subsequent 80% reimbursement from the Federal government through the Transportation Improvement Program (TIP). The current total agreement for \$1,480,000.00 received Marchiselli Funding of 15%. The Account for this project is Capital Account number 599807.07.7010560000.

Very Truly Yours,

Mary E. Robison, P.E.,  
City Engineer

**Dept. of Engineering**  
233 E. Washington St.  
City Hall, Room 401  
Syracuse, N.Y. 13202  
Office 315 448-8200  
Fax 315 448-8488

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**BOND ORDINANCE AMENDING BOND  
ORDINANCE NO. 786-2017 OF THE CITY OF  
SYRACUSE AUTHORIZING THE ISSUANCE  
AND SALE OF BONDS IN THE AMOUNT OF SIX  
HUNDRED SIXTY-SIX THOUSAND DOLLARS  
(\$666,000.00) TO DEFRAY THE COST AND  
EXPENSE OF THE SCOPING, PRELIMINARY  
DESIGN AND DETAILED DESIGN PHASES OF  
THE DOWNTOWN MILL AND PAVE PROJECT,  
PIN NO. 3756.25**

BE IT ORDAINED, that Ordinance No. 786-2017 is hereby amended to read as follows:

BE IT ORDAINED, by the Common Council of the City of Syracuse as follows:

Section 1. For the specific object or purpose of providing funds to defray the cost and expense of the Scoping, Preliminary Design and Detailed Design Phases of the Downtown Mill and Pave Project at an estimated maximum cost not to exceed Six Hundred Sixty-Six Thousand Dollars (\$666,000.00)\*, general obligation bonds of the City of Syracuse, to be of the terms, form and contents hereinafter provided for, are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York.

Section 2. Four Million Eight Hundred Ten Thousand Dollars (\$4,810,000.00) is estimated as the maximum cost of the specific object or purpose for which such bonds are to be issued.

Section 3. The plan for financing such specific object or purpose consists of the issuance and sale of bonds of the City of Syracuse in the principal sum of Six Hundred Sixty-Six Thousand Dollars (\$666,000.00)\*, thereby providing such sum for the initial cost of such specific object or purpose, with additional bonds to be issued in the future to finance the balance of the Project.

Section 4. It is hereby determined that the specific object or purpose for which bonds are to be issued falls within subdivision 20 (c) of paragraph (a) Section 11.00 of the Local Finance Law

and the period of probable usefulness of such specific object or purpose is fifteen (15) years.

Section 5. The Commissioner of Finance, not more than fifteen (15) days and not less than three (3) days before the sale of said bonds, shall file with the Comptroller of the State of New York a supplemental debt statement and file a duplicate thereof with the City Clerk in compliance with Section 109.00 of the Local Finance Law.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell the bonds and bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Commissioner of Finance who is the chief fiscal officer of the City under the Local Finance Law. The Commissioner of Finance may sell such bonds at public or private sale, with or without bond insurance or other credit enhancement, at a discount or premium, at fixed or variable rates of interest or at no interest whatsoever, or as capital appreciation bonds, and with such amortization of principal as the Commissioner of Finance shall determine is most favorable to said City, and in compliance with any rules of the State Comptroller applicable thereto. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Commissioner of Finance, consistent with the provisions of the Local Finance Law. The Commissioner of Finance is hereby authorized to issue variable rate debt, acquire credit support, and enter into such agreements as said officer finds reasonable to facilitate the issuance, sale, resale and repurchase of such bonds, as authorized under Sections 54.90 and 168.00 of the Local Finance Law. Said bonds shall be signed in the name of the City by the original or facsimile signature of the Mayor and countersigned by the original or facsimile signature of the Commissioner of Finance and sealed with the original or facsimile corporate seal of the City, provided, however, that if the signatures of the Mayor and the Commissioner of Finance are each by facsimile signatures on any

bond, such bond shall be authenticated by the manual countersignature of a fiscal agent of the City.

All other matters, except as provided herein, relating to such bonds, including prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the City by only facsimile signatures, providing for the manual countersignature of a fiscal agent or of a designated official of the City), the date, form, denominations, maturities, interest rate or rates, terms of and manner of sale and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Commissioner of Finance.

The Commissioner of Finance may elect to become the fiscal agent for the bonds, or may contract on behalf of the City for this service pursuant to the Local Finance Law. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the Commissioner of Finance shall determine. The Commissioner of Finance may also agree on behalf of the City to provide or disclose such information about the City as may be necessary to enable the purchasers of bonds or notes of the City to comply with Securities and Exchange Commission Rule 15c2-12.

Section 7. The temporary use of available funds of the City of Syracuse, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this ordinance. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the City's Capital Fund. It is intended that the City shall then reimburse expenditures from the

Capital Fund with the proceeds of the bonds and bond anticipation notes authorized by this ordinance and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This ordinance is intended to constitute the declaration of the City's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this ordinance with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this ordinance, no monies are reasonably expected to be received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 8. When said bonds and notes shall have been duly sold, the same shall be delivered by the Commissioner of Finance to the purchaser upon payment to him of the purchase price, including accrued interest, and the receipt of the Commissioner of Finance shall be a full acquittance to such purchaser who shall not be obliged to see to the application of the purchase money.

Section 9. The faith and credit of the City of Syracuse are hereby pledged to the payment of the principal of said bonds and interest thereon when due. An amount sufficient to pay the principal and interest on said bonds as the same becomes due each year shall be included in the annual budget of said City for the year.

Section 10. The validity of the bonds hereby authorized may be contested only if such obligations are authorized for an object or purpose for which the City of Syracuse is not authorized to expend money, or the provisions of law which should be complied with at the date of the publication of this ordinance are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication, or

such obligations are authorized in violation of the provisions of the Constitution.

Section 11. This ordinance shall take effect immediately.

\_\_\_\_\_ = new material

\* previously read \$300,000.00



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# DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

May 17, 2019

**Mary E. Robison, PE**  
City Engineer

**John Kivlehan**  
Design & Construction

**Kelly Haggerty**  
Public Buildings

**Marc Romano**  
Mapping & Surveying

Mr. John Copanas  
Office of the City Clerk  
231 City Hall  
Syracuse, New York 13202

**Re: Request for Legislation: An Ordinance Amending Original Ordinance No.786-2017 Authorizing the Issuance and Sale of Bonds to Provide Funds for the Scoping and Preliminary Design Phases of the Downtown Mill & Pave Project, PIN 3756.25. Amend to add the Detailed Design Phase for \$366,000.00.**

Dear Mr. Copanas:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance Amending Original Ordinance No.786-2017 Authorizing the sale of bonds in the amount of \$300,000.00 for the Scoping and Preliminary Design Phase of the Downtown Mill & Pave Project, PIN 3756.25. Amend to add additional funds for the Detailed Design Phase of \$366,000.00 for an amended amount not to exceed of \$666,000.00. The total project cost is estimated to be \$4,810,000.00.

The City is expected to incur all initial costs for this project; with subsequent 100% reimbursement through the Transportation Improvement Program (Federal 80%, State 20%). Account number designated by the Commissioner of Finance is 599807.07.701071000.

Please let me know if you have any questions relative to this request.

Sincerely,

Mary E. Robison, P.E.  
City Engineer

**Dept. of Engineering**  
233 E. Washington St.  
City Hall, Room 401  
Syracuse, N.Y. 13202  
Office 315 448-8200  
Fax 315 448-8488

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City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	05/17/19	Department:	Engineering
Project Name:	Downtown Mill & Pave, PIN 3756.25		
Project Cost:	\$666,000.00		
Contact Name:	Mary E. Robison		
Project Description:	Downtown Mill & Pave Project		

**Projected Time Line & Funding Source(s)**

Estimated Start Date: Fall 2019 Estimated Completion Date: Fall 2020

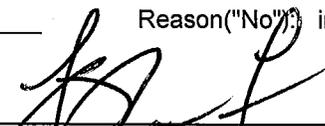
Funding Source:	Dollar Amount:
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	
State Aid/Grant (Reimbursement)	\$ 133,200.00
Federal Aid/Grant (identify) TIP Funding Reimbursement	\$ 532,800.00
Other (identify)	
Other (identify)	
Total Project Funding (must equal cost):\$	
	666,000.00

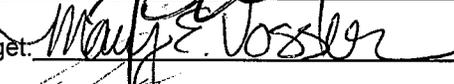
**Estimated Project Borrowing Timeline**

Year	Fiscal Year	Estimated Amount to Borrow
1	2018	\$300,000.00
2	2019	\$366,000.00
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$ 666,000.00
The City is expected to incur all initial costs for this project with subsequent 100% reimbursement from the Federal government & State through the Transportation Improvement Program (TIP).		

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes  No  Reason("No"): included in 18/19 CIP

Director of Administration: 

Director of Management & Budget: 

Commissioner of Finance: 

Date: 7 June 2019

Date: 6-3-19

Date: 6-4-19

Ordinance No.

2019

**ORDINANCE AMENDING ORDINANCE NO. 787-2017 AUTHORIZING AN AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION RELATIVE TO FUNDING FOR THE SCOPING AND PRELIMINARY DESIGN PHASES OF THE DOWNTOWN MILL AND PAVE PROJECT, PIN 3756.25 AT A COST NOT TO EXCEED \$666,000.00 TO ADD DETAILED DESIGN PHASE**

BE IT ORDAINED, that Ordinance No. 787-2017 is hereby amended to read as follows:

WHEREAS, the City Engineer has requested legislation authorizing the Mayor to enter into an agreement with the New York State Department of Transportation (NYSDOT) relative to funding for the Scoping, Preliminary Design and Detailed Design Phases of the Downtown Mill and Pave Project, PIN 3756.25 (hereinafter referred to as the "Project") at a cost not to exceed \$666,000.00\* to be initially funded with bond proceeds with repayment to be funded from 80% Federal funds and 20% State funds; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and he is hereby authorized to enter into an agreement with the New York State Department of Transportation relative to funding for the Project at a cost not to exceed \$666,000.00\* with the Project having an estimated total cost not to exceed of \$4,810,000.00 to be funded through future agreements with New York State for 80% reimbursement from the Federal Government through the Transportation Improvement Program (TIP) and 20% reimbursement from the State; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse; and

BE IT FURTHER ORDAINED, that the Common Council hereby authorizes the City of Syracuse to pay in the first instance the full Federal and non-federal share of the cost of the scoping,

preliminary design, and detailed design phases for the Project or portions thereof, if necessary; and

BE IT FURTHER ORDAINED, that the Mayor of the City of Syracuse be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests on behalf of the City of Syracuse with the NYSDOT in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of the non-federal share of Project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, if necessary; and

BE IT FURTHER ORDAINED, that a certified copy of this Ordinance be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and

BE IT FURTHER ORDAINED, that this Ordinance shall take effect immediately.

\_\_\_\_\_ = new material

\* previously read \$300,000.00



# DEPARTMENT OF ENGINEERING

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CITY OF SYRACUSE, MAYOR BEN WALSH

May 17, 2019

**Mary E. Robison, PE**  
City Engineer

**John Kivlehan**  
Design & Construction

**Kelly Haggerty**  
Public Buildings

**Marc Romano**  
Mapping & Surveying

Mr. John Copanas  
Office of the City Clerk  
231 City Hall  
Syracuse, New York 13202

**Re: Request for Legislation: An Ordinance Amending Original Ordinance No. 787-2017 Authorizing an Agreement with the New York State Department of Transportation for the Scoping and Preliminary Design Phases of the Downtown Mill & Pave Project, PIN 3756.25. Amend to add the Detailed Design Phase for \$366,000.00.**

Dear Mr. Copanas:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance Amending Original Ordinance No. 787-2017 Authorizing the Mayor to enter into an agreement with the New York State Department of Transportation for the scoping and preliminary design phase of the Downtown Mill & Pave Project, PIN 3756.25 for an amount not to exceed \$300,000.00. Amend to add additional funds for the Detailed Design Phase of \$366,000.00 for an amended amount not to exceed of \$666,000.00. The total project cost is estimated to be \$4,810,000.00.

The City is expected to incur all initial costs for this project; with subsequent 100% reimbursement through the Transportation Improvement Program (Federal 80%, State 20%). Account number to be designated by the Commissioner of Finance.

Please let me know if you have any questions relative to this request.

Very truly yours,

Mary E. Robison, P.E.  
City Engineer

**Dept. of Engineering**  
233 E. Washington St.  
City Hall, Room 401  
Syracuse, N.Y. 13202  
Office 315 448-8200  
Fax 315 448-8488

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Ordinance No.

2019

**ORDINANCE AMENDING ORDINANCE NO. 788-2017 AUTHORIZING THE ENGINEERING SERVICES AND CONSTRUCTION NEEDED FOR THE SCOPING AND PRELIMINARY DESIGN PHASES OF THE DOWNTOWN MILL AND PAVE PROJECT, PIN NO. 3756.25**

BE IT ORDAINED, that Ordinance No. 788-2017 is hereby amended to read as follows:

BE IT ORDAINED, that this Common Council hereby authorizes the engineering services and construction needed for the Scoping, Preliminary Design and Detailed Design Phases of the Downtown Mill and Pave Project, PIN No. 3756.25 at a total cost not to exceed \$666,000.00\* and the Director of Management & Budget is hereby authorized to enter into a contract or contracts therefor in the manner provided by law; professional services for the project shall be obtained in accordance with Section 5-205A (8) of the Syracuse City Charter; charging the cost thereof to proceeds of the sale of bonds in the amount of \$666,000.00\* authorized contemporaneously herewith by ordinance of this Common Council.

\_\_\_\_\_ = new material

\* previously read \$300,000.00



# DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

May 17, 2019

**Mary E. Robison, PE**  
City Engineer

**John Kivlehan**  
Design & Construction

**Kelly Haggerty**  
Public Buildings

**Marc Romano**  
Mapping & Surveying

Mr. John Copanas  
Office of the City Clerk  
231 City Hall  
Syracuse, New York 13202

**Re: Request for Legislation: An Ordinance Amending Original Ordinance No.788-2017 Authorizing Scoping and Preliminary Design Phases of the Downtown Mill & Pave Project, PIN 3756.25. Amend to add the Detailed Design Phase for \$366,000.00.**

Dear Mr. Copanas:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance Amending Original Ordinance No.788-2017 Authorizing the Department of Engineering to proceed with the Scoping and Preliminary Design Phase of the Downtown Mill & Pave Project, PIN 3756.25 for an amount not to exceed \$300,000.00. Amend to add additional funds for the Detailed Design Phase of \$366,000.00 for an amended amount not to exceed of \$666,000.00. The total project cost is estimated to be \$4,810,000.00.

The City is expected to incur all initial costs for this project; with subsequent 100% reimbursement through the Transportation Improvement Program (Federal 80%, State 20%). Account number to be designated by the Commissioner of Finance.

Please let me know if you have any questions relative to this request.

Sincerely,

Mary E. Robison, P.E.  
City Engineer

**Dept. of Engineering**  
233 E. Washington St.  
City Hall, Room 401  
Syracuse, N.Y. 13202  
Office 315 448-8200  
Fax 315 448-8488

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Ordinance No.

2019

**ORDINANCE STANDARDIZING THE PURCHASE OF FIRE HYDRANTS AND FIRE HYDRANT PARTS ON BEHALF OF THE DEPARTMENT OF WATER DURING THE FISCAL YEAR 2019/2020**

WHEREAS, the Director of the Office of Management and Budget recommends to the Common Council that the purchase of fire hydrants and fire hydrant parts be standardized to three (3) manufacturers' products, to wit: Clow, Kennedy Valve, and Mueller, on behalf of the Department of Water during the fiscal year 2019/2020 on the following grounds: (1) Currently there are seven (7) different models of fire hydrants in the Syracuse Water Distribution System; several of those models are no longer manufactured and one model frequently found in the system is still available but does not meet current standards for optimum fire protection; (2) There is a large expense involved in maintaining spare parts inventory for each model; and (3) It is difficult to keep crews trained in the repair procedures for each model because some of the fire hydrants are constructed differently from others; NOW, THEREFORE,

BE IT ORDAINED, upon recommendation of the Director of Management and Budget and on the grounds heretofore stated, and pursuant to General Municipal Law, this Common Council hereby authorizes that the purchase of fire hydrants and fire hydrant parts be standardized to three (3) manufacturers' products, to wit: Clow, Kennedy Valve and Mueller, on behalf of the Department of Water during the fiscal year 2019/2020; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to issue bids for the Department of Water at the request of the Commissioner of Water to purchase said standardized fire hydrants and fire hydrant parts from the authorized manufacturers at a cost not to exceed \$200,000.00, charging the cost thereof to an appropriate account as designated by the Commissioner of Finance.



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# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

May 22, 2019

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

Mr. John Copanas  
City Clerk  
City Hall  
Syracuse, New York

**RE: Annual Waiver Request for Fire Hydrants and Hydrant Parts**

Dear Mr. Copanas:

Please prepare legislation be introduced at the next scheduled Common Council Meeting, on behalf of the Department of Water, authorizing permission to restrict future hydrants and hydrant part bids for the Fiscal Year 2019/2020 to the following manufacturers: Clow, Kennedy Valve and Mueller. It is our opinion that there will be sufficient competition between these three companies.

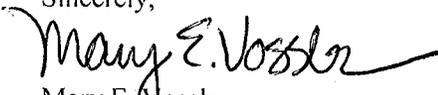
There are currently seven different models of fire hydrants in the Syracuse water distribution system. Several of these models are no longer manufactured. The hydrant found most frequently in the system is made by Wood. That model was installed many years ago and is still available but does not meet current standards for optimum fire protection.

There is a large expense involved in maintaining a spare parts inventory for each model. In addition, it is difficult to keep crews trained in the repair procedures for each model because some of the hydrants are constructed differently from others. Therefore, it is desirable to limit the number of models that will be allowed for future installations.

**Expenditures are estimated not to exceed \$200,000 and will be charged to an appropriate account designated by the Commissioner of Finance.**

Thank you.

Sincerely,

  
Mary E. Vossler  
Director of Management & Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

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# DEPARTMENT OF WATER

CITY OF SYRACUSE, MAYOR BEN WALSH

**Joseph Awald, PE**  
Commissioner

**John Walsh**  
Deputy Commissioner

May 16, 2019

Ms. Mary Vossler  
Director of Budget  
Division of Purchase  
213 City Hall  
Syracuse, New York 13202

Dear Mary,

There are currently seven different models of fire hydrants in the Syracuse water distribution system. Several of these models are no longer manufactured. The hydrant found most frequently in the system is made by Wood. That model was installed many years ago and is still available but does not meet current standards for optimum fire protection.

There is a large expense involved in maintaining a spare parts inventory for each model. In addition, it is difficult to keep crews trained in the repair procedures for each model because some of the hydrants are constructed differently from others. Therefore, it is desirable to limit the number of models that will be allowed for future installations.

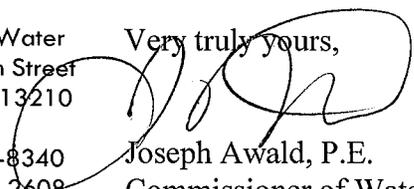
It is requested that the Common Council be petitioned for permission to restrict future hydrants and hydrant part bids for the fiscal year 2019-2020 to the following manufacturers: Clow, Kennedy Valve, and Mueller. The estimated cost is approximately \$200,000 will be charged to an appropriate account designated by the Commissioner of Finance. It is our opinion that there will be sufficient competition between these three companies.

Department Of Water  
101 North Beech Street  
Syracuse, N.Y. 13210

Office 315 448-8340  
Fax 315 473-2608

[www.syr.gov.net](http://www.syr.gov.net)

Very truly yours,

  
Joseph Awald, P.E.  
Commissioner of Water

Ordinance No.

2019

**ORDINANCE STANDARDIZING THE PURCHASE OF WATER VALVES ON BEHALF OF THE DEPARTMENT OF WATER DURING THE FISCAL YEAR 2019/2020**

WHEREAS, the Director of the Office of Management and Budget recommends to the Common Council that the purchase of water valves be standardized to one (1) manufacturer's product, to wit: Ross Valve Manufacturing Co., on behalf of the Department of Water during the fiscal year 2019/2020 on the following grounds:

(1) The Department of Water has numerous Ross valves in the critical areas of the distribution system, including pumping stations, emergency inter-connections and pressure boundaries;

(2) Different manufacturers require separate parts inventory, maintenance supplies and service contracts; and

(3) Ross Valve Manufacturing Co. is a highly regarded manufacturer of water valves throughout the world and the company has a proven track record for low maintenance and reliability; NOW, THEREFORE,

BE IT ORDAINED, upon recommendation of the Director of Management and Budget and on the grounds heretofore stated, and pursuant to General Municipal Law, this Common Council hereby authorizes that the purchase of water valves be standardized to one (1) manufacturer's products, to wit: Ross Valve Manufacturing Co., on behalf of the Department of Water during the fiscal year 2019/2020; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to issue bids for the Department of Water at the request of the Commissioner of

Water to purchase said standardized water valves from the authorized manufacturer at a cost not to exceed \$75,000.00, charging the cost thereof to a Water Department Plant Budget Account designated by the Commissioner of Finance.



# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

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May 22, 2019

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

Mr. John Copanas  
City Clerk  
City Hall  
Syracuse, New York

**RE: Annual Waiver Request for Valves**

Dear Mr. Copanas:

Please prepare legislation to be introduced at the next scheduled Common Council Meeting authorizing the purchase of different brands of valves for the Department of Water during Fiscal Year 2019/2020.

The water distribution system has twelve different brands of valves installed at various times throughout its one hundred year history. When a valve is broken or inoperable, it can often be easily repaired if the proper parts such as stems, gears and operating nuts are available; otherwise, it must be replaced with a new valve.

Since repair parts for the numerous brands of valves are not interchangeable and since the quantities of parts required are generally minimal and cannot be reasonably predicted, it is desirable to waive bidding requirements for the purchasing and fabrication of these parts in the amount of \$75,000. Ross Valve is the vendor most familiar with the Water Department valves.

**Funds for repair parts will not exceed \$75,000 and will be charged to the 2019/2020 Water Department Budget Account designated by the Commissioner of Finance.**

Thank you.

Sincerely,  
  
Mary E. Vossler  
Director of Management & Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

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# DEPARTMENT OF WATER

CITY OF SYRACUSE, MAYOR BEN WALSH

**Joseph Awald, PE**  
Commissioner

**John Walsh**  
Deputy Commissioner

May 31, 2019

Ms. Mary Vossler  
Director of Budget  
Division of Purchase  
213 City Hall  
Syracuse, New York 13202

Dear Mary,

The water distribution system has twelve different brands of valves installed at various times throughout its one hundred year history. When a valve is broken or inoperable it can often be easily repaired if the proper parts such as stems, gears and operating nuts are available; otherwise it must be replaced with a new valve.

Since repair parts for the numerous brands of valves are not interchangeable and since the quantities of parts required are generally minimal and cannot be reasonably predicted, it is desirable to waive bidding requirements for the purchasing and fabrication of these parts in the amount of \$75,000. Ross Valve is the vendor most familiar with the Water Department valves.

Funds for repair parts will be charged to the 2019-2020 Water Department Budget account designated by the Commissioner of Finance.

Very truly yours,

A handwritten signature in black ink, appearing to be "Joe Awald", is written over the typed name and title.

Joseph Awald, P.E.  
Commissioner of Water

Department Of Water  
101 North Beech Street  
Syracuse, N.Y. 13210

Office 315 448-8340  
Fax 315 473-2608

[www.syr.gov.net](http://www.syr.gov.net)

Ordinance No.

2019

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF REPAIR SERVICES FOR PUMPS  
AND/OR MOTORS FOR THE BOOSTER  
PUMPING STATIONS FOR THE DEPARTMENT  
OF WATER DURING THE FISCAL YEAR  
2019/2020**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of repair services for pumps and/or motors for the booster pumping stations in the Syracuse Water Distribution System for the Department of Water, during the fiscal year 2019/2020 at a cost not to exceed \$140,000.00 without competitive bidding or formal advertising by reason of the fact it is not practical to bid these repairs as breakdowns and needed parts cannot be foreseen and immediate repairs are required to assure continuous water service; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said repair services at a cost not to exceed \$140,000.00, charging the cost thereof to Water Department Plant Budget Account #540720.05.83400, or another appropriate capital account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2020 provided funding from the appropriation authorized by this Ordinance remains available.



# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

64

May 22, 2019

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

Mr. John Copanas  
City Clerk  
City Hall  
Syracuse, New York

**RE: Annual Waiver Request for Repair of Pumps and/or Motors**

Dear Mr. Copanas:

Please prepare legislation to be introduced at the next scheduled Common Council Meeting authorizing a waiver of competitive bid for repair of pumps and/or motors in the water system during Fiscal Year 2019/2020.

There are at least two pumps in each of the thirteen booster pumping stations in the Syracuse Water Distribution System. Also, breaks in the pre-stressed concrete piping must be repaired immediately without a bid process. Failure of a pump requires immediate attention in order to restore satisfactory service to the public. Therefore, it is not practical to contract for pump repairs by competitive bidding. Moreover, repairing pumps requires a considerable degree of expertise which makes this work professional in nature. Both Gartner Equipment and Koester Associates are two vendors with the most competitive prices.

**The expected cost of this work will not exceed \$140,000. Funds for pumps and/or motor repairs will be charged to the Water Department Plant Budget Account 540720.05.83400.**

Thank you.

Sincerely,

Mary E. Vossler  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

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# DEPARTMENT OF WATER

CITY OF SYRACUSE, MAYOR BEN WALSH

**Joseph Awald, PE**  
Commissioner

May 16, 2019

**John Walsh**  
Deputy Commissioner

Ms. Mary Vossler  
Director of Budget  
Division of Purchase  
213 City Hall  
Syracuse, New York 13202

Dear Mary,

It is requested that an ordinance be submitted for consideration by the Common Council authorizing a waiver of competitive bidding for repair of pumps and/or motors in the water system for the fiscal year 2019-2020.

There are at least two pumps in each of the thirteen booster pumping stations in the Syracuse Water distribution system. Also breaks in the pre-stressed concrete piping must be repaired immediately without a bid process. Failure of a pump requires immediate attention in order to restore satisfactory service to the public. Therefore, it is not practical to contract for pump repairs by competitive bidding. Moreover, repairing pumps requires a considerable degree of expertise, which makes this work professional in nature. Both Gartner equipment and Koester Associates are two vendors with the most competitive prices.

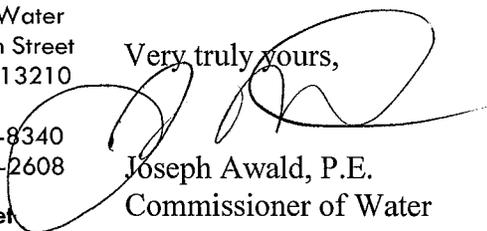
The expected cost of this work will not exceed \$140,000. Funds for pump and/or motor repairs will be charged to the Water Department Plant budget accounts, 540720.05.83400.

Department Of Water  
101 North Beech Street  
Syracuse, N.Y. 13210

Office 315 448-8340  
Fax 315 473-2608

[www.syr.gov.net](http://www.syr.gov.net)

Very truly yours,

  
Joseph Awald, P.E.  
Commissioner of Water

Ordinance No.

2019

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF SERVICES TO REPAIR, INSPECT,  
SERVICE AND INSTALL, WHEN NECESSARY,  
AUDIO TONE, TELEMETRIC, AND PUMP  
CONTROL EQUIPMENT FOR THE  
DEPARTMENT OF WATER DURING THE  
FISCAL YEAR 2019/2020**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of services to repair, inspect, service and install, when necessary, audio tone, telemetric, and pump control equipment for the Department of Water during the fiscal year 2019/2020, at a cost not to exceed \$125,000.00 from the following companies:

Koester Associates of Canastota, New York

Bristol Babcock of Watertown, Connecticut

Aqualogics of Syracuse, New York

Gartner Equipment Company of Syracuse, New York

Synergy Service Team, located in Honeoye Falls, New York

J.L. Moore, Inc. of East Aurora, New York

Scadetek, Inc. of Manlius, New York

Wedeco

without competitive bidding or formal advertising by reason of the fact it is necessary to engage the services of someone specializing in this work or a manufacturer's repairman for periodic inspection and intricate repairs; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said services at a cost not to exceed \$125,000.00, charging the cost thereof

to Water Department Plant Budget Account #541500.05.83400 or another appropriate capital account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2020 provided funding from the appropriation authorized by this Ordinance remains available.



# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

65

**Mary E. Vossler**  
Director

May 22, 2019

**Julie Castellitto**  
Assistant Director

Mr. John Copanas  
City Clerk  
City Hall  
Syracuse, New York

**RE: Annual Waiver Request for Telemetric Equipment**

Dear Mr. Copanas:

Please prepare legislation to be introduced at the next scheduled Common Council Meeting authorizing the services to repair, inspect, service and install, when necessary, audio tone, telemetric, and pump control equipment for the Water Department during Fiscal Year 2019/2020.

The Water Department possesses fifty-six telemetric instruments to measure the elevation and flow of water at the various reservoirs, pumping stations and the water treatment plant. The recording of essential data is necessary to ensure proper control of water system operations and is also needed to complete reports that are required by the New York State Department of Health. The Water Department also operates eleven chlorinators that provide continuous chlorination of the water supply that is mandated by the New York State Health Department.

Water Department personnel are capable of performing minor repairs and adjustments to the instrumentation, pump and valve controls, and chlorinators. However, periodic inspection and intricate repairs require the use of the manufacturer's parts and service personnel or other specialized repair people.

Therefore, it is requested that the Common Council be petitioned for a waiver of competitive bidding to obtain the following services during the 2019/2020 fiscal year:

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syrgov.net](http://www.syrgov.net)

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For services to repair, inspect, service and install, when necessary, audio tone, telemetric, and pump control equipment:

- A. Koester Associates of Canastota, New York
- B. Bristol Babcock of Watertown, Connecticut
- C. Aqualogics of Syracuse, New York
- D. Gartner Equipment Company of Syracuse, New York
- E. Synergy Service Team of Honeoye Falls, New York
- F. J. L. Moore, Inc. of East Aurora, New York
- G. Scadetek, Inc. of Manlius, New York
- H. Wedeco

**Expenditures will not to exceed \$125,000 and will be charged to the Water Plant Budget Account 541500.05.83400.**

Thank you.

Sincerely,



Mary E. Vossler  
Director of Management and Budget

MEV/tm

cc: Joseph Awald, Commissioner of Water



# DEPARTMENT OF WATER

CITY OF SYRACUSE, MAYOR BEN WALSH

**Joseph Awald, PE**  
Commissioner

**John Walsh**  
Deputy Commissioner

May 16, 2019

Ms. Mary Vossler  
Director of Budget  
Division of Purchase  
213 City Hall  
Syracuse, New York 13202

Dear Mary,

The Water Department possesses fifty-six telemetric instruments to measure the elevation and flow of water at the various reservoirs, pumping stations and the water treatment plant. The recording of essential data is necessary to ensure proper control of water system operations and is also needed to complete reports that are required by the New York State Department of Health. The Water Department also operates eleven chlorinators that provide continuous chlorination of the water supply that is mandated by the New York State Health Department.

Water Department personnel are capable of performing minor repairs and adjustments to the instrumentation, pump and valve controls, and chlorinators. However, periodic inspection and intricate repairs require the use of the manufacturer's parts and service personnel or other specialized repair people.

Therefore, it is requested that the Common Council be petitioned for a waiver of competitive bidding to obtain the following services during the 2019-2020 fiscal year:

For services to repair, inspect service and install when necessary audio tone, telemetric, and pump control equipment:

- A. Koester Associates of Canastota, New York
- B. Bristol Babcock of Watertown, Connecticut
- C. Aqualogics of Syracuse, New York
- D. Gartner Equipment Company of Syracuse, New York
- E. Synergy Service Team, located in Honeoye Falls, New York
- F. J. L. Moore, Inc. of East Aurora, New York
- G. Scadetek, Inc. of Manlius, New York
- H. Wedeco

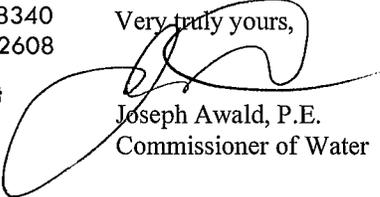
Department Of Water  
101 North Beech Street  
Syracuse, N.Y. 13210

Estimated cost is \$125,000 and would be charged to Water Plant Budget account 541500.05.83400.

Office 315 448-8340  
Fax 315 473-2608

[www.syr.gov.net](http://www.syr.gov.net)

Very truly yours,

  
Joseph Awald, P.E.  
Commissioner of Water

Ordinance No.

2019

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF ALGAE BLOOM TESTING FOR  
THE DEPARTMENT OF WATER DURING THE  
FISCAL YEAR 2019/2020**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of algae bloom testing from Upstate Freshwater Institute for the Department of Water during the fiscal year 2019/2020 at a cost not to exceed \$25,000 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item as Upstate Freshwater Institute is the only laboratory located in the Syracuse, NY area; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said algae bloom testing at a cost not to exceed \$25,000, charging the cost thereof to Skaneateles Water Quality Budget Account #541500.05.83350 or another appropriate budget account as designated by the Commissioner of Finance.



# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

66

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

May 22, 2019

Mr. John Copanas  
City Clerk  
City Hall  
Syracuse, New York

**RE: Waiver of RFP Process for Harmful Algal Bloom Indicators**

Dear Mr. Copanas:

On behalf of the Department of Water, please prepare legislation to be introduced at the next scheduled Common Council Meeting requesting a waiver from the Request for Proposal process for harmful algae bloom indicators for fiscal year 2019/2020.

The New York State Department of Health has instructed the Syracuse Water Department to establish short-term and long-term measures to ensure high quality drinking water in Skaneateles Lake in the event of a harmful algae bloom. Short-term measures include an aggressive monitoring plan for the detection of microcystin. Testing will be performed weekly at the lake water intakes. If toxins are detected or harmful algae bloom is identified, sampling stations and frequency will be increased.

Currently the closest laboratory that is licensed to perform this testing is Upstate Freshwater Institute (UFI) located in Syracuse, New York. The next closest laboratory that performs this testing is located in Ithaca, NY. OCWA is also being mandated to perform this testing and is utilizing UFI. Additional laboratories are being trained to perform this specialized testing and a RFP will be done in future years.

**Expenditures are estimated not to exceed \$25,000 and will be charged to the Skaneateles Water Quality Budget 05 83350 541500.**

Thank you.

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Sincerely,

Mary E. Vossler  
Director of Management and Budget

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

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# DEPARTMENT OF WATER

CITY OF SYRACUSE, MAYOR BEN WALSH

**Joseph Awald, PE**  
Commissioner

May 16, 2019

**John Walsh**  
Deputy Commissioner

Mary Vossler  
Director of Office of Management and Budget  
City Hall  
Syracuse, New York 13202

**RE: Waiver of RFP Process for Harmful Algal Bloom Indicators**

Dear Ms. Vossler,

Please place the above-referenced waiver of the request for proposal process on the next Common Council agenda. The Water Department is requesting a waiver from the Request for Proposal process for harmful algae bloom indicators for fiscal year 2019/20.

The New York State Department of Health has instructed the Syracuse Water Department to establish short-term and long-term measures to ensure high quality drinking water in Skaneateles Lake in the event of a harmful algae bloom. Short-term measures include an aggressive monitoring plan for the detection of microcystin. Testing will be performed weekly at the lake water intakes. If toxins are detected or a harmful algae bloom is identified, sampling stations and frequency will be increased.

Currently the closest laboratory that is licensed to perform this testing is Upstate Freshwater Institute (UFI) located in Syracuse, New York. The next closest laboratory that performs this testing is located in Ithaca, NY. OCWA is also being mandated to perform this testing and is utilizing UFI. Additional laboratories are being trained to perform this specialized testing and a RFP will be done in future years.

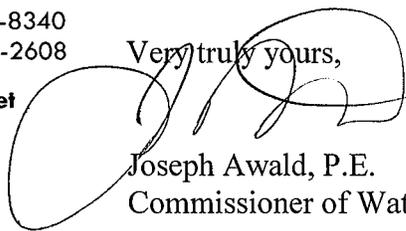
Department Of Water  
101 North Beech Street  
Syracuse, N.Y. 13210

Costs for this laboratory testing will be charged to Skaneateles Water Quality Budget 05 83350 541500 and will not exceed \$25,000.

Office 315 448-8340  
Fax 315 473-2608

[www.syr.gov.net](http://www.syr.gov.net)

Very truly yours,

  
Joseph Awald, P.E.  
Commissioner of Water

Ordinance No.

2019

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT FORMAL ADVERTISING OR  
COMPETITIVE BID, OF MEASURING  
CHAMBERS FOR THE DEPARTMENT OF  
WATER DURING THE FISCAL YEAR 2019/2020**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of measuring chambers from Neptune Meter for the Department of Water during the fiscal year 2019/2020 at a cost not to exceed \$75,000.00 without formal advertising or competitive bidding by reason of the fact that Neptune Meter is the company that manufactured the existing meters and is the sole source to replace the measuring chambers; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said measuring chambers at a cost not to exceed \$75,000.00, charging the cost thereof to Water Department Budget Plant Account #540541.05.83400 or another appropriate account to be designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2020 provided funding from the appropriation authorized by this Ordinance remains available.



# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

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May 22, 2019

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

Mr. John Copanas  
City Clerk  
City Hall  
Syracuse, New York

**RE: Annual Waiver Request – Purchase of Measuring Chambers**

Dear Mr. Copanas:

I request that legislation be introduced at the next scheduled Common Council Meeting authorizing purchasing of measuring chambers from Neptune Meter (a sole source vendor), without formal advertising or competitive bidding, on behalf of the Department of Water during Fiscal Year 2019/2020.

The water distribution system has over 1,000 commercial meters that were installed over ten years ago. The measuring chambers lose accuracy over time, which equates to less revenue. These measuring chambers can be replaced without replacing the entire meter. Neptune Meter is the company that manufactured the existing meters and is the sole source to replace the measuring chamber.

**Expenditures are estimated not to exceed \$75,000.00 and will be charged to the Water Department's Budget Accounts, 540541.05.83400**

Thank you.

Sincerely,

Mary E. Vossler  
Director of Management and Budget  
Division of Purchase

MEV/tm  
cc: Joseph Awald, Commissioner of Water

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

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# DEPARTMENT OF WATER

CITY OF SYRACUSE, MAYOR BEN WALSH

**Joseph Awald, PE**  
Commissioner

May 16, 2019

**John Walsh**  
Deputy Commissioner

Ms. Mary Vossler  
Director of Budget  
Division of Purchase  
213 City Hall  
Syracuse, New York 13202

Dear Mary,

The water distribution system has over 1,000 commercial meters that were installed over ten years ago. The measuring chambers lose accuracy over time, which equates to less revenue. These measuring chambers can be replaced without replacing the entire meter. Neptune Meter is the company that manufactured the existing meters and is the sole source to replace the measuring chamber. I am requesting a waiver of competitive bidding to purchase these measuring chambers directly from Neptune Meter.

The measuring chambers are not expected to exceed \$75,000. Funds for the chambers will be charged to the 2019-2020 Water Department Plant budget 540541.05.83400.

Very truly yours,

Joseph Awald, P.E.  
Commissioner of Water

Department Of Water  
101 North Beech Street  
Syracuse, N.Y. 13210

Office 315 448-8340  
Fax 315 473-2608

[www.syr.gov.net](http://www.syr.gov.net)

**ORDINANCE AUTHORIZING AN AGREEMENT WITH ONONDAGA EARTH CORPS TO PROVIDE TRAINING, PROGRAMMING AND SUPERVISION TO YOUTH HIRED FOR THE SUMMER BY THE CITY OF SYRACUSE AND TO COLLABORATIVELY RUN THE "CLEAN STREETS CREW" AND "PARKS CORPS" PROGRAMS AS A YOUTH EMPLOYMENT AND SERVICE PROGRAM**

BE IT ORDAINED, that the Mayor be and he hereby is authorized to enter into an agreement with Onondaga Earth Corps for an amount not to exceed \$15,000.00 to be charged to Budget Account #01.14810.541500; said funds will be used to provide training, programming and supervision to youth hired for the summer by the City and to collaboratively run the "Clean Streets Crew" and "Parks Corp" programs as a youth employment and service program from July 1, 2019 through June 30, 2020; and

BE IT FURTHER ORDAINED, that pursuant to the Agreement, City funds shall be used to train and supervise young people in beautification techniques and environmental stewardship, first aid training, transportation to a three day orientation at Alverna Heights, and a banquet and park event at the end of employment; and

BE IT FURTHER ORDAINED, that program facilitation and supervision, tools and supplies such as safety vests and gloves are to be provided by Onondaga Earth Corps; and

BE IT FURTHER ORDAINED, that such agreement shall be subject to the approval of the Corporation Counsel as to terms, form and content.



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# Bureau of Research

CITY OF SYRACUSE, MAYOR BEN WALSH

May 28, 2019

**Janet L. Burke**  
Director, Bureau of  
Research

Mr. John P. Copanas  
City Clerk  
City Hall  
Syracuse, New York 13202

Dear Mr. Copanas:

Please prepare legislation for the next meeting of the Common Council authorizing the City to enter into an agreement with Onondaga Earth Corps (OEC) to provide training, programming and supervision to youth hired for summer and to collaboratively run the "Parks Corp" and "Clean Streets Crew" programs as a youth employment and service program under the broader youth employment initiatives of the City.

This program will be designed to empower youth through job training, employment and community outreach that addresses the critical need to beautify commercial corridors and City parks and engage community members in stewardship. Additionally, in parks, programming will be designed to get children physically active outdoors, to appreciate the natural resources in parks and help with parks maintenance. The dates of this agreement are July 1, 2019 – June 30, 2020.

City funds, in an amount not to exceed \$15,000 will be used to train and supervise young people in beautification techniques and environmental stewardship, first aid training and transportation a 3 day orientation at Alverna Heights, a banquet and park event at the end of employment. Program facilitation and supervision, tools and supplies such as safety vests gloves are provided by OEC

The total costs of this agreement will be charged to budget account number Syracuse Opportunity Works 01.14810.541500.

Sincerely,

Janet L. Burke  
Director

**Bureau of Research**  
233 E Washington St.  
Room 419  
Syracuse, N.Y. 13202

Office 315 448-8020  
Fax 315 448-8008

[www.syr.gov.net](http://www.syr.gov.net)



# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor, Ben Walsh  
**FROM:** Mary E. Vossler, Director of Management and Budget *MW*  
**DATE:** June 4, 2019  
**SUBJECT:** Agreement for Youth Employment and Service Program

On behalf of the Department of Research, I am requesting the City to enter into an agreement with Onondaga Earth Corps (OEC) to provide training, programing and supervision to youth hired for summer and to collaboratively run the "Parks Corp" and "Clean Street Crew" programs as a youth employment and service program under the broader youth employment initiatives of the City.

This program will be designed to empower youth through job training, employment and community outreach that addresses the critical need to beautify commercial corridors and City parks and engage community members in stewardship. Additionally, in parks, programming will be designed to get children physically active outdoors, to appreciate the natural resources in parks and help with park maintenance.

City funds, in an amount not to exceed \$15,000 will be used to train and supervise young people in beautification techniques and environmental stewardship, first aid training, and transportation a 3-day orientation at Alverna Heights, a banquet and park event at the end of employment. Program facilitation and supervision, tools and supplies such as safety vests and gloves are provided.

**The total cost of this agreement will be charged to Syracuse Opportunity Works budget account number 01.14810.541500. The dates of this agreement are July 1, 2019 – June 30, 2020.**

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

06/05/19  
Date

/tm

Ordinance No.

2019

**ORDINANCE APPROPRIATING FUNDS FOR  
THE DEPARTMENT OF PARKS, RECREATION  
AND YOUTH PROGRAMS FOR THE 2018/2019  
CAPITAL IMPROVEMENT PROGRAM, POOL  
AND FOUNTAIN IMPROVEMENTS**

BE IT ORDAINED, that this Common Council hereby appropriates the sum of \$150,000.00 from the Parks Department Cash Capital Account #599007.01.99999 to accounts to be determined by the Commissioner of Finance for the Department of Parks, Recreation and Youth Programs; said funds are to be utilized for the pool and fountain improvements projects as described in the attached Schedule "A" for the Department of Parks, Recreation and Youth Programs, in the manner provided by law; and

BE IT FURTHER ORDAINED, that the above Capital funds shall be used in conjunction with \$100,000.00 in grant funds for the Thornden Park Pool Project, Budget Account #02.599802.214240718.70205.

Topic:

22 May 2019  
Page 2

Department of Parks, Recreation and Youth Programs  
Pool and Fountain Improvements  
Schedule A

Pool and Fountain Projects will be at the following Parks:

Burnet Park

Kirk Park

Thornden Park

Valley Pool

Union Park

Washington Square Park

Onondaga Park

Schiller Park

Barry Park





**DEPARTMENT OF PARKS,  
RECREATION & YOUTH PROGRAMS**  
CITY OF SYRACUSE, MAYOR BEN WALSH

May 15, 2019

**Julie LaFave**  
Commissioner

John Copanas  
City Clerk  
231 City Hall  
Syracuse, NY 13202

**Jimmy Oliver**  
Deputy Commissioner

RE: REQUEST FOR LEGISLATION

Mr. Copanas,

Please prepare legislation for the next meeting of the Common Council to authorize funding appropriations for the 2018-2019 Capital Improvement Program, Pool and Fountain Improvements on behalf of the Departments of Parks, Recreation and Youth Programs.

Funds, not to exceed \$150,000, will be appropriated for cash capital account and will be distributed to an account to be established by the Commissioner of Finance. We also have additional dollars from Grant Account Thornden Pool Water Supply of \$100,000, account number 02.599802.214240718.70205. Please see the attached Schedule A for breakdown of projects for the total of \$250,000.

If you have any questions or comments regarding this, please contact our office.

Sincerely,  
  
Julie LaFave  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

[www.syr.gov.net](http://www.syr.gov.net)



City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	05/15/19	Department:	Park's Department
Project Name:	2018/2019 Pool and Fountain Improvements		
Project Cost:	\$150,000		
Contact Name:	Commissioner	Julie LaFave	
Project Description:	These funds will be used for Pool and Fountains at: Burnet, Kirk, Thornden, Valley, Union, Washington Square, Onondaga, Schiller and Barry		

**Projected Time Line & Funding Source(s)**

Estimated Start Date:	July 2019	Estimated Completion Date:	Dec. 2020
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Funding Source:		Dollar Amount:
Local Share: Cash Capital	Cash Capital 599007.01.99999	\$ 150,000
Local Share: <b>Bonds</b> (complete schedule below)		
State Aid/Grant (identify)	<i>NYS Senate Member Item</i> 02.599807.214240718.70205	\$ 100,000
Federal Aid/Grant (identify)		
Other (identify)		
Other (identify)		
Total Project Funding (must equal cost):		\$ 250,000

**Estimated Project Borrowing Timeline**

Year	Fiscal Year	Estimated Amount to Borrow
1		
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes Yes  X NO

Director of Administration: [Signature]

Director of Management & Budget: Mary E. Vossler

Commissioner of Finance: [Signature]

Date: 23 May 19

Date: 5-23-19

Date: 5-23-19

Ordinance No.

2019

**ORDINANCE AUTHORIZING PAYMENT TO VARIOUS QUALIFIED PERSONS FOR SERVICES PROVIDED AS COACHES, SCORE KEEPERS, AND REFEREES/OFFICIALS FOR BASKETBALL LEAGUES, BASEBALL PROGRAMS AND VARIOUS OTHER CITYWIDE TOURNAMENTS AND LEAGUES ON BEHALF OF THE DEPARTMENT OF PARKS, RECREATION AND YOUTH PROGRAMS DURING FISCAL YEAR 2019/2020**

BE IT ORDAINED, that the Commissioner of Finance be and he is hereby authorized to issue warrants to various qualified individuals to cover the costs for services provided as coaches, score keepers, and referees/officials for Basketball Leagues, Baseball Programs and various other Citywide Tournaments and Leagues to be offered during 2019/2020 in various City Parks Facilities; and

BE IT FURTHER ORDAINED, that individuals providing the services will complete a Claimant's Invoice for services performed and an IRS Form W-9; and

BE IT FURTHER ORDAINED, that the total cost for all services related to the aforementioned services shall not exceed \$21,000.00 to be charged to Recreation Account #01.71400.541500; and

BE IT FURTHER ORDAINED, that the Mayor be and hereby is authorized to execute any necessary documents or agreements associated with the provision of the above-referenced services; and

BE IT FURTHER ORDAINED, that any agreements associated with the provision of the above-referenced services shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse.



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**DEPARTMENT OF PARKS,  
RECREATION & YOUTH PROGRAMS**  
CITY OF SYRACUSE, MAYOR BEN WALSH

June 3, 2019

**Julie LaFave**  
Commissioner

**Jimmy Oliver**  
Deputy Commissioner

John Copanas, City Clerk  
Room 231 City Hall  
Syracuse, NY 13202

**Re: Request for Legislation**

Dear Mr. Copanas:

Please prepare legislation for the next meeting of the Common Council to allow the Department of Parks, Recreation and Youth Programs to pay various persons, **for services provided as coaches, score keepers, and referees/officials, for boys' and girls' basketball leagues, baseball programs, and various other citywide tournaments and leagues held throughout FY 2019/2020.**

The cost, **not to exceed \$21,000.00**, is to be paid out of account # **01.71400.541500**.

If you have any questions or comments, please do not hesitate to contact me.

Sincerely,



Julie LaFave  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

[www.syrgov.net](http://www.syrgov.net)

Ordinance No.

2019

**ORDINANCE AUTHORIZING PAYMENT TO VARIOUS QUALIFIED PERSONS FOR SERVICES PROVIDED AS GOLF INSTRUCTORS FOR VARIOUS CLINICS AND CAMPS ON BEHALF OF THE DEPARTMENT OF PARKS, RECREATION AND YOUTH PROGRAMS DURING FISCAL YEAR 2019/2020**

BE IT ORDAINED, that the Commissioner of Finance be and he is hereby authorized to issue warrants to various qualified individuals to cover the costs of services for golf instruction at various clinics and camps to be offered during 2019/2020 in various City parks facilities; and

BE IT FURTHER ORDAINED, that individual instructors will complete a Claimant's Invoice for services performed and an IRS Form W-9; and

BE IT FURTHER ORDAINED, that the total cost for all services related to the aforementioned golf instruction shall not exceed \$6,500.00 to be charged to Recreation Account #01.71400.541500; and

BE IT FURTHER ORDAINED, that the Mayor be and hereby is authorized to execute any necessary documents or agreements associated with the provision of the above-referenced services; and

BE IT FURTHER ORDAINED, that any agreements associated with the provision of the above-referenced services shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse.



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# DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

June 3, 2019

**Julie LaFave**  
Commissioner

**Jimmy Oliver**  
Deputy Commissioner

John Copanas, City Clerk  
Room 231 City Hall  
Syracuse, NY 13202

**Re: Request for Legislation**

Dear Mr. Copanas:

Please prepare legislation for the next meeting of the Common Council to allow the Department of Parks, Recreation and Youth Programs to pay various persons, **for services provided as golf instructors, for various clinics and camps held throughout FY 2019/2020.**

The cost, **not to exceed \$6,500.00**, is to be paid out of account # **01.71400.541500**.

If you have any questions or comments, please do not hesitate to contact me.

Sincerely,

Julie LaFave  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

[www.syrgov.net](http://www.syrgov.net)

Ordinance No.

2019

**ORDINANCE AUTHORIZING PAYMENT TO  
JONATHAN LEAVINES AT ALL PARTY D.J.  
SERVICE FOR VARIOUS DJ SERVICES FOR  
EVENTS AT THE DEPARTMENT OF PARKS,  
RECREATION & YOUTH PROGRAMS' YOUTH  
CENTERS**

BE IT ORDAINED, that the Commissioner of Finance be and he is hereby authorized to issue warrants to cover costs associated with various DJ services needed for events to be held from July 1, 2019 through August 31, 2019, at the Department of Parks, Recreation & Youth Programs' youth centers:

- Jonathan Leavines, \$1,500.00

and

BE IT FURTHER ORDAINED, that said payments shall be charged to Recreation Account #01.71400.540552 or another appropriate account as designated by the Commissioner of Finance.



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# DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

May 30, 2019

**Julie LaFave**  
Commissioner

**Jimmy Oliver**  
Deputy Commissioner

John Copanas  
City Clerk  
231 City Hall  
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION

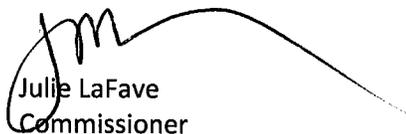
Mr. Copanas,

Please prepare legislation for the next Common Council meeting to allow the Department of Parks, Recreation and Youth Programs to authorize payment, at a cost not to exceed \$1,500, to Jonathan Leavines at All Party D.J. Service, for various DJ services at the department's youth centers from July 1 through August 31, 2019.

The funds will be charged to Account# 01.71400.540552.

If you have any questions or comments regarding this, please contact our office.

Sincerely,



Julie LaFave  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

[www.syr.gov.net](http://www.syr.gov.net)

14

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

Ordinance No.

2019

**ORDINANCE AUTHORIZING A LICENSE AGREEMENT WITH BROADCAST MUSIC, INC. FOR PERFORMANCES OF COPYRIGHTED MUSIC AT THE CITY'S ICE RINKS, PARK FACILITIES, SPECIAL EVENTS AND OTHER PUBLIC FACILITIES DURING FISCAL YEAR 2019/2020**

BE IT ORDAINED, subject to the approval of the Mayor, that the Commissioner of Parks, Recreation, and Youth Programs be and she is hereby authorized to enter into a license agreement with Broadcast Music, Inc. for performances of copyrighted music at the City's ice rinks, park facilities, special events, and other public facilities; and

BE IT FURTHER ORDAINED, that said license agreement will cover the period July 1, 2019 through June 30, 2020; and

BE IT FURTHER ORDAINED, that said license agreement shall have a not to exceed cost of \$2,200.00 to be charged to Recreation Special Events Programming Account #540552.01.71400 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that said license agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse.



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# DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

May 6, 2019

**Julie LaFave**  
Commissioner

**Jimmy Oliver**  
Deputy Commissioner

John Copanas  
City Clerk  
231 City Hall  
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION

Mr. Copanas,

Please prepare legislation for the next Common Council meeting to authorize the Department of Parks, Recreation and Youth Programs to authorize payment to enter into a license agreement with BMI (Broadcast Music, Inc.) to play copyrighted music at the Department's various facilities. The license fee will not exceed \$2,200 and will go from July 1, 2019 to June 30, 2020. Funds will be charged to Account 540552.01.71400.

If you have any questions or comments regarding this, please contact our office.

Sincerely,



Julie LaFave  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

[www.syr.gov.net](http://www.syr.gov.net)

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

80



# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

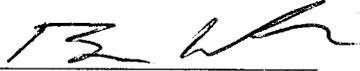
**TO:** Mayor Ben Walsh  
**FROM:** Mary E. Vossler, Director of Management and Budget *MEV*  
**DATE:** May 28, 2019  
**SUBJECT:** Agreement with BMI (Broadcast Music, Inc.) to play Copyrighted Music

On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting that the City of Syracuse enter into a license agreement with BMI (Broadcast Music, Inc.) to play copyrighted music at the Department's various facilities from July 1, 2019 to June 30, 2020.

The cost of this licensing agreement will not exceed \$2,200.00 and will be charged to Account #540552.01.71400.

If you agree to enter into this agreement with BMI (Broadcast Music, Inc.), please indicate so by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

5/30/19  
Date

MEV/tm  
cc: Julie LaFave, Commissioner of Parks, Recreation & Youth Programs  
File

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

Ordinance No.

2019

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF ICE SKATE RENTAL AND THE  
SHARPENING OF EQUIPMENT FOR THE  
DEPARTMENT OF PARKS, RECREATION AND  
YOUTH PROGRAMS DURING THE FISCAL  
YEAR 2019/2020**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of ice skate rental and the sharpening of equipment from McKie Sports for the Department of Parks, Recreation and Youth Programs during the fiscal year 2019/2020 at a cost not to exceed \$3,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item as McKie Sports is the only vendor capable of providing this service at this price; and

BE IT FURTHER ORDAINED, that the rental fee will include up to twelve (12) grinding wheels, six (6) diamond dressing tools, and felt pads for the skate clamps, as well as training for staff members at the company's location on State Fair Boulevard; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said ice skate rental and the sharpening of equipment at a cost not to exceed \$3,000.00, charging the cost thereof to Budget Account #01.71400.540552.



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# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

June 4, 2019

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

Mr. John Copanas  
City Clerk  
City Hall  
Syracuse, New York

**RE: LEGISLATION AUTHORIZING WAIVER OF COMPETITIVE BID TO ENTER INTO A CONTRACT WITH MCKIE SPORTS**

Dear Mr. Copanas:

Please prepare legislation to be introduced at the next Common Council meeting authorizing without competitive bid or advertising to enter into an agreement that would allow the Department of Parks, Recreation & Youth Programs to lease a Blademaster multi-head skate sharpening machine for Meachem and Sunnycrest Rinks that would include up to 12 Grinding Wheels, 6 Diamond Dressing Tools and felt pads for the skate clamps as well as staff training.

This agreement shall be for one year from July 1, 2019 through June 30, 2020, with two, 1 year renewal options with Council approval.

**Expenditures will not exceed a total amount of \$3,000.00 and will be charged to Account #01.71400.540552.**

Thank you.

Sincerely,

Mary E. Vossler  
Director of Management and Budget  
Division of Purchase

MEV/tm

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)





# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

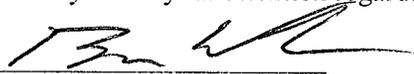
**TO: Mayor Ben Walsh**  
**FROM: Mary E. Vossler, Director of Management and Budget**  
**DATE: June 4, 2019**  
**SUBJECT: Agreement with McKie Sports for Skate Sharpening**

On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting that the City of Syracuse enter into an agreement with McKie Sports that would allow the Parks Department to lease a Blademaster multi-head skate sharpening machine for Meachem and Sunnycrest Rinks that would include up to 12 Grinding Wheels, 6 Diamond Dressing Tools, and felt pads for the skate clamps as well as staff training.

Expenditures will not exceed a total amount of \$3,000.00 and will be charged to Account #01.71400.540552. The agreement shall be for one year from July 1, 2019 through June 30, 2020, with two, 1 year renewal options with Council approval.

If you agree to enter into this agreement with McKie Sports, please indicate so by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

06/05/19  
Date

/tm

cc: Julie LaFave, Commissioner of Parks, Recreation & Youth Programs

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

Ordinance No.

2019

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF BULK FOOD ITEMS AND  
MISCELLANEOUS PAPER PRODUCTS FOR  
THE DEPARTMENT OF PARKS, RECREATION  
AND YOUTH PROGRAMS DURING THE  
FISCAL YEAR 2019/2020**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of bulk food items and miscellaneous paper products (napkins, paper plates, plastic utensils, etc.) from Wegmans for the Department of Parks, Recreation and Youth Programs during the fiscal year 2019/2020 at a cost not to exceed \$5,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said items due to the vast number of limited purchase orders which are issued to accommodate food item purchases for items with a limited shelf life and the numerous small quantity purchases of miscellaneous paper products for the Senior Citizen and Youth Community Center events; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said bulk food items and miscellaneous paper products at a cost not to exceed \$5,000.00, charging the cost thereof to Budget Account #01.71400.540541 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2020 provided funding from the appropriation authorized by this Ordinance remains available.

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# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

June 4, 2019

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

Mr. John Copanas  
City Clerk  
City Hall  
Syracuse, New York

**RE: Waiver of Competitive Bidding Request for Bulk Food Items and Miscellaneous Paper Products**

Dear Mr. Copanas:

I request that legislation be introduced at the next scheduled Common Council Meeting **authorizing, without competitive bid or advertising, the purchase of bulk food items and miscellaneous paper products (napkins, paper plates, plastic utensils, etc.) for the Department of Parks, Recreation and Youth Programs for Fiscal Year July 1, 2019 through June 30, 2020.**

The various activities of the Senior Citizen and Youth Community Centers, as well as some of the other programs undertaken throughout the fiscal year by their department requires a vast number of limited purchase orders (LPO's) which are issued to accommodate food item purchases (limited shelf life) and numerous, but relatively small quantities of items like paper plates, napkins, etc. This process is extremely cumbersome and highly manual in nature.

**Expenditures are estimated not to exceed \$5,000.00 and will be charged to Budget Account #01.71400.540541. These products will be purchased from Wegmans.**

Thank you.

Sincerely,

Mary E. Vossler  
Director of Management & Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

cc: Julie LaFave, Commissioner of Parks, Recreation and Youth Programs

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov/net](http://www.syr.gov/net)

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**DEPARTMENT OF PARKS,  
RECREATION & YOUTH PROGRAMS**  
CITY OF SYRACUSE, MAYOR BEN WALSH

June 3, 2019

**Julie LaFave**  
Commissioner

**Jimmy Oliver**  
Deputy Commissioner

Mr. John Copanas  
City Clerk  
231 City Hall  
Syracuse, New York 13202

**Re: Waiver of Competitive Bid**

Dear Mr. Copanas:

Please prepare legislation for the next regularly scheduled Common Council meeting to **authorize without competitive bid or advertising, the purchase of bulk food items and miscellaneous paper products (napkins, paper plates, plastic utensils, etc.), for the Department of Parks, Recreation and Youth Programs for Fiscal Year July 1, 2019 through June 30, 2020.**

The various activities of the Senior Citizen and Youth Community Centers, as well as some of the other programs undertaken throughout the fiscal year by our department requires a vast number of limited purchase orders (LPO's) which are issued to accommodate food item purchases (limited shelf life) and numerous, but relatively small quantities of items like paper plates, napkins, etc. This process is extremely cumbersome and highly manual in nature.

Expenditures are estimated not to exceed **\$5,000.00** and will be charged to **Budget Account# 01.71400.540541. These products will be purchased from Wegmans.**

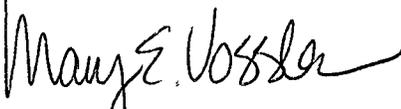
If you have any questions or comments regarding this, please contact our office.

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

[www.syr.gov.net](http://www.syr.gov.net)

Sincerely,



Mary Vossler  
Director of Management and Budget

Ordinance No.

2019

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF PLAYGROUND REPLACEMENT  
PARTS FOR THE DEPARTMENT OF PARKS,  
RECREATION AND YOUTH PROGRAMS  
DURING THE FISCAL YEAR 2019/2020**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of playground replacement parts from Landscape Structures, Parkitects, Game Time, Miracle, Playworld, and Columbia Cascade for the Department of Parks, Recreation and Youth Programs during the fiscal year 2019/2020 at a cost not to exceed \$12,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item as it is necessary to locate and purchase the items based on the specifications of the individual playgrounds installed in order to keep the integrity of the warranties for each playground system; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said playground replacement parts at a cost not to exceed \$12,000.00, charging the cost thereof to Budget Account #01.71100.540512, or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2020 provided funding from the appropriation authorized by this Ordinance remains available.

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# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

June 4, 2019

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

Mr. John Copanas  
City Clerk  
City Hall  
Syracuse, New York

**RE: Waiver of Competitive Bidding Request for Playground Replacement Parts**

Dear Mr. Copanas:

I request that legislation be introduced at the next scheduled Common Council Meeting **authorizing, without competitive bid or advertising, the purchase of playground replacement parts for fiscal year 2019/2020 from the following vendors:**

- **Landscape Structures**
- **Parkitects**
- **Game Time**
- **Miracle**
- **Playworld**
- **Columbia Cascade**

The Parks Department has found it is often necessary to locate and purchase the above items based on specification of the individual playgrounds installed in order to keep the integrity of the warranties for each playground system; therefore, it becomes impractical to bid these items.

**Expenditures are estimated not to exceed \$12,000.00 and will be charged to Budget Account #01.71100.540512.**

Thank you.

Sincerely,

Mary E. Vossler  
Director of Management & Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

cc: Julie LaFave, Commissioner of Parks, Recreation and Youth Programs

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**DEPARTMENT OF PARKS,  
RECREATION & YOUTH PROGRAMS**  
CITY OF SYRACUSE, MAYOR BEN WALSH

June 3, 2019

**Julie LaFave**  
Commissioner

**Jimmy Oliver**  
Deputy Commissioner

Ms. Mary Vossler  
Director  
Office of Management & Budget  
Room 213 City Hall  
Syracuse, NY 13202

**RE: Request for Legislation for a Waiver of Competitive Bid**

Dear Ms. Vossler:

Please prepare legislation for the next regularly scheduled Common Council meeting to **authorize a Waiver of Competitive bid for playground replacement parts, for the Department of Parks, Recreation and Youth Programs for fiscal year 2019/2020 from the following vendors:**

- **Landscape Structures**
- **Parkitects**
- **Game Time**
- **Miracle**
- **Playworld**
- **Columbia Cascade**

Our department has found it is often necessary to locate and purchase the above items based on specification of the individual playgrounds install in order to keep the integrity of the warranties for each playground system; therefore, it becomes impractical to bid these items.

Expenditures are estimated not to exceed **\$12,000.00** and will be charged to **Budget Account# 01.71100.540512.**

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

[www.syrgov.net](http://www.syrgov.net)

If you have any questions or comments regarding this, please contact our office.

Sincerely,



Julie LaFave  
Commissioner

Approved  \_\_\_\_\_  
Date 6-5-2019

Disapproved \_\_\_\_\_  
Date \_\_\_\_\_

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Ordinance No.

2019

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF HERBACEOUS PLANTS, SEEDS,  
AND BULBS FOR THE DEPARTMENT OF  
PARKS, RECREATION AND YOUTH PROGRAMS  
FOR THE FISCAL YEAR 2019/2020**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of herbaceous plants, seeds, and bulbs from various vendors for the Department of Parks, Recreation and Youth Programs for the fiscal year 2019/2020 at a cost not to exceed \$4,000.00 without formal advertising or competitive bidding by reason of the fact it is impractical to bid said items because the quantity of the desired varieties cannot be provided by only one grower; and

BE IT FURTHER ORDAINED, that the Director Management and Budget is hereby authorized to purchase said items at a cost not to exceed \$4,000.00, charging the cost thereof to Budget Account #01.71100.540541 or another appropriate budget account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2020 provided funding from the appropriation authorized by this Ordinance remains available.

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# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

June 4, 2019

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

Mr. John Copanas  
City Clerk  
City Hall  
Syracuse, New York 13202

**RE: Waiver of Competitive Bidding Request for Herbaceous Plants, Seeds, and Bulbs**

Dear Mr. Copanas:

I request that legislation be introduced at the next scheduled Common Council Meeting **authorizing, without formal advertising and competitive bidding, of Herbaceous Plants, Seeds, and Bulbs for the Department of Parks, Recreation and Youth Programs for Fiscal Year July 1, 2019 through June 30, 2020.**

The Department of Parks, Recreation and Youth Programs has found it is often necessary to locate and purchase the above items based on species, color, bloom, quantity, and quality; therefore, it become impractical to bid these items.

**Expenditures are estimated not to exceed \$4,000.00 and will be charged to Budget Account # 01.71100.540541.**

Thank you.

Sincerely,

Mary E. Vossler  
Director of Management & Budget  
Division of Purchase

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

MEV/tm  
cc: Julie LaFave, Commissioner of Parks, Recreation and Youth Programs  
File

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

59



Ordinance No.

2019

**ORDINANCE AUTHORIZING MEMORANDUM OF UNDERSTANDING WITH THE SYRACUSE CITY SCHOOL DISTRICT RELATIVE TO THE OPERATION OF THE CITY OF SYRACUSE YOUTH ADVISORY COUNCIL**

BE IT ORDAINED, that the City Clerk, on behalf of the Common Council of the City of Syracuse be and he hereby is authorized to enter into a Memorandum of Understanding with the Syracuse City School District relative to the operation of the City of Syracuse Youth Advisory Council; and

BE IT FURTHER ORDAINED, that the City of Syracuse Common Council and the Syracuse City School District agree to enter into a cooperative agreement under the following terms and conditions:

- (1) The term of this Agreement shall be for Fiscal Year 2018-19;
- (2) The Youth Advisory Council will meet regularly throughout the year at City Hall to discuss City government and encourage them to engage with and help influence City decision makers on issues important to young people;
- (3) The Syracuse City School District will provide the Supervisor of Social Studies along with the Social Studies Instructional Coach to lead the meetings and create and prepare curriculum for the Youth Advisory Council meetings;
- (4) The Syracuse City School District will also assist with the application process for members of the Youth Advisory Council;
- (5) The City Clerk will be responsible for management of the Budget for the 2018-2019 Youth Advisory Council and process the necessary payments for the Youth Advisory Council for staff, program materials and supplies, and food. The 2018-2019 Budget is

\$5,000.00 that shall be spent as follows: \$2,000.00 for Teacher Stipend; \$1,000.00 for food; \$1,000.00 for program enhancements and promotional materials; and \$1,000.00 for supplies.

(6) The Corporation Counsel shall include any other terms or conditions deemed to be necessary; NOW, THEREFORE,

BE IT ORDAINED, that the City Clerk, on behalf of the City of Syracuse Common Council, be and he hereby is authorized to execute such agreement, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to the Common Council Professional Services Budget Account #10100.01.541500.

John P. Copanas  
City Clerk  
jcopanas@syr.gov.net



*PK*  
Patricia K. McBride  
Deputy City Clerk  
pmcbride@syr.gov.net

**OFFICE OF THE CITY CLERK**

**Benjamin R. Walsh, Mayor**

June 5, 2019

Corporation Counsel  
City Hall Room 300  
Syracuse, New York 13202

To Whom It May Concern:

Please prepare legislation for the regularly scheduled Common Council meeting of Monday, June 3, 2019 authorizing the City Clerk to enter into a Memorandum of Understanding with the Syracuse City School District and the Syracuse Common Council relative to the operation of the City of Syracuse Youth Advisory Council, and to appropriate funds in the 2018/19 Budget in an amount not to exceed \$5,000 from the Common Council Professional Services Budget Account #10100.01.541500.

The budget for the Youth Advisory Council is to be spent as follows: \$2,000 for teacher stipend; \$1,000 for food; \$1,000 for program enhancements and promotional materials and \$1,000 for supplies.

Sincerely,

*John P. Copanas*  
John P. Copanas  
City Clerk

63

**ORDINANCE GRANTING PERMISSION TO HOME HEADQUARTERS TO MAINTAIN AN EXISTING HANGING SIGN ENCROACHMENT INTO THE WEST FAYETTE STREET AND GEDDES STREET RIGHT-OF-WAY**

WHEREAS, Home HeadQuarters, owner of the property situated at 1022-1032 West Fayette Street and Geddes Street, Syracuse, New York, has requested permission to maintain an existing hanging sign encroaching 3' 8" into the southwest right-of-way of West Fayette Street and Geddes Street; and

WHEREAS, the report of the Commissioner of the Department of Public Works is on file in the office of the City Clerk; NOW, THEREFORE,

BE IT ORDAINED, that this Common Council hereby grants permission to Home Headquarters (hereinafter referred to as the "Owner") to maintain the aforementioned encroachment, subject to the following conditions:

1. The owner shall defend, indemnify and save harmless the City of Syracuse, its officers and servants, from any and all liability and from any and all claims, damages, costs and expenses to person or property which may occur out of the usage of said street right-of-way heretofore described.
2. The Common Council may terminate this permission upon thirty (30) days notice to the owner.
3. Said owner shall, within thirty (30) days from the effective date of this ordinance, file in the office of the City Clerk a duly acknowledged written acceptance of this permission and consent to its terms and conditions. Said acceptance, when so filed, shall constitute an agreement on the part of the owner to do and conform to all conditions thereof.

4. Said owner shall obtain the necessary permits, in addition to this permission ordinance, relative to the existing hanging sign.

5. Said owner agrees and consents that the City will not be liable for any damage to the sign from any cause, including but not limited to snow removal, utility repair and replacement, and sidewalk repairs.

6. Said owner agrees and consents to maintain compliance with the requirements of the various City Departments attached hereto as Appendix "A".



Department of Neighborhood & Business Development  
Central Permit Office  
 Ben Walsh, Mayor

**Encroach (Minor) Plan Review Comments for Applicant**  
 (Revised 07/15)

Location of Proposed Work: 1022-32 Fayette St W & Geddes St

Permit #: PC-0222-19

Permit Type: Encroach (Minor)

Date: 05/16/2019

APPENDIX "A"

Contact: Home HeadQuarters Inc

Phone #: 315-459-6642

The departments below have reviewed your application and provided the following comments.  
**Approval is subject to the conditions listed below.**

Approval	Status Date	Status	Reviewer	Comments
DPW - Commissioner	05/12/2019	Approved	Martin Davis	no issue
DPW - Sanitation & Sewers	04/23/2019	Approved	Vinny Esposito	no sewer or drainage issue with wall sign.
DPW - Sidewalk Inspector	05/03/2019	Approved	Chris Ettinger	no concerns
DPW - Traffic Control	04/24/2019	Approved	Jim French	
DPW - Transportation Planner	04/29/2019	Internal Review Complete	Neil Milcarek-Burke	No concerns with proposed encroachment for hanging sign.
Engineering - Design & Construction	04/29/2019	Internal Review Complete	Russell Houck	No objection to encroachment. Sign to meet all other relevant regulations.
Engineering - Mapping	04/24/2019	Internal Review Complete	Ray Wills	The proposed work should have no impact on Mapping Division assets in the area. Provided the applicant indemnify the City & assume all liability for any damages or injuries caused to, from or as a result of this encroachment, its installation, maintenance (or potential lack of.), Mapping Division would have no objections.
Engineering - Sewers	04/29/2019	Internal Review Complete	Russell Houck	No impacts to sewers or drainage.
Zoning Planner	05/01/2019	Approved	Lisa Welch	Two-sided, 27.4 sf projecting sign meets IA signage requirements.
Engineering - City Engineer	05/16/2019	Conditionally Approved	Ray Wills	-Applicant shall indemnify the City and assume all liability for any damages or injuries caused to, from or as a result of the approval of this encroachment, its installation or its maintenance.



# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

179

May 31, 2019

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Mr. John P. Copanas  
City Clerk  
230 City Hall  
Syracuse, New York 13202

Re: PC-0222-19 Permission for an encroachment for an existing hanging sign that will encroach 3'8" into the southwest right of way of W Fayette St and Geddes St

Dear Mr. Copanas;

Home Head Quarters is requesting permission for an encroachment for an existing hanging sign that will encroach 3'8" into the southwest right of way of W Fayette St and Geddes St.

The proposed encroachment has been reviewed by the various city departments and utility companies and returned comments are enclosed. It appears that there is no major impediment to the request.

Please place this on the Common Council agenda.

Sincerely,

Jeremy Robinson  
Commissioner of DPW

Department of Public  
Works  
1200 Canal St.  
Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syrgov.net](http://www.syrgov.net)

Owner/Applicant: Home Head Quarters  
538 Erie Blvd West  
Syracuse, NY

**Iauco, Lori**

---

**From:** Johnson, Youlanda  
**Sent:** Wednesday, May 29, 2019 12:47 PM  
**To:** Iauco, Lori  
**Cc:** Davis, Martin; Robinson, Jeremy; Black, John  
**Subject:** PC-0222-19 Encroachment Ready for Legislative Letter  
**Attachments:** PC-0222-19 Ready for Legislative Letter.pdf

Lori,

The attached encroachment is ready for a legislative letter. It is an application for Home Head Quarters at 1022-32 W. Fayette St./Geddes St. for an existing hanging sign that will encroach 3' 8" into the southwest right of way of W. Fayette St. and Geddes St. Let me know if you have any questions.

Best,  
Youlanda



**YOULANDA JOHNSON**  
Construction Development Coordinator  
Department of Neighborhood & Business Development  
City of Syracuse  
201 E Washington St, Room 101  
Syracuse, NY 13202  
315-448-4714 Fax 315-448-8615  
[Yjohnson@syr.gov.net](mailto:Yjohnson@syr.gov.net)  
<http://www.SyrGov.net>

Department of Public Works

ENCROACHMENT PERMIT ROUTING FORM

ADDRESS: 1022-32 W. FAYETTE ST.

APPLICATION DATE: 4.22.19

PROPERTY: 105-13-21.0

PERMIT APPLICATION: PC-0222-19

OWNER: HOME HEADQUARTERS

MINOR OR MAJOR ENCROACHMENT

CONTRACTOR: HOME HEADQUARTERS

PHONE: 315-459-6642

EMAIL: pauld@homehq.org

DESCRIPTION OF WORK: ENCROACHMENT WAIVER REQUESTED FOR SIGN HANGING OFF SOUTHWEST CORNER. PROTRUDING 3'8" INTO CITY'S ROW

To:

- ASSESSMENT                      DPW                      ENGINEERING                      FIRE PREVENTION      LAW
- NBD                                      PLANNING                      POLICE                                      WATER                      ZONING
- DISTRICT COUNSILOR              CENTRO                      NATIONAL GRID                      VERIZON

APPROVED/DENIED \_\_\_\_\_

REVIEWED BY \_\_\_\_\_ DATE \_\_\_\_\_

COMMENTS \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PC-0222-19

This form is for the reviewing departments use only. Please do not return the Central Permit Office.

The applicant will receive the review comments that have been entered in IPS.

If you have any questions please call 315-448-47-15 or email [centralpermitofficeoffice@svrgov.net](mailto:centralpermitofficeoffice@svrgov.net).

Thank you

Encroachment Permit Instructions and Application

Commissioner

Martin E. Davis, L.S.  
Deputy Commissioner



Ann Fordock  
Deputy Commissioner

DEPARTMENT OF PUBLIC WORKS

Ben Walsh, Mayor

Encroachment Application and documents must be submitted to:

Central Permit Office  
201 East Washington Street, Room 101  
Syracuse, New York 13202, Phone # 315-448-4715  
CentralPermitOffice@svrgov.net

SUBMITTAL REQUIREMENTS

Only complete applications will be accepted for review:

- Pages 5 and 6 of the Encroachment Application completed in full and signed by the owner of the property adjacent to the right-of-way.
- A copy of the stamped survey map\* (must be to scale, not reduced) for the private property abutting the street right-of-way in question.
- A stamped or signed site plan\* (must be to scale, not reduced) showing specific location and distances from front of main building abutting right-of-way, front and side property lines, curbs, sidewalks, sidewalk widths, and driveways and improvement dimensions (lengths, widths, and heights) for all encroaching features. Also, for fencing, location of any gates and direction they will open. The proposal can be drawn (to scale) on a copy of the property survey, but applicant must initial all changes made to the stamped survey and cross out the surveyor's stamp.
- Elevation drawing\* or manufacturer's catalogue cut of any features of the improvement.

\*If you submit full size architectural drawings or survey maps, you must also submit one additional copy no larger than 11" x 17" or an electronic copy.

PC 0222-19

PLEASE FILL IN COMPLETELY

Address of Proposed Encroachment: 1022 W. Fayette Street  
 Street address abutting the right-of-way where the improvement is being requested

Section, Block & Lot # (if known) \_\_\_\_\_

Property Owner (print name): Home Head Quarters, Inc.

Mailing Address (if different): 538 Erie Boulevard West

Phone #(s): (315) 459-6642

Email Address(es): pauld@homehq.org

Encroachment Permit Instructions and Application

Applicant / Owner's Representative  
(print name):

Paul Driscoll

Mailing Address:

538 Erie Boulevard West

Phone #(s):

(315) 459-6642

Email Address:

Pauld@homeqy.org

Type of improvement requested:

Hanging sign

Describe the style &/or materials of the improvement:

\_\_\_\_\_

Ex: a picket fence; a masonry bench

List the dimensions of the improvement  
in feet and inches:

Horizontal: 3 8 Vertical: 3 8  
Feet Inches Feet Inches

What is the reason(s) for the improvement?

Advertise new eating establishment  
Specify any hardship or special circumstances, or public benefit to be gained, if applicable. Attach documentation or a letter of explanation if necessary.

Is this improvement part of a larger project?

X Yes \_\_\_\_\_ No

Renovation of vacant building into mixed use  
If yes, please identify the project and specify the additional city/county approvals being applied for

How far does the feature encroach into the City's Right of Way?

3' 8"

SIGNATURE OF THE OWNER

I (we) certify that I (we) own the private property listed above (i.e., the property abutting the requested improvement).

Signature(s):

Paul Driscoll

4/19/19  
Date

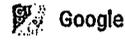
\_\_\_\_\_  
Date

PC-0222-19



Image capture: Jul 2017 © 2019 Google

Syracuse, New York



Street View - Jul 2017

44" x 44"  
sign

Erie Blvd



1022 Wos

Marcellus St

Albany St

Clinton St

PC-0222-19





**ORDINANCE GRANTING PERMISSION TO KEY BANK OF CNY TO MAINTAIN AN EXISTING CANOPY SIGN ENCROACHMENT INTO THE EAST ADAMS STREET RIGHT-OF-WAY**

WHEREAS, Key Bank of CNY, owner of the property situated at 1004-1008 East Adams Street, Syracuse, New York, has requested permission to maintain an existing canopy sign encroaching 1' 6" into the East Adams Street right-of-way; and

WHEREAS, the report of the Commissioner of the Department of Public Works is on file in the office of the City Clerk; NOW, THEREFORE,

BE IT ORDAINED, that this Common Council hereby grants permission to Key Bank of CNY (hereinafter referred to as the "Owner") to maintain the aforementioned encroachment, subject to the following conditions:

1. The owner shall defend, indemnify and save harmless the City of Syracuse, its officers and servants, from any and all liability and from any and all claims, damages, costs and expenses to person or property which may occur out of the usage of said street right-of-way heretofore described.
2. The Common Council may terminate this permission upon thirty (30) days notice to the owner.
3. Said owner shall, within thirty (30) days from the effective date of this ordinance, file in the office of the City Clerk a duly acknowledged written acceptance of this permission and consent to its terms and conditions. Said acceptance, when so filed, shall constitute an agreement on the part of the owner to do and conform to all conditions thereof.
4. Said owner shall obtain the necessary permits, in addition to this permission

ordinance, relative to the existing canopy sign.

5. Said owner agrees and consents that the City will not be liable for any damage to the sign from any cause, including but not limited to snow removal, utility repair and replacement, and sidewalk repairs.

6. Said owner agrees and consents to maintain compliance with the requirements of the various City Departments attached hereto as Appendix "A".



Department of Neighborhood & Business Development  
Central Permit Office  
 Ben Walsh, Mayor

**Encroach (Minor) Plan Review Comments for Applicant**  
 (Revised 07/15)

Location of Proposed Work: 1004-08 Adams St E To Crouse Ave

Permit #: PC-0123-19

Permit Type: Encroach (Minor)

Date: 05/29/2019

**APPENDIX "A"**

Contact: Kassis Superior Signs

Phone #: 315-463-7446

The departments below have reviewed your application and provided the following comments.  
**Approval is subject to the conditions listed below.**

Approval	Status Date	Status	Reviewer	Comments
DPW - Commissioner	04/09/2019	Approved	Martin Davis	no issue
DPW - Sanitation & Sewers	03/26/2019	Conditionally Approved	Vinny Esposito	No sewer or drainage issues. City engineer must approve. Site utilities must be located. (DSNY)
DPW - Sidewalk Inspector	04/10/2019	Approved	Chris Ettinger	no concerns
DPW - Traffic Control	03/22/2019	Approved	Jim French	
DPW - Transportation Planner	03/28/2019	Internal Review Complete	Neil Milcarek-Burke	No concern with canopy and signage as proposed.
Engineering - Design & Construction	03/25/2019	Internal Review Complete	John Kivlehan	Installation of signage as detailed on the plans will have no impact on the R.O.W.
Engineering - Mapping	03/22/2019	Conditionally Approved	Ray Wills	The proposed work should have no impact on Mapping Division assets in the area. Provided the applicant indemnify the City & assume all liability for any damages or injuries caused to, from or as a result of this encroachment, its installation, maintenance (or potential lack of.), Mapping Division would have no objections.  AA for RW
Engineering - Sewers	03/25/2019	Internal Review Complete	John Kivlehan	No impact to sewers
Zoning Planner	04/23/2019	Approved	Lisa Welch	Per PR-16-18M1
Engineering - City Engineer	05/16/2019	Conditionally Approved	Ray Wills	-Applicant shall indemnify the City and assume all liability for any damages or injuries caused to, from or as a result of the approval of this encroachment, its installation or its maintenance.



# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

80

May 31, 2019

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Mr. John P. Copanas  
City Clerk  
230 City Hall  
Syracuse, New York 13202

Re: PC-0123-19 Permission for an encroachment for an existing Canopy Sign that will encroach 1'6" into the right of way of E Adams St

Dear Mr. Copanas;

Key Bank of CNY at 1004-08 E Adam St is requesting permission for an encroachment for an existing Canopy Sign that will encroach 1'6" into the right of way of E Adams St.

The proposed encroachment has been reviewed by the various city departments and utility companies and returned comments are enclosed. It appears that there is no major impediment to the request.

Please place this on the Common Council agenda.

Sincerely,

Jeremy Robinson  
Commissioner of DPW

Department of Public  
Works  
1200 Canal St.  
Extension  
Syracuse, N.Y. 13202

Owner/Applicant: Key Bank of CNY  
201 South Warren St  
East Syracuse, NY

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

JB

**Iauco, Lori**

---

**From:** Johnson, Youlanda  
**Sent:** Wednesday, May 29, 2019 11:30 AM  
**To:** Iauco, Lori  
**Cc:** Robinson, Jeremy; Davis, Martin; Black, John  
**Subject:** PC-0123-19 Encroachment Ready for Legislative Letter  
**Attachments:** PC-0123-19 Ready for Legislative Letter.pdf

Hi Lori,

The attached encroachment is ready for a legislative letter. It is an application for Key Bank of CNY at 1004-08 Adams St E. for an existing Canopy Sign to encroach 1' 6" into the right of way of E. Adams St. Let me know if you have any questions.

Best,  
Youlanda



**YOULANDA JOHNSON**  
Construction Development Coordinator  
Department of Neighborhood & Business Development  
City of Syracuse  
201 E Washington St, Room 101  
Syracuse, NY 13202  
315-448-4714 Fax 315-448-8615  
[Yjohnson@syr.gov.net](mailto:Yjohnson@syr.gov)  
<http://www.SyrGov.net>

Encroachment Permit Instructions and Application

City of Syracuse  
Encroachment

Martin E. Dewey, Jr.  
Deputy Comptroller



Approved  
Date of Completion

DEPARTMENT OF PUBLIC WORKS

Ben Walsh, Mayor

Encroachment Application and documents can be submitted to:  
Central Permit Office  
201 East Washington Street, Room 101  
Syracuse, New York 13202, Phone # 315 448 4715  
[CentralPermitOffice@syr.gov](mailto:CentralPermitOffice@syr.gov)

PC-0123-19

SUBMITTAL REQUIREMENTS

Only complete applications will be accepted for review.

- Pages 3 and 6 of the Encroachment Application completed and signed by the owner of the property adjacent to the right-of-way
- A copy of the stamped survey map\* (must be to scale, not reduced) for the private property abutting the street right-of-way in question.
- A stamped or signed site plan\* (must be to scale, not reduced) showing specific location and distances from front of main building abutting right-of-way, front and side property lines, curbs, sidewalks, sidewalk widths, and driveways and improvement dimensions (lengths, widths, and heights) for all encroaching features. Also, for fencing, location of any gates and direction they will open. The proposal can be drawn (to scale) on a copy of the property survey, but applicant must initial all changes made to the stamped survey and cross out the surveyor's stamp.
- Elevation drawing\* or manufacturer's catalogue cut of any features of the improvement.

\*If you submit full size architectural drawings or survey maps, you must also submit one additional copy no larger than 11" x 17" or an electronic copy.

PLEASE FILL IN COMPLETELY

Address of Proposed Encroachment: 1004-1008 East Adams St.  
Street address abutting the right-of-way where the improvement is being requested

Section, Block & Lot # (if known): \_\_\_\_\_

Property Owner (print name): Key Bank of CNY

Mailing Address (if different): 201 South Winston St.

Phone #(s): \_\_\_\_\_

Email Address(es): \_\_\_\_\_

Encroachment Permit Instructions and Application

Applicant / Owner's Representative  
(print name):

Kassis Superior Signs - Cristina Cozzese

Mailing Address:

6699 Old Thompson Rd Syracuse, NY 13211

Phone #(s):

(315) 463-7446

Email Address:

Cristina@Kassissigns.com

Type of improvement requested:

Canopy is existing - installing letters/sign on top.

Describe the style &/or materials of the improvement:

Signs: Aluminum panels (not illuminating) w/ letters (illum) mounted on panels  
or a picket fence; a neon sign; a bench

List the dimensions of the improvement in feet and inches:

Horizontal: 10'-12" - 0"      Vertical: 3' - 6"  
Feet                      Inches                      Feet                      Inches

What is the reason(s) for the improvement?

Sign will be installed on top of existing canopy.  
Specify any hardship or special circumstances, or public benefits to be gained, if applicable. Attach documentation or a letter of explanation if necessary.

Is this improvement part of a larger project?

\_\_\_\_\_ Yes                        X   No

If yes, please identify the project and specify the additional city/county approvals being applied for

How far does the feature encroach into the City's Right of Way?

  1'-6"  

SIGNATURE OF THE OWNER

I (we) certify that I (we) own the private property listed above (i.e., the property abutting the requested improvement).

Signature(s):

Robert J. Arundel

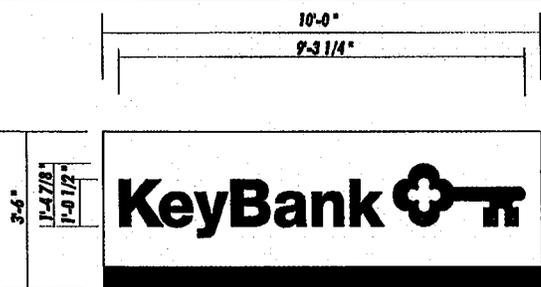
11/14/15  
Date

Date

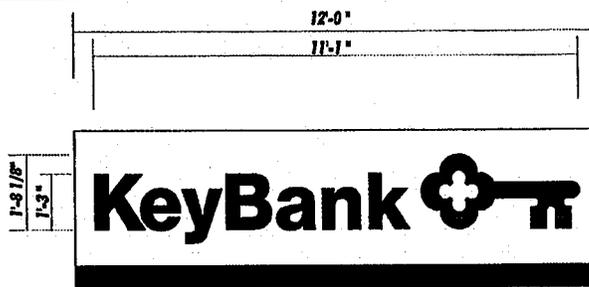
Page 6 Rev. 5-1-15  
ROBERT J. ARUNDEL  
SENIOR VICE PRESIDENT

PC-0123-19

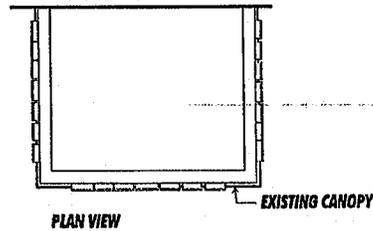
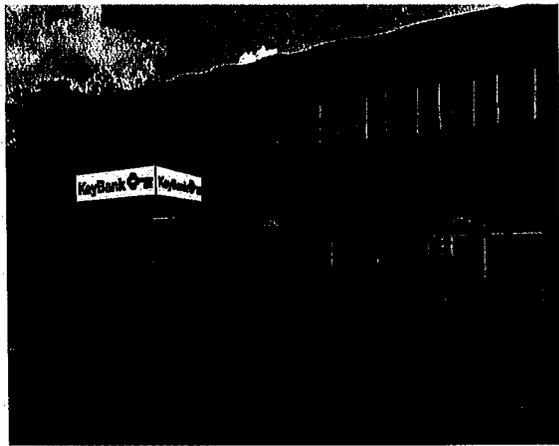




LEFT AND RIGHT SIDES



FRONT



PLAN VIEW

**NOTES:**  
 Fabricated aluminum tower element with individual LED letters and logos on front and two (2) sides, to mount on top of canopy. Tower element to have aluminum facing.  
 Letter faces to be white 2447 acrylic with applied black perforated duo-film, and with white trim and returns.  
 Logo faces to be white 2447 acrylic with applied red translucent 3630-33 vinyl, and trim and returns red to match.  
 Tower element to be painted white with red PMS #1795C band.  
 Power supplies to be located in boxes on back sides of tower element walls.

RATED 120 VOLTS

NOTE: due to printer limitations, colors shown may not exactly match specified. Refer to material charts for true colors.

THIS IS AN ORIGINAL UNPUBLISHED DESIGN. CREATED BY BRILLIANT SIGNS. IT IS SUBMITTED FOR A PATENT DESIGN PLANED FOR YOU. IT IS NOT TO BE REPRODUCED, COPIED OR EXHIBITED IN ANY MANNER.

**Brilliant Electric Sign Co., Ltd.**  
 4811 VAN EPPS RD., CLEVELAND, OHIO 44131 (216)741-3800

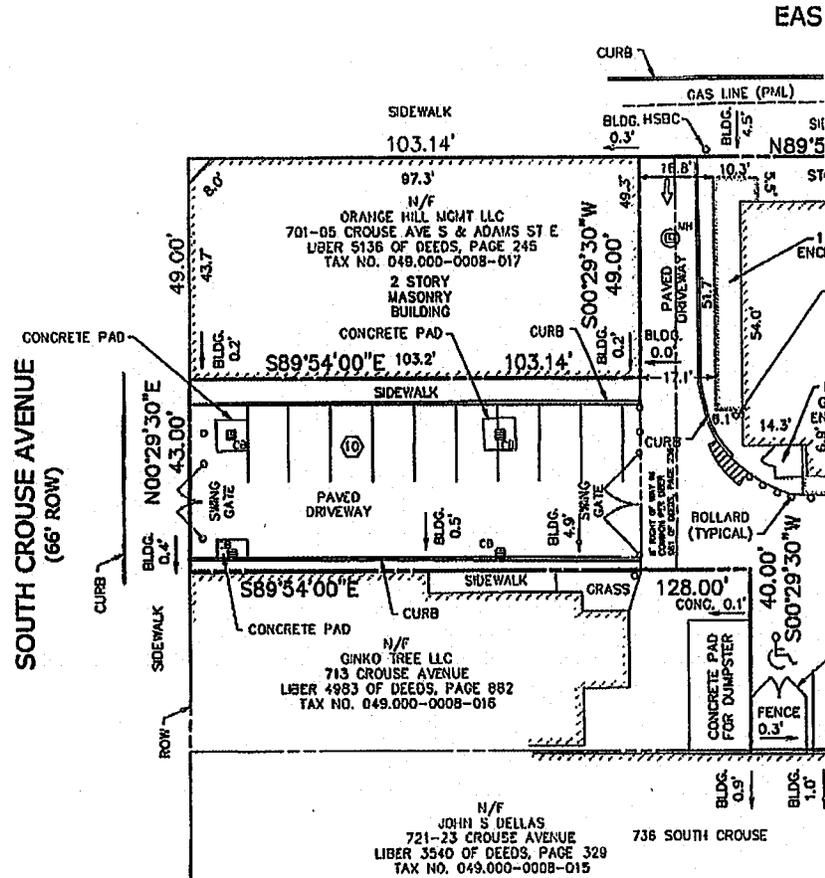


COMPANY NAME	KeyBank	SALESMAN	H	DATE	6-26-18	DESIGN NO.	B18-1176
LOCATION	1004 East Adams St., Syracuse, New York	DESIGNER	DM	SCALE	1/2" = 1'-0"	DESIGN DATE	1-18-19
						COPYRIGHT ©	2018
						FILE NAME	E:\New 18171004 east adams syracuse

PC-012319

**REFERENCE:**

1. LIBER 4257 OF DEEDS, PAGE 90
2. LIBER 5136 OF DEEDS, PAGE 245
3. ABSTRACT OF TITLE BY FRONTIER ABSTRACT AND RESEARCH SERVICES, INC., SEARCH NO. 5017150, DATED JANUARY 20, 2012.
4. LIBER 3543 OF DEEDS, PAGE 317
5. TITLE REPORT BY CHICAGO TITLE INSURANCE COMPANY, TITLE NO.: 1217-40135, EFFECTIVE DATE JANUARY 20, 2012



**EASEMENT NOTES:**

1. PER LIBER 2147 OF DEEDS, PAGE 198, WESTERLY PORTION OF PARCEL (PORTION TO SOUTH CROUSE AVE), MAY BE SUBJECT TO A SEWER EASEMENT LOCATED BENEATH A PORTION OF THE PREMISES.

**SITE NOTES:**

1. PARCEL IS IN FLOOD ZONE "C" AREA OF MINIMAL FLOODING, COMMUNITY PANEL 36595 0004F, 5/15/88
2. THERE ARE 20 REGULAR PARKING SPACES AND 1 HANDICAPPED PARKING SPACES FOR A TOTAL OF 21 SPACES.
3. PARCEL SUBJECT TO RIGHTS OR CLAIMS BY THE ONONDAGA INDIAN NATION OF NEW YORK

**DESCRIPTION:**

**Parcel I**

ALL THAT TRACT OR PARCEL OF LAND, situate in the City of Syracuse, County of Onondaga, State of New York, and being part of Farm Lot 201 and part of Block 369 Syracuse, bounded as follows: Beginning at a point on the south line of East Adams Street, where it intersects the line of Farm Lot No. 201; thence westerly along the southerly line of East Adams Street to the northeasterly corner of premises owned by the estate of Max Goldstein, a 103.14 feet easterly from the southeast corner of East Adams Street and South Crouse south parallel with South Crouse Avenue and along the easterly line of the premises of Max Goldstein and premises owned by Marjorie Midland Trust Company of Central NY the north line of a lot formerly owned by one Nathaniel Jones conveyed to him by the Onondaga County Clerk's Office in Book 112 of deeds of page 344; thence easterly to the said Jones' lot 24.88 feet to the northeast corner thereof; thence south along said Jones' lot 40 feet to the southeast corner thereof; thence easterly 105.71 feet; easterly line of Farm Lot 201; thence northerly along the easterly line of Farm Lot 201 or less to the point and place of beginning.

**Parcel II**

ALL that certain plot, piece or parcel of land, with the buildings and improvements thereon, lying and being in the City of Syracuse, County of Onondaga and State of New York, and being more particularly bounded and described as follows:

Beginning of a point in the east line of South Crouse Avenue 40 feet south of East Adams Street east parallel to East Adams Street 103.14 feet to the westerly line of premises owned by Cynthia A. Ingham by deed recorded in the Onondaga County Clerk's Office in Book 2, 280; thence southerly parallel to the east line of South Crouse Avenue and along the premises so conveyed to Ingham as aforesaid 43 feet more or less to the southwest corner of premises conveyed to the Syracuse Trust Company by deed recorded in the Onondaga County Clerk's Office in Book 1250 of Deeds at page 463; thence continuing westerly and parallel to the southerly line of the premises so conveyed to the Syracuse Trust Company in South Crouse Avenue 43 feet southerly of the point of beginning; thence north parallel to South Crouse Avenue 43 feet to the point of beginning.

**ORDINANCE GRANTING PERMISSION TO  
NSSM PEACOCK, LLC TO MAINTAIN  
LANDSCAPING, GROUND SIGNS AND SMALL  
TRAFFIC DIRECTIONAL SIGNS  
ENCROACHING INTO THE BURNET AVENUE  
RIGHT-OF-WAY**

WHEREAS, NSSM Peacock, LLC, owner of the property situated at 3408-3416 Burnet Avenue, Syracuse, New York, has requested permission to erect and maintain landscaping, ground signs and small traffic directional signs that will encroach 29.48" into the Burnet Avenue right-of-way; and

WHEREAS, the report of the Commissioner of the Department of Public Works is on file in the office of the City Clerk; NOW, THEREFORE,

BE IT ORDAINED, that this Common Council hereby grants permission to NSSM Peacock, LLC (hereinafter referred to as the "Owner") to erect and maintain the aforementioned encroachment, subject to the following conditions:

1. The owner shall defend, indemnify and save harmless the City of Syracuse, its officers and servants, from any and all liability and from any and all claims, damages, costs and expenses to person or property which may occur out of the usage of said street right-of-way heretofore described.

2. The Common Council may terminate this permission upon thirty (30) days notice to the owner.

3. Said owner shall, within thirty (30) days from the effective date of this ordinance, file in the office of the City Clerk a duly acknowledged written acceptance of this permission and consent to its terms and conditions. Said acceptance, when so filed, shall constitute an agreement

on the part of the owner to do and conform to all conditions thereof.

4. Said owner shall obtain the necessary permits, in addition to this permission ordinance, prior to the installation of the landscaping, ground signs and small traffic directional signs.

5. Said owner agrees and consents that the City will not be liable for any damage to the landscaping, ground signs and small traffic directional signs from any cause, including but not limited to snow removal, utility repair and replacement, and sidewalk repairs.

6. Said owner agrees and consents to maintain compliance with the requirements of the various City Departments attached hereto as Appendix "A".



Department of Neighborhood & Business Development  
Central Permit Office  
 Ben Walsh, Mayor

**Encroach (Major) Plan Review Comments for Applicant**  
 (Revised 07/15)

Location of Proposed Work: 3408-16 Burnet Ave

Permit #: PC-0835-18

Permit Type: Encroach (Major)

Date: 05/16/2019

APPENDIX "A"

Contact: NSSM Peacock LLC

Phone #: 315-317-3278

The departments below have reviewed your application and provided the following comments.  
**Approval is subject to the conditions listed below.**

Approval	Status Date	Status	Reviewer	Comments
Assessment - Commissioner	11/26/2018	Approved	David Clifford	
Corporation Counsel	03/04/2019	Conditionally Approved	Kathryn Ryan	The office of the Corporation Counsel has no objections to the proposal so long as other city departments recommend approval, all conditions are followed and the City of Syracuse, all of its officers, employees or agents are indemnified and held harmless from any and all liability.
DPW - Commissioner	11/27/2018	Approved	Martin Davis	No issue with sign encroachment. It has been there at least 30 years. There may be an existing encroachment on file. Original Survey by R J Lighton
DPW - Sanitation & Sewers	11/06/2018	Conditionally Approved	Vinny Esposito	No sewer or drainage issues. All utilities must be located, (DSNY).
DPW - Sidewalk Inspector	11/28/2018	Approved	Chris Ettinger	no concerns
DPW - Traffic Control	10/30/2018	Approved	Jim French	
DPW - Transportation Planner	11/13/2018	Internal Review Complete	Neil Milcarek-Burke	Encroachment as shown is not acceptable.  Revisions to the proposed encroachments are outlined in SP-18-23. These revisions relate to ROW opening widths, drive isle and island changes, and row ground cover/materials.  If revisions are made, and encroachment is approved based on resubmitted materials, applicant shall note that any encroaching feature, including openings/driveways are revocable by DPW at any point in the future.
Engineering - City Engineer	12/20/2018	Conditionally Approved	Ray Wills	-All construction in the ROW requires a Street Cut/ROW permit; existing pavement gutter line shall be preserved; the new curbing shall not impact flows. **No sheet flow of stormwater from the development shall be directed into the City ROW*** -Infrastructure install in the City ROW shall meet City Standards. -Ensure that any plants or signage in the planting bed is set far enough back from entrances to not block line of sight for cars entering or exiting the lot.
Engineering - Design & Construction	11/13/2018	Internal Review Complete	John Kivlehan	All construction in the R.O.W. requires a street cut permit, existing pavement gutter line/flow line shall be preserved, the new curbing shall not impact flows. The City's approval of all features shown on the plans encroaching within the R.O.W., including but not limited to driveway, curbing and signage etc. can be revoked at any time at the City's discretion.
Engineering - Mapping	11/01/2018	Internal Review Complete	Ray Wills	The proposed work should have no impact on Mapping Division assets in the area. Provided the applicant indemnify the City & assume all liability for any damages or injuries caused to, from or as a result of this encroachment, its installation, maintenance (or potential lack of.), In addition, ensure that any plants or signage

in the planting bed is set far enough back from entrances to not block line of sight for cars entering or exiting the lot.

Engineering - Sewers	11/13/2018	Internal Review Complete	John Kivlehan	No direct impact to sewers, however during construction the existing gutter line of the pavement shall be preserved. No sheet flow from the development shall be directed into the City R.O.W.
Fire Prevention Bureau	11/01/2018	Approved	Elton Davis	no objections
NBD - Commissioner	11/16/2018	Approved	Stephanie Pasquale	
City Planning - SOCPA	11/19/2018	Internal Review Complete	Owen Kerney	The applicant's proposal to improve this parking area along Burnet Avenue via the delineation of ingress/egress, parking spaces, and driveways is a significant and positive improvement to this site, and the corridor in general. The applicant is encouraged to work with the City's Transportation Planner to resolve and clarify the remaining issues noted in his comments of 11/13/18. Owen Kerney
Police Department - Community Policing	11/13/2018	Approved	Don Schultz	
Water Engineering	11/07/2018	Conditionally Approved	Kim Kelchner	11/07/2018 have existing water service located and stay minimum of 7 feet away.
Zoning Planner	05/06/2019	Approved	Jeffrey Harrop	5/6/2019: Sheet L-3, dated 5-1-2019, complies with Sheet L-1, dated 11-20-18, and approved by the City Planning Commission (SP-18-23). jlh  5/2/2018: Sheet L-3, last revised on 3-30-2019, conflicts with Sheet L-1, last revised on 11-20-2018, in that L-3 illustrates a drive lane with a width of 13'-4", and Sheet L-1 illustrates a drive lane with a width of 12'-0", as approved by the City Planning Commission on 11/19/2018 (SP-18-23). Applicant must either submit revised plans consistent with SP-18-23, or submit a Special Permit application with required submittals to the Office of Zoning Administration. jlh  Submitted plans last revised on 9/24/2018 conflict with plans approved by the City Planning Commission (SP-18-23) and last revised on 11/20/18. Applicant must submit plans as approved by the Planning Commission to the Central Permit Desk, or, submit revised plans to the Office of Zoning Administration with a Special Permit application. jlh
District Councilor	05/02/2019	Approved	Youlanda Johnson	Per Councilor Driscoll
National Grid	11/01/2018	Conditionally Approved	Youlanda Johnson	National Grid has facilities in this area (both north and south sides of Burnet Avenue). As always, it is important that the "High Voltage Proximity Act" is followed and Dig Safe is contacted to have all facilities located before any construction begins.- Jennifer Kinney
Verizon	10/29/2018	Approved	Youlanda Johnson	We have no issue with this.-per John Considine from Verizon



# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

81

May 31, 2019

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Mr. John P. Copanas  
City Clerk  
230 City Hall  
Syracuse, New York 13202

Re: PC-0835-18 Permission for an encroachment for landscaping, ground signs and small traffic directional signs that will encroach 29.48" into the right of way of Burnet Ave

Dear Mr. Copanas;

Diane Paunovski at 3408-16 Burnet Ave is requesting permission for an encroachment for landscaping, ground signs and small traffic directional signs that will encroach 29.48" into the right of way of Burnet Ave.

The proposed encroachment has been reviewed by the various city departments and utility companies and returned comments are enclosed. It appears that there is no major impediment to the request.

Please place this on the Common Council agenda.

Sincerely,

Jeremy Robinson  
Commissioner of DPW

Department of Public  
Works  
1200 Canal St.  
Extension  
Syracuse, N.Y. 13202

Owner/Applicant: NSSM Peacock LLC  
114 Longwood DR  
East Syracuse, NY

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

36

11/14

Department of Public Works

ENCROACHMENT PERMIT ROUTING FORM

ADDRESS: 3408-3416 BURNET AVE

APPLICATION DATE: 9/24/18

PROPERTY: 026-23-08.1

PERMIT APPLICATION: PC-0835-18

OWNER: NSSM PEACOCK LLC

MINOR OR MAJOR ENCROACHMENT

CONTRACTOR: DIANE S. PHUNOVSKI

PHONE: 315-317-3278

EMAIL: sofie.p824@gmail.com

DESCRIPTION OF WORK: STREET AND PARKING AREA CURBS; ESTABLISH GROUND SIGNS AND SMALL TRAFFIC DIRECTIONAL SIGNS

To: RAY WILLS

ASSESSMENT

DPW

ENGINEERING

FIRE PREVENTION LAW

NBD

PLANNING

POLICE

WATER

ZONING

DISTRICT COUNSILOR

CENTRO

NATIONAL GRID

VERIZON

APPROVED/DENIED Conditional Approval

REVIEWED BY May E. Risher

DATE 12/19/18

COMMENTS: All construction in R.O.W. requires a street cut permit; existing pavement gutter line / flow shall be preserved; the new curbing shall not impact flows. No sheet flow of stormwater from the development shall be directed into the City ROW. Infrastructure installed in City ROW shall meet City standards. Ensure that any plants or signage in the planting bed is set far enough back from entrances to not block line of sight for cars entering or exiting lot.

The applicant will receive the review comments that have been entered in IPS.

If you have any questions please call 315-448-47-15 or email [centralpermitoffice@svrgov.net](mailto:centralpermitoffice@svrgov.net).

Thank you

**Input comments into IPS**

RE: 3408-3416 Burnet Ave.

Proposed



Encroachment



Resubdivision



Sign Waiver

Action



3 Mile Limit



Variance



Street Cut

Engineering/Division of Mapping & Surveying: *The proposed work should have no impact on Mapping Division assets in the area. Provided the applicant indemnify the City & assume all liability for any damages or injuries caused to, from or as a result of this encroachment, its installation, maintenance (or potential lack of), In addition, ensure that any plants or signage in the planting bed is set far enough back from entrances to not block line of sight for cars entering or exiting the lot.*

Signature:

Printed:

Raymond G. Wills

Date:

1-Nov

Engineering/Division of Design & Construction:

*SEE ATTACHED*

Signature:

Printed:

*S. Kivlen*

Date:

*11.13.18*

Engineering/Division of Design & Construction (Drainage):

*SK*

Signature:

Printed:

Date:

*11.13.18*

Engineering/Division of Sewers:

*SK*

Signature:

Printed:

Date:

*11.13.18*

Return to:

Department of Engineering  
Office of the City Engineer  
Room 401 City Hall

PC-0835-18  
3408-3416 Burnet Avenue  
Reviewed by: J. Kivlehan

**Engineering Design & Construction:** All construction in the R.O.W. requires a street cut permit, existing pavement gutter line/flow line shall be preserved, the new curbing shall not impact flows. The City's approval of all features shown on the plans encroaching within the R.O.W., including but not limited to driveway, curbing and signage etc. can be revoked at any time at the City's discretion.

**Engineering Sewers:** No direct impact to sewers, however during construction the existing gutter line of the pavement shall be preserved. No sheet flow from the development shall be directed into the City R.O.W.

Encroachment Permit Instructions and Application

John M. "Pete" O'Connor III  
Commissioner

Thomas Simone  
Deputy Commissioner



Marlin E. Davis, L.S.  
Deputy Commissioner

DEPARTMENT OF PUBLIC WORKS

Stephanie A. Miner, Mayor

Encroachment Application and documents must be submitted to:

Central Permit Office  
201 East Washington Street, Room 101  
Syracuse, New York 13202, Phone # 315-448-4715  
[CentralPermitOffice@syrgov.net](mailto:CentralPermitOffice@syrgov.net)

SUBMITTAL REQUIREMENTS

Only complete applications will be accepted for review:

- Pages 5 and 6 of the Encroachment Application completed in full and signed by the owner of the property adjacent to the right-of-way.
- A copy of the stamped survey map\* (must be to scale, not reduced) for the private property abutting the street right-of-way in question.
- A stamped or signed site plan\* (must be to scale, not reduced) showing specific location and distances from front of main building abutting right-of-way, front and side property lines, curbs, sidewalks, sidewalk widths, and driveways and improvement dimensions (lengths, widths, and heights) for all encroaching features. Also, for fencing, location of any gates and direction they will open. The proposal can be drawn (to scale) on a copy of the property survey, but applicant must initial all changes made to the stamped survey and cross out the surveyor's stamp.
- Elevation drawing\* or manufacturer's catalogue cut of any features of the improvement.

\*If you submit full size architectural drawings or survey maps, you must also submit one additional copy no larger than 11" x 17" or an electronic copy.

PC - 093518

PLEASE FILL IN COMPLETELY

Address of Proposed Encroachment:

3408 - 3416 BURNET AVENUE  
Street address abutting the right-of-way where the improvement is being requested

Section, Block & Lot # (if known)

026 23 08.1

Property Owner (print name):

NSSM PEACOCK LLC

Mailing Address (if different):

114 LONGWOOD DR; E. SYRACUSE, NY  
13057

Phone #(s):

315-317 3278

Email Address:

SOFIEP824@GMAIL.COM

**Encroachment Permit Instructions and Application**

Applicant / Owner's Representative  
(print name):

DIANE S PAUNOVSKI

Mailing Address:

(SAME AS L.L.C. ABOVE)

Phone #(s):

(SAME)

Email Address:

(SAME)

Type of improvement requested:

CURBING AT LANDSCAPE ISLAND, TRAFFIC CONTROL SIGNS

Describe the style &/or materials of the improvement:

SEE DRAWING L-3  
Ex: a picket fence; a masonry bench

List the dimensions of the improvement in feet and inches:

SEE SHEET L-3  
Horizontal: \_\_\_\_\_ Feet      \_\_\_\_\_ Inches      Vertical: 3 CURBS = 4" H Feet      \_\_\_\_\_ Inches  
 CONC. WALK = 4" H  
 4 SIGNS = 36" H

What is the reason(s) for the improvement?

SEPARATION OF TRAFFIC ON BURNET FROM PARKING AREA.  
Specify any hardship or special circumstances, or public benefit to be gained, if applicable. Attach documentation or a letter of explanation if necessary.  
ADDITIONAL OFF STREET PARKING FOR PROPERTY OWNER, IMPROVED APPEARANCE OF STREET

Is this improvement part of a larger project?

X Yes      \_\_\_\_\_ No

SPECIAL PERMIT SP-99-27-112 11/6/2012

If yes, please identify the project and specify the additional city/county approvals being applied for

How far does the feature encroach into the City's Right of Way?

29.48' MAXIMUM.  
CURBS  
 4A - 5'-6" to 29'-4"  
 4B 13'-4" to 29'-4"  
 4C 0 to 29'-4"  
SIGNS  
 15 @ BLDG. ENTRANCE }  
 SIDEWALK - 5'-3" }  
 2A - 19'-3"  
 2B 18'-4"  
 2C 20'-3"  
 2D 21'-6"

SIGNATURE OF THE OWNER

I (we) certify that I (we) own the private property listed above (i.e., the property abutting the requested improvement).

Signature(s):

Diane S. Paunovski

4/3/19  
Date

\_\_\_\_\_  
Date

DC-0835-18 REVISED PLANS

**Iauco, Lori**

---

**From:** Johnson, Youlanda  
**Sent:** Wednesday, May 29, 2019 1:05 PM  
**To:** Iauco, Lori  
**Cc:** Robinson, Jeremy; Davis, Martin; Black, John  
**Subject:** Encroachment Ready for Legislative Letter  
**Attachments:** PC-0835-18 Ready for Legislative Letter.pdf

Lori,

The attached encroachment is ready for a legislative letter. It is an application for Diane Paunovski at 3408-16 Burnet Ave for landscaping, ground signs and small traffic directional signs that will encroach 29.48" into the right of way of Burnet Ave. Let me know if you have any questions.

Best,  
Youlanda

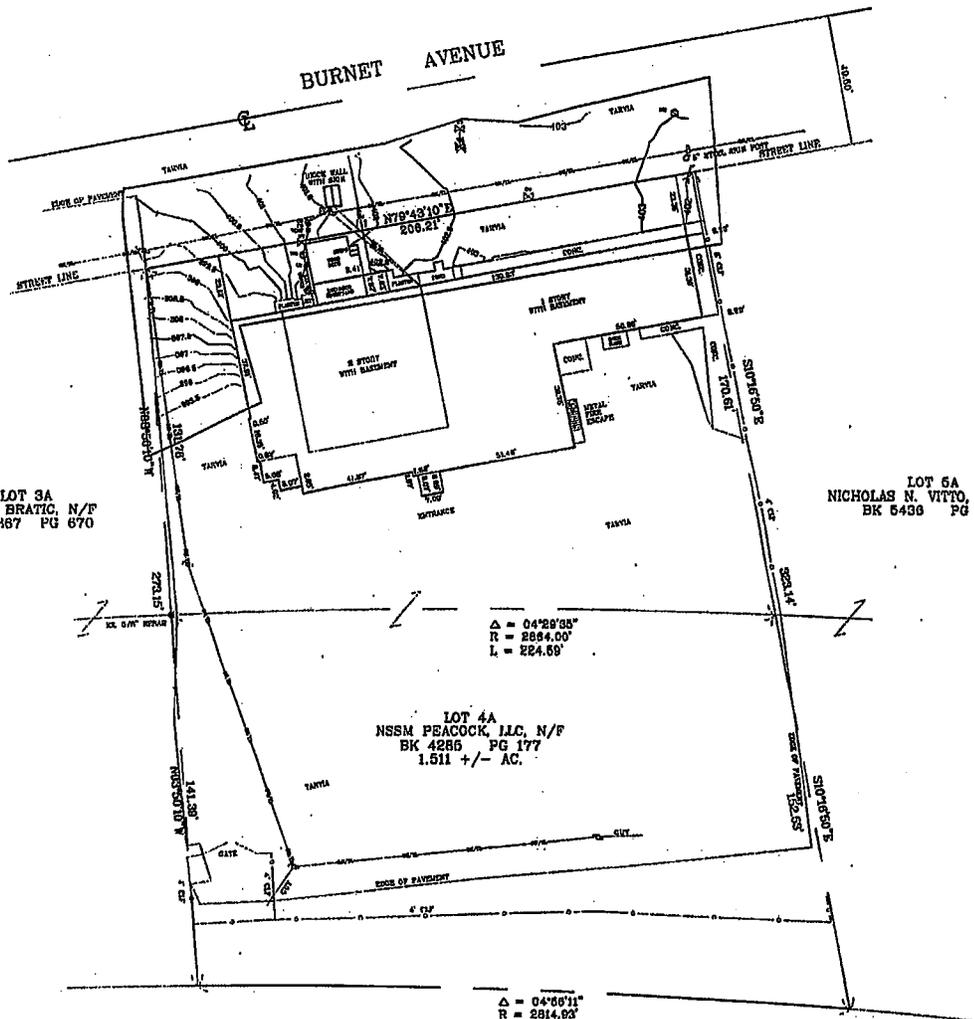


**YOULANDA JOHNSON**  
Construction Development Coordinator  
Department of Neighborhood & Business Development  
City of Syracuse  
201 E Washington St, Room 101  
Syracuse, NY 13202  
315-448-4714 Fax 315-448-8615  
[Yjohnson@syr.gov.net](mailto:Yjohnson@syr.gov.net)  
<http://www.SyrGov.net>

LOT 4A  
 PROPERTY 638 PARTNERSHIP SUBDIVISION  
 FILED TRACT MAP No. 8613  
 CITY OF SYRACUSE  
 ONONDAGA COUNTY  
 NEW YORK

JUNE 20, 2018

GRAPHIC SCALE



LOT 3A  
 ELVIN BRATIC, N/F  
 BK 6387 PG 670

LOT 5A  
 NICHOLAS N. VITTO, JR., N/F  
 BK 5438 PG 424

LOT 4A  
 NSSM PEACOCK, LLC, N/F  
 BK 4285 PG 177  
 1.511 +/- AC.

PEOPLE OF THE STATE OF NEW YORK  
 INTERSTATE ROUTE No. 680

- NOTES:
1. THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF AN ABSTRACT OF TITLE. THERE MAY BE ADDITIONAL EASEMENTS NOT SHOWN.
  2. DIMENSIONS ARE RELATED TO DED. ELEVATIONS ARE ON AN ASSUMED DATUM.
  3. UNDERGROUND UTILITIES WERE NOT LOCATED. PRIOR TO EXCAVATING CALL THE GUYTON NY TO MARK UTILITIES.

\*Underground utilities in addition to a survey were located at Section 20, Township 2, of the New York State Eastman Lake.

\*In locating from the method of this survey marked with an angle of the total survey's perimeter and will be recorded in the final report.

\*Certification is provided herein to certify that this survey was prepared in accordance with the existing laws of the State of New York and is subject to the laws of the State of New York.

REDUCED TO 11x17 AT 45%  
 OF ORIGINAL SIZE

Richard M. Rybinski, L.S.  
 N.Y.S. License No. 41777D

Richard M. Rybinski, L.S.  
 8538 Indian Hill Road  
 Manlius, New York 13104  
 phone & fax (315) 682-4082

# ENCROACHMENT CONSTRUCTION

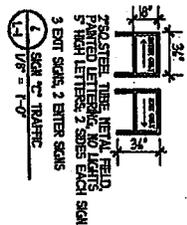
CONSTRUCT NEW LANDSCAPED ISLAND AND CURBED AREAS WHICH SEPARATE TRAFFIC FLOW ON BURNET FROM PARKING LOT TRAFFIC BACKING OUT OF PARKING SPACES.

CREATE TWO DISTINCT ACCESS POINTS: EAST EXIT DRIVEWAY AT TOP OF HILL TO PROVIDE VISIBILITY IN BOTH DIRECTIONS WHEN ENTERING THE STREET. NEW ENTRY LOCATION AT WEST END OF LOT TO CREATE ONE-WAY TRAFFIC FLOW THROUGH PARKING LOT.

LANDSCAPING ISLAND CONTAINS NEW CONCRETE PUBLIC SIDEWALK, GRASS LAWN, AND LOW ORIENTAL PLANTS.

- 4 NEW 4" HIGH GRANITE CURBS AROUND LANDSCAPING ISLAND, ESTABLISHING ONE-LANE EDGE. NEW CURBS ENCRACH 2'-2" INTO THE PUBLIC RIGHT-OF-WAY DETERMINING THE OTHER-MOST LIMIT OF ENCROACHMENT.
- 4A WEST CURBING: FROM 5'-6" (5.5') TO 2'-4" (2.33')
- 4B CENTER LANDSCAPE ISLAND: FROM 8'-4" (8.33') TO 2'-4" (2.33')
- 4C EAST CURBING: FULLY 2'-4" ENCROACHMENT

8 TRAFFIC CONTROL SIGNS:



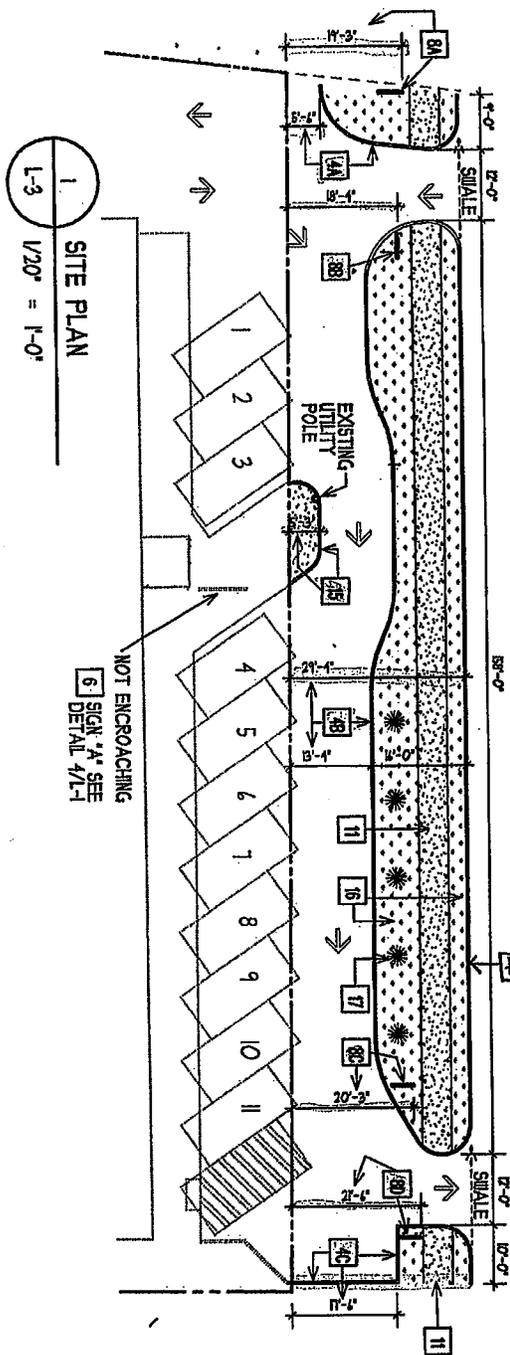
SIGN	SIDE 1	SIDE 2	MAX ENCROACHMENT
8A	ENTER ONLY	ENTER ONLY	1'-3" (R.25)
8B	ENTER ONLY	ONE WAY →	1'-8" (R.33)
8C	EXIT ONLY	EXIT ONLY	2'-0" (20.25)
8D	EXIT ONLY	EXIT ONLY	2'-4" (2.5')

- 11 NEW 6'-0" WIDE CONCRETE PUBLIC SIDEWALK WITHIN THE LANDSCAPED ISLAND, WITH A MAXIMUM ENCROACHMENT OF 25'-0".
- 5 CONCRETE SIDEWALK, 4" HIGH AT BUILDING ENTRANCE
- 6 GRASS COVERED LAWN AREA
- 7 PLANTS, SPREADING JUNIPER, MAX 2' HIGH.

STREET CENTER LINE

BURNET AVENUE

SITE SLOPES DOWN HILL



1 SITE PLAN  
L-3 1/20" = 1'-0"

NOT ENCROACHING  
6 SIGN "A" SEE DETAIL 4/L-1

PLANT ENCROACHMENT DETAILS & NOTES  
L-3

LIBERTY DELI  
3408-3416 BURNET AVENUE  
SYRACUSE, NY

©Pitcheo Architect, p.c. 2018. All rights reserved. Drawings are instruments of service and remain the property of the Architect.

124 Telgel Avenue  
Syracuse, N.Y. 13203

PITCHEO architect

518.474.1819

JOB#: 218-04  
REV.1: 8-20-2018  
3-20-2019



PC 0835-2 REVISED PLANS

- 9 ADD 8'-0" LANDSCAPE BUFFER WITH CURBS AND LAWN
- 10 REDUCE DRIVE WIDTHS TO 8'-0"
- 11 NEW SIDEWALK 5'-0" WIDE WITH HC CURBS AND CURBS AT EDGES
- 12 4'-0" L. BOLLARD BACK
- 13 SIDEWALK CURB EXTENDED OUT FROM CURBS AS THE SHIP TO MAINTAIN ADA SIDEWALK WIDTH
- 14 TREES PER CITY AGREEMENTS

SEE 'A' REDUCED SIZE OF 'DELT' PAVES DETAIL 4-1-1. CHANGED LOCATION TO RESTAURANT ENTRANCE TO PAYMENT STATION AT H.C. LOADING ASSE NEXT TO 'T' SIGN 'B' - DETAIL 5-1-1 - DELETE SIDE

**NUMBERED NOTES**

- 1 DEMOLISH EXISTING SIGN 'A', DETAIL 3-1-1
- 2 DEMOLISH EXISTING WOOD DECK
- 3 DEMOLISH EXISTING EXTERIOR
- 4 PAVO BOLL (TYPED)
- 5 NEW PARKING BUFFER AREA - 2'x4'x4' CONCRETE CURBS
- 6 NEW CONCRETE BULK 5'-0" DEEP IN FRONT OF
- 7 NEW SIGN 'A', SEE DETAIL BELOW
- 8 SIG TRAFFIC CONTROL, SIGN 'B'
- 9 SMALL TRAFFIC CONTROL, SIGN 'C'

1 OTHER SITE CONDITIONS ALONG BURNETT AVENUE  
 1/4" = 1'-0"

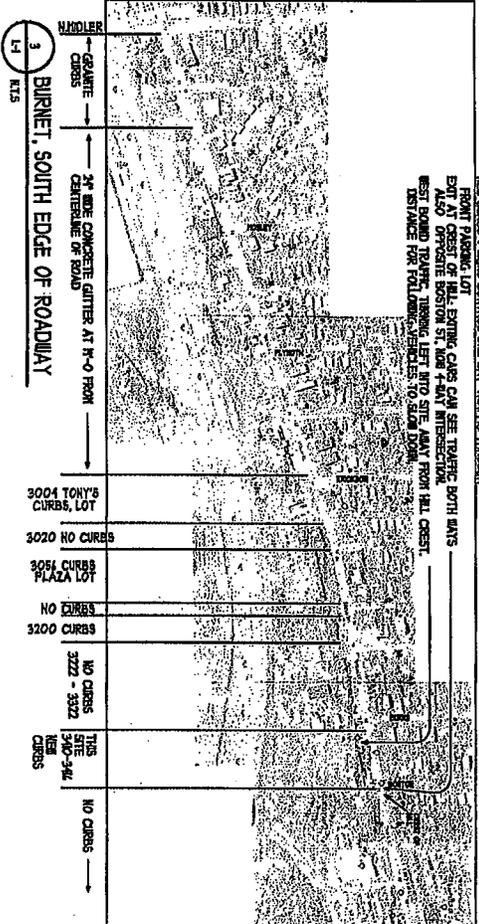
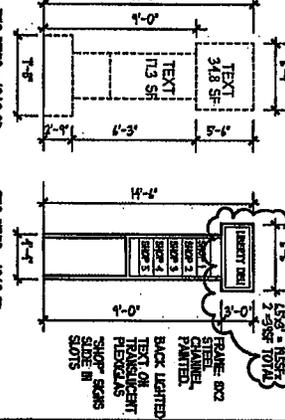
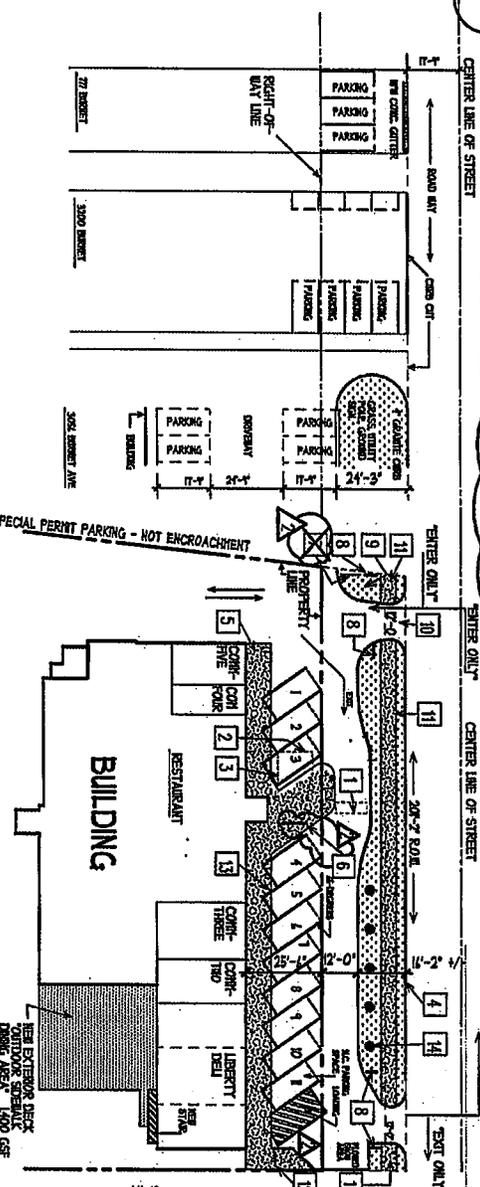
2 NEW CONTROLLED ACCESS IMPROVEMENTS  
 1/4" = 1'-0"

3 DEMOLISHED SIGN 'A'  
 1/8" = 1'-0"

4 NEW SIGN 'A'  
 1/8" = 1'-0"

5 NEW SIGN 'B'  
 1/8" = 1'-0"

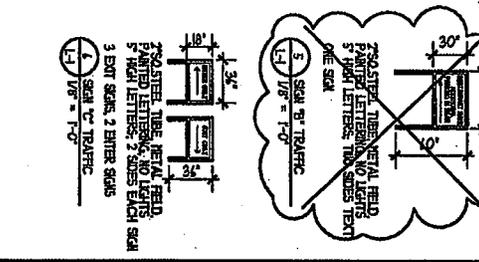
6 NEW SIGN 'C'  
 1/8" = 1'-0"



**REMOVED TRAFFIC FLOW**  
 NEW CURBS, 1. SIGN CONTROL, ONE-WAY TRAFFIC THROUGH FRONT PARKING LOT  
 FRONT PARKING LOT  
 FRONT AT CURB OF HALL ENTRY, CURBS CAN BE TRAFFIC BOTH WAYS  
 ALSO ON CURB OF BURNETT ST. AND 1. SIGN CONTROL  
 RE-DESIGN FOR TRAFFIC FLOW TO SLIP DOWN  
 RE-DESIGN FOR TRAFFIC FLOW TO SLIP DOWN

**NEW CONTROLLED ENTRY**  
 VARIOUS IMPROVEMENTS HAVE BEEN APPROVED IN THE PAST ALONG BURNETT, ESTABLISHING AN 8'-0" WIDE VEHICLE LANE. THESE EXISTING IMPROVEMENTS WITHIN THE CITY'S RIGHT-OF-WAY INCLUDE THE FOLLOWING: (AS SHOWN IN THE MAP TO THE LEFT)  
 CONCRETE CURBS  
 CONCRETE CURBS  
 BITT PARKING WITHIN THE RIGHT-OF-WAY.  
 BEHINDS OF PROPOSED NEW CONTROL ENTRY AT 3408 BURNETT.  
 GREATER CONTROL OF VEHICLES ENTERING THE SITE  
 ENTRANCE/EXIT SIGN PLACE EXIST AT TOP OF HALL WITH VISIBILITY IN BOTH DIRECTIONS FOR EXISTING VEHICLES.  
 FOR CITY SIGN PLACEMENT, PROVIDES INCREASED AREA FOR FLOODED SIGN PLACEMENT.

ALTHOUGH ZONED "UNRESTRICTED", MOST OF SOUTH SIDE HAS NOSE OF A COMMERCIAL QUALITY. NORTH SIDE OF STREET IS RESIDENTIAL. IMPROVEMENTS REDUCE THE AMOUNT OF VISUAL CLASH BETWEEN THE TWO OF PROVIDING VISUAL BUFFERS TOWARDS RESIDENTIAL ZONES.  
 REQUEST PERMISSION FOR IMPROVEMENTS SHOWN ON THIS SHEET AND THE USE OF THE TRAFFIC CONTROL SIGN 'A' FOR ONE-WAY TRAFFIC CONTROL.  
 REQUEST PERMISSION FOR IMPROVEMENTS SHOWN ON THIS SHEET AND THE USE OF THE TRAFFIC CONTROL SIGN 'A' FOR ONE-WAY TRAFFIC CONTROL.



PROPOSED RIGHT-OF-WAY ENCROACHMENT  
 L-1

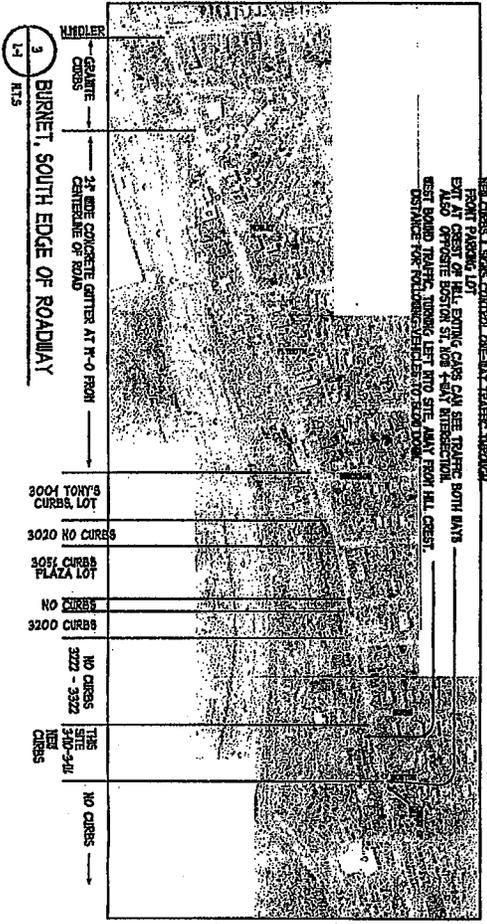
**LIBERTY DELI**  
 3408-3418 BURNETT AVENUE  
 SYRACUSE, NY

124 Felgo Avenue  
 Syracuse, N.Y. 13203  
**PITCHER architect**  
 516.474.1219

JOB#: 218-04  
 DATE: 4-1-2018  
 REV. 1: 8-15-2018  
 REV. 2: 8-20-18



PC-0835-18 (REVISED PLAN)

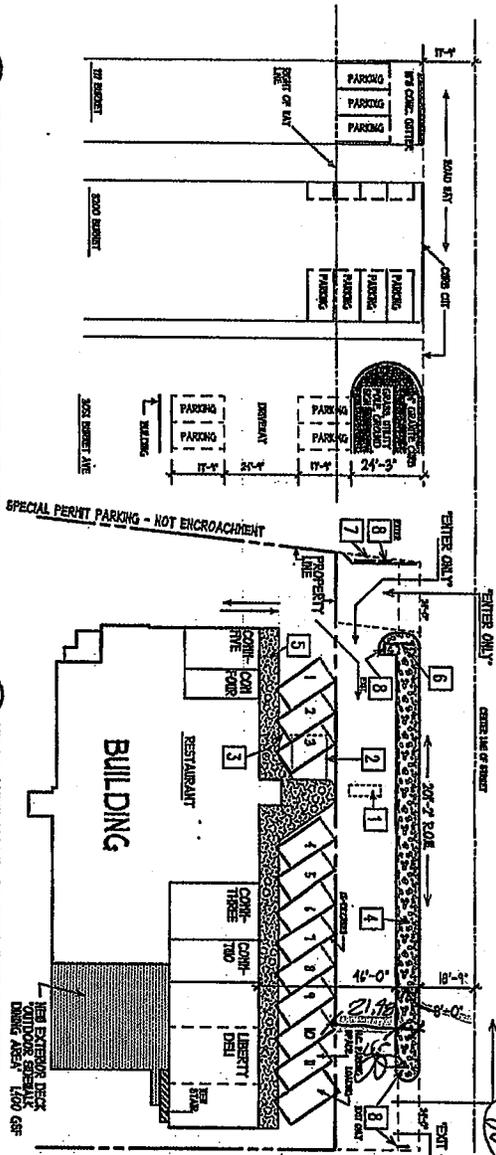


1 OTHER SITE CONDITIONS ALONG BURNET AVENUE  
1/4" = 1'-0"

2 NEW CONTROLLED ACCESS IMPROVEMENTS  
1/4" = 1'-0"

3 DEMONISHED SIGN  
1/4" = 1'-0"

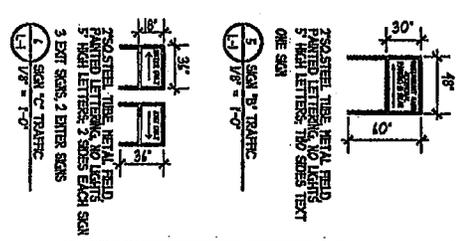
4 NEW SIGN  
1/4" = 1'-0"



Total encroachment  
29.46' (30')

NUMBERED NOTES

**NEW CONTROLLED ENTRY**  
VARIOUS IMPROVEMENTS HAVE BEEN APPROVED IN THE PAST ALONG BURNET, ESTABLISHED IN A 8'-0" WIDE VEHICLE LANE. THESE EXISTING IMPROVEMENTS WITHIN THE CITY'S RIGHT-OF-WAY INCLUDE THE FOLLOWING: (AS SHOWN IN THE MAP TO THE LEFT) CONCRETE CURBS, GRANITE CURBS, SIGNAGE CURBS WITH PARKING WITHIN THE RIGHT-OF-WAY.  
BENEFITS OF PROPOSED NEW CONTROL ENTRY AT 3408 BURNET: GREATER CONTROL OF VEHICLES ENTERING THE SITE, ENFORCEMENT SIGNAGE PLACE EXIST AT TOP OF HILL WITH VISIBILITY IN BOTH DIRECTIONS FOR EXISTING VEHICLES FOR CITY SIGN PLACING, PROVIDES INCREASED AREA FOR FLOWER SIGN PLACEMENT.  
ALTHOUGH ZONED "RESIDENTIAL", MOST OF SOUTH SIDE HAS NONE OF A COMMERCIAL QUALITY. NORTH SIDE OF STREET IS ESSENTIAL. IMPROVEMENTS SERVICE THE AREA OF THE LOT. THESE IMPROVEMENTS WITHIN THE OF PROVIDING VISUAL BARRIERS TOWARDS RESIDENTIAL ZONES. REQUEST PERMISSION FOR IMPROVEMENTS SHOWN IN THIS PLAN FOR ON-STREET PARKING SPACE ACCESS.



PROPOSED RIGHT-OF-WAY ENCROACHMENT  
L-1

LIBERTY DELI  
3408-3416 BURNET AVENUE  
SYRACUSE, NY  
©Pitcho Architect, LLC, 2018. All rights reserved. Drawings are instruments of service and remain the property of the Architect.

124 Feigel Avenue  
Syracuse, N.Y. 13203  
PITCHCO architect  
616.474.1219

JOB#: 218-04  
DATE: 9-1-2018  
9-24-2018







# ENCROACHMENT CONSTRUCTION

CONSTRUCT NEW LANDSCAPED ISLAND AND CURBED AREAS WHICH SEPARATE TRAFFIC FLOW ON BURNETT FROM PARKING LOT TRAFFIC BACKING OUT OF PARKING SPACES.

CREATE TWO DISTINCT ACCESS POINTS: EAST EXIT DRIVEWAY AT TOP OF HILL TO PROVIDE VISIBILITY IN BOTH DIRECTIONS WHEN ENTERING THE STREET. NEW ENTRY LOCATION AT WEST END OF LOT TO CREATE ONE-WAY TRAFFIC FLOW THROUGH PARKING LOT.

LANDSCAPING ISLAND CONTAINS NEW CONCRETE PUBLIC SIDEWALK, GRASS LAWN, AND LOW ORNAMENTAL PLANTS.

- 4 NEW 4" HIGH GRANITE CURBS AROUND LANDSCAPING ISLAND, ESTABLISHING ONE-LANE EDGE. NEW CURBS ENJOACH 2'-2" INTO THE PUBLIC RIGHT-OF-WAY, DEFINING THE OUTER-MOST LIMIT OF ENCROACHMENT.
- 4A WEST CURBING: FROM 5'-2" (E.57) TO 2'-4" (E.339)
- 4B CENTER LANDSCAPE ISLAND: FROM 13'-4" (E.339) TO 2'-4" (E.339)
- 4C EAST CURBING: FULLY 2'-4" ENCROACHMENT

8 TRAFFIC CONTROL SIGNS:



SIGN	SIDE 1	SIDE 2	MAX ENCROACHMENT
8A	ENTER ONLY	ENTER ONLY	1'-3" (E.25)
8B	ENTER ONLY	ONE WAY →	18'-4" (E.33)
8C	EXIT ONLY	EXIT ONLY	20'-3" (E.25)
8D	EXIT ONLY	EXIT ONLY	21'-4" (E.25)

11 NEW 6'-0" WIDE CONCRETE PUBLIC SIDEWALK WITHIN THE LANDSCAPED ISLAND, WITH A MAXIMUM ENCROACHMENT OF 25'-0".

15 CONCRETE SIDEWALK, 4" HIGH AT BUILDING ENTRANCE

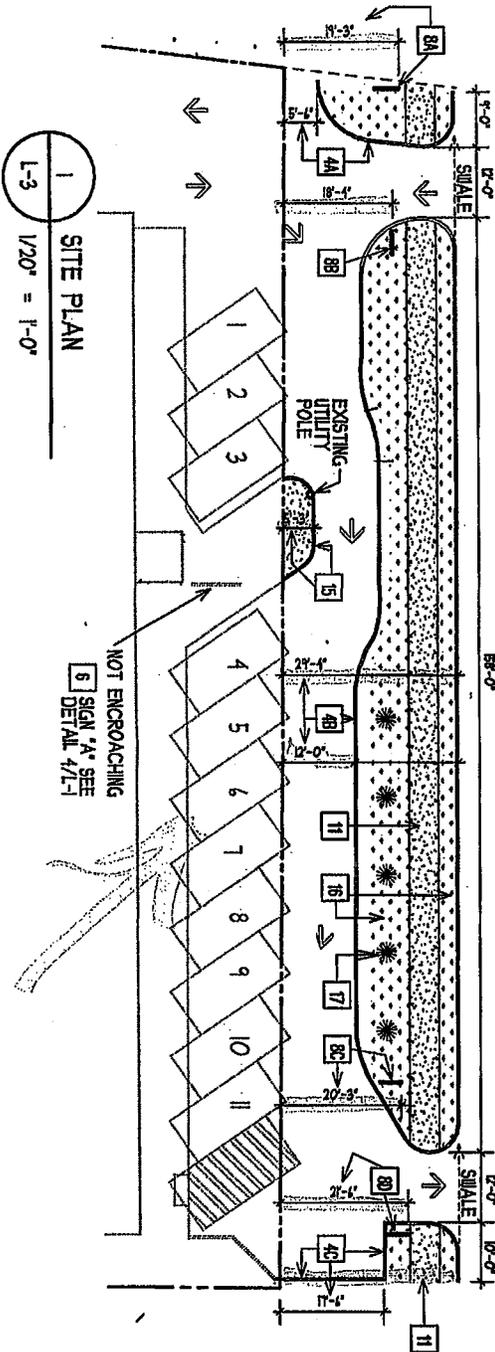
16 GRASS COVERED LAWN AREA

17 PLANTS, SPREADING JUNIFER, MAX 2' HIGH.

STREET CENTER LINE

BURNETT AVENUE

SITE SLOPES DOWN HILL



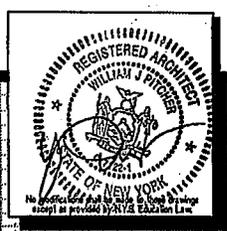
NOT ENCROACHING  
6 SIGN 'A' SEE DETAIL 4/L-1

ENCROACHMENT  
DETAILS &  
NOTES  
L-3

LIBERTY DELI  
3408-3416 BURNET AVENUE  
SYRACUSE, NY  
©Pitcher Architect P.C., 2018. All rights reserved. Drawings are instruments of service and remain the property of the Architect.

124 Felgel Avenue  
Syracuse, N.Y. 13203  
PITCHER architect  
315.474.1219

JOB#: 218-04  
REV.2: E-20-2018  
3-30-2018  
1-2-2018



DC-0935-18 2ND REVISION

Department of Public Works

ENCROACHMENT PERMIT ROUTING FORM

ADDRESS: 3408-3416 BURNET AVE

APPLICATION DATE: 9/24/18

PROPERTY: 026-23-08.1

PERMIT APPLICATION: PC-0835-18

OWNER: NSSM PEALOCK LLC

MINOR OR MAJOR ENCROACHMENT

CONTRACTOR: DIANE S. PHUNOVSKI

PHONE: 315-317 3278

EMAIL: sofie.p824@gmail.com

DESCRIPTION OF WORK: STREET AND PARKING AREA CURBS; ESTABLISH GROUND SIGNS AND SMALL TRAFFIC DIRECTIONAL SIGNS

To:

ASSESSMENT	DPW	ENGINEERING	FIRE PREVENTION	LAW
NBD	PLANNING	POLICE	WATER	ZONING
DISTRICT COUNSILOR	CENTRO	NATIONAL GRID	VERIZON	

APPROVED/DENIED \_\_\_\_\_

REVIEWED BY \_\_\_\_\_ DATE \_\_\_\_\_

COMMENTS \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This form is for the reviewing departments use only. Please do not return the Central Permit Office.

The applicant will receive the review comments that have been entered in IPS.

If you have any questions please call 315-448-47-15 or email [centralpermitoffice@syrgov.net](mailto:centralpermitoffice@syrgov.net).

Thank you

**ORDINANCE GRANTING PERMISSION TO  
FBBT/US PROPERTIES LLC TO MAINTAIN AN  
EXISTING SIGN CABINET AND NINE (9)  
EXISTING PARKING SPACES ENCROACHING  
INTO THE GENESEE STREET RIGHT-OF-WAY**

WHEREAS, FBBT/US Properties LLC, owner of the property situated at 2922-2928 East Genesee Street, Syracuse, New York, has requested permission to maintain an existing sign cabinet that encroaches 3' into the Genesee Street right-of-way and nine (9) existing parking spaces that encroach 19' into the Genesee Street right-of-way; and

WHEREAS, the report of the Commissioner of the Department of Public Works is on file in the office of the City Clerk; NOW, THEREFORE,

BE IT ORDAINED, that this Common Council hereby grants permission to FBBT/US Properties LLC (hereinafter referred to as the "Owner") to erect and maintain the aforementioned encroachment, subject to the following conditions:

1. The owner shall defend, indemnify and save harmless the City of Syracuse, its officers and servants, from any and all liability and from any and all claims, damages, costs and expenses to person or property which may occur out of the usage of said street right-of-way heretofore described.
2. The Common Council may terminate this permission upon thirty (30) days notice to the owner.
3. Said owner shall, within thirty (30) days from the effective date of this ordinance, file in the office of the City Clerk a duly acknowledged written acceptance of this permission and consent to its terms and conditions. Said acceptance, when so filed, shall constitute an agreement on the part of the owner to do and conform to all conditions thereof.

4. Said owner shall obtain the necessary permits, in addition to this permission ordinance, relative to the existing sign cabinet and nine (9) existing parking spaces.

5. Said owner agrees and consents that the City will not be liable for any damage to the sign cabinet or parking spaces from any cause, including but not limited to snow removal, utility repair and replacement, and sidewalk repairs.

6. Said owner agrees and consents to maintain compliance with the requirements of the various City Departments attached hereto as Appendix "A".



Department of Neighborhood & Business Development  
Central Permit Office  
 Ben Walsh, Mayor

**Encroach (Minor) Plan Review Comments for Applicant**  
 (Revised 07/15)

Location of Proposed Work: N/A Genesee St E

Permit #: PC-0891-18

Permit Type: Encroach (Minor)

Date: 02/15/2019

APPENDIX "A"

Contact: Benderson Development

Phone #: 716-878-9626

The departments below have reviewed your application and provided the following comments.  
**Approval is subject to the conditions listed below.**

Approval	Status Date	Status	Reviewer	Comments
DPW - Commissioner	01/15/2019	Approved	Martin Davis	Minor encroachment
DPW - Sanitation & Sewers	01/07/2019	Conditionally Approved	Vinny Esposito	Any excavation for sign footing must locate all utilities,(DSNY). The parking in the ROW does not appear to leave room for pedestrians, especially with snow from plowing. This may also alter drainage.
DPW - Sidewalk Inspector	01/07/2019	Approved	Chris Ettinger	no concerns
DPW - Traffic Control	01/03/2019	Approved	Jim French	
DPW - Transportation Planner	01/09/2019	Internal Review Complete	Neil Milcarek-Burke	<p>THESE COMMENTS ARE REPOSTED FROM SP-19-01 on 1/9/19:</p> <ul style="list-style-type: none"> <li>- Site currently has un approved asphalt and striped parking in ROW. The City has made recent investments in this ROW including reconstruction of travel lanes, new bike lanes, new curbing and new sidewalks.</li> <li>- Parking lot and building frontage requires a physical/planted buffer, between parking area and sidewalk to prevent encroachment/overhang into the pedestrian zone. East Genesee Street is a primary arterial with high volumes of both vehicular and pedestrian travel. This is also a route used by students traveling to/from Nottingham High School.</li> <li>- ADA access is required from the East Genesee Street sidewalk, to the front door of both the Dollar General and the Bottle Return Center. This route shall be unobstructed, separate from the driveway/vehicular entrance, and be protected physically from encroachment by motor vehicles. City standard is 5' wide, ADA compliant slope and cross slope, concrete.</li> <li>- There is to be no parking in the building setback along East Genesee Street. Bollards shall be installed, in addition to the planted buffer to deter illegal parking in this area. Bollards should extend out perpendicular East Genesee Street at both the western and eastern building face, while still allowing access to the loading dock area.</li> <li>- The dumpster/refuse area is required to be screened and be outside the ROW.</li> <li>- Bike parking shall be provided on site, using inverted-U or staple-style racks near the front entrance, outside of ADA access path, and in a well-lit and conspicuous area.</li> </ul>
Engineering - Design & Construction	01/03/2019	Internal Review Complete	John Kivlehan	Existing encroaching features with no impact to the R.O.W. Striped wheel stops are part of the encroachment also as such

they shall be maintained by the applicant at all times (securely fastened etc.) so that they do not present a hazard in the R.O.W. Maintain buffer distance to the sidewalk.

Engineering - Mapping	01/02/2019	Internal Review Complete	Ray Wills	While the proposed encroachment should have no impact on Mapping Division assets, it should be noted that traditionally the City does not approve exclusive parking inside of the ROW. The request should be amended to include the planter. Maintenance and all liability should be assumed by the applicant.
Engineering - Sewers	01/03/2019	Internal Review Complete	John Kivlehan	Existing encroaching features have no impact on the sewers
Zoning Planner	02/13/2019	Approved	Cathy Deacons	Signage exceeds what was reviewed by the Planning Commission under Special Permit. Sign can not exceed 6'0" wide by 6'8" high and can exceed 26'5" in total height. Denied 2/8/19.  Reviewed and approved 2/13/19 by H Lamendola, pursuant to SP -19-01. 6'x 6'8" ground sign okay.
Engineering - City Engineer	02/15/2019	Conditionally Approved	Ray Wills	Striped wheel stops are part of the encroachment and shall be maintained by the applicant at all times to ensure that vehicles do not encroach into the public sidewalk area at any time. Wheel stops shall be securely fastened so that they do not present a hazard in the ROW. Maintain buffer distance to the sidewalk. Encroachment description should include planter which also encroaches into the ROW now.



# DEPARTMENT OF PUBLIC WORKS

82

CITY OF SYRACUSE, MAYOR BEN WALSH

May 31, 2019

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Mr. John P. Copanas  
City Clerk  
230 City Hall  
Syracuse, New York 13202

Re: PC-0891-18 Permission for an existing sign cabinet and 9 existing parking spaces at 2922 E Genesee St. The existing sign cabinet will encroach 3' and the 9' existing parking spaces will encroach 19' into the Genesee St right of way

Dear Mr. Copanas;

FBBT/US Properties LLC , at 2922 & 2956 East Genesee St , is requesting permission for an existing sign cabinet that will encroach 3' into the Genesee St right of way and 9 existing parking spaces that will encroach 19' into the Genesee St right of way.

The proposed encroachment has been reviewed by the various city departments and utility companies and returned comments are enclosed. It appears that there is no major impediment to the request.

Please place this on the Common Council agenda.

Sincerely,

Jeremy Robinson  
Commissioner of DPW

Department of Public  
Works  
1200 Canal St.  
Extension  
Syracuse, N.Y. 13202

Owner/Applicant: FBBT/US Properties LLC  
570 Delaware Ave  
Buffalo, NY 14202

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

56

Department of Public Works

ENCROACHMENT PERMIT ROUTING FORM

ADDRESS: 2922-2956 EAST GENESEE ST. APPLICATION DATE: 12-12-18

PROPERTY: SYRACUSE NY. (BDP #1032) PERMIT APPLICATION: PC-0891-18

OWNER: MINOR OR MAJOR ENCROACHMENT

CONTRACTOR: BENDERSON DEVELOPMENT PHONE: 716-878-9626

EMAIL: jmb@benderson.com

DESCRIPTION OF WORK: ENCROACHMENT WAIVER REQUESTED FOR EXISTING SIGN CABINET AND 9 EXISTING PARKING SPOTS (PLAN TO REPAIR SIGN CABINET)

TO:

ASSESSMENT	DPW	ENGINEERING	FIRE PREVENTION	LAW
NBD	PLANNING	POLICE	WATER	ZONING
DISTRICT COUNSILOR	CENTRO	NATIONAL GRID	VERIZON	

APPROVED/DENIED \_\_\_\_\_

REVIEWED BY \_\_\_\_\_ DATE \_\_\_\_\_

COMMENTS \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

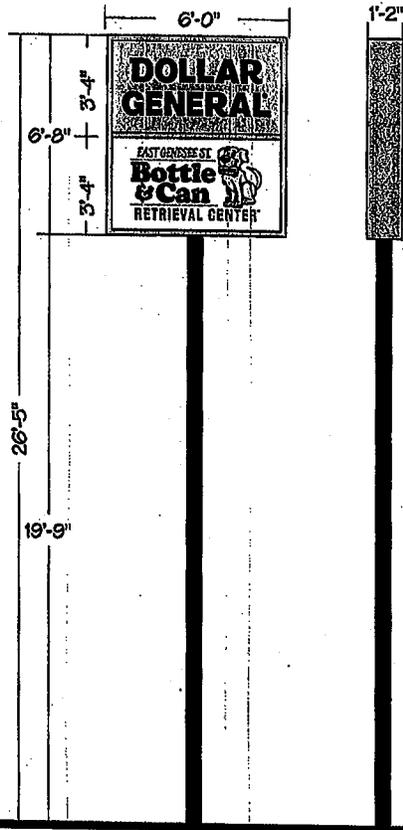
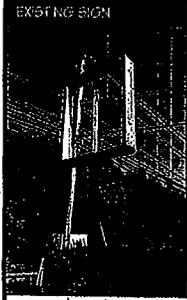
This form is for the reviewing departments use only. Please do not return the Central Permit Office.

The applicant will receive the review comments that have been entered in IPS.

If you have any questions please call 315-448-47-15 or email [centralpermitoffice@svrgov.net](mailto:centralpermitoffice@svrgov.net).

Thank you

PC-0891-18-REVISED RAL



PC-0891-12 REVISED PLAN

D/F INTERNALLY ILLUMINATED PYLON SIGN 1/4" = 1'-0"

40 SF

**BENDERSON DEVELOPMENT**  
 570 DELAWARE AVENUE, BUFFALO, NEW YORK 14202  
 PROPERTY E. GENESEE ST  
 SYRACUSE, NY  
 PRG.# 1032    DWG.# 1032PY  
 BY FRAGALE    DATE 09-20-10    REVISION 02/10 VAF

Department of Public Works

ENCROACHMENT PERMIT ROUTING FORM

ADDRESS: 2922-2956 EAST GENESSEE ST. APPLICATION DATE: 12-12-18

PROPERTY: SYRACUSE NY. (BDP #1032) PERMIT APPLICATION: PC-0891-18

OWNER: MINOR OR MAJOR ENCROACHMENT

CONTRACTOR: BENDERSON DEVELOPMENT PHONE: 716-878-9626

EMAIL: jmb@benderson.com

DESCRIPTION OF WORK: ENCROACHMENT WAIVER REQUESTED FOR EXISTING SIGN CABINET AND 9 EXISTING PARKING SPOTS (PLAN TO REPAIR SIGN CABINET)

To:

ASSESSMENT	DPW	ENGINEERING	FIRE PREVENTION	LAW
NBD	PLANNING	POLICE	WATER	ZONING
DISTRICT COUNSILOR	CENTRO	NATIONAL GRID	VERIZON	

APPROVED/DENIED \_\_\_\_\_

REVIEWED BY \_\_\_\_\_ DATE \_\_\_\_\_

COMMENTS \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This form is for the reviewing departments use only. Please do not return the Central Permit Office.  
The applicant will receive the review comments that have been entered in IPS.  
If you have any questions please call 315-448-47-15 or email [centralpermitoffice@svrgov.net](mailto:centralpermitoffice@svrgov.net).  
Thank you

PC-0891-18

# Encroachment Permit Instructions and Application

Jeremy Robinson  
Commissioner

Martin E. Davis, L.S.  
Deputy Commissioner



Ann Fordock  
Deputy Commissioner

## DEPARTMENT OF PUBLIC WORKS

Ben Walsh, Mayor

Encroachment Application and documents must be submitted to:

Central Permit Office  
201 East Washington Street, Room 101  
Syracuse, New York 13202, Phone # 315-448-4715  
[CentralPermitOffice@svrgov.net](mailto:CentralPermitOffice@svrgov.net)

### SUBMITTAL REQUIREMENTS

Only complete applications will be accepted for review:

- Pages 5 and 6 of the Encroachment Application completed in full and signed by the owner of the property adjacent to the right-of-way.
- A copy of the stamped survey map\* (must be to scale, not reduced) for the private property abutting the street right-of-way in question.
- A stamped or signed site plan\* (must be to scale, not reduced) showing specific location and distances from front of main building abutting right-of-way, front and side property lines, curbs, sidewalks, sidewalk widths, and driveways and improvement dimensions (lengths, widths, and heights) for all encroaching features. Also, for fencing, location of any gates and direction they will open. The proposal can be drawn (to scale) on a copy of the property survey, but applicant must initial all changes made to the stamped survey and cross out the surveyor's stamp.
- Elevation drawing\* or manufacturer's catalogue cut of any features of the improvement.

\*If you submit full size architectural drawings or survey maps, you must also submit one additional copy no larger than 11" x 17" or an electronic copy.

### PLEASE FILL IN COMPLETELY

Address of Proposed Encroachment: 2922 & 2956 East Genesee Street  
Street address abutting the right-of-way where the improvement is being requested

Section, Block & Lot # (if known) 042-02-030

Property Owner (print name): FBBT/US Properties, LLC

Mailing Address (if different): 570 Delaware Avenue, Buffalo, New York 14202

Phone #(s): 716-878-9626

Email Address(es): jmb@benderson.com

PC-089-18

Encroachment Permit Instructions and Application

Applicant / Owner's Representative (print name):

James A. Boglioni

Mailing Address:

570 Delaware Avenue, Buffalo, New York 14202

Phone #(s):

716-878-9626

Email Address:

jmb@benderson.com

Type of Improvement requested:

Replace/repair the existing pylon sign cabinet in kind.  
9 existing parking spaces to remain

Describe the style &/or materials of the Improvement:

Aluminum, Acrylic, Electrical, LED Lights

Ex: a picket fence; a masonry bench

List the dimensions of the Improvement in feet and inches:

Horizontal: 6' 2.25" Vertical: 7' 5"  
Feet Inches Feet Inches

What is the reason(s) for the Improvement?

Parking is existing. Sign cabinet is in need of repair.

Specify any hardship or special circumstances, or public benefit to be gained, if applicable. Attach documentation or a letter of explanation if necessary.

Is this Improvement part of a larger project?

Yes

X

No

If yes, please identify the project and specify the additional city/county approvals being applied for

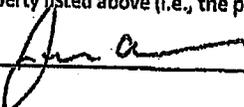
How far does the feature encroach into the City's Right of Way?

Sign Box...2.85' into City's ROW  
9 Existing Parking Spots Ranging from.... 8.29' to 18.57' into City's ROW

SIGNATURE OF THE OWNER

I (we) certify that I (we) own the private property listed above (i.e., the property abutting the requested improvement).

Signature(s):

  
\_\_\_\_\_

12-18-18  
Date

\_\_\_\_\_  
Date

PC-0001-18



570 DELAWARE AVENUE  
BUFFALO, NEW YORK 14202  
716.886.0211 P.: 716.886.1026.F

December 7, 2018

**VIA OVERNIGHT DELIVERY**

Central Permit Office  
City of Syracuse Department of Zoning  
201 East Washington Street, Room 101  
Syracuse, NY 13202

**Re: 2922 & 2956 East Genesee Street, Syracuse, NY (BDP#1032)  
Application for Encroachment Permit for Sign and Parking Spaces**

Dear Sir or Madam:

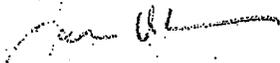
Benderson Development Company, LLC is pleased to submit, in connection with the above-referenced property, an Application for an Encroachment Permit to repair and existing pylon sign in kind and maintain <sup>9</sup> existing parking spaces.

As the City is aware, the property is located on East Genesee Street and is improved with a +/- 14,073 s.f. commercial building. Dollar General currently is a tenant and occupies 11,014 s.f. of the existing building. There is a current vacancy of 1,831 s.f. located on the southwest corner of the building. Benderson is in the process of leasing the vacant tenant space to UPSTATE NY Bottle & Can Retrieval Center, LLC. The property maintains a seventy-three stall parking lot and an existing pylon sign. With respect to the pylon sign, the pole support for the sign is located on the property, but a portion of the cabinet overhangs the City right-of-way. The portion of the sign that overhangs the property line does not impact any sidewalk or roadway and is located over 15' away from the sidewalk.

UPSTATE NY Bottle & Can Retrieval Center, LLC would like to re-use the existing pylon sign and repair the sign cabinet. As a result, we are requesting a permit to maintain the existing encroachment for both the parking and the sign. No site plan changes or changes to the building are proposed and we are simply seeking to maintain an existing condition.

We look forward to working with the City of Syracuse on this project. Should you require any additional information, please do not hesitate to contact me at (716) 878-9626 or at [JamesBoglioli@Benderson.com](mailto:JamesBoglioli@Benderson.com).

Thank you,  
**BENDERSON DEVELOPMENT COMPANY, LLC**

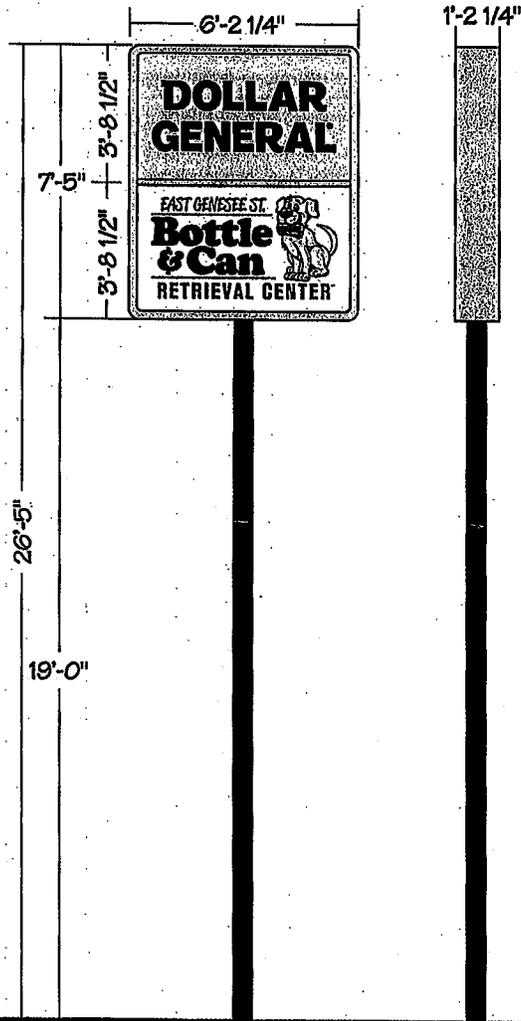
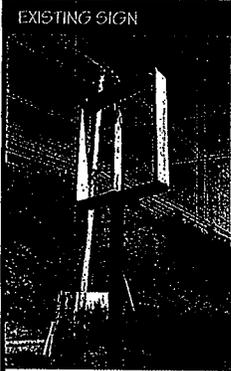
  
James A. Boglioli, Esq.

PC-0891-18









PYLON SIGN 1/4" = 1'-0"

# BENDERSON DEVELOPMENT

570 DELAWARE AVENUE, BUFFALO, NEW YORK 14202

PROPERTY E. GENESEE ST

SYRACUSE, NY

PROJ.# 1032 DRWG.# 1032PY

BY V. FRAGALE DATE 09.20.16 REVISION 11.14.16 VAF

Department of Public Works

ENCROACHMENT PERMIT ROUTING FORM

To Permits/IPS  
2/15

ADDRESS: 2922-2956 EASTGENESSEE ST. APPLICATION DATE: 12-12-18

PROPERTY: SYRACUSE N.Y. (BDP #1032)

PERMIT APPLICATION: PC-0891-18

OWNER:

MINOR OR MAJOR ENCROACHMENT

CONTRACTOR: BENDERSON DEVELOPMENT

PHONE: 716-878-9626

EMAIL: jmb@benderson.com

DESCRIPTION OF WORK: ENCROACHMENT WAIVER REQUESTED FOR EXISTING SIGN CABINET AND 9 EXISTING PARKING SPOTS (PLAN TO REPAIR SIGN CABINET)

PC-0891-18

TO: RAY WILLS

- ASSESSMENT DPW ENGINEERING FIRE PREVENTION LAW
- NBD PLANNING POLICE WATER ZONING
- DISTRICT COUNSILOR CENTRO NATIONAL GRID VERIZON

APPROVED/DENIED: Conditional Approval

REVIEWED BY: Mary E. Collins DATE: 2/13/19

COMMENTS: Striped wheel stops are part of encroachment and shall be maintained by the applicant at all times to ensure that vehicles do not encroach into the public sidewalk area at any time. Wheel stops shall be securely fastened so that they do not present a hazard in the right-of-way. Maintain buffer distance to sidewalk. Encroachment description should include planter which also encroaches in right-of-way now.

The applicant will receive the review comments that have been entered in IPS.

If you have any questions please call 315-448-47-15 or email [centralpermtooffice@syr.gov](mailto:centralpermtooffice@syr.gov).

Thank you

PC-0891-18

**Input comments into IPS**

RE: 2922-56 E. Genesee St.

- Proposed  Encroachment  Resubdivision  Project Site Review  
 Action  3 Mile Limit  Variance  Street Cut

Engineering/Division of Mapping & Surveying: *While the proposed encroachment should have no impact on Mapping Division assets, it should be noted that traditionally the City does not approve exclusive parking inside of the ROW. The request should be amended to include the planter. Maintenance and all liability should be assumed by the applicant.*

Signature: *[Signature]* Printed: Raymond G. Wills Date: 2-Jan

Engineering/Division of Design & Construction:

*EXISTING ENCROACHING FEATURED WITH NO IMPACT TO R.O.W, STRIPED WHEEL STOPS ARE PART OF ENCROACHMENT AS SUCH THEY SHALL BE MAINTAINED BY THE APPLICANT AT ALL TIMES (SECURELY FASTENED ETC) SO THAT THEY DO NOT PRESENT A HAZARD IN THE R.O.W. MAINTAIN BUFFER DISTANCE TO SIDEWALK.*

Signature: Printed: *S. KULEWA* Date: 1-3-19

Engineering/Division of Design & Construction (Drainage):

*~~AREA OF FUTURE DEVELOPMENT~~*

Signature: Printed: Date:

Engineering/Division of Sewers:

*EXISTING ~~ENCROACHING~~ ENCROACHING FEATURED HAVE NO IMPACT ON SEWERS.*

Signature: Printed: *S. KULEWA* Date: 1-3-19

Return to: Department of Engineering  
Office of the City Engineer  
Room 401 City Hall

Local Law No.  
City of Syracuse

2019

**A LOCAL LAW OF THE CITY OF SYRACUSE  
AUTHORIZING THE MAYOR TO GRANT AND  
CONVEY ALL OF THE RIGHT, TITLE AND  
INTEREST OF THE CITY OF SYRACUSE IN  
AND TO THE PREMISES KNOWN AS THE  
ABANDONED PORTION OF WEST COURT  
STREET TO JPD CORP.**

BE IT ENACTED, by the Common Council of the City of Syracuse, as follows:

Section 1. In accordance with the City Charter Section 6-202(3), the Mayor is hereby authorized and empowered to grant and convey to JPD Corp. for a total of \$27,500.00 (\$26,000.00 plus \$1,500.00 for the appraisal fee), upon such terms and provisions and conditions as the Mayor may prescribe, all right, title and interest of the City of Syracuse in and to the parcel of land known as the abandoned portion of West Court Street described in Appendix "A" attached hereto; the appraisal fee of \$1,500.00 shall be credited to Account #426630.01.

Section 2. This local law shall take effect immediately subject to the provisions of the Municipal Home Rule Law of the State of New York.

Appendix "A"

LEGAL DESCRIPTION  
PORTION OF WEST COURT STREET  
TO BE CONVEYED BY THE CITY OF SYRACUSE

All that certain tract, piece or parcel of land, situate in the City of Syracuse, County of Onondaga, State of New York, being a portion of West Court Street within Salt Marsh Lot 35, and being more particularly bounded and described as follows:

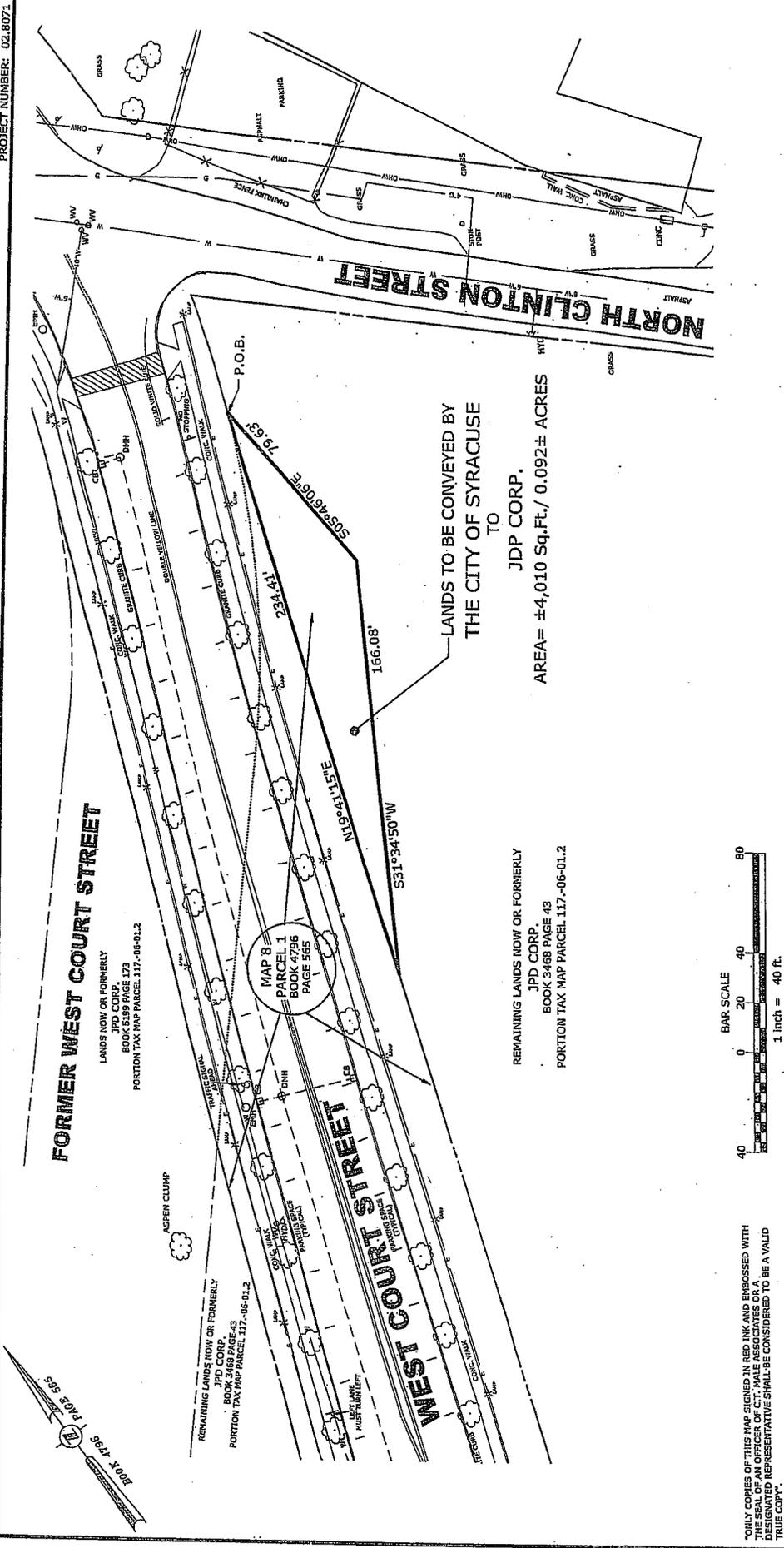
BEGINNING at point on the easterly margin of West Court Street, said point being the northerly corner of lands conveyed to the City of Syracuse by JPD Corp. in Book 4796 of Deeds at Page 565, said lands being Map 8 Parcel 1 in said deed;

Thence along the easterly margin of West Court Street the following two (2) courses and distances:

- 1) South 05 deg. 46 min. 06 sec. East, 79.63 feet to an angle point therein; and
- 2) South 31 deg. 34 min. 50 sec. West, 166.08 feet to an angle point therein;

Thence North 19 deg. 41 min. 15 sec. East, through the margin of West Court Street, 234.41 feet to the point or place of beginning.

XREFS: NONE



UNAUTHORIZED ALTERATION OR ADDITION TO THIS DOCUMENT IS A VIOLATION OF THE NEW YORK STATE EDUCATION LAW.

© 2017  
C.T. MALE ASSOCIATES  
APPROVED: djju  
DRAFTED: djju  
CHECKED: djju  
PROJ. NO : 02.8071  
SCALE : 1"=40'  
DATE : 01/04/17

REVISIONS RECORD/DESCRIPTION

DATE	REVISIONS RECORD/DESCRIPTION	DRAFTED	CHECK	APPR.

BAR SCALE  
40 0 20 40 80  
1 inch = 40 ft.

ONLY COPIES OF THIS MAP SURVEY IN RED INK AND IMPRESSED WITH THE OFFICIAL SEAL OF C.T. MALE ASSOCIATES OR A DESIGNATED REPRESENTATIVE SHALL BE CONSIDERED TO BE A VALID TRUE COPY.

DAVID J. UHRINEC, PLS  
P.L.S. NO. 050052

LANDS TO BE CONVEYED BY THE CITY OF SYRACUSE TO JDP CORP.

CITY OF SYRACUSE

C.T. MALE ASSOCIATES  
Engineering, Surveying, Architecture & Landscape Architecture, P.C.  
200 GATEWAY PARK DRIVE, BLDG. C, P.O. BOX 3246  
SYRACUSE, NY 13220-3246  
315-458-6698 • FAX 315-458-4427

ONONDAGA COUNTY, NEW YORK

SHEET 1 OF 1  
DWG. NO: 17-0100



83

# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

04 June 2019

**David M. Clifford**  
Commissioner

City Clerk John P. Copanas  
230 City Hall  
Syracuse, New York 13202

**Ann E. Gallagher**  
First Deputy  
Commissioner

Attn: Members of the Common Council

Dear City Clerk Copanas:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: THE ABANDONED PORTION OF WEST COURT STREET TO JPD CORP FOR A TOTAL OF \$27,500

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

Abandoned Portion of West Court Street  
As relates to Ordinance # 68-2019  
Containing approximately 4,010 square feet of land

Purchaser: JPD Corp for the sum of \$26,000 plus \$1,500 appraisal fee.

A fee of \$1,500 for appraisal work will be collected from the proposed purchaser and deposited into account 426630 01.

A map showing the property to be conveyed is attached.

Very truly yours,

David M. Clifford  
Commissioner

**Department of  
Assessment**  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

assessment@syrgov.net

cc: Evan Helgesen, Special Assistant to the Mayor

37

84 11 35 35 45 39 41 33 89

Ordinance No.

2019

**ORDINANCE AUTHORIZING SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO 319 BELLEVUE AVENUE FOR A TOTAL OF \$151.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 319 Bellevue Avenue, being Lot P 3 & 7, Block 3, Tract Solvay AMD, Section 086, Block -05, Lot -02.0 (086.-05-02.0), Property No. 1207103000, 42 x 66 Wood House to Greater Syracuse Property Development Corporation for a total of \$151.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus \$150.00 for title work for a total of \$151.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee of \$150.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



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# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

05 February 2019

**David M. Clifford**  
Commissioner

City Clerk John P. Copanas  
230 City Hall  
Syracuse, New York 13202

**Ann E. Gallagher**  
First Deputy  
Commissioner

Attn: Members of the Common Council

Dear City Clerk Copanas:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 319 BELLEVUE AVENUE TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF \$151

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

319 Bellevue Avenue  
Lot P 3&7 BL3 Tract Solvay AMD  
086.-05-02.0  
Property # 1207103000  
42x66 WH

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404 01. A fee of \$150 for title work will be collected and deposited into account 426620 01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

**Department of  
Assessment**  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Very truly yours,

David M. Clifford  
Commissioner

Office 315 448 8270  
Fax 315 448 8190  
assessment@syrgov.net

18

85 75 39 38492060

Ordinance No.

2019

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 222-226 ELK  
STREET FOR A TOTAL OF \$151.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 222-226 Elk Street, being Lot 39, Tract Burt, Section 077, Block -08, Lot -09.0 (077.-08-09.0), Property No. 1926103400, 50.10 x 141.29 Vacant Land to Greater Syracuse Property Development Corporation for a total of \$151.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus \$150.00 for title work for a total of \$151.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee of \$150.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



85 76 39 38 49 40 60  
**DEPARTMENT OF ASSESSMENT**

CITY OF SYRACUSE, MAYOR BEN WALSH

07 March 2019

**David M. Clifford**  
Commissioner

City Clerk John P. Copanas  
230 City Hall  
Syracuse, New York 13202

**Ann E. Gallagher**  
First Deputy  
Commissioner

Attn: Members of the Common Council

Dear City Clerk Copanas:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 222-26 ELK STREET TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF \$151

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

222-26 Elk Street  
Lot 39 Tract Burt  
077.-08-09.0  
Property # 1926103400  
50.10x141.29 VAC

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404 01. A fee of \$150 for title work will be collected and deposited into account 426620 01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

**Department of  
Assessment**  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Very truly yours,

David M. Clifford  
Commissioner

Office 315 448 8270  
Fax 315 448 8190

[assessment@syrgov.net](mailto:assessment@syrgov.net)

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL. ||

86 76-4034 52454547

Ordinance No.

2019

**ORDINANCE AUTHORIZING SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO 100 FAGE AVENUE & CANNON STREET FOR A TOTAL OF \$151.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 100 Fage Avenue & Cannon Street, being Tract T M Wooded F.L. Sub 6, Section 077, Block -01, Lot -17.0 (077.-01-17.0), Property No. 1927001400, 50 x 66 Wood House to Greater Syracuse Property Development Corporation for a total of \$151.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus \$150.00 for title work for a total of \$151.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee of \$150.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



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# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

20 February 2019

**David M. Clifford**  
Commissioner

City Clerk John P. Copanas  
230 City Hall  
Syracuse, New York 13202

**Ann E. Gallagher**  
First Deputy  
Commissioner

Attn: Members of the Common Council

Dear City Clerk Copanas:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 100 FAGE AVENUE & CANNON STREET TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF \$151

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

100 Fage Avenue & Cannon Street  
Tract T M Wood F.L. Sub 6  
077.-01-17.0  
Property # 1927001400  
50 x 66 WH

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404 01. A fee of \$150 for title work will be collected and deposited into account 426620 01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Very truly yours,

David M. Clifford  
Commissioner

**Department of  
Assessment**  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

[assessment@syrgov.net](mailto:assessment@syrgov.net)

87 774354

Ordinance No.

2019

**ORDINANCE AUTHORIZING SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO 137 FOREST AVENUE FOR A TOTAL OF \$151.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 137 Forest Avenue, being Lot 18, Tract Cathers, Section 077, Block -21, Lot -10.0 (077.-21-10.0), Property No. 1929000500, 35 x 151.50 Wood House to Greater Syracuse Property Development Corporation for a total of \$151.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus \$150.00 for title work for a total of \$151.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee of \$150.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

87 1143 84

17 April 2019

**David M. Clifford**  
Commissioner

City Clerk John P. Copanas  
230 City Hall  
Syracuse, New York 13202

**Ann E. Gallagher**  
First Deputy  
Commissioner

Attn: Members of the Common Council

Dear City Clerk Copanas:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 137 FOREST AVENUE TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF \$151

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

137 Forest Avenue  
Lot 18 Tract Cathers  
077.-21-10.0  
Property # 1929000500  
35x151.50 WH

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404 01. A fee of \$150 for title work will be collected and deposited into account 426620 01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

**Department of  
Assessment**  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Very truly yours,

David M. Clifford  
Commissioner

Office 315 448 8270  
Fax 315 448 8190  
assessment@syr.gov.net

4

88 85 44 45 56 71

Ordinance No.

2019

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 204 NEWELL  
STREET WEST FOR A TOTAL OF \$151.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 204 Newell Street West, being Lot 3, Tract Butts, Section 076, Block -19, Lot -15.0 (076.-19-15.0), Property No. 1464105300, 37 x 124 Wood House & Garage to Greater Syracuse Property Development Corporation for a total of \$151.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus \$150.00 for title work for a total of \$151.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee of \$150.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



88 85 49 43 56 71

# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

20 March 2019

**David M. Clifford**  
Commissioner

City Clerk John P. Copanas  
230 City Hall  
Syracuse, New York 13202

**Ann E. Gallagher**  
First Deputy  
Commissioner

Attn: Members of the Common Council

Dear City Clerk Copanas:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 204 NEWELL STREET WEST TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF \$151

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

204 Newell Street West  
Lot 3 Tract Butts  
076.-19-15.0  
Property # 1464105300  
37x124 WHxGAR FP4

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404 01. A fee of \$150 for title work will be collected and deposited into account 426620 01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

**Department of  
Assessment**  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

assessment@syrgov.net

Very truly yours,

David M. Clifford  
Commissioner

Ordinance No.

2019

**ORDINANCE DETERMINING THAT ACTION TO ADOPT THE TICK AND DEER EDUCATION AND MANAGEMENT PLAN (THE "PROJECT") IS AN UNLISTED ACTION AND WILL NOT HAVE A SIGNIFICANT ADVERSE ENVIRONMENTAL IMPACT**

WHEREAS, the adoption of the Tick and Deer Education and Management Plan ("the Project") is subject to approval by the Mayor and Common Council; and

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law, as amended, the New York State Environmental Quality Review Act (the "SEQR Act") and the regulations adopted pursuant thereto by the Department of Environmental Conservation of the State of New York, being 6 NYCRR Part 617, as amended (the "Regulations"), the City of Syracuse (the "City") desires to comply with the SEQR Act and the Regulations with respect to the Project; and

WHEREAS, in furtherance of this objective, the Department of Engineering prepared Parts I and II of a Short Environmental Assessment Form ("EAF") for the Project (a copy of the EAF is attached hereto as Appendix "A"); and

WHEREAS, pursuant to the Regulations, the City has considered the significance of the potential environmental impacts of the Project by (a) using the criteria specified in Section 617.7 of the Regulations, and (b) examining the EAF for the Project, together with other available supporting information, to identify the relevant areas of environmental concern, and (c) thoroughly analyzing the identified areas of relevant environmental concern; NOW,

THEREFORE,

BE IT ORDAINED, that, subject to the approval of the Mayor, this Common Council

authorizes the following findings and determinations:

Based upon an examination of the EAF and other available supporting information, and considering both the magnitude and importance of each relevant area of environmental concern, and based further upon the City's knowledge of the area surrounding the Project and such further investigation of the Project and its potential environmental impact as the City has deemed appropriate, the City makes the following findings and determinations:

1. The Project is described on Appendix "A"; and
2. The Project constitutes an "Unlisted Action" (as the quoted term is defined in the Regulations); and
3. No significant adverse environmental impacts are noted in the EAF for the Project and none are known to the City. Therefore, the City hereby determines that the Project will not have a significant adverse environmental impact, and the City will not require the preparation of an environmental impact statement with respect to the Project; and

BE IT FURTHER ORDAINED, that as a consequence of such determination and in compliance with the requirements of the SEQR Act and the Regulations, the City directs the City Commissioner of Parks ("Commissioner") to prepare a Negative Declaration; and

BE IT FURTHER ORDAINED, that the Negative Declaration for the Project be filed in accordance with the Regulations; and

BE IT FURTHER ORDAINED, that the Commissioner is authorized to take whatever steps are necessary to carry out this Ordinance; and

BE IT FURTHER ORDAINED, that this Ordinance shall take effect immediately.

Appendix "A"  
**Short Environmental Assessment Form**  
**Part 1 - Project Information**

**Instructions for Completing**

**Part 1 – Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

<b>Part 1 – Project and Sponsor Information</b>			
Name of Action or Project: Tick and Deer Education and Management Plan			
Project Location (describe, and attach a location map): Syracuse, New York			
Brief Description of Proposed Action: Adoption of the Tick and Deer Education and Management Plan. The Tick and Deer Education and Management Plan proposes methodologies for the control of the overpopulation of deer in specific areas within the City. Implementing humane lethal management practices conducted by professional wildlife managers is identified as the preferred strategy within the City of Syracuse. Additional education and outreach components will continue to be delivered including public workshops on: tick bite prevention, home landscaping modifications, personal protections and tracking the growth of tree, shrub, and wildflower regeneration over time. See attached Plan for additional details.			
Name of Applicant or Sponsor: City of Syracuse, Department of Parks, Recreation, & Youth Programs		Telephone: 315-473-4330 E-Mail: jlafave@syrgov.net	
Address: 412 Spencer Street			
City/PO: Syracuse		State: New York	Zip Code: 13204
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.		NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:		NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>
3. a. Total acreage of the site of the proposed action?		16,412.8 acres	
b. Total acreage to be physically disturbed?		0 acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		0 acres	
4. Check all land uses that occur on, are adjoining or near the proposed action:			
5. <input checked="" type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input checked="" type="checkbox"/> Industrial <input checked="" type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban) <input checked="" type="checkbox"/> Forest <input checked="" type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify): <input checked="" type="checkbox"/> Parkland			

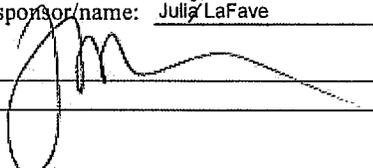
5. Is the proposed action,	NO	YES	N/A
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?  b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?  b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input checked="" type="checkbox"/> Shoreline <input checked="" type="checkbox"/> Forest <input checked="" type="checkbox"/> Agricultural/grasslands <input checked="" type="checkbox"/> Early mid-successional <input checked="" type="checkbox"/> Wetland <input checked="" type="checkbox"/> Urban <input checked="" type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes,	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>
a. Will storm water discharges flow to adjacent properties?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
If Yes, briefly describe: _____ _____		
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: _____ _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ There are a number of brownfields within the City of Syracuse, however this project will not affect those properties in any way.	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>

**I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE**

Applicant/sponsor name: Julia LaFave

Date: 6/6/19

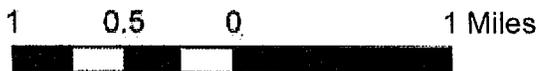
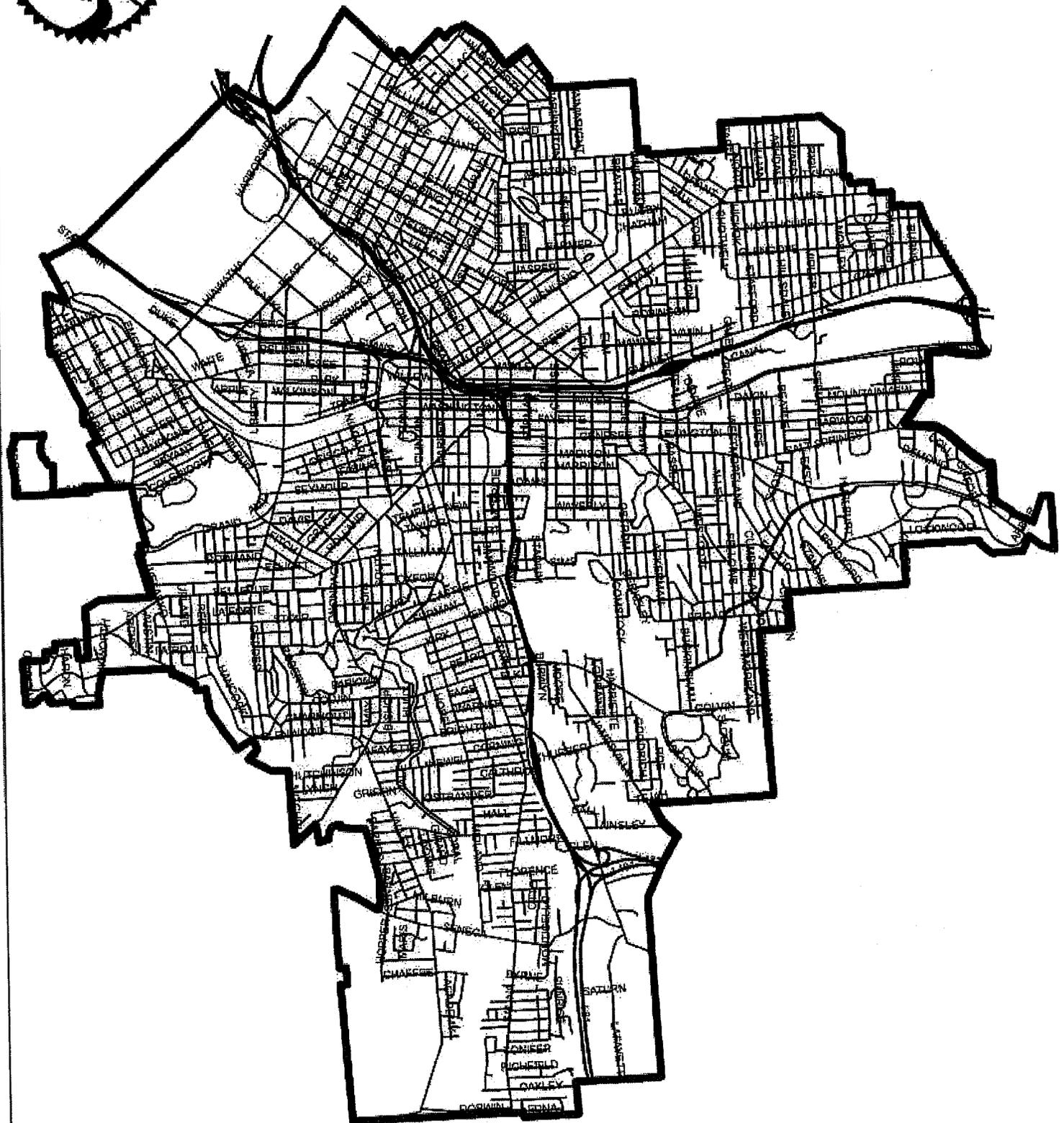
Signature: 

Title: Commissioner of Parks, Recreation & Youth Programs

**PRINT FORM**



# City of Syracuse



**Legend**

-  Syracuse Boundaries
-  Highways
-  city\_streets

Project: Date: 

**Short Environmental Assessment Form**  
**Part 2 - Impact Assessment**

**Part 2 is to be completed by the Lead Agency.**

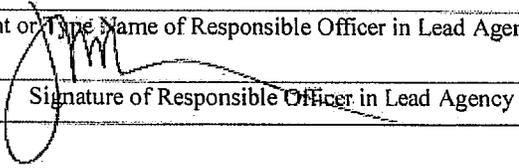
Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:		
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Project:	
Date:	

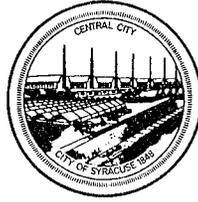
**Short Environmental Assessment Form  
Part 3 Determination of Significance**

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
<input checked="" type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.
City of Syracuse Parks Department	6/6/19
Name of Lead Agency	Date
Julie LaFave	Commissioner of Parks, Recreation, & Youth Programs
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
	
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

**PRINT FORM**

Common Council Office  
314 City Hall  
Syracuse, N.Y. 13202



89  
Council Office: (315) 448-8466  
Fax: (315) 448-8423

**CITY OF SYRACUSE COMMON COUNCIL**

**JOSEPH T. DRISCOLL**  
**Councilor - 5th District**

June 7, 2019

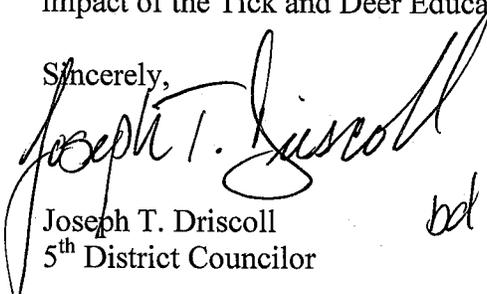
Mr. John P. Copanas  
City Clerk  
233 E. Washington St., Room 231  
Syracuse, NY 13202

Re: Legislation Request Letter

Dear Mr. Copanas:

Please prepare legislation for the regular Common Council meeting on June 17, 2019 to adopt the negative declaration pursuant to the attached Short Environmental Assessment Form of the State Environmental Quality Review Act ("SEQR") as it relates to the potential environmental impact of the Tick and Deer Education and Management Plan.

Sincerely,

  
Joseph T. Driscoll  
5<sup>th</sup> District Councilor

## Short Environmental Assessment Form

### Part 1 - Project Information

#### Instructions for Completing

**Part 1 – Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

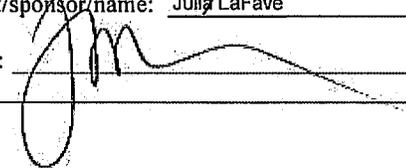
Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

<b>Part 1 – Project and Sponsor Information</b>			
Name of Action or Project: Tick and Deer Education and Management Plan			
Project Location (describe, and attach a location map): Syracuse, New York			
Brief Description of Proposed Action: Adoption of the Tick and Deer Education and Management Plan. The Tick and Deer Education and Management Plan proposes methodologies for the control of the overpopulation of deer in specific areas within the City. Implementing humane lethal management practices conducted by professional wildlife managers is identified as the preferred strategy within the City of Syracuse. Additional education and outreach components will continue to be delivered including public workshops on: tick bite prevention, home landscaping modifications, personal protections and tracking the growth of tree, shrub, and wildflower regeneration over time. See attached Plan for additional details.			
Name of Applicant or Sponsor: City of Syracuse, Department of Parks, Recreation, & Youth Programs		Telephone: 315-473-4330	
Address: 412 Spencer Street		E-Mail: jlafave@syrgov.net	
City/PO: Syracuse		State: New York	Zip Code: 13204
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:			YES <input type="checkbox"/>
3. a. Total acreage of the site of the proposed action? _____ 16,412.8 acres b. Total acreage to be physically disturbed? _____ 0 acres c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ 0 acres			YES <input type="checkbox"/>
4. Check all land uses that occur on, are adjoining or near the proposed action:			
5. <input checked="" type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input checked="" type="checkbox"/> Industrial <input checked="" type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban) <input checked="" type="checkbox"/> Forest <input checked="" type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify): <input checked="" type="checkbox"/> Parkland			

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?	NO	YES	
If Yes, identify: _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Are public transportation services available at or near the site of the proposed action?		YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?		YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements?	NO	YES	
If the proposed action will exceed requirements, describe design features and technologies: _____ _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply?	NO	YES	
If No, describe method for providing potable water: _____ _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities?	NO	YES	
If No, describe method for providing wastewater treatment: _____ _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?		YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?		YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____			

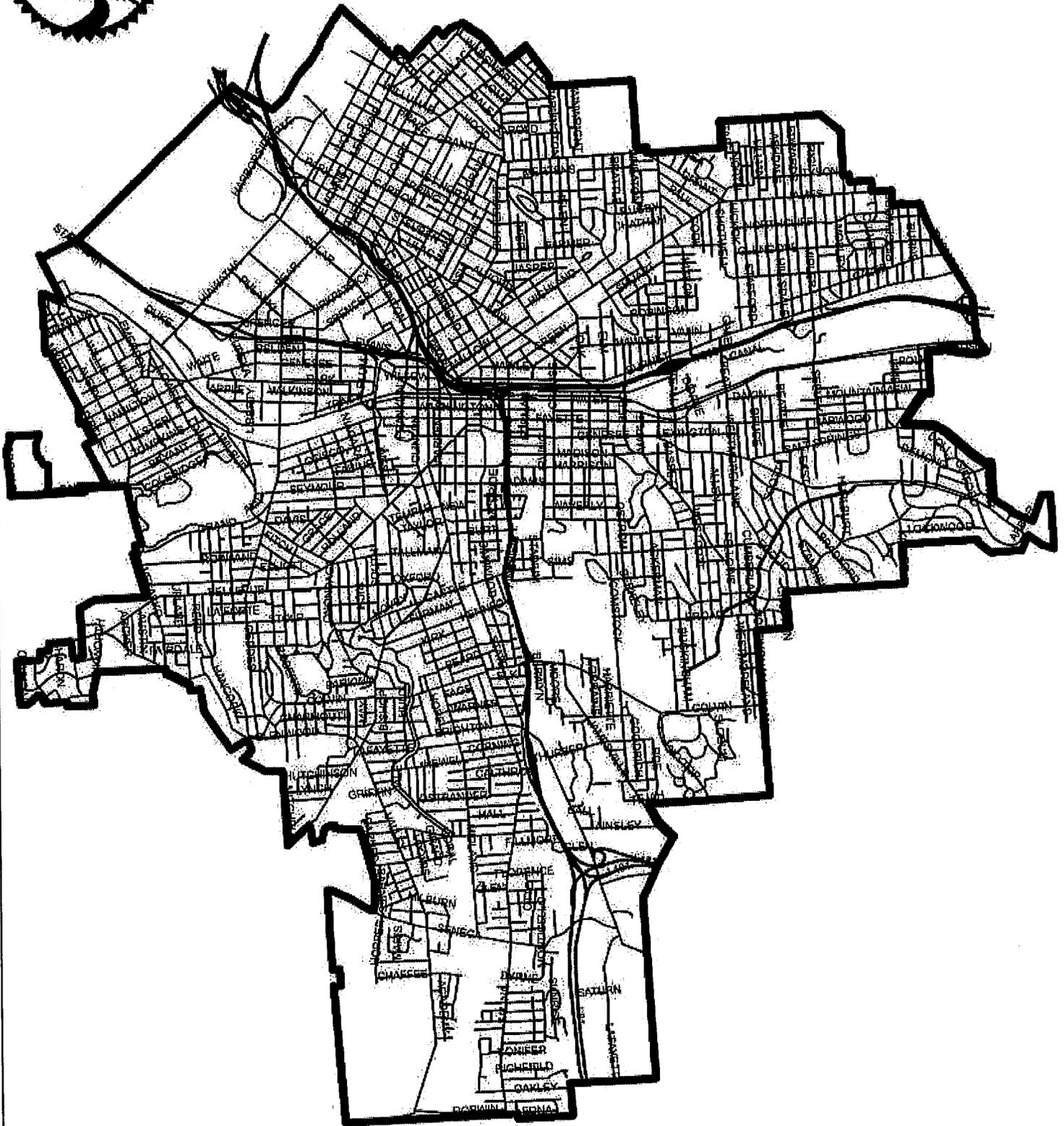
14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:		
<input checked="" type="checkbox"/> Shoreline <input checked="" type="checkbox"/> Forest <input checked="" type="checkbox"/> Agricultural/grasslands <input checked="" type="checkbox"/> Early mid-successional <input checked="" type="checkbox"/> Wetland <input checked="" type="checkbox"/> Urban <input checked="" type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes,	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>
a. Will storm water discharges flow to adjacent properties?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
If Yes, briefly describe: _____ _____		
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>
There are a number of brownfields within the City of Syracuse, however this project will not affect those properties in any way.		

**I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE**

Applicant/sponsor/name: Julia LaFave Date: 6/6/19  
Signature:  Title: Commissioner of Parks, Recreation & Youth Programs

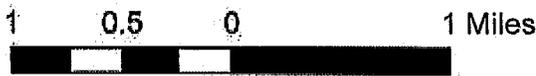


# City of Syracuse



**Legend**

-  Syracuse Boundaries
-  Highways
-  city\_streets



Project:

Date:

**Short Environmental Assessment Form  
Part 2 - Impact Assessment**

**Part 2 is to be completed by the Lead Agency.**

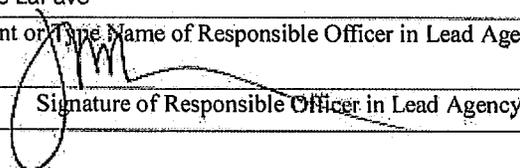
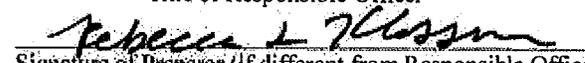
Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:		
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Project: \_\_\_\_\_  
 Date: \_\_\_\_\_

**Short Environmental Assessment Form  
 Part 3 Determination of Significance**

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
<input checked="" type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.
City of Syracuse Parks Department	6/6/19
Name of Lead Agency	Date
Julie LaFave	Commissioner of Parks, Recreation, & Youth Programs
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
	
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

**PRINT FORM**

Ordinance No.

2019

**ORDINANCE ADOPTING A TICK AND DEER  
MANAGEMENT PLAN FOR THE CITY OF  
SYRACUSE**

WHEREAS, in April 2019 the Mayor established an Advisory Group to come up with a Tick and Deer Management Plan (the “Plan”) for the City of Syracuse; and

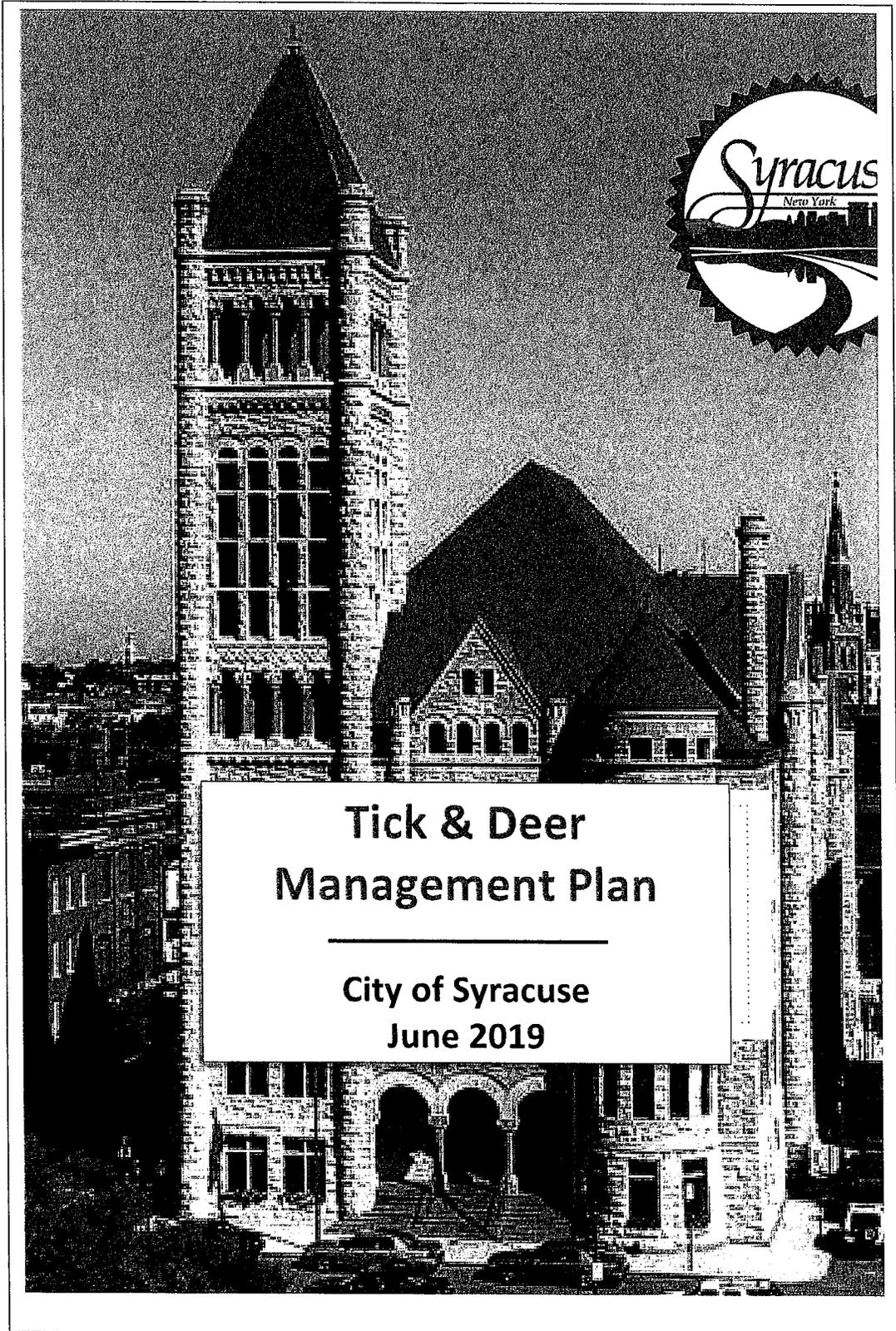
WHEREAS, the Advisory Group has presented such a Plan for the City of Syracuse and the Mayor is requesting that the Common Council adopt the Plan for implementation; and

WHEREAS, the Common Council has considered the environmental impact of the Plan through compliance with the State Environmental Quality Review Act (“SEQRA”) process; and

WHEREAS, the Common Council, by separate ordinance, has adopted a negative declaration under SEQRA after considering the environmental impacts of the Plan; NOW, THEREFORE,

BE IT ORDAINED, that this Common Council hereby adopts the City of Syracuse Tick and Deer Management Plan dated June 3, 2019 as prepared by the Mayor’s Advisory Group in substantially the same form as the Plan attached hereto as Appendix “A”; and

BE IT FURTHER ORDAINED, that this Common Council recognizes that the implementation of the program set forth in said Plan will require additional action by the City, including but not limited to approvals, such as authorization of necessary funding and contracts, needed to implement the Plan, which additional action must be accomplished in accordance with applicable laws, local laws, ordinances, rules and regulations.



**Tick & Deer  
Management Plan**

**City of Syracuse  
June 2019**

# **Tick & Deer Management Plan**

## **City of Syracuse**

### **Ben Walsh, Mayor**

A Report by the Mayor's Advisory Group  
June 3, 2019

This report is the work product of the Advisory Group appointed by Syracuse Mayor Ben Walsh on April 15, 2019. He asked the Advisory Group to build on the past efforts of neighborhood groups that have studied tick-borne disease and deer overpopulation in Syracuse.

Mayor Walsh charged the Advisory Group

- to inform residents of Syracuse about the risk of tick-borne diseases and the related problem of deer overpopulation, and
- to recommend a plan for the City of Syracuse to better manage both issues.

The Advisory Group met eight times between April 22 and June 3, 2019 with the able facilitation of Kristina Ferrare, Resource Educator, Cornell Cooperative Extension of Onondaga County (CCE Onondaga).

This report has been researched and written by the Advisory Group with appreciation for the information provided by experts, government officials and advocates who are identified on page 4.

## Introduction

For over 30 years the Eastern white-tailed deer (*Odocoileus virginianus*) population in Syracuse, New York has grown, unchecked by natural predators (Underwood, 2019). Recently the New York State (NYS) Department of Environmental Conservation (DEC) recognized that Onondaga County is a part of the state where the overabundance of urban and suburban deer is “most common” (Booth-Binczik & Hurst, 2018).

The impact of an excessive deer population is significant:

- White-tailed deer are the principal hosts for the adult deer ticks (*Ixodes scapularis*), posing a risk to public health through the transmission of Lyme disease and at least five other infectious agents.
- Deer-vehicle collisions pose an increasing danger to public safety.
- Extensive deer foraging harms residential landscapes and urban forests and contributes to soil erosion, stream turbidity, and the invasion of non-native plants.

As these problems have become more apparent, a number of neighborhoods have formed volunteer committees to address them. Tomorrow’s Neighborhoods Today (TNT) Eastside formed an Urban Deer Committee in 2012, and the Edgehill Neighborhood Watch has had deer overpopulation on its agenda since then. Neighbors against Ticks & Lyme Disease began in the Winkworth neighborhood (2015), and other neighborhood groups followed: the Westcott Area Deer Committee (2016), the Brookford Bradford Neighbors (2017), Team DeWitt Road (2017), and the Meadowbrook Garden Group (2018). These committees held study sessions, organized public education forums, conducted neighborhood surveys, and engaged elected officials.

Deer and tick populations in Syracuse have been the subject of studies by Brian Underwood, Ph.D., research wildlife biologist at the US Geological Survey’s Patuxent Wildlife Research Center, and by Melissa Fierke, Ph.D., chair of the Department of Environmental and Forestry Biology at the State University of New York College of Environmental Science and Forestry (SUNY ESF).

This problem has engaged elected officials, notably Nader Maroun, who served for many years as a member of the Common Council representing District 5; Joe Driscoll, his successor as District 5 representative on the Common Council; Pamela Hunter, representing District 128 in the NYS Assembly, who obtained state funds to support Dr. Underwood’s study; County Executive Ryan McMahan and the Onondaga County Legislature, who provided funds for municipal tick and deer management; and Mayor Ben Walsh and the Syracuse Common Council as a whole, who are addressing these issues with funding, ordinance changes, and attention to this report.

## Syracuse Tick and Deer Management Advisory Group

Drawing from neighborhood committees, Mayor Walsh appointed a Syracuse Tick and Deer Management Advisory Group in April 2019, and charged the group with recommending a tick and deer management plan for the City on or about June 1.

Between April and June, the group met eight times to confer with experts in wildlife biology and environmental management, to learn from municipalities that have implemented tick and deer management plans, and to study the reports of academics and governmental agencies. Additionally, subgroups met to explore suggestions and develop information for consideration by the Advisory Group.

From deer management programs already active, the Advisory Group learned of the difficulties in measuring plan effectiveness from one year to another. Climate events may affect tick populations. Jurisdictional differences may complicate the compatibility of data reporting. Data may be recorded in varying formats or inconsistent categories by different sources. It is beyond the capability of the Advisory Committee to propose measurement sources or methodologies, but a systematic process for capturing data that are straightforward, replicable, and as easy to use as possible should be an important part of the implementation plan in its first year.

<b>Tick and Deer Management Advisory Group</b>	
<b>City Residents</b>	<b>City of Syracuse</b>
Chris Fox	Chris Abbott
Ken Garno	Bob Andrews
Susan Greenman	Ben DeRose
Emilee Lawson Hatch	Joe Driscoll
Kelly McDermitt-Wise	Julie LaFave
Joel Potash, MD	Sarah Lafen
Tom Quinn	Greg Loh
<b>Cornell Cooperative Extension</b>	<b>Onondaga County</b>
Kristina Ferrare	Travis Glazer
<b>Presenters to the Advisory Group</b>	
Karen Antczak, Animal Alliance of Greater Syracuse	
Mitchell Brodey, MD, FamilyCare Medical Group	
Paul Curtis, PhD, Cornell College of Agriculture and Life Sciences	
Melissa Fierke, PhD, SUNY College of Environmental Science and Forestry	
Justin Gansowski, US Department of Agriculture	
Vanessa Hulkchanski, Village of Fayetteville	
Courtney LaMere, NY Department of Environmental Conservation	
Chris Manchester, Town of DeWitt	
Jan Markarian, People for Animal Rights	
Kristopher Paolino, MD, Upstate Medical University	
Brian Underwood, PhD, US Geological Survey	

Multiple resources were consulted. A bibliography is included.

Members of the Advisory Group attended TNT meetings during the months of April and May in an effort to engage other neighborhoods with tick and deer concerns. Two public meetings were held: a public education session on May 21, 2019 at Corcoran High School and a public input session to present the management plan on May 28, 2019 at Nottingham High School.

## Tick and Deer Overpopulation

The NYS DEC reports that Onondaga County is one of several parts of the state where the overabundance of urban and suburban deer is “most common” (Booth-Binczik & Hurst, 2018). A recent study of Syracuse’s Eastside estimated the number of deer at about 50 per square mile. This amount can double about every three years (Meeting Minutes, May 6, 2019).

### Lyme Disease

White-tailed deer serve as the primary host for the adult black-legged tick, the vector for Lyme disease and other infections. Accordingly, the deer contribute to a public health risk (Kirkpatrick, et. al, 2014).

Lyme disease is the most common vector borne disease in our state (NYS Department of Health, 2018). Lyme and less common tick-borne diseases have spread to the northern and western areas of our state, and NYS reports the highest number of confirmed cases of Lyme disease in the United States (Brooks & Acquario, 2015).

Tick-borne diseases pose special challenges for medical practitioners and health departments. Symptoms are not always recognized right away, and testing is limited to serologic assays, which require two specimens drawn several weeks apart to confirm infections (NYS Department of Health, 2018). Dr. Indu Gupta, Onondaga County Health Commissioner, and Dr. Quoc Nguyen, Onondaga County Health Department Medical Director, acknowledge that the incidence of Lyme disease is underreported. The US Centers for Disease Control (CDC) estimates that there are ten times more Lyme disease cases than are officially recorded (CDC, 2019).

Lyme disease is endemic in Onondaga County (Gupta & Nguyen, 2017, 2018). It is transmitted to humans by deer ticks, and numerous studies have correlated deer abundance with tick abundance (Kilpatrick et al., 2014). In addition to Lyme disease, deer ticks are also known to transmit anaplasmosis, relapsing fever, ehrlichiosis, babesiosis, and Powassan virus (CDC, 2018).

Adult female deer ticks lay eggs in leaf litter. Tick larvae hatch from eggs and acquire infectious diseases, such as Lyme disease, while feeding on small animals, such as white-footed mice (*Peromyscus leucopus*). Tick larvae develop into nymphs, and the infectious nymphs feed on animals, including humans, potentially transmitting the infection(s) they carry. Nymphs develop into adults, and adult females require a blood meal to reproduce (Public Health Ontario, 2016).

Because they are such large animals, deer provide blood meals for potentially thousands of ticks. One blood meal is necessary for each adult female tick to produce about 2,000 eggs. Ticks themselves may be infected by mice during their life cycle, but large numbers of deer accelerate tick reproduction (Stafford et al., 2014).

A study of 16 Onondaga County sites (about half of which were in the City of Syracuse) has been conducted at SUNY ESF. It showed that the incidence of co-infected ticks is rare in our area. However, the study identified Lyme infection in 14% of nymphs and in 51% of adult ticks in the County (Fierke, 2017).

The number of ticks can be reduced when the number of deer are reduced. To collapse the tick population, however, deer must be fewer than 10 per square mile (Kirkpatrick et al., 2014). This is difficult to achieve by deer population management, at least in the short term. On Syracuse's Eastside alone, deer are estimated at 50 per square mile (Meeting Minutes, May 6, 2019).

### Deer-Vehicle Collisions

State Farm Insurance has estimated the number of deer-vehicle collisions in New York State at more than 70,000 a year. The DEC has estimated the cost of such collisions to New York citizens at over \$462 million annually (Booth-Binczik & Hurst, 2018). Many Syracuse residents report one or more auto accidents caused by deer in recent years.

### Ecosystems

Many City residents have complained about the detrimental impact of deer populations on City parks and neighborhood gardens. There is abundant evidence for this, especially on Syracuse's Eastside, where the situation has worsened in recent years.

The problem of deer overpopulation, however, involves more than damage to neighborhood landscaping. Deer overpopulation harms forest ecosystems, frustrates woodland regrowth, causes excessive water runoff, and fosters the invasion of non-native plant life. In addition, the presence of too many deer may actually damage the herd itself, making it susceptible to parasites and disease.

A recent report by the DEC to the NYS Legislature advises that

[t]here is a growing awareness of the ecological impacts of deer overabundance. Deer are altering forests across the state, perhaps permanently. Just as livestock can overgraze a range and reduce it to a barren wasteland, deer can over-browse a forest. . . . Browsing by deer at high densities . . . enables invasive species to out-compete natives. It also prevents seedlings of many species from growing into the next generation of trees, ultimately leading to fewer mature trees in a more open plant community with a different and less diverse species composition. . . .

The ecological changes brought about by deer also cascade through forest plant communities into wildlife communities, reducing the abundance and

diversity of songbird species that use the intermediate levels of a forest. . .  
(Booth-Binczik & Hurst, 2018).

The problems of tick and deer overpopulation are related, are complex, and do not lend themselves to a simple or a single solution. Multiple actions are required, including

- Reducing the size of the deer population,
- Changing local landscape practices, and
- Using protective clothing and insect sprays.

The Advisory Group recognizes that the process of managing tick and deer populations requires a long-term commitment, using adaptive management tools that can be adjusted to changing circumstances and lessons learned.

### **Management Methods**

The Advisory Group reviewed a number of methods for controlling tick and/or deer populations and for reducing exposure to ticks. There is extensive literature as to the advantages and disadvantages of such methods, and this report merely highlights some of them.

#### Tick Risk Reduction

- **Personal Protection**

City residents have an opportunity – some might say, a personal responsibility – to help reduce the risk of tick infections. Although personal protection measures are inexpensive, getting individuals to use such measures is challenging (NYS Department of Health, 2018).

When in woodlands or near “tick zones,” residents can reduce their risk of exposure by wearing light-colored clothes, long pants, long sleeves, and socks. Shirts and pant legs should be tucked. Reducing access to the skin surface allows more time to locate the tick before it bites and removal is required.

Individuals should perform daily skin tick checks on themselves and their children and know how to safely remove a tick from skin according to the CDC-recommended method. It is encouraged that residents also exercise these personal protection methods and practice tick checks after being outdoors in less obvious “tick zones,” like front lawns or park fields. Beyond that, City residents should be aware of safeguards they can take to reduce exposure to tick-borne disease.

Individuals should use repellent containing a 20-30% concentration of DEET on clothes and bare skin. Adults should apply the repellent to their children by first applying the material to their hands and then to the children's skin.

Repellents containing permethrin must be used only on clothing, never on bare skin. Permethrin, an insecticide, may be used to treat clothing, boots and socks but never skin. Permethrin-treated clothing can protect someone for six washes. See: <https://tickencounter.org/prevention/permethrin> for more information on permethrin.

- **Community Education**

There are many free information sources to support community education, including websites by Cornell University, the CDC, the NYS DEC, the University of Rhode Island, and more. The bibliography contains excellent information resources. Locally, CCE Onondaga (CCE) has an excellent track record for providing community education about deer, ticks and tick bite risk reduction. CCE provides workshops and facilitates community groups wishing to address deer populations related to tick exposure – such as the Syracuse Tick and Deer Management Advisory Group. In addition, CCE assists tick drag workshops to educate the public and help monitor tick numbers. CCE can also provide materials for school nurses to identify tick bite related symptoms.

- **4-Poster Passive Feeding Station**

A 4-poster bait station administers acaricide to a deer as it feeds. Acaricide is a poison that kills ticks, preventing them from attaching to individual deer and depriving ticks of the opportunity to reproduce. Because deer are a primary transporter of ticks, this helps control the spread of ticks into non-infested areas.

Because it is a feeding station, the 4-poster device actually attracts deer (and other nuisance wildlife) into an area and can add hazards for motor vehicle accidents. These devices require daily attention to maintain feed levels. A 4-poster requires a permit from the Special Licenses Unit of the NYS DEC, and a state-registered pesticide applicator must oversee the treated rollers. Additionally, NYS DEC requires municipalities using the 4-poster station to also use lethal management to lower the deer population.

- **Tick Tubes**

Tick tubes are biodegradable, cardboard tubes filled with cotton balls that are treated with permethrin, an insecticide. Mice collect the cotton to build nests, and the ticks that feed on mice come into contact with the cotton balls, exposing them to permethrin and killing them. These tubes are available locally and provide an environmentally friendly, easy-to-use option. Permethrin can be harmful to cats, however.

Research on tick tubes shows inconsistent results, partially due to variable use of the cotton by the mice. Some studies have shown that systematic use of tick tubes on property of a certain size can reduce the number of ticks on mice. In other cases, the use of tick tubes was seen to have no effect on the number of ticks (Cornell, 2019).

▪ **Tick Box Control System**

The Tick Box Control System (TBCS) is a device that lures field mice and chipmunks inside a box with non-toxic food bait where they are treated with a tick-killing product. The active ingredient is fipronil, which is found in some spot-on/topical treatments for pets. One short-term study demonstrated that these boxes can reduce the number of tick nymphs. Several studies are still evaluating the use of these boxes over large areas. TBCS devices must be purchased, installed, and managed by a state registered pesticide applicator (Cornell, 2019).

▪ **Landscaping**

Landowners can do several things to reduce the risk of tick bites through landscape management:

- Identify "tick zones," the areas of forest and brush where deer, rodents, and ticks are common.
- Maintain three-foot barriers of wood chips or rocks to separate a "tick zone" from the lawn.
- Maintain a nine-foot buffer between the wood chips and high-areas such as patios, gardens and play sets.
- Keep children's play areas away from "tick zones" and placed on wood chips or sand.
- Mow lawns and remove brush often.
- Avoid conditions favorable to ticks, such as ground cover, leaf litter, and dark and humid spaces.

Tick Risk Reduction	Advantages	Disadvantages
Personal Protection	Excellent information available on many websites CCE provides public workshops at no cost There are low-cost ways to reduce risk of exposure	None
Community Education	CCE provides public education at no cost Classroom education for at-risk school children Helps public recognize symptoms, seek treatment Trains volunteers to monitor, document tick numbers	None
4-Poster Feeding Station	Kills ticks, not deer	More expensive (daily maintenance) Feed station attracts deer, adding to population Attracts other wildlife to food source Requires separate DEC permit Requires certified pesticide applicators
Tick Tubes	Biodegradable tubes help control ticks on mice Adds protection to residents' yards	8-16 tubes per yard, applied twice each season Cost about \$2.00 each Permethrin can be harmful to cats
Tick Control Box System	Can reduce the number of tick nymphs	Large-area effectiveness not demonstrated Requires certified pesticide applicators
Landscaping	CCE provides public education Low-cost ways to improve yard safety	None

## Non-Lethal Methods of Deer Management

### ▪ Fencing

Fencing prevents deer movement by means of a physical barrier. To be effective, fencing must be at least 10 feet high and must not have openings through which deer may enter. Fencing is not feasible due to the large areas of City neighborhoods, municipal zoning restrictions, and installation and maintenance costs.

### ▪ Habitat Alteration

Habitat alteration means altering the vegetative landscape within large, designated areas to reduce or eliminate plant life that deer use for forage and shelter. Although residents may practice preventative landscaping on individual properties, this method is not feasible due to the size of the City neighborhoods and the extensive habitat alteration that would be involved.

### ▪ Capture and Relocation

The practice of capture and relocation to reduce the deer population requires trapping deer and transporting them elsewhere for release. This requires a research permit. Additionally, survival of relocated deer tends to be poor with up to three-quarters not surviving the first year after release.

### ▪ Fertility Control

Sterilization (surgical) and immunocontraception (medication) have been used by some municipalities as methods of birth control, in an effort to slow the growth of deer populations. These techniques, however, are not effective in controlling free-ranging deer populations. Municipalities may receive a DEC permit to use surgical sterilization as part of a deer management program, provided that lethal population reduction methods are used concurrently in nearby areas. Immunocontraception can only be performed using a research permit. See:

<https://www.dec.ny.gov/animals/104961.html>

Communities that have tried fertility control as the sole solution have found it inadequate. The rate of deer reproduction may be reduced, but the abundant deer population remains on the landscape. Absent disease, predation, or a motor vehicle accident or other fatal injury, an individual deer can live for two decades.

Fertility control programs are costly and require handling and tagging all deer in the program. Also, fertility programs do not address damage to the environment or the spread of ticks and tick-borne diseases.

It is possible for an adaptive management program to include fertility control. Such a plan would employ surgical sterilization of female deer and be conducted frequently to assure that females moving into the area are treated.

Non-Lethal Methods	Advantages	Disadvantages
Fencing	Prevents deer from enclosed area	Must be a minimum 10 feet tall City law restricts fencing to 6 feet only Fencing is expensive Not feasible for large city areas
Habitat Alteration	Discourages foraging by deer Individuals can alter vegetation in their yards	If hungry, deer eat non-preferred vegetation Not feasible for large city areas
Capture & Relocate	Avoids euthanizing deer	DEC prohibits trapping and relocation Poor survival rates for relocated deer Migrant deer would easily replace the population
Fertility Control (Surgical)	Avoids euthanizing deer	More expensive (vet fees, deer tags) Does not control migrating deer Approved only in combination with lethal method Does not reduce motor vehicle accidents Does not reduce tick numbers Does not reduce ecological damage
Fertility Control (Immunocontraception)	Avoids euthanizing deer	More expensive (repeat vaccinations, deer tags) Does not control migrating deer Requires a DEC research permit Approved only in combination with lethal method Does not reduce motor vehicle accidents Does not reduce tick numbers Does not reduce ecological damage

### Lethal Methods of Deer Management

- **Predator Control**

The introduction of large mammalian predators, although theoretically possible, would generate safety concerns for City residents. Furthermore, the City does not contain suitable habitat for such predators.

- **Parasite or Disease Introduction**

The risks and uncertainties associated with parasite or disease introduction make it an impractical option for deer population control.

- **Poison**

There are no toxins, poisons, or lethal baits currently registered for deer control.

- **Traditional Hunting**

Hunting is not legal in the City. There is no hunting season in Syracuse.

- **Controlled Hunting**

Controlled hunting occurs during the normal hunting season. It is structured as a formal arrangement between a landowner and hunters. Landowners have the right to impose hunting rules on their land which differ from the restrictions imposed by laws. Since hunting is not legal in the City, controlled hunting is not an option for Syracuse.

- **Managed Bait and Kill (Culling)**

The bait and kill method involves baiting deer to strategic locations that comply with state law and landowner authorization. This method is useful in large, designated areas where traditional hunting is not allowed.

When a deer is feeding, a qualified sharpshooter kills the animal using a rifle with noise suppression. This method is characterized by careful site selection, trained and experienced sharpshooters, and electronic surveillance to assure a safe cull without damage to human life or property.

Professional sharpshooters are employed by the United State Department of Agriculture (USDA). The NYS DEC issues tags directly to the permit holder, which will be the City of Syracuse. USDA selects individual sites to assure a safe line of fire in consultation with the permit holder. A managed bait and kill operation ensures a quick and humane cull with the best chance for a meaningful reduction in deer population.

Archers sometimes substitute for sharpshooters, using bows or crossbows (regulations differ somewhat). Using non-professional archers, who must be recruited and qualified, adds complexity with respect to certification, scheduling, and oversight. Archery may result in more wounded animals that need to be tracked and killed.

It is the right of landowners to restrict the times and dates individuals are allowed on property, stand locations, bait locations and access routes. An agreement to use one's property may be terminated by a landowner at any time.

A municipality typically contracts with USDA Wildlife Services for the bait and kill method. USDA Wildlife Services oversees the process and conducts culling over a 24-hour period. Actual shooting occurs during the night. Exact times cannot be predicted and are dependent on wind direction, participation schedules and weather. Bait stations are usually established one to three weeks before the start of culling and are maintained daily. All deer are discreetly removed by sled, and the meat is promptly processed and donated to a food bank.

- **Trap and Kill**

The trap and kill method uses a small box cage, which is baited with corn to attract deer. It is monitored by a live video feed. This method may be used when the bait and kill method is not feasible, due to required setbacks from dwellings and roads.

When a deer is trapped inside a cage, a wildlife professional approaches the cage and kills the deer by using a captive bolt device. This device kills instantly without pain. It is the same method used by the meat processing industry.

Lethal Methods	Advantages	Disadvantages
Predator Control	Does not use firearms or traps Restores a natural predation process	Predator risk for residents, especially children City habitat not suitable for predators Predator introduction not permitted by law
Parasite/Disease Introduction	Does not use firearms or traps	Many risks and uncertainties Not practical for control of deer populations
Poison	Does not use firearms or traps	No toxins or poisons allowed for deer control Venison not suitable for human consumption Special disposal to prevent wildlife scavaging
Traditional Hunting	Takes advantage of interested hunters Provides meat for food	Hunting is illegal in the city Hunters' interest wanes after 1-2 deer
Controlled Hunting	Takes advantage of interested hunters Provides meat for food	Hunting is illegal in the city Hunters' interest wanes after 2-3 deer Significant effort to identify & qualify hunters
Managed Bait & Kill (Firearms)	Humane and most effective Sharpshooters are trained & experienced Exact site and line-of-sight selection Excellent safety record, using infrared and night vision Firearms equipped with noise suppression Deer removed promptly on sled to minimize urban disruption Supplies meat for food pantry	Bait pile is maintained 1-3 weeks before culling begins Requires setbacks, 500 feet (dwellings), and 300 feet (roads) Waiver of 500 feet setback requires written permission of owner
Managed Bait & Kill (Archery)	Humane and effective Sharpshooters are trained & experienced Exact site and line-of-sight selection Excellent safety record, using infrared and night vision Setback is 150 feet (bows) & 250 feet (crossbows) -- less than for firearms Deer removed promptly on sled to minimize urban disruption Supplies meat for food pantry	Bait pile is maintained 1-3 weeks before culling begins Requires 300 feet setback (roads) Wounded deer must be tracked and killed
Trap & Kill	Useful in urban areas if firearms not possible Captive bolt is the same device used in the meat processing industry Cage monitored by live video feed Supplies meat for food pantry	Deer panics when trapped, takes minutes to settle

Tick and Deer Plan Management Plan Impact Monitoring

It is important, yet challenging, to assess the effectiveness of a management plan. Direct methods of counting deer, such as aerial surveillance and field studies are expensive. Indications of the tick population are possible using site collection techniques. Indications of the deer population typically involve indirect methods of assessing damage to urban and suburban flora.

- **Assessing Vegetation Impacts from Deer (AVID)**

AVID is a protocol developed by Cornell University's Department of Natural Resources. This is easy to conduct annually and can be implemented across large natural areas by volunteers trained by CCE Onondaga. The AVID staff collect field data that track tree, shrub, and wildflower response to browsing deer over a period of time. This knowledge can help guide the deer management plan in subsequent years.

- **Tick Drags**

Tick drags can be performed semiannually by CCE Onondaga, City staff, and/or resident volunteers to determine tick numbers. Persons doing a tick drag capture ticks by dragging a standardized white sheet across an area susceptible to ticks. Captured ticks may be tested for Lyme disease and other infections. Drags are performed in areas with a landowner's permission and typically take place on one day in the fall and one day in the spring. Successful drags are conducted on days without rain with temperatures above 45 degrees.

In addition to the CCE Onondaga or City events, residents can participate in the management plan by helping to collect tick data in back yards or local parks. TNT groups are great sources of community participation and could be sources of good data on tick populations.

Monitoring & Input	Advantages	Disadvantages
AVID Protocol	Low cost, indirect indication of deer density CCE can provide training Objective measure of impact over time	None
Tick Drags	Direct sampling of tick numbers CCE can provide training Ticks may be tested for Lyme disease SUNY ESF can assist, using data for research Objective measure of impact over time	None
Notification & Citizen Input	Provides transparency Facilitates resident input & support Source of qualitative evaluation	None

- **Notification and Citizen Input**

Citizen input and municipal transparency are important parts of a wildlife management plan. A resident advisory panel can provide ideas and support for a management plan as it is evaluated and updated annually.

The Advisory Group appointed by Mayor Ben Walsh can be a model for an ongoing process of input and review. A standing advisory process will facilitate updates for citizens on the adaptive management plan as it progresses – or needs to change – over time.

## **Conclusions and Recommendations**

The Advisory Committee is sensitive to differing experiences regarding tick and deer overpopulation within a single municipality. Residents may report greater or lesser problems, depending on the local geography.

Syracuse's Eastside has been studied more extensively than other areas of the City. Is that because problems are more acute there? Or is an awareness of the Eastside problem more pronounced because it has been the subject of more study? The Advisory Committee reached out to TNT groups in other parts of the City for indications of tick and deer awareness. This contact was merely preliminary. A multi-year management plan should include monitoring this issue in all sectors so that the management plan, as updated annually, reflects the extent and diversity of the City's experience.

Natural predators for deer are very rare in urban and suburban environments -- and have been so for many decades. A female deer produces two or more fawns annually, and without predators and with ample food supply, a deer population can double in three years. Therefore, just to maintain a stable deer population, the deer herd needs to be reduced by approximately one-third each season. To actually reduce the deer population will require even more aggressive goals (Booth-Binczik & Hurst, 2018).

Many management methods have been tried and tested elsewhere (fencing, pesticides, sterilization, etc.). While there may be a place for such methods in an adaptive deer management program, none of these methods is satisfactory by itself. Deer culling is the only effective way to reduce deer overpopulation in significant numbers, at least in the early years.

Based on its study, its consultation with experts, and its deliberations, the Syracuse Tick and Deer Management Advisory Group makes the following recommendations.

### 1. Long-Term

Tick and deer overpopulation is a complex problem that has developed over many years. It affects public health, public safety and the quality of City life. A solution will not be achieved in a few years. Starting a tick and deer management program requires a commitment by the City and its citizens for the long-term.

2. Adaptive Management

A tick and deer program should encompass adaptive management – that is, the ability to use a variety of tools to achieve better control of the tick and deer populations. It should assess the effectiveness of the management plan annually, making adjustments as necessary.

3. Cooperation and support

Effective tick and deer management requires informed and supportive citizens, the cooperation of City and County governments, and effective coordination among City departments such as Parks & Recreation and Police.

4. Community Education

An important part of a management plan is community education, so that City residents understand the personal actions they can take to reduce their exposure to tick-borne infections.

5. Community Input and Transparency

A standing advisory committee will help the City provide transparency for its tick and deer management plan, facilitate resident input, and support adaptive changes to the management program as circumstances may change.

6. Culling

After examining both lethal and non-lethal deer management methods, the Advisory Group recommends that the City initiate culling of the deer herd, starting in the fall of 2019.

Culling is most effective when a bait and kill method is used. The use of trained and experienced sharpshooters is essential for reducing deer density in significant enough numbers for a potential impact on the tick population, reducing the incidence of motor vehicle accidents, and beginning the recovery of urban woodlands and neighborhood flora. An

effective culling program must employ special tools for safety and must be minimally intrusive on public and private properties.

- | <b>Advisory Group Recommendations</b>   |
|---|
| 1. Commit to long-term management program   |
| 2. Implement plan using adaptive management methods   |
| 3. Keep residents informed about plan and coordinate implementation among City departments and with County, Towns, and Villages                         |
| 4. Educate residents regarding personal safeguards  |
| 5. Use citizens' committee for input and support  |
| 6. Cull the deer herd in significant numbers by certified sharpshooters using safe methods  |
| 7. Use alternate lethal and non-lethal methods to manage deer population, consistent with law and landowner authorization, as circumstances may require |
| 8. Use public and private property for culling sites  |
| 9. Donate all meat to food bank   |
| 10. Use qualitative and objective tools to measure program impact annually and update plan as indicated   |

**7. Other Methods of Control**

Although the bait and kill method is recommended, other culling and non-lethal control methods may be useful in specific situations and should be considered within the adaptive management approach. The trap and kill method, for example, could be used to reach deer in areas where required setbacks cannot be achieved. Non-lethal methods could be combined in these areas to lower reproductive rates of remaining does.

**8. Public and Private Involvement**

The tick and deer management program will be most successful if it includes a mix of public and private properties, and if it involves a mix of public action (culling, volunteer impact monitoring) and private behaviors (landscaping changes, use of personal safeguards). Residents can support the program by authorizing use of their own properties where circumstances warrant and by supporting their neighbors who do so.

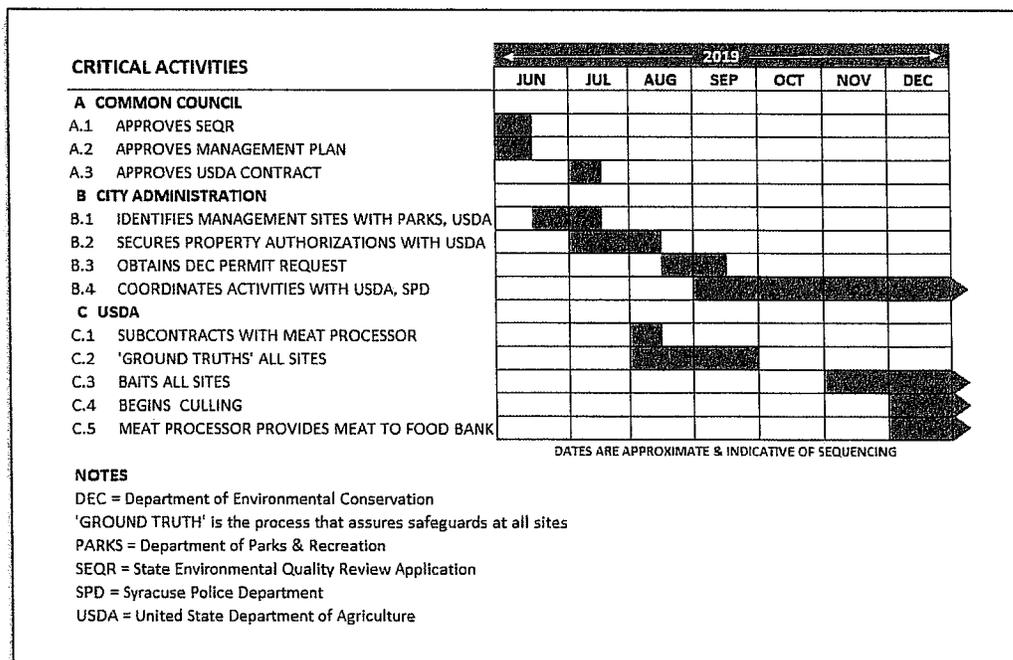
**9. Food Bank**

Meat from culling will be donated to a food bank.

**10. Impact Measurement**

Although difficult to measure, the effectiveness of tick and deer population management will be assessed by quantitative and qualitative tools over the long-term. This will require the active involvement of municipal departments and neighborhood residents as well as CCE Onondaga, the NYS DEC, and the USDA.

**Next Steps (PERT Chart)**



## **Conclusion**

Tick and deer overpopulations are a complex problem with implications for all levels of government: NYS, Onondaga County, and the City of Syracuse.

The Advisory Group has observed excellent cooperation with the County agreeing to reimburse City costs for the management program and with the City convening a residents' group to recommend a path forward.

There is also a fine example of state cooperation, with Assembly Member Hunter having obtained state funds to study the problem on Syracuse's Eastside.

The Advisory Group sees opportunities for additional, meaningful cooperation.

For example, changes in NYS law affecting DEC permits could significantly improve the effectiveness of deer management plans in urban areas. This requires a change to Environmental Conservation Law, which should be supported by all state and local elected representatives.

As another example, the Advisory Committee envisions an active role for the County Health Department – not only in supporting public education about the prevention and diagnosis of tick-borne disease, but also in developing awareness among local medical professionals to support more consistent adherence to diagnostic and treatment protocols, and reporting requirements, for Lyme disease.

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Common Council Office  
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Syracuse, N.Y. 13202



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Council Office: (315) 448-8466  
Fax: (315) 448-8423

**CITY OF SYRACUSE COMMON COUNCIL**

**JOSEPH T. DRISCOLL**  
**Councilor - 5th District**

June 7, 2019

Mr. John P. Copanas  
City Clerk  
233 E. Washington St., Room 231  
Syracuse, NY 13202

Re: Legislation Request Letter

Dear Mr. Copanas:

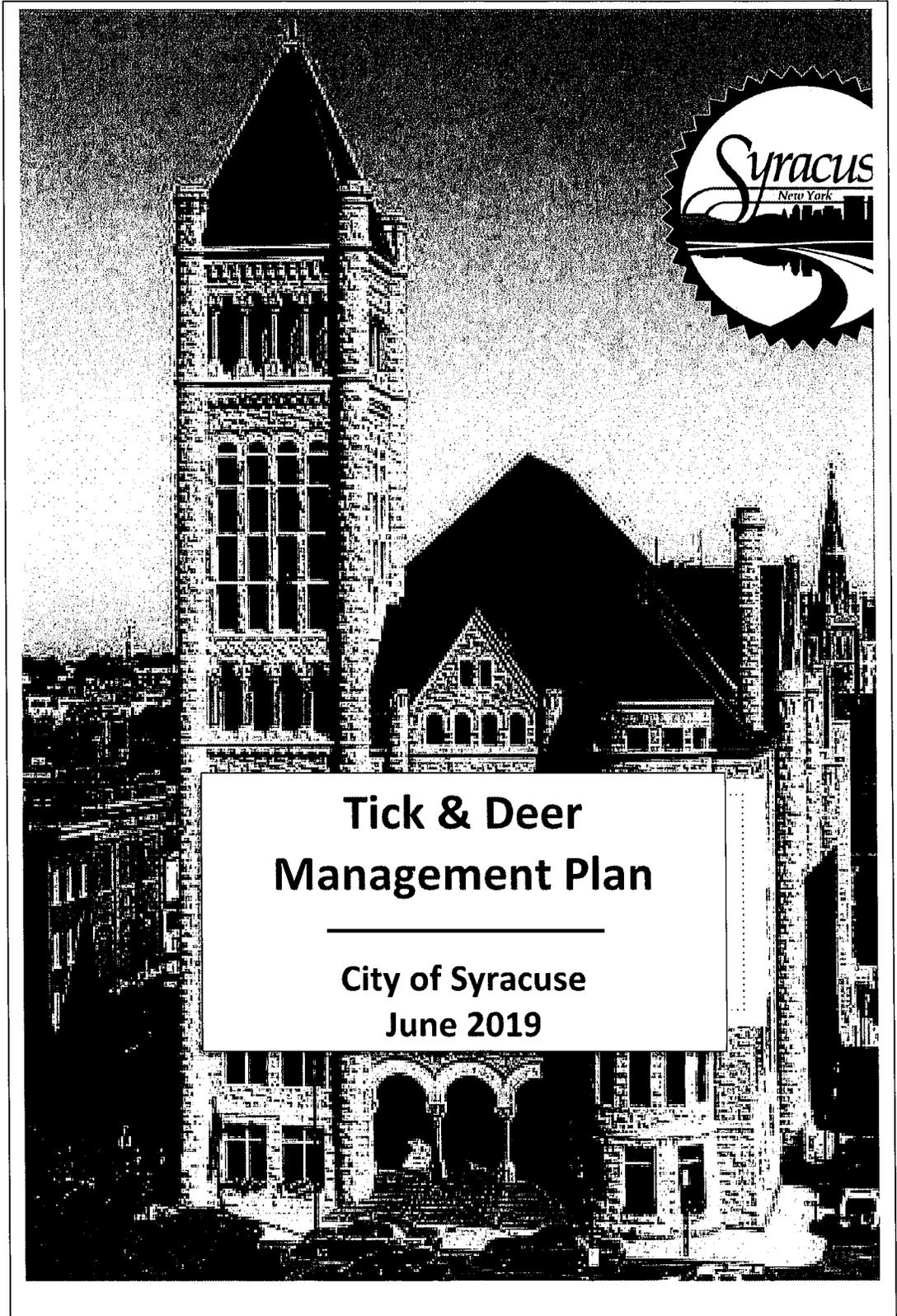
Please prepare legislation for the regular Common Council meeting on June 17, 2019 to accept and adopt the Tick and Deer Management Plan submitted by the Mayor's Advisory Group.

The Mayor's Advisory Group was tasked with informing city residents about the risks of tick-borne diseases and other related problems of deer overpopulation as well as recommending a plan for the City of Syracuse to better manage those issues.

Sincerely,

95

Joseph T. Driscoll  
5<sup>th</sup> District Councilor



**Tick & Deer  
Management Plan**

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**City of Syracuse  
June 2019**

# **Tick & Deer Management Plan**

## **City of Syracuse**

### **Ben Walsh, Mayor**

A Report by the Mayor's Advisory Group  
June 3, 2019

This report is the work product of the Advisory Group appointed by Syracuse Mayor Ben Walsh on April 15, 2019. He asked the Advisory Group to build on the past efforts of neighborhood groups that have studied tick-borne disease and deer overpopulation in Syracuse.

Mayor Walsh charged the Advisory Group

- to inform residents of Syracuse about the risk of tick-borne diseases and the related problem of deer overpopulation, and
- to recommend a plan for the City of Syracuse to better manage both issues.

The Advisory Group met eight times between April 22 and June 3, 2019 with the able facilitation of Kristina Ferrare, Resource Educator, Cornell Cooperative Extension of Onondaga County (CCE Onondaga).

This report has been researched and written by the Advisory Group with appreciation for the information provided by experts, government officials and advocates who are identified on page 4.

## Introduction

For over 30 years the Eastern white-tailed deer (*Odocoileus virginianus*) population in Syracuse, New York has grown, unchecked by natural predators (Underwood, 2019). Recently the New York State (NYS) Department of Environmental Conservation (DEC) recognized that Onondaga County is a part of the state where the overabundance of urban and suburban deer is “most common” (Booth-Binczik & Hurst, 2018).

The impact of an excessive deer population is significant:

- White-tailed deer are the principal hosts for the adult deer ticks (*Ixodes scapularis*), posing a risk to public health through the transmission of Lyme disease and at least five other infectious agents.
- Deer-vehicle collisions pose an increasing danger to public safety.
- Extensive deer foraging harms residential landscapes and urban forests and contributes to soil erosion, stream turbidity, and the invasion of non-native plants.

As these problems have become more apparent, a number of neighborhoods have formed volunteer committees to address them. Tomorrow’s Neighborhoods Today (TNT) Eastside formed an Urban Deer Committee in 2012, and the Edgehill Neighborhood Watch has had deer overpopulation on its agenda since then. Neighbors against Ticks & Lyme Disease began in the Winkworth neighborhood (2015), and other neighborhood groups followed: the Westcott Area Deer Committee (2016), the Brookford Bradford Neighbors (2017), Team DeWitt Road (2017), and the Meadowbrook Garden Group (2018). These committees held study sessions, organized public education forums, conducted neighborhood surveys, and engaged elected officials.

Deer and tick populations in Syracuse have been the subject of studies by Brian Underwood, Ph.D., research wildlife biologist at the US Geological Survey’s Patuxent Wildlife Research Center, and by Melissa Fierke, Ph.D., chair of the Department of Environmental and Forestry Biology at the State University of New York College of Environmental Science and Forestry (SUNY ESF).

This problem has engaged elected officials, notably Nader Maroun, who served for many years as a member of the Common Council representing District 5; Joe Driscoll, his successor as District 5 representative on the Common Council; Pamela Hunter, representing District 128 in the NYS Assembly, who obtained state funds to support Dr. Underwood’s study; County Executive Ryan McMahan and the Onondaga County Legislature, who provided funds for municipal tick and deer management; and Mayor Ben Walsh and the Syracuse Common Council as a whole, who are addressing these issues with funding, ordinance changes, and attention to this report.

## Syracuse Tick and Deer Management Advisory Group

Drawing from neighborhood committees, Mayor Walsh appointed a Syracuse Tick and Deer Management Advisory Group in April 2019, and charged the group with recommending a tick and deer management plan for the City on or about June 1.

Between April and June, the group met eight times to confer with experts in wildlife biology and environmental management, to learn from municipalities that have implemented tick and deer management plans, and to study the reports of academics and governmental agencies. Additionally, subgroups met to explore suggestions and develop information for consideration by the Advisory Group.

From deer management programs already active, the Advisory Group learned of the difficulties in measuring plan effectiveness from one year to another. Climate events may affect tick populations. Jurisdictional differences may complicate the compatibility of data reporting. Data may be recorded in varying formats or inconsistent categories by different sources. It is beyond the capability of the Advisory Committee to propose measurement sources or methodologies, but a systematic process for capturing data that are straightforward, replicable, and as easy to use as possible should be an important part of the implementation plan in its first year.

Tick and Deer Management Advisory Group	
<b>City Residents</b>	<b>City of Syracuse</b>
Chris Fox	Chris Abbott
Ken Garno	Bob Andrews
Susan Greenman	Ben DeRose
Emilee Lawson Hatch	Joe Driscoll
Kelly McDermitt-Wise	Julie LaFave
Joel Potash, MD	Sarah Lafen
Tom Quinn	Greg Loh
<b>Cornell Cooperative Extension</b>	<b>Onondaga County</b>
Kristina Ferrare	Travis Glazer
Presenters to the Advisory Group	
Karen Antczak, Animal Alliance of Greater Syracuse	
Mitchell Brodey, MD, FamilyCare Medical Group	
Paul Curtis, PhD, Cornell College of Agriculture and Life Sciences	
Melissa Fierke, PhD, SUNY College of Environmental Science and Forestry	
Justin Gansowski, US Department of Agriculture	
Vanessa Hulkchanski, Village of Fayetteville	
Courtney LaMere, NY Department of Environmental Conservation	
Chris Manchester, Town of DeWitt	
Jan Markarian, People for Animal Rights	
Kristopher Paolino, MD, Upstate Medical University	
Brian Underwood, PhD, US Geological Survey	

Multiple resources were consulted. A bibliography is included.

Members of the Advisory Group attended TNT meetings during the months of April and May in an effort to engage other neighborhoods with tick and deer concerns. Two public meetings were held: a public education session on May 21, 2019 at Corcoran High School and a public input session to present the management plan on May 28, 2019 at Nottingham High School.

## Tick and Deer Overpopulation

The NYS DEC reports that Onondaga County is one of several parts of the state where the overabundance of urban and suburban deer is “most common” (Booth-Binczik & Hurst, 2018). A recent study of Syracuse’s Eastside estimated the number of deer at about 50 per square mile. This amount can double about every three years (Meeting Minutes, May 6, 2019).

### Lyme Disease

White-tailed deer serve as the primary host for the adult black-legged tick, the vector for Lyme disease and other infections. Accordingly, the deer contribute to a public health risk (Kirkpatrick, et. al, 2014).

Lyme disease is the most common vector borne disease in our state (NYS Department of Health, 2018). Lyme and less common tick-borne diseases have spread to the northern and western areas of our state, and NYS reports the highest number of confirmed cases of Lyme disease in the United States (Brooks & Acquario, 2015).

Tick-borne diseases pose special challenges for medical practitioners and health departments. Symptoms are not always recognized right away, and testing is limited to serologic assays, which require two specimens drawn several weeks apart to confirm infections (NYS Department of Health, 2018). Dr. Indu Gupta, Onondaga County Health Commissioner, and Dr. Quoc Nguyen, Onondaga County Health Department Medical Director, acknowledge that the incidence of Lyme disease is underreported. The US Centers for Disease Control (CDC) estimates that there are ten times more Lyme disease cases than are officially recorded (CDC, 2019).

Lyme disease is endemic in Onondaga County (Gupta & Nguyen, 2017, 2018). It is transmitted to humans by deer ticks, and numerous studies have correlated deer abundance with tick abundance (Kilpatrick et al., 2014). In addition to Lyme disease, deer ticks are also known to transmit anaplasmosis, relapsing fever, ehrlichiosis, babesiosis, and Powassan virus (CDC, 2018).

Adult female deer ticks lay eggs in leaf litter. Tick larvae hatch from eggs and acquire infectious diseases, such as Lyme disease, while feeding on small animals, such as white-footed mice (*Peromyscus leucopus*). Tick larvae develop into nymphs, and the infectious nymphs feed on animals, including humans, potentially transmitting the infection(s) they carry. Nymphs develop into adults, and adult females require a blood meal to reproduce (Public Health Ontario, 2016).

Because they are such large animals, deer provide blood meals for potentially thousands of ticks. One blood meal is necessary for each adult female tick to produce about 2,000 eggs. Ticks themselves may be infected by mice during their life cycle, but large numbers of deer accelerate tick reproduction (Stafford et al., 2014).

A study of 16 Onondaga County sites (about half of which were in the City of Syracuse) has been conducted at SUNY ESF. It showed that the incidence of co-infected ticks is rare in our area. However, the study identified Lyme infection in 14% of nymphs and in 51% of adult ticks in the County (Fierke, 2017).

The number of ticks can be reduced when the number of deer are reduced. To collapse the tick population, however, deer must be fewer than 10 per square mile (Kirkpatrick et al., 2014). This is difficult to achieve by deer population management, at least in the short term. On Syracuse's Eastside alone, deer are estimated at 50 per square mile (Meeting Minutes, May 6, 2019).

### Deer-Vehicle Collisions

State Farm Insurance has estimated the number of deer-vehicle collisions in New York State at more than 70,000 a year. The DEC has estimated the cost of such collisions to New York citizens at over \$462 million annually (Booth-Binczik & Hurst, 2018). Many Syracuse residents report one or more auto accidents caused by deer in recent years.

### Ecosystems

Many City residents have complained about the detrimental impact of deer populations on City parks and neighborhood gardens. There is abundant evidence for this, especially on Syracuse's Eastside, where the situation has worsened in recent years.

The problem of deer overpopulation, however, involves more than damage to neighborhood landscaping. Deer overpopulation harms forest ecosystems, frustrates woodland regrowth, causes excessive water runoff, and fosters the invasion of non-native plant life. In addition, the presence of too many deer may actually damage the herd itself, making it susceptible to parasites and disease.

A recent report by the DEC to the NYS Legislature advises that

[t]here is a growing awareness of the ecological impacts of deer overabundance. Deer are altering forests across the state, perhaps permanently. Just as livestock can overgraze a range and reduce it to a barren wasteland, deer can over-browse a forest. . . . Browsing by deer at high densities . . . enables invasive species to out-compete natives. It also prevents seedlings of many species from growing into the next generation of trees, ultimately leading to fewer mature trees in a more open plant community with a different and less diverse species composition. . . .

The ecological changes brought about by deer also cascade through forest plant communities into wildlife communities, reducing the abundance and

diversity of songbird species that use the intermediate levels of a forest. . .  
(Booth-Binczik & Hurst, 2018).

The problems of tick and deer overpopulation are related, are complex, and do not lend themselves to a simple or a single solution. Multiple actions are required, including

- Reducing the size of the deer population,
- Changing local landscape practices, and
- Using protective clothing and insect sprays.

The Advisory Group recognizes that the process of managing tick and deer populations requires a long-term commitment, using adaptive management tools that can be adjusted to changing circumstances and lessons learned.

### **Management Methods**

The Advisory Group reviewed a number of methods for controlling tick and/or deer populations and for reducing exposure to ticks. There is extensive literature as to the advantages and disadvantages of such methods, and this report merely highlights some of them.

#### Tick Risk Reduction

##### ▪ Personal Protection

City residents have an opportunity – some might say, a personal responsibility – to help reduce the risk of tick infections. Although personal protection measures are inexpensive, getting individuals to use such measures is challenging (NYS Department of Health, 2018).

When in woodlands or near “tick zones,” residents can reduce their risk of exposure by wearing light-colored clothes, long pants, long sleeves, and socks. Shirts and pant legs should be tucked. Reducing access to the skin surface allows more time to locate the tick before it bites and removal is required.

Individuals should perform daily skin tick checks on themselves and their children and know how to safely remove a tick from skin according to the CDC-recommended method. It is encouraged that residents also exercise these personal protection methods and practice tick checks after being outdoors in less obvious “tick zones,” like front lawns or park fields. Beyond that, City residents should be aware of safeguards they can take to reduce exposure to tick-borne disease.

Individuals should use repellent containing a 20-30% concentration of DEET on clothes and bare skin. Adults should apply the repellent to their children by first applying the material to their hands and then to the children's skin.

Repellents containing permethrin must be used only on clothing, never on bare skin. Permethrin, an insecticide, may be used to treat clothing, boots and socks but never skin. Permethrin-treated clothing can protect someone for six washes. See: <https://tickencounter.org/prevention/permethrin> for more information on permethrin.

- **Community Education**

There are many free information sources to support community education, including websites by Cornell University, the CDC, the NYS DEC, the University of Rhode Island, and more. The bibliography contains excellent information resources. Locally, CCE Onondaga (CCE) has an excellent track record for providing community education about deer, ticks and tick bite risk reduction. CCE provides workshops and facilitates community groups wishing to address deer populations related to tick exposure – such as the Syracuse Tick and Deer Management Advisory Group. In addition, CCE assists tick drag workshops to educate the public and help monitor tick numbers. CCE can also provide materials for school nurses to identify tick bite related symptoms.

- **4-Poster Passive Feeding Station**

A 4-poster bait station administers acaricide to a deer as it feeds. Acaricide is a poison that kills ticks, preventing them from attaching to individual deer and depriving ticks of the opportunity to reproduce. Because deer are a primary transporter of ticks, this helps control the spread of ticks into non-infested areas.

Because it is a feeding station, the 4-poster device actually attracts deer (and other nuisance wildlife) into an area and can add hazards for motor vehicle accidents. These devices require daily attention to maintain feed levels. A 4-poster requires a permit from the Special Licenses Unit of the NYS DEC, and a state-registered pesticide applicator must oversee the treated rollers. Additionally, NYS DEC requires municipalities using the 4-poster station to also use lethal management to lower the deer population.

- **Tick Tubes**

Tick tubes are biodegradable, cardboard tubes filled with cotton balls that are treated with permethrin, an insecticide. Mice collect the cotton to build nests, and the ticks that feed on mice come into contact with the cotton balls, exposing them to permethrin and killing them. These tubes are available locally and provide an environmentally friendly, easy-to-use option. Permethrin can be harmful to cats, however.

Research on tick tubes shows inconsistent results, partially due to variable use of the cotton by the mice. Some studies have shown that systematic use of tick tubes on property of a certain size can reduce the number of ticks on mice. In other cases, the use of tick tubes was seen to have no effect on the number of ticks (Cornell, 2019).

▪ **Tick Box Control System**

The Tick Box Control System (TBCS) is a device that lures field mice and chipmunks inside a box with non-toxic food bait where they are treated with a tick-killing product. The active ingredient is fipronil, which is found in some spot-on/topical treatments for pets. One short-term study demonstrated that these boxes can reduce the number of tick nymphs. Several studies are still evaluating the use of these boxes over large areas. TBCS devices must be purchased, installed, and managed by a state registered pesticide applicator (Cornell, 2019).

▪ **Landscaping**

Landowners can do several things to reduce the risk of tick bites through landscape management:

- Identify "tick zones," the areas of forest and brush where deer, rodents, and ticks are common.
- Maintain three-foot barriers of wood chips or rocks to separate a "tick zone" from the lawn.
- Maintain a nine-foot buffer between the wood chips and high-areas such as patios, gardens and play sets.
- Keep children's play areas away from "tick zones" and placed on wood chips or sand.
- Mow lawns and remove brush often.
- Avoid conditions favorable to ticks, such as ground cover, leaf litter, and dark and humid spaces.

Tick Risk Reduction	Advantages	Disadvantages
Personal Protection	Excellent information available on many websites CCE provides public workshops at no cost There are low-cost ways to reduce risk of exposure	None
Community Education	CCE provides public education at no cost Classroom education for at-risk school children Helps public recognize symptoms, seek treatment Trains volunteers to monitor, document tick numbers	None
4-Poster Feeding Station	Kills ticks, not deer	More expensive (daily maintenance) Feed station attracts deer, adding to population Attracts other wildlife to food source Requires separate DEC permit Requires certified pesticide applicators
Tick Tubes	Biodegradable tubes help control ticks on mice Adds protection to residents' yards	8-16 tubes per yard, applied twice each season Cost about \$2.00 each Permethrin can be harmful to cats
Tick Control Box System	Can reduce the number of tick nymphs	Large-area effectiveness not demonstrated Requires certified pesticide applicators
Landscaping	CCE provides public education Low-cost ways to improve yard safety	None

## Non-Lethal Methods of Deer Management

### ▪ Fencing

Fencing prevents deer movement by means of a physical barrier. To be effective, fencing must be at least 10 feet high and must not have openings through which deer may enter. Fencing is not feasible due to the large areas of City neighborhoods, municipal zoning restrictions, and installation and maintenance costs.

### ▪ Habitat Alteration

Habitat alteration means altering the vegetative landscape within large, designated areas to reduce or eliminate plant life that deer use for forage and shelter. Although residents may practice preventative landscaping on individual properties, this method is not feasible due to the size of the City neighborhoods and the extensive habitat alteration that would be involved.

### ▪ Capture and Relocation

The practice of capture and relocation to reduce the deer population requires trapping deer and transporting them elsewhere for release. This requires a research permit. Additionally, survival of relocated deer tends to be poor with up to three-quarters not surviving the first year after release.

### ▪ Fertility Control

Sterilization (surgical) and immunocontraception (medication) have been used by some municipalities as methods of birth control, in an effort to slow the growth of deer populations. These techniques, however, are not effective in controlling free-ranging deer populations. Municipalities may receive a DEC permit to use surgical sterilization as part of a deer management program, provided that lethal population reduction methods are used concurrently in nearby areas. Immunocontraception can only be performed using a research permit. See:

<https://www.dec.ny.gov/animals/104961.html>

Communities that have tried fertility control as the sole solution have found it inadequate. The rate of deer reproduction may be reduced, but the abundant deer population remains on the landscape. Absent disease, predation, or a motor vehicle accident or other fatal injury, an individual deer can live for two decades.

Fertility control programs are costly and require handling and tagging all deer in the program. Also, fertility programs do not address damage to the environment or the spread of ticks and tick-borne diseases.

It is possible for an adaptive management program to include fertility control. Such a plan would employ surgical sterilization of female deer and be conducted frequently to assure that females moving into the area are treated.

<b>Non-Lethal Methods</b>	<b>Advantages</b>	<b>Disadvantages</b>
Fencing	Prevents deer from enclosed area	Must be a minimum 10 feet tall City law restricts fencing to 6 feet only Fencing is expensive Not feasible for large city areas
Habitat Alteration	Discourages foraging by deer Individuals can alter vegetation in their yards	If hungry, deer eat non-preferred vegetation Not feasible for large city areas
Capture & Relocate	Avoids euthanizing deer	DEC prohibits trapping and relocation Poor survival rates for relocated deer Migrant deer would easily replace the population
Fertility Control (Surgical)	Avoids euthanizing deer	More expensive (vet fees, deer tags) Does not control migrating deer Approved only in combination with lethal method Does not reduce motor vehicle accidents Does not reduce tick numbers Does not reduce ecological damage
Fertility Control (Immunocontraception)	Avoids euthanizing deer	More expensive (repeat vaccinations, deer tags) Does not control migrating deer Requires a DEC research permit Approved only in combination with lethal method Does not reduce motor vehicle accidents Does not reduce tick numbers Does not reduce ecological damage

### Lethal Methods of Deer Management

- **Predator Control**

The introduction of large mammalian predators, although theoretically possible, would generate safety concerns for City residents. Furthermore, the City does not contain suitable habitat for such predators.

- **Parasite or Disease Introduction**

The risks and uncertainties associated with parasite or disease introduction make it an impractical option for deer population control.

- **Poison**

There are no toxins, poisons, or lethal baits currently registered for deer control.

- **Traditional Hunting**

Hunting is not legal in the City. There is no hunting season in Syracuse.

- **Controlled Hunting**

Controlled hunting occurs during the normal hunting season. It is structured as a formal arrangement between a landowner and hunters. Landowners have the right to impose hunting rules on their land which differ from the restrictions imposed by laws. Since hunting is not legal in the City, controlled hunting is not an option for Syracuse.

- **Managed Bait and Kill (Culling)**

The bait and kill method involves baiting deer to strategic locations that comply with state law and landowner authorization. This method is useful in large, designated areas where traditional hunting is not allowed.

When a deer is feeding, a qualified sharpshooter kills the animal using a rifle with noise suppression. This method is characterized by careful site selection, trained and experienced sharpshooters, and electronic surveillance to assure a safe cull without damage to human life or property.

Professional sharpshooters are employed by the United State Department of Agriculture (USDA). The NYS DEC issues tags directly to the permit holder, which will be the City of Syracuse. USDA selects individual sites to assure a safe line of fire in consultation with the permit holder. A managed bait and kill operation ensures a quick and humane cull with the best chance for a meaningful reduction in deer population.

Archers sometimes substitute for sharpshooters, using bows or crossbows (regulations differ somewhat). Using non-professional archers, who must be recruited and qualified, adds complexity with respect to certification, scheduling, and oversight. Archery may result in more wounded animals that need to be tracked and killed.

It is the right of landowners to restrict the times and dates individuals are allowed on property, stand locations, bait locations and access routes. An agreement to use one's property may be terminated by a landowner at any time.

A municipality typically contracts with USDA Wildlife Services for the bait and kill method. USDA Wildlife Services oversees the process and conducts culling over a 24-hour period. Actual shooting occurs during the night. Exact times cannot be predicted and are dependent on wind direction, participation schedules and weather. Bait stations are usually established one to three weeks before the start of culling and are maintained daily. All deer are discreetly removed by sled, and the meat is promptly processed and donated to a food bank.

- **Trap and Kill**

The trap and kill method uses a small box cage, which is baited with corn to attract deer. It is monitored by a live video feed. This method may be used when the bait and kill method is not feasible, due to required setbacks from dwellings and roads.

When a deer is trapped inside a cage, a wildlife professional approaches the cage and kills the deer by using a captive bolt device. This device kills instantly without pain. It is the same method used by the meat processing industry.

<b>Lethal Methods</b>	<b>Advantages</b>	<b>Disadvantages</b>
Predator Control	Does not use firearms or traps Restores a natural predation process	Predator risk for residents, especially children City habitat not suitable for predators Predator introduction not permitted by law
Parasite/Disease Introduction	Does not use firearms or traps	Many risks and uncertainties Not practical for control of deer populations
Poison	Does not use firearms or traps	No toxins or poisons allowed for deer control Venison not suitable for human consumption Special disposal to prevent wildlife scavaging
Traditional Hunting	Takes advantage of interested hunters Provides meat for food	Hunting is illegal in the city Hunters' interest wanes after 1-2 deer
Controlled Hunting	Takes advantage of interested hunters Provides meat for food	Hunting is illegal in the city Hunters' interest wanes after 2-3 deer Significant effort to identify & qualify hunters
Managed Bait & Kill (Firearms)	Humane and most effective Sharpshooters are trained & experienced Exactng site and line-of-sight selection Excellent safety record, using infrared and night vision Firearms equipped with noise suppression Deer removed promptly on sled to minimize urban disruption Supplies meat for food pantry	Bait pile is maintained 1-3 weeks before culling begins Requires setbacks, 500 feet (dwellings), and 300 feet (roads) Waiver of 500 feet setback requires written permission of owner
Managed Bait & Kill (Archery)	Humane and effective Sharpshooters are trained & experienced Exactng site and line-of-sight selection Excellent safety record, using infrared and night vision Setback is 150 feet (bows) & 250 feet (crossbows) -- less than for firearms Deer removed promptly on sled to minimize urban disruption Supplies meat for food pantry	Bait pile is maintained 1-3 weeks before culling begins Requires 300 feet setback (roads) Wounded deer must be tracked and killed
Trap & Kill	Useful in urban areas if firearms not possible Captive bolt is the same device used in the meat processing industry Cage monitored by live video feed Supplies meat for food pantry	Deer panics when trapped, takes minutes to settle

Tick and Deer Plan Management Plan Impact Monitoring

It is important, yet challenging, to assess the effectiveness of a management plan. Direct methods of counting deer, such as aerial surveillance and field studies are expensive. Indications of the tick population are possible using site collection techniques. Indications of the deer population typically involve indirect methods of assessing damage to urban and suburban flora.

- **Assessing Vegetation Impacts from Deer (AVID)**

AVID is a protocol developed by Cornell University's Department of Natural Resources. This is easy to conduct annually and can be implemented across large natural areas by volunteers trained by CCE Onondaga. The AVID staff collect field data that track tree, shrub, and wildflower response to browsing deer over a period of time. This knowledge can help guide the deer management plan in subsequent years.

- **Tick Drags**

Tick drags can be performed semiannually by CCE Onondaga, City staff, and/or resident volunteers to determine tick numbers. Persons doing a tick drag capture ticks by dragging a standardized white sheet across an area susceptible to ticks. Captured ticks may be tested for Lyme disease and other infections. Drags are performed in areas with a landowner's permission and typically take place on one day in the fall and one day in the spring. Successful drags are conducted on days without rain with temperatures above 45 degrees.

In addition to the CCE Onondaga or City events, residents can participate in the management plan by helping to collect tick data in back yards or local parks. TNT groups are great sources of community participation and could be sources of good data on tick populations.

<b>Monitoring &amp; Input</b>	<b>Advantages</b>	<b>Disadvantages</b>
AVID Protocol	Low cost, indirect indication of deer density CCE can provide training Objective measure of impact over time	None
Tick Drags	Direct sampling of tick numbers CCE can provide training Ticks may be tested for Lyme disease SUNY ESF can assist, using data for research Objective measure of impact over time	None
Notification & Citizen Input	Provides transparency Facilitates resident input & support Source of qualitative evaluation	None

- **Notification and Citizen Input**

Citizen input and municipal transparency are important parts of a wildlife management plan. A resident advisory panel can provide ideas and support for a management plan as it is evaluated and updated annually.

The Advisory Group appointed by Mayor Ben Walsh can be a model for an ongoing process of input and review. A standing advisory process will facilitate updates for citizens on the adaptive management plan as it progresses – or needs to change – over time.

## **Conclusions and Recommendations**

The Advisory Committee is sensitive to differing experiences regarding tick and deer overpopulation within a single municipality. Residents may report greater or lesser problems, depending on the local geography.

Syracuse's Eastside has been studied more extensively than other areas of the City. Is that because problems are more acute there? Or is an awareness of the Eastside problem more pronounced because it has been the subject of more study? The Advisory Committee reached out to TNT groups in other parts of the City for indications of tick and deer awareness. This contact was merely preliminary. A multi-year management plan should include monitoring this issue in all sectors so that the management plan, as updated annually, reflects the extent and diversity of the City's experience.

Natural predators for deer are very rare in urban and suburban environments -- and have been so for many decades. A female deer produces two or more fawns annually, and without predators and with ample food supply, a deer population can double in three years. Therefore, just to maintain a stable deer population, the deer herd needs to be reduced by approximately one-third each season. To actually reduce the deer population will require even more aggressive goals (Booth-Binczik & Hurst, 2018).

Many management methods have been tried and tested elsewhere (fencing, pesticides, sterilization, etc.). While there may be a place for such methods in an adaptive deer management program, none of these methods is satisfactory by itself. Deer culling is the only effective way to reduce deer overpopulation in significant numbers, at least in the early years.

Based on its study, its consultation with experts, and its deliberations, the Syracuse Tick and Deer Management Advisory Group makes the following recommendations.

### 1. Long-Term

Tick and deer overpopulation is a complex problem that has developed over many years. It affects public health, public safety and the quality of City life. A solution will not be achieved in a few years. Starting a tick and deer management program requires a commitment by the City and its citizens for the long-term.

## 2. Adaptive Management

A tick and deer program should encompass adaptive management – that is, the ability to use a variety of tools to achieve better control of the tick and deer populations. It should assess the effectiveness of the management plan annually, making adjustments as necessary.

## 3. Cooperation and support

Effective tick and deer management requires informed and supportive citizens, the cooperation of City and County governments, and effective coordination among City departments such as Parks & Recreation and Police.

## 4. Community Education

An important part of a management plan is community education, so that City residents understand the personal actions they can take to reduce their exposure to tick-borne infections.

## 5. Community Input and Transparency

A standing advisory committee will help the City provide transparency for its tick and deer management plan, facilitate resident input, and support adaptive changes to the management program as circumstances may change.

## 6. Culling

After examining both lethal and non-lethal deer management methods, the Advisory Group recommends that the City initiate culling of the deer herd, starting in the fall of 2019.

Culling is most effective when a bait and kill method is used. The use of trained and experienced sharpshooters is essential for reducing deer density in significant enough numbers for a potential impact on the tick population, reducing the incidence of motor vehicle accidents, and beginning the recovery of urban woodlands and neighborhood flora. An effective culling program must employ special tools for safety and must be minimally intrusive on public and private properties.

### **Advisory Group Recommendations**

1. Commit to long-term management program
2. Implement plan using adaptive management methods
3. Keep residents informed about plan and coordinate implementation among City departments and with County, Towns, and Villages
4. Educate residents regarding personal safeguards
5. Use citizens' committee for input and support
6. Cull the deer herd in significant numbers by certified sharpshooters using safe methods
7. Use alternate lethal and non-lethal methods to manage deer population, consistent with law and landowner authorization, as circumstances may require
8. Use public and private property for culling sites
9. Donate all meat to food bank
10. Use qualitative and objective tools to measure program impact annually and update plan as indicated

**7. Other Methods of Control**

Although the bait and kill method is recommended, other culling and non-lethal control methods may be useful in specific situations and should be considered within the adaptive management approach. The trap and kill method, for example, could be used to reach deer in areas where required setbacks cannot be achieved. Non-lethal methods could be combined in these areas to lower reproductive rates of remaining does.

**8. Public and Private Involvement**

The tick and deer management program will be most successful if it includes a mix of public and private properties, and if it involves a mix of public action (culling, volunteer impact monitoring) and private behaviors (landscaping changes, use of personal safeguards). Residents can support the program by authorizing use of their own properties where circumstances warrant and by supporting their neighbors who do so.

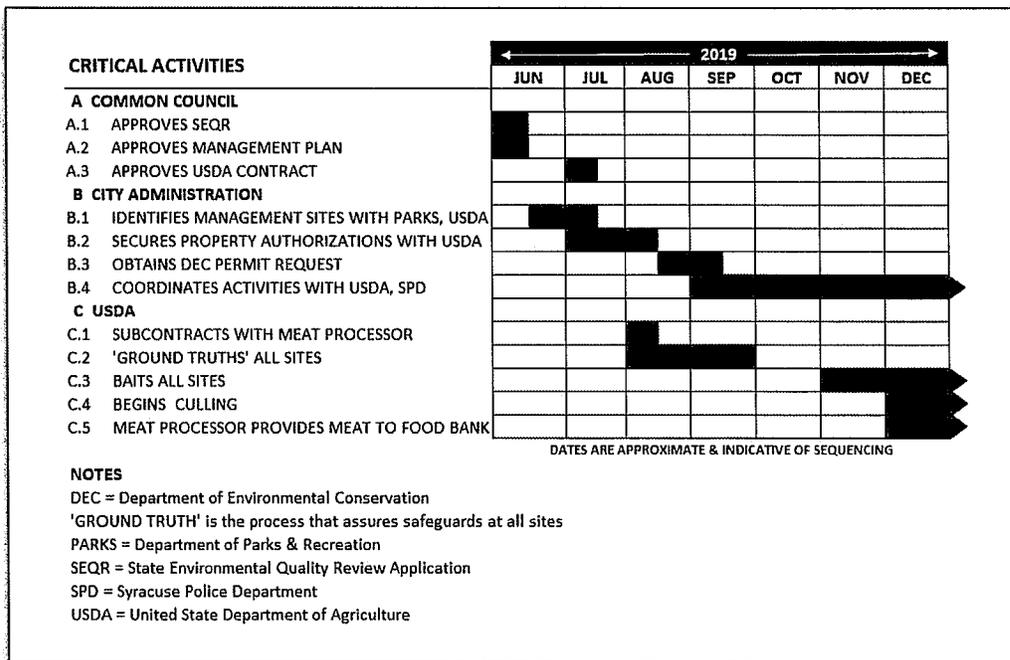
**9. Food Bank**

Meat from culling will be donated to a food bank.

**10. Impact Measurement**

Although difficult to measure, the effectiveness of tick and deer population management will be assessed by quantitative and qualitative tools over the long-term. This will require the active involvement of municipal departments and neighborhood residents as well as CCE Onondaga, the NYS DEC, and the USDA.

**Next Steps (PERT Chart)**



## **Conclusion**

Tick and deer overpopulations are a complex problem with implications for all levels of government: NYS, Onondaga County, and the City of Syracuse.

The Advisory Group has observed excellent cooperation with the County agreeing to reimburse City costs for the management program and with the City convening a residents' group to recommend a path forward.

There is also a fine example of state cooperation, with Assembly Member Hunter having obtained state funds to study the problem on Syracuse's Eastside.

The Advisory Group sees opportunities for additional, meaningful cooperation.

For example, changes in NYS law affecting DEC permits could significantly improve the effectiveness of deer management plans in urban areas. This requires a change to Environmental Conservation Law, which should be supported by all state and local elected representatives.

As another example, the Advisory Committee envisions an active role for the County Health Department – not only in supporting public education about the prevention and diagnosis of tick-borne disease, but also in developing awareness among local medical professionals to support more consistent adherence to diagnostic and treatment protocols, and reporting requirements, for Lyme disease.

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**Ordinance No.**

**2019**

**ORDINANCE APPROPRIATING FUNDS FOR  
THE DEPARTMENT OF POLICE FOR THE  
PURCHASE OF VEHICLES**

BE IT ORDAINED, that this Common Council hereby appropriates the sum of \$1,487,500 from the 2018/2019 Unallocated Cash Capital Account #501101.07.99998 to an account to be determined by the Commissioner of Finance for the Department of Police; said funds are to be utilized for the purchase of vehicles as detailed in Attachment "A" attached hereto for the Department of Police, in the manner provided by law.

## Attachment A

<u>Description of Equipment</u>	<u>Justification</u>	<u>Unit Price</u>	<u>Total</u>
20 Marked Police Vehicles	Replace Existing Units	\$44,000.00	\$ 880,000
15 Unmarked Vehicles	Replace Existing Units	\$28,500.00	\$ 427,500
5 Concealed Identity Vehicles	Replace Existing Units	\$26,000.00	\$ 130,000
Cargo Van – Crime Scene Unit	Replace Existing Unit	\$50,000.00	\$ 50,000
		<b>TOTAL</b>	<b>\$1,487,500</b>

Common Council Office  
314 City Hall  
Syracuse, N.Y. 13202



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Council Office: (315) 448-8466  
Fax: (315) 448-8423

**CITY OF SYRACUSE COMMON COUNCIL**

**STEVEN P. THOMPSON**  
**Councilor-at-Large**  
**Majority Leader**

June 10, 2019

Mr. John Copanas  
City Clerk  
City Hall Rm. 231  
Syracuse, New York 13202

Dear Mr. Copanas,

Please prepare legislation for the June 17, 2019 Common Council Meeting Waiver Agenda authorizing the Department of Police to purchase vehicles, as detailed in Exhibit A in an amount not to exceed \$1,487,5000 from the 2018/2019 unallocated cash capital account 501101.07.99998.

Thank you for your attention to this matter, and if you have any questions, please do not hesitate to contact me.

Sincerely,

Steven Thompson  
Majority Leader  
Councilor-at-Large

bd

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Kenton T. Buckner  
Chief of Police

Joseph L. Cecile  
First Deputy Chief



Lynette E. DeFavero  
Deputy Chief

Derek P. McGork  
Deputy Chief

Richard F. Shoff  
Deputy Chief

**DEPARTMENT OF POLICE**

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**Ben Walsh, Mayor**

June 6, 2019

Mr. John Copanas  
City Clerk  
City Hall  
Syracuse, N.Y. 13202

Dear Mr. Copanas,

I hereby request that you prepare the necessary legislation for the next regular meeting of the Syracuse Common Council to appropriate **\$1,487,500** for Vehicles for the Department of Police from the 2018/19 unallocated cash capital account (501101.07.99998). These funds shall be placed in an account or accounts to be determined by the Commissioner of Finance. The total Capital appropriation for Vehicles shall not exceed **\$ 1,487,500**.

Very truly yours,

A handwritten signature in black ink, appearing to read "Joe", with a long horizontal line extending to the right.

Joseph L. Cecile  
1<sup>st</sup> Deputy Chief of Police



City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	06/06/19
Project Name:	Police Department - Annual purchase of Vehicles and Related Equipment
Project Cost:	\$1,487,500
Contact Name:	Sgt. Brian Lutz
Project Description:	Replacement of Departmental Vehicles

**Projected Time Line & Funding Source(s)**

Estimated Start Date: 7/1/19 Estimated Completion Date: 6/30/20

Funding Source:	Dollar Amount:
Local Share: Cash Capital	\$1,487,500
Local Share: Bonds (complete schedule below)	
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify)	
Total Project Funding (must equal cost):\$	
	\$1,487,500

**Estimated Project Borrowing Timeline**

Year	Fiscal Year	Estimated Amount to Borrow
1		
2		
3		

Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes  No  Reason("No"):

Director of Administration:

Date: 10 June 2019

Director of Management & Budget:

Date: 6-7-19

Commissioner of Finance:

Date: 6-7-19