

COMMON COUNCIL
of the
CITY OF SYRACUSE

(08/03)

REGULAR MEETING – AUGUST 3, 2020
1:00 P.M.

1. *Pledge of Allegiance to the Flag – (Suspended during Webex meetings)*
2. *Invocation - (A Moment of Silent Reflection was led by the Hon. Helen Hudson, President of the Syracuse Common Council)*
3. *Roll Call - (All Present – 9)*
4. *Minutes – July 13, 2020 – (Adopted 9-0)*
5. *Petitions – (none)*
6. *Committee Reports – (none)*
7. *Communications – (From the Hon. Nader P. Maroun, City Auditor, the Cash & Investments Audit for October – December 2019; From Dustin M. Czarny and Michele L. Sardo, Onondaga County Commissioners of Elections, the Statement of Canvass with reference to the votes given at the June 23, 2020 Primary Election; From Samir Tawil, on behalf of GAT 7393 LLC, a letter accepting the terms and conditions of Ordinance No. 259 (06/08/2020)*
8. -----
UNFINISHED BUSINESS:

BY COUNCILOR RUDD:

- a. *Local Law - Amend - "Local Law #4 (1976) – Of the City of Syracuse, relative to the travel of City employees on City business or educational purposes." Amend to create a comprehensive travel policy for the City of Syracuse.* **LL**

NEW BUSINESS

BY PRESIDENT HUDSON:

9. *Resolution - Approving the Appointment of Various Persons as Commissioners of Deeds for 2020.* **9-0** **13-R**

BY COUNCILOR BEY:

10. Amend – Ord. #319, “Application – “To the US Department of Housing and Urban Development for the 2020-2021 (Year 46) Consolidated Action Plan: Community Development Block Grant (CDBG) (\$5,061,399); Emergency Solutions Grant (\$426,583); HOME Investment Partnership Grant (\$1,424,695). Housing Opportunities for Person with AIDS (HOPWA) \$399,497, in addition the Coronavirus (CDBG-CV) (\$2,977,548) and the Emergency Solutions Grant- Coronavirus (ESG-CV) (\$1,470,976).” Amend to add to the Community Development Block Grant, Emergency Solutions Grant- Coronavirus (ESG-CV2) (\$1,749,868), detailed in Exhibit “D”. **356**
11. Authorize - Intermunicipal Agreement with the Onondaga County Department of Social Services to administer direct financial housing assistance to Syracuse residents, in the amount of \$815,519. Funded by the CARES Act, through HUD under ESG-CV2. **357**

BY COUNCILOR RUDD:

12. Appropriate Funds – From the Bureau of Information Technology Cash Capital Account 01.99999.599007 in the amount of \$447,000 for the 2020/2021 Capital Improvement Program for PC and Infrastructure Improvements, as detailed in the legislation. **WD WD**

BY COUNCILOR GREENE:

13. Accept – From Healthway Home Products, Inc., an in-kind donation for a Healthway Air Purification System valued at \$5,000, for the Department of Public Works main office, to reduce airborne microorganisms such as bacteria, mold and viruses. **9-0 358**
14. Acquire – Properties located at 439-441 West Taylor Avenue (#094.-01-01.1) from ACN Companies, LLC, pursuant to the City’s agreement with NYS DOT for Phase II of the Creekwalk Project, in the amount of \$1,375 from Account #599807.07.701231000. **H H**
15. Amend – Ord #336 (06/17/2019), “Purchase w/c/b - From Monroe Tractor, repair service and parts for a Vogle Paving Machine and a Wirtgen Milling Machine, for the period of July 1, 2019 - June 30, 2020, on behalf of the D.P.W. Total cost not to exceed \$140,000 to be charged to Accounts #540210.01.51320 or #540220.01.51320.” Amend to increase the cost not to exceed to \$153,000 to pay for repairs done in 2019/2020. **H H**
16. Amend – Ord. #226 (05/20/2019), “Contract - With GHD Consulting Services, Inc. for GIS Centric Computerized Maintenance Management System Software and Partner Related Services, on behalf of the Water Department, to track and maintain the various maintenance operations for the City water infrastructure. Total cost not to exceed \$309,848 to be charged to Capital Account #599805.0583405.501563000 (\$158,000) and charged to FY 19/20 Account #05.83400.541500 (\$151,848).” Amend to increase cost not to exceed to \$334,848 and to extend the contract until December 31, 2020. **H H**

- H** 17. Authorize - Intermunicipal Agreement with the Onondaga County Soil and Water Conservation District (Skaneateles Lake Watershed Agricultural Program) to protect and improve water quality through the use of Best Management Practices, for the period of July 1, 2020-June 30, 2021. This is a requirement of the June 28, 2004, filtration waiver issued by the NYS Department of Health. Total cost not to exceed \$535,000, charged to Skaneateles Watershed Budget Account #05.83350.541500. **H**
- H** 18. Purchase w/c/b - From Milton CAT, parts and service for Milton Caterpillar backhoes for the period of July 1, 2020 - June 30, 2021, on behalf of the Department of Water. Total cost not to exceed \$40,000 to be charged to Accounts #05.83400.540200. **H**

BY COUNCILOR PANIAGUA:

- H** 19. Authorize - A temporary Voluntary Retirement Incentive Program (VRIP) for eligible City employees who are 55 years of age or older and who have completed a minimum of ten (10) years of active service with the City. Upon approval the VRIP will provide eligible employees with three (3) benefits, a one-time bonus payment of \$5,000, a freeze of retirement healthcare premiums, and a choice to defer pension payments. All other details outlined in the legislation. **H**

BY COUNCILOR CARNI:

- 9-0** 20. Accept - From National Grid (10,000 Trees Program) a reimbursement of \$20,300, for the 406 trees that were planted at a rate of \$50 per tree, on behalf of the Department of Parks, Recreation & Youth Programs, to be deposited in the 2020-2021 Urban Forestry Restoration Account #07.599807.700377019.70205. **359**
- WD** 21. Appropriate Funds - From 2020-2021 Cash Capital Account #599001.001.99999 in an amount not to exceed \$65,000, on behalf of the Department of Parks, Recreation and Youth Programs, for the Tree Pit Improvement Program. **WD**
- WD** 22. Appropriate Funds - From 2020/2021 Cash Capital Account #599807.01.99999 in an amount not to exceed \$175,000 for the 2020/2021 Parks Landscape Restoration, on behalf of the Department of Parks, Recreation and Youth Programs. **WD**
- WD** 23. Appropriate Funds - From 2020/2021 Cash Capital Account #599007.01.99999 in an amount not to exceed \$30,000 for the 2020/2021 Urban Forestry Restoration Program, on behalf of the Department of Parks, Recreation and Youth Programs. **WD**
- WD** 24. Bond Ordinance - Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the 2020-2021 Tree Planting Program. Total amount not to exceed \$150,000. **WD**
- WD** 25. Authorize - The 2020/2021 Tree Planting Program, on behalf of the Department of Parks, Recreation and Youth Programs, as part of the 2020/2021 Capital Improvement Program in an amount not to exceed \$150,000. **WD**

BY COUNCILOR MAJOK:

- H** 26. Purchase w/c/b - From Advanced Electronic Design, Inc., mobile data terminals and required repairs for the period of July 1, 2020 - June 30, 2021, on behalf of the Department of Fire. Total cost not to exceed \$30,000, to be charged to Accounts #34100.01.540720 and #34100.01.540542. **H**
- H** 27. Purchase w/c/b - From Air Cleaning Systems Inc., PlymoVent equipment system parts and installation services for the period of July 1, 2020 - June 30, 2021, on behalf of the Department of Fire. Total cost not to exceed \$15,000 to be charged to Account #34100.01.540511. **H**
- H** 28. Purchase w/c/b - From E-ONE Inc., owned by REV Group, fire apparatus parts and components for the period of July 1, 2020 - June 30, 2021, on behalf of the Department of Fire. Total cost not to exceed \$80,000 to be charged to Accounts #34100.01.540210 and #34100.01.540220. **H**
- H** 29. Purchase w/c/b - From Sutphen Corporation and Vandermolen Fire Company, fire apparatus parts and components for the period of July 1, 2020 - June 30, 2021, on behalf of the Department of Fire. Total cost not to exceed \$30,000 to be charged to Accounts #34100.01.540210 and #34100.01.540220. **H**
- H** 30. Purchase w/c/b - From Jerome Fire Equipment, replacement parts and preventative maintenance services for the Amkus Rescue System for the period of July 1, 2020 - June 30, 2021, on behalf of the Department of Fire. Total cost not to exceed \$5,000 to be charged to Accounts #34100.01.540720. **H**
- H** 31. Purchase w/c/b - From WNY Bus Parts Inc. (dba Gorman Enterprises), replacement parts, components and repair services for the period of July 1, 2020 - June 30, 2021, on behalf of the Department of Fire. Total cost not to exceed \$15,000 to be charged to Accounts #34100.01.540210 and #34100.01.540220. **H**

BY COUNCILOR ALLEN:

- 9-0** 32. Amend – Ord. #170 (09/10/2018), - “Contract - With Clarion Associates, LLC. (Clarion) for a Professional Service Contract for the City’s Zoning Ordinance and Map Revisions project, for an extended period to November 30, 2019. The City was previously awarded a \$300,000 grant from the New York State Energy Research and Development Authority. Total cost not to exceed \$295,416 from Account #599802, Fund 2, and Project 205547000.” Amend to extend the contract period to February 26, 2021. All other terms and conditions remain the same. **360**

SUPPLEMENTAL AGENDA – AUGUST 3, 2020)
WAIVER OF THE RULES REQUIRED TO INTRODUCE:

BY COUNCILOR BEY:

- 9-0** 33. *Special Permit – To approve modification for a restaurant located at 100 and 102 South Lowell Avenue and 303 Tompkins Street. Two (2) people spoke in favor of the proposal. One (1) one person spoke and one (1) letter were sent in opposition to the proposal. The Planning Commission granted three (3) waivers in regard to signage, number, and area regulations. Peter Coleman & Dennis Coleman. Owners/Applicants.* **Gen. #24**
- 9-0** 34. *Special Permit – To approve modification for a restaurant located at 308 Gifford Street 515 and 517 Wyoming Street, and 620 South West Street, Rear. No one spoke in favor of the proposal. Two people spoke in opposition to the proposal. The Planning Commission granted five (5) waivers in regard to off-street parking, driveway location, driveway width, street line treatment and arterial setback regulations. Mahmoud Naji Mousa/applicant. Wyoming-Gifford, LLC/owner.* **Gen. #25**

Syracuse Common Council
Adjourned at 1:13 P.M.

8a 14

**Local Law No.
City of Syracuse**

2020

**A LOCAL LAW OF THE CITY OF SYRACUSE
AMENDING LOCAL LAW NO. 7 OF 1962, AS
PREVIOUSLY AMENDED BY LOCAL LAW NO.
13 OF 1968, LOCAL LAW NO. 1 OF 1975, AND
LOCAL LAW NO. 4 OF 1976, WHICH
ESTABLISHED ARTICLE III TRAVEL AND
TRAVEL EXPENSES OF CHAPTER 12, OFFICER
AND EMPLOYEES, OF THE LOCAL LAWS OF
THE CITY OF SYRACUSE**

BE IT ENACTED, by the Common Council of the City of Syracuse, that Local Law No. 7 of 1962, as previously amended by Local Law No. 13 of 1968, Local Law No, 1 of 1975, and Local Law, No. 4 of 1976 be and is hereby amended in its entirety to read as follows:

ARTICLE III. – TRAVEL POLICY

DIVISION I. – GENERALLY

Sec. 12-51. Purpose.

The purpose of this Article is to establish a comprehensive travel policy for the City of Syracuse pursuant to the authority granted to the City by Sections 77-b of the New York State General Municipal Law, as amended, which authorizes and empowers the Common Council of the City of Syracuse to enact legislation to delegate the power to authorize travel for official City business, including all actual and necessary expenses of all elements of such travel and Section 77-c of the General Municipal Law, as amended, which authorizes and empowers the Common Council of the City of Syracuse to enact legislation adopting a reasonable per diem allowance for meals in lieu of reimbursing employees for their actual and necessary expenses for meals in conjunction with travel on official business.

Sec. 12-52. Scope.

The provisions of this Article shall be applicable to all City officials and employees for all travel outside of Onondaga County.

Sec. 12-53. Violations.

Any officer or employee of the City of Syracuse who violates any of the provisions of this policy may have reimbursement for otherwise authorized expenses denied.

DIVISION II. – CONVENTIONS, CONFERENCES, SCHOOLS, AND OTHER OFFICIAL BUSINESS TRAVEL

Sec. 12-54. Authority to authorize attendance.

Pursuant to Section 77-b of the General Municipal Law, as amended, power is hereby delegated to the Mayor to both authorize the attendance of City officers and employees to attend an official or unofficial convention, conference, school or other official business travel conducted for the betterment of municipal government, and to delegate said authority to City Department Heads for the attendance of their respective Departmental employees. If the estimated travel costs are over \$1,000 the travel must also be approved by the Mayor or Budget Director. A Budget Analyst must confirm the availability of Departmental or grant funds to cover the expense of the proposed travel.

Sec. 12-55. Time for submission of request.

Complete requests for all travel, must be entered into the system, designated by the Mayor, which includes approval by the Bureau of Accounts at least two weeks prior to the date of travel. Requests submitted less than two weeks prior to the date of travel must provide the

rationale for the timing of the request. If a discount applies for early registration or for a government rate, request for travel must be submitted in advance to ensure lowest available rate is obtained, whenever practicable.

Sec. 12-56. Contents of complete request.

A complete travel request shall contain all relevant documentation including, but not limited to the dates of travel, proposed itinerary, conference brochure, costs of hotel and flight and other means of transportation. Clear and concise justification for all travel is required. The budget account to which the travel is to be charged must be specified, including funding sources when grant funds are being utilized. Incomplete requests will not be accepted.

Sec. 12-57. Travel Days.

If the convention, conference, school, or other official City business concludes with sufficient time for the traveler to return to Syracuse that day, the traveler is required to do so. If the traveler opts to stay over, they must obtain approval from their department head and utilize the teleworking policy, personal time, or vacation time. The traveler will be responsible for all additional travel related expenses

Sec. 12-58. Meal allowance.

The United States General Services Administration rate or the rate set by any succeeding federal entity charged with setting such rates, including any periodic adjustments, shall be the City of Syracuse per diem allowance for meals. There will be a proportionate adjustment for the per diem meal allowance when travel does not encompass the entire day. The current standards for meal allowance will be made available to employees by the Commissioner of Finance.

Sec. 12-59. Lodging.

If a government rate exists and is the least expensive option, travelers are required to use it. The City of Syracuse is exempt from certain taxes on hotel charges. A tax exempt certificate, must be obtained from the Commissioner of Finance and must be presented to verify the City's tax exempt status.

Sec. 12-60. Payment of travel and living expenses authorized.

Actual or necessary expenses of travel, meals, lodging, registration fees and tuition incurred by any person duly authorized to attend a convention, conference, school, or other official business travel shall be a City charge against the proper appropriation item of the respective Department, and shall be paid by the Commissioner of Finance upon presentation of a duly itemized voucher, supported by invoices or receipts, and signed by the respective claimant and Department head. Authorized tuition fees shall include required courses to maintain New York State mandated professional certifications.

Sec. 12-61. Reimbursement of eligible out of pocket expenses.

Any out of pocket expenses paid by the officer or employee that are eligible for reimbursement by the City must be documented with a receipt. A voucher must be submitted for reimbursement along with supporting documents within a reasonable time, not to exceed six weeks, from the return date from the approved travel. Examples of common reimbursable items are: toll receipts, original paid hotel bills, parking receipts and gas receipts for City owned vehicles. The City will reimburse travelers for up to a 15% gratuity for transportation such as taxi's or ride services. Any gratuity in excess of 15% is the responsibility of the traveler.

Sec. 12-62. Advancement of expenses.

The Commissioner of Finance is authorized to advance money in a sum not to exceed

five hundred dollars (\$500.00) for estimated expenditures for registration fees, travel, meals, lodging, and tuition to any duly authorized City official and employee traveling outside the County of Onondaga upon official City business or to attend a convention, conference or school upon submission of a signed statement on a form to be prescribed by the Commissioner of Finance specifying the destination of the trip, purpose and estimated cost for registration fees, travel, meals, lodging, and tuition.

Sec. 12-63. Accounting for expenses required.

Within five (5) days after the official or employee shall return to the City following the completion of the travel, unless such time shall be extended by the Commissioner of Finance, such City official or employee shall submit to the Commissioner of Finance an itemized signed statement of actual expenditures incurred and refund monies advanced in excess of said expenditures or submit a signed statement as to actual expenditures in excess of the advance.

Sec. 12-64. Failure to properly account for expenditures.

In the event any City official or employee receiving an advance, as authorized herein, shall fail to submit a signed itemized statement as to actual expenditures and/or fails to refund monies advanced in excess of such expenditure, the Commissioner of Finance is authorized after written notice to the City official or employee to withhold the amount of the advance from the salary of such individual.

DIVISION III. – VEHICLE EXPENSES

Sec. 12-65. Travel outside Onondaga County.

Officers or employees traveling outside Onondaga County by automobile must first request a City vehicle. If a City vehicle is unavailable, a privately-owned vehicle may be used. If

a rental vehicle is required, specific approval must be granted by the Department Head. If the travel involves tolls, an EZpass transponder should be requested.

Sec. 12-66. Reimbursement authorized.

The Commissioner of Finance is authorized to reimburse travel expenses of City officers or employees traveling in privately-owned vehicles outside Onondaga County for business or educational purposes at the current rate established by the Internal Revenue Service. The total travel mileage must be calculated, using a mapping website such as MapQuest or Google Maps, from the City work address to the final destination and back to the City work address. The travel request must be supported by a copy of the total mileage calculation.

Sec. 12-67. City credit card.

The City credit card can be used to pay for approved Departmental travel expenses within a designated monetary limit; unless a higher monetary limit is authorized by the Commissioner of Finance upon a Departmental showing of need.

Sec. 12-68. Severability

The invalidity of any provision or provisions of this chapter shall not affect the validity of the remaining provisions thereof, but such remaining provisions shall continue in full force and effect.

Sec. 12-69. Effective Date.

This local law, as amended, shall take effect immediately subject to the provisions of the Municipal Home Rule Law of the State of New York.

Sec. 12-70. – Sec. 12-100. Reserved

8/14/18/22



Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

Mary E. Vossler
Director

Julie Castellitto
Assistant Director

May 20, 2020

Mr. John Copanas
City Clerk
City Hall Rm. 231
Syracuse, NY 13202

RE: Legislation: Amend Local Law Relating to the City of Syracuse Travel Policy

Dear Mr. Copanas:

Please prepare legislation to be introduced at the next Common Council meeting introducing an amendment to Local Law No.4 of 1976 relating to the travel of city employees on city business or educational purposes, to create a comprehensive travel policy for the City of Syracuse.

Very truly yours,

Mary E. Vossler
Director of Management & Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

15

Ordinance No.

2020

ORDINANCE AMENDING ORDINANCE NO. 117-2020 AS LAST AMENDED BY ORDINANCE NO. 319-2020 AUTHORIZING CONSOLIDATED SUBMISSION FOR 2020-2021 (YEAR 46) COMMUNITY PLANNING AND DEVELOPMENT PROGRAMS: FIVE-YEAR CONSOLIDATED PLAN (2020-2024) AND COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG); EMERGENCY SOLUTIONS GRANT (ESG); HOME INVESTMENT PARTNERSHIP GRANT (HOME); AND HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS (HOPWA) GRANT TO ADD APPROVAL OF THE COMMUNITY DEVELOPMENT BLOCK GRANT - CORONAVIRUS (CDBG-CV) AND THE EMERGENCY SOLUTIONS GRANT - CORONAVIRUS (ESG-CV) TO ADD A SECOND ALLOCATION OF THE EMERGENCY SOLUTIONS GRANT – CORONAVIRUS (ESG-CV2)

BE IT ORDAINED, that Ordinance No. 117-2020 as last amended by Ordinance No. 319-2020 is hereby amended to read as follows:

WHEREAS, the City of Syracuse is an eligible community to receive Community Development Block Grant funds; Emergency Solutions Grant funds; HOME Investment Partnership Grant funds; and Housing Opportunities for Persons with AIDS (HOPWA) Grant funds for 2020-2021 (Year 46) pursuant to the Housing and Community Development Act of 1974 (the "Act") and pursuant to the CARES Act of 2020 passed in an effort to provide funding to communities to prevent, prepare and respond to the novel Coronavirus, the City is eligible for Community Development Block Grant - Corona virus (CDBG-CV), Emergency Solutions Grant - Corona virus (ESG-CV), and Emergency Solutions Grant – Corona virus Second Allocation (ESG-CV2); and

WHEREAS, the primary objective of said Act is to develop a viable urban community by providing decent housing and a suitable living environment and by expanding economic opportunities, principally for persons of low and moderate income; and

EXHIBIT "D"

ESG - CV 2 Budget Program Budget

Agency	Program	ESG Category	ESG CV Allocated	% of Allocation
Catholic Charities	CV Homeless Prevention Program	Homeless Prevention	\$ 100,000.00	5.7%
The Salvation Army	CV Housing Assistance & Life skills Education (HALE)	Rapid Rehousing	\$ 88,500.00	5.1%
The Salvation Army	CV HALE Direct Financial Assistance	Rapid Rehousing	\$ 120,000.00	6.9%
The Salvation Army	CV Homeless Prevention Program	Homeless Prevention	\$ 50,000.00	2.9%
DSS	Direct Financial Assistance	Homeless Prevention	\$ 741,381.00	42.4%
Catholic Charities	Case Management Services	Rapid Rehousing	\$ 90,000.00	5.1%
Rescue Mission	Case Management Services	Rapid Rehousing	\$ 90,000.00	5.1%
Catholic Charities	Direct Financial Assistance	Rapid Rehousing	\$ 110,000.00	6.3%
Rescue Mission	Direct Financial Assistance	Rapid Rehousing	\$ 110,000.00	6.3%
Rescue Mission	Homeless Intervention Services (HIS) Team	Street Outreach	\$ 75,000.00	4.3%
DSS	DSS Administration	Administration	\$ 74,138.00	4.2%
NBD	NBD Administration	Administration	\$ 100,849.00	5.8%
			\$ 1,749,868	100.0%

Homeless Prevention \$891,381.00
 Rapid Rehousing \$608,500.00
 Street Outreach \$75,000.00
 Admin \$174,987.00

 Total allocation \$1,749,868

WHEREAS, the City is also reviewing a new Five-Year Consolidated Plan (2020-2024) pursuant to the Act; and

WHEREAS, under Title I of the Act and related regulations of the United States Department of Housing and Urban Development (42 U.S.C. 12701), it is required that the Community Development Program be approved by the local legislative body; and

WHEREAS, the Department of Neighborhood and Business Development (formerly known as the Department of Community Development) has held a public meeting on the Community Development Program on February 19, 2020 at 5:00 p.m. in the Common Council Chambers, Third Floor, City Hall, Syracuse, New York; and

WHEREAS, the Common Council of the City of Syracuse has held a public hearing on the Community Development Program on March 2, 2020 at 5:30 p.m.; NOW THEREFORE,

BE IT ORDAINED, that this Common Council hereby approves the 2020-2021 (Year 46) Consolidated Submission for Community Planning and Development Programs for the City of Syracuse as set forth in the proposed First Year Action Plan Budget (Year 46) which is attached as Appendix "A" to Ordinance No. 117-2020; and

BE IT FURTHER ORDAINED, that this Common Council previously approved the ESG-CV and CDBG-CV Supplemental Funding Budgets for the City of Syracuse as set forth in the primary budgets for ESG-CV and CDBG-CV which are attached as Appendix "B" and Appendix "C" to Ordinance No. 319-2020 and hereby approves the budget for ESG-CV2 which is attached hereto as Appendix "D" to this Ordinance; and

BE IT FURTHER ORDAINED, that this Common Council hereby approves the Five-Year Consolidated Plan (2020-2024) as amended by the Supplemental Funding received from ESG-CV2; and

BE IT FURTHER ORDAINED, that this Common Council hereby requires that Common Council approval by ordinance by two-thirds vote of all the members of the Council shall be necessary for the access and use of any HUD-108 funds for loans for any economic development project and a copy of such ordinance shall be submitted with the application for use of such HUD-108 funds in addition to any other documentation required by the applicable HUD rules and regulations; and

BE IT FURTHER ORDAINED, that the Mayor of the City of Syracuse is hereby authorized to execute the certifications set forth in Section 91.225-Certifications which are on file with the City Clerk and before this Council; and

BE IT FURTHER ORDAINED, that the Mayor of the City of Syracuse be and he hereby is authorized to execute and file with the United States Department of Housing and Urban Development an application, a copy of which is on file with the City Clerk and before this Council, for the 2020-2021 (Year 46) Community Development Block Grant Program funds in an amount not to exceed \$5,061,399 (est.); Emergency Solutions Grant Program funds in an amount not to exceed \$426,583 (est.); HOME Investment Partnership Program funds in an amount not to exceed \$1,424,695 (est.); Housing Opportunities for Persons with AIDS (HOPWA) in an amount not to exceed \$399,497 (est.); Community Development Block Grant - Coronavirus funds in an amount not to exceed \$2,977,548 (est.); Emergency Solutions Grant - Coronavirus funds in an amount not to exceed \$1,470,976 (est.); and Emergency Solutions Grant – Coronavirus funds in an amount not to exceed \$1,749,868 (est.).



DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

Commissioner
Michael Collins

Deputy Commissioner
Jennifer Tifft

July 16, 2020

Mr. John P. Copanas
City Clerk
Room 231, City Hall
Syracuse, NY 13202

**Re: Legislation Request – Final Budgets for CARES Act Second Allocation
Emergency Solutions Grant (ESG-CV2) Supplemental Funding (2020-2021)**

Dear Mr. Copanas:

Please prepare legislation for the next Common Council agenda on behalf of the Department of Neighborhood and Business Development approving the ESG-CV2 budget. The ESG –CV2 Plan will include a substantial amendment to the Fifth Annual Action Plan to be approved by the U.S. Department of Housing and Urban Development containing allocations for both grants provided by the CARES Act to prevent, prepare and respond to the novel coronavirus.

Emergency Solutions Grant- Coronavirus (ESG-CV2) \$1,749,868

Attached please find the primary budget for the ESG-CV2 allocation that reflects the actual expected award. I am happy to answer any questions at x8109 or via email at mcollins@syrgov.net.

**Department of
Neighborhood &
Business Development**
201 E Washington Street
Suite 600
Syracuse, NY 13202

Office 315 448 8100
Fax 315 448 8036

www.syrgov.net

Sincerely,

Michael Collins
Commissioner

Cc: Sharon Owens, Deputy Mayor
La'retta Castro, Director of Neighborhood Grants

ORDINANCE AUTHORIZING AN INTERMUNICIPAL AGREEMENT WITH THE ONONDAGA COUNTY DEPARTMENT OF SOCIAL SERVICES (DSS) FOR DSS TO ADMINISTER OF FUNDING IN AN AMOUNT NOT TO EXCEED \$815,519 RECEIVED BY THE CITY OF SYRACUSE UNDER THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) EMERGENCY SOLUTIONS GRANT-CORONAVIRUS SECOND ALLOCATION (ESG-CV2) TO PROVIDE DIRECT FINANCIAL ASSISTANCE TO QUALIFIED CITY OF SYRACUSE RESIDENTS ON BEHALF OF THE CITY OF SYRACUSE DEPARTMENT OF NEIGHBORHOOD AND BUSINESS DEVELOPMENT

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and he is hereby authorized to enter into an intermunicipal agreement with the Onondaga County Department of Social Services to administer funding in an amount not to exceed \$815,519.00 that was received by the City of Syracuse under the Department of Housing and Urban Development (HUD) Emergency Solutions Grant – Coronavirus Second Allocation (ESG-CV2) to provide direct financial assistance to qualified City of Syracuse residents on behalf of the City of Syracuse Department of Neighborhood and Business Development; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse.



11

DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

July 16, 2020

Commissioner
Michael Collins

Deputy Commissioner
Jennifer Tift

Mr. John Copanas,
City Clerk
City Hall, Room 231
Syracuse, New York 13202

Re: Ordinance Authorizing the Department of Neighborhood and Business Development to enter an Inter-Municipal Agreements with Onondaga County Department of Social Services to administer direct financial housing assistance to Syracuse residents, as funded under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) second allocation of Emergency Solutions Grant (ESG-CV 2) funding.

Dear Mr. Copanas:

Please prepare the following legislation for the next meeting of the Syracuse Common Council Agenda:

- Ordinance Authorizing the Department of Neighborhood and Business Development (NBD) to enter into an Inter-Municipal Agreement with Onondaga County Department of Social Services to administer direct financial housing assistance to Syracuse residents, as funded under the CARES Act, for direct financial assistance to qualified Syracuse residents. These funds are available through the Department of Housing and Urban Development's (HUD) second allocation to the City of Syracuse through the Emergency Solutions Grant-Coronavirus (ESG-CV2). The contract will be in the amount of \$815,519.

**Department of
Neighborhood &
Business Development**
201 E Washington Street
Suite 600
Syracuse, NY 13202

Office 315 448 8100
Fax 315 448 8036

www.syr.gov.net

Sincerely,

Michael Collins
Commissioner

Cc: Sharon Owens, Deputy Mayor
Catherine Carnrike, Assistant Corporation Counsel
La'retta Castro, Director of Neighborhood Grants

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

12



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Mary E. Vossler
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Frank Caliva, Chief Administrative Officer
DATE: July 22, 2020
SUBJECT: Inter-Municipal Agreement with Onondaga County Department of Social Services

On behalf of the Department of Neighborhood & Business Development, I am requesting to enter into an Inter-Municipal Agreement with Onondaga County Department of Social Service.

- Ordinance authorizing the Department of Neighborhood and Business Development (NBD) to enter into an Inter-Municipal Agreement with Onondaga County Department of Social Services to administer direct financial housing assistance to Syracuse residents, as funded under the CARES Act, for direct financial assistance to qualified Syracuse residents. These funds are available through the Department of Housing and Urban Development's (HUD) second allocation to the City of Syracuse through the Emergency Solutions Grant-Coronavirus (ESG-CV2). The contract will be in the amount of \$815,519.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Mayor Ben Walsh
City of Syracuse, New York

Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

Ordinance No.

2020

**ORDINANCE APPROPRIATING FUNDS FOR
THE BUREAU OF INFORMATION
TECHNOLOGY FOR THE PURCHASE OF PC
AND NETWORK INFRASTRUCTURE
IMPROVEMENTS**

BE IT ORDAINED, that this Common Council hereby appropriates the sum of \$447,000.00 from the 2020/2021 Unallocated Cash Capital Account 01.99999.599007 to appropriate accounts as designated by the Commissioner of Finance for the Bureau of Information Technology; said funds are to be utilized for the purchase of security camera system upgrade (\$95,000); Cybersecurity Hardening Upgrade (\$100,000), PC infrastructure improvements (\$117,000.00) and network infrastructure (\$135,000.00) which will include new PC's, laptops, tablets, printers, monitors, ancillary desktop equipment and software to be deployed on a citywide basis and for networking equipment and services to improve the City's data communications network for the Office of Information Technology, in the manner provided by law.



12

Office of Information Technology

CITY OF SYRACUSE, MAYOR BEN WALSH

David Prowak
Director

July 06, 2020
John P. Copanas, City Clerk
231 City Hall
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION AUTHORIZING APPROPRIATIONS OF FUNDS FROM THE INFORMATION TECHNOLOGY 2020/21 CASH CAPITAL

Dear Mr. Copanas:

Please prepare legislation to be introduced at the next regularly scheduled Common Council meeting authorizing the appropriation of \$447,000 from the 2020-2021 Cash Capital for PC and Network Infrastructure Improvements on behalf of the Bureau of Information Technology.

The Bureau Of Information Technology will use the money for new PC's, laptops, tablets, printers, monitors, ancillary desktop equipment and software to be deployed on a citywide basis and for networking equipment and services to improve the City's data communications network .

Please note that the funds were included in the 2020-2021 Capital Improvement Program and will be used for the following:

- PC Infrastructure Improvements - \$117,000
 - Network Infrastructure - \$135,000
 - Security Camera System Upgrade - \$95,000
 - Cybersecurity Hardening Upgrade - \$100,000
- Total - \$447,000

Expenditures will be cash capital and come from an Information Technology capital account to be determined by the Commissioner of Finance. If you have any questions or comments with regard to this matter, please do not hesitate to call me.

Thank You,

David Prowak

Office of Information
Technology
233 E Washington St
Room 423
Syracuse, N.Y. 13202

Office 315 448-8431

www.syr.gov.net

Ordinance No.

2020

**ORDINANCE AUTHORIZING ACCEPTANCE OF
A DONATION OF A HEALTHWAY AIR
PURIFICATION SYSTEM VALUED AT \$5,000.00
FROM HEALTHWAY HOME PRODUCTS, INC.**

BE IT ORDAINED, that this Common Council hereby authorizes the acceptance of a donation of a Healthway Air Purification System valued at \$5,000.00 from Healthway Home Products, Inc., located at 3420 Maple Avenue, Pulaski, New York 13142; said item is a commercial portable indoor air purification system to reduce airborne microorganisms such as bacteria, mold and viruses and the system will be installed at the Department of Public Works Main Office.



13

DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

July 21, 2020

Jeremy Robinson
Commissioner

Ann Fordock
Deputy Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

Mr. John Copanas
City Clerk
City Hall
Syracuse New York 13202

Re: Accept donation of a Healthway Air Purification system

Dear Mr. Copanas,

Please prepare legislation for the next meeting of the Common Council accepting a donation of a Healthway Air Purification system from Healthway Home Products, Inc of 3420 Maple Avenue Pulaski, NY USA 13142.

This product, Healthway 950-P Portable DFS Air Cleaning System, is valued at \$5,000 and is a commercial portable indoor air purification system to reduce airborne microorganisms such as bacteria, mold and viruses. It will be placed at the DPW main office.

Very truly yours,

Jeremy Robinson
Commissioner of Public Works

Department of Public
Works
1200 Canal St.
Extension
Syracuse, N.Y. 13202

Office 315 448-2489
Fax 315 448-8531

www.syr.gov.net

Ordinance No.

2020

ORDINANCE AUTHORIZING PURCHASE OF ALL THE RIGHT, TITLE AND INTEREST OF THE ACN COMPANIES, LLC IN AND TO 439-41 WEST TAYLOR STREET FOR A TOTAL OF \$1,375.00

WHEREAS, the Commissioner of Public Works hereby requests an ordinance authorizing the purchase of all the right, title and interest of ACN Companies, LLC in and to the premises known as 439-41 West Taylor Street, being Tax Map No. (094.-01-01.10) Property No. 1089100101, 27 x 63.13 Residential Vacant Land for a total of \$1,375.00; this parcel is an uneconomic remnant from the condemnation by New York State Department of Transportation of a larger ACN Companies, LLC parcel on behalf of the City for Phase II of the Creekwalk. Pursuant to the City’s agreement with New York State Department of Transportation it is required to acquire this uneconomic remnant for its appraised value of \$1,375;

NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that the Commissioner of Finance be authorized to pay to ACN Companies, LLC the sum of \$1,375.00 from account number 599807.07.701231000 for all of ACN Companies, LLC right, title and interest in and to said premises; and

BE IT FURTHER ORDAINED, the Mayor is hereby authorized to execute the deed and all necessary documents relative to the purchase of the property at 439-41 West Taylor Street, with the terms and conditions of the deed and all closing documents to be approved as to manner, form and execution by the Corporation Counsel.



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DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

July 15, 2020

Jeremy Robinson
Commissioner

Ann Fordock
Deputy Commissioner

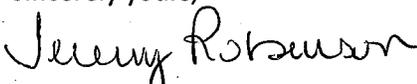
Martin E. Davis, L.S.
Deputy Commissioner

Mr. John Copanas
City Clerk
231 City Hall
Syracuse, New York

Re: Legislation Authorizing the Acquisition of 439-41 West Taylor Street

Dear Mr. Copanas:

Please prepare legislation for the next Common Council Meeting authorizing the City to acquire an approximate 30' x 65' parcel of real property located at 439-41 West Taylor Avenue and identified as Tax Map # 094.-01-01.1 from ACN Companies, LLC. This parcel is an uneconomic remnant from the condemnation by New York State Department of Transportation of a larger ACN Companies, LLC parcel on behalf of the City for Phase II of the Creekwalk. Pursuant to the City's agreement with New York State Department of Transportation the City is required to acquire this uneconomic remnant for its appraised value of \$1,375. Funds are available for this acquisition in account number 599807.07.701231000

Sincerely yours,

Jeremy Robinson
Commissioner

Dept. of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13202

Office 315 448-2489
Fax 315 448-8531

www.syr.gov.net

Ordinance No.

2020

ORDINANCE AMENDING ORDINANCE NO. 336-2019 AUTHORIZING PURCHASE, WITHOUT ADVERTISING OR COMPETITIVE BIDDING, OF REPAIR SERVICE AND PARTS FOR A VOGLE PAVING MACHINE AND A WIRTGEN MILLING MACHINE FOR THE DEPARTMENT OF PUBLIC WORKS DURING THE FISCAL YEAR 2019/2020

BE IT ORDAINED, that Ordinance No. 336-2019 is hereby amended to read as follows:

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of repair service and parts for a Vogle Paving Machine and a Wirtgen Milling Machine from Monroe Tractor for the Department of Public Works during the fiscal year 2019/2020 at a cost not to exceed \$153,000.00 * without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said items as this equipment was recently purchased from Monroe Tractor and the repair service and parts for these two pieces of equipment are available only from the manufacturers or the dealer in accordance with the terms of the warranty for this equipment; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said repair service and parts for a Vogle Paving Machine and a Wirtgen Milling Machine at a cost not to exceed \$153,000.00*, charging the cost thereof to the Department of Public Works Account #540210.01.51320 and/or Account #540220.01.51320 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2020 provided funding from the

appropriation authorized by this Ordinance remains available.

_____ = new material

* previously read \$140,000.00



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

July 22, 2020

Mary E. Vossler
Director

Julie Castellitto
Assistant Director

Mr. John Copanas
City Clerk
230 City Hall
Syracuse, New York 13202

RE: Amend Ordinance #336-2019 Annual Waiver Request Service Repair and Parts for Mill and Paving Machines

Dear Mr. Copanas:

On behalf of the Department of Public Works, please prepare legislation to be introduced at the next scheduled Common Council Meeting:

- Amend Ordinance #336-2019 authorizing the purchase of repair service and parts for a Vogle paving machine and a Wirtgen milling machine without formal advertising and competitive bidding during the 2019/2020 fiscal year from Monroe Tractor. Amend the not to exceed amount to \$153,000

The Department of Public Works received additional invoice for the end of the 19/20 fiscal year that had exceeded the not to exceed amount of the ordinance. The repairs to the vehicle were done in the 19/20 fiscal year so they are unable to use the 20/21 fiscal year ordinance for this vendor.

Total expenditures are estimated not to exceed \$153,000 and will be charged to account #540210.01.51320 or #540220.01.51320.

Sincerely,

Julie Castellitto
Assistant Director
Office of Management & Budget

Office of Management and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net



DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

July 21, 2020

Jeremy Robinson
Commissioner

Ann Fordock
Deputy Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

Mary E. Vossler 
Director of Management and Budget
City Hall Room 213
Syracuse New York 13202

Re: Amend Annual Waiver Request Service Repair and Parts for Mill and Paving Machines

Dear Ms. Vossler,

Please request the introduction of the following legislation at the next meeting of the Common Council:

- Amend ordinance #336-2019 authorizing the purchase of repair service and parts for a Vogle paving machine and a Wirtgen milling machine without formal advertising and competitive bidding during the 2019/2020 fiscal year from Monroe Tractor. Amend the not to exceed amount to \$153,000.

We have received additional invoice for the end of the 19/20 Fiscal Year that had exceeded the not to exceed amount of the ordinance. The repairs to the vehicles were done in the 19/20 Fiscal Year so we unable to use the 20/20 Fiscal Year ordinance for this vendor.

Total expenditures are estimated not to exceed \$ 153,000 and will be charged to account #540210 01 51320 or 540220 01 51320.

Should you have any questions, please feel free to call me.

Very truly yours,


Jeremy Robinson
Commissioner of Public Works

Department of Public
Works
1200 Canal St.
Extension
Syracuse, N.Y. 13202

Office 315 448-2489
Fax 315 448-8531

www.syr.gov.net

JR/ll

Cc: Robin Macri, Secretary to Commissioner- DPW
Lori lauco, Fiscal Officer

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

**ORDINANCE AMENDING ORDINANCE
NO. 226-2019 AUTHORIZING CONTRACT WITH
GHD CONSULTING SERVICES INC. RELATIVE
TO PROVIDING GIS CENTRIC
COMPUTERIZED MAINTENANCE
MANAGEMENT SYSTEM SOFTWARE AND
PARTNER RELATED SERVICES**

BE IT ORDAINED, that Ordinance No. 226-2019 is hereby amended to read as follows:

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has approved the retention of GHD Consulting Services Inc. ("GHD"), under the following terms:

(1) GHD shall provide GIS Centric Computerized Maintenance Management System (CMMS) Software and Partner Related Services for the Water Department to assist them in tracking and maintaining the various maintenance operations for City water infrastructure;

(2) The City shall pay to GHD a total amount not to exceed \$334,848.00 for all services under this amended agreement which is hereby extended to run through December 31, 2020; NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such amended contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that \$158,000.00 of the costs associated with this agreement shall be charged to Capital Account (599805) 05.83405.501563000 and the remaining amount of \$151,848.00 charged to FY 2019/2020 Operating Account 05.83400.541500; with the increased cost of \$25,000.00 charged to FY 2020/2021 Operating Account 05.83400.541500.

_____ = new material

* previously read \$309,848.00



DEPARTMENT OF WATER

CITY OF SYRACUSE, MAYOR BEN WALSH

June 30, 2020

Joseph B. Awald, PE
Commissioner

John D. Walsh
Deputy Commissioner

Mr. John P. Copanas
City Clerk
Room 231 City Hall
Syracuse, New York 13202

RE: Computerized Maintenance Management System (CMMS)
Amendment - Water Department

Dear Mr. Copanas:

Please prepare legislation for consideration at the next meeting of the Common council to amend ordinance 226-2019 "Ordinance authorizing contract with GHD relative to providing CMMS and partner related services" GHD will assist the Water Department to track and maintain the various maintenance operations for City water infrastructure. This software implementation will help efficiently and effectively manage their assets. Please amend to increase not to exceed amount to \$334,848. The contract will be extended until December 31, 2020.

The Request for Proposal committee met to review the various proposals received taking into account: personnel, references, experience and fee. It was the majority decision of the selection committee to recommend GHD. This recommendation is based upon the program they have proposed, along with their experience and reputation, which qualifies them to fulfill the contract as specified.

Please call me if you have any questions.

Sincerely,

Joseph Awald, P.E.
Commissioner of Water

Department Of Water
101 N. Beech Street
Syracuse, N.Y. 13210

Office 315 448-8340
Fax 315 473-2608
Emergency 24 Hours
315 448-8360

21



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Mary E. Vossler
Director

Julie Castellitto
Assistant Director

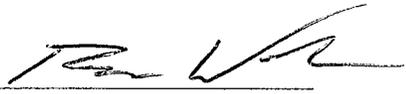
TO: Mayor Ben Walsh
FROM: Frank Caliva, Chief Administrative Officer
DATE: July 22, 2020
SUBJECT: Amend Ordinance – Computerized Maintenance Management Systems (CMMS)

On behalf of the Department of Water, I am requesting that the City of Syracuse amend ordinance #226-2019 authorizing a contract with GHD relative to providing CMMS and partner related services. GHD will assist the Water Department to track and maintain the various maintenance operations for City water infrastructure. This software implementation will help efficiently and effectively manage their assets. Please amend to increase not to exceed amount from \$309,848 to a new not to exceed amount of \$334,848. The contract will be extended until December 31, 2020. Costs associated with this agreement shall be charged to Capital Account (599805) 05.83405.501563000 or Operating Account 05.83400.541500.

The Request for Proposal committee met to review the various proposals received taking into account: personnel, references, experience and fee. It was the majority decision of the selection committee to recommend GHD. This recommendation is based upon the program they have proposed, along with their experience and reputation, which qualifies them to fulfill the contract as specified.

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

7/22/20
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

/tm
cc: Joseph Awald, P.E., Commissioner, Department of Water
File

Ordinance No.

2020

**ORDINANCE AUTHORIZING AN AGREEMENT
BY AND BETWEEN THE CITY OF SYRACUSE
AND ONONDAGA COUNTY SOIL AND WATER
CONSERVATION DISTRICT (SKANEATELES
LAKE WATERSHED AGRICULTURAL
PROGRAM)**

BE IT ORDAINED, by the Common Council that the Mayor on behalf of the City of Syracuse be and he hereby is authorized to enter into an agreement with the Onondaga County Soil and Water Conservation District to administer the Skaneateles Lake Watershed Agricultural Program on behalf of the City of Syracuse in order for the City to comply with its June 28, 2004 filtration avoidance waiver from the New York State Department of Health; said agreement shall be for a term from July 1, 2020 to June 30, 2021, at a cost not to exceed \$535,000.00, charging the cost thereof to Account No. 05.83350.541500 or such other account as may be designated by the Commissioner of Finance for fiscal year 2020/2021; and said agreement shall be subject to the approval of the Corporation Counsel as to terms, form and execution.



DEPARTMENT OF WATER

CITY OF SYRACUSE, MAYOR BEN WALSH

June 30, 2020

Joseph B. Awald, PE
Commissioner

John D. Walsh
Deputy Commissioner

Mr. John P. Copanas
City Clerk
Room 231 City Hall
Syracuse, New York 13202

RE: Proposed Intermunicipal Agreement with the Onondaga County Soil and Water Conservation District (Skaneateles Lake Watershed Agricultural Program)

Dear Mr. Copanas:

Please place the above-referenced Intermunicipal agreement on the next Common Council agenda.

The Skaneateles Lake Watershed Agricultural Program is conducted as a requirement of the June 28, 2004 filtration waiver issued by the New York State Department of Health (NYSDOH). This will be the twenty-seventh year of a renewable Intermunicipal agreement with the Onondaga County Soil and Water Conservation District (SWCD), which administers the program for the City. This program is intended to protect and improve water quality through the use of Best Management Practices. These Practices provides for the conservation of soil and water resources to control and abate non-point sources of water pollution in the Skaneateles Watershed.

This Intermunicipal agreement will continue the program for the period from July 1, 2020 through June 30, 2021 and will be in the amount of \$535,000. Costs for this Intermunicipal agreement will be charged to Skaneateles Watershed Water Budget 05 83350 541500.

Very truly yours,

Joseph Awald, P.E.
Commissioner of Water

Department Of Water
101 N. Beech Street
Syracuse, N.Y. 13210

Office 315 448-8340
Fax 315 473-2608
Emergency 24 Hours
315 448-8360



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Mary E. Vossler
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Julie Castellitto, Assistant Director of Management & Budget *ac*
DATE: July 27, 2020
SUBJECT: Intermunicipal Agreement with Onondaga County Soil and Water Conservation District

On behalf of the Department of Water, I am requesting that the City of Syracuse enter into an Intermunicipal agreement with the Onondaga County Soil and Water Conservation District (Skaneateles Lake Watershed Agricultural Program).

The Skaneateles Lake Watershed Agricultural Program is conducted as a requirement of the June 28, 2004 filtration waiver issued by the New York State Department of Health (NYSDOH). This will be the twenty-seventh year of a renewable Intermunicipal agreement with the Onondaga County Soil and Water Conservation District (SWCD), which administers the program for the City. This program is intended to protect and improve water quality through the use of Best Management Practices. These Practices provides for the conservation of soil and water resources to control and abate non-point sources of water pollution in the Skaneateles Watershed.

This Intermunicipal agreement will continue the program for the period from July 1, 2020 through June 30, 2021 and will be in the amount of \$535,000. Costs for this Intermunicipal agreement will be charged to Skaneateles Watershed Water Budget 05.83350.541500.

If you agree to enter into this agreement with **Onondaga County Soil and Water Conservation District** please indicate by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202



Mayor Ben Walsh
City of Syracuse, New York

7/27/2020
Date

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

Ordinance No.

2020

**ORDINANCE AUTHORIZING PURCHASE,
WITHOUT ADVERTISING OR COMPETITIVE
BIDDING, OF PARTS AND REPAIR SERVICES
FOR MILTON CATERILLAR BACKHOES FOR
THE DEPARTMENT OF WATER DURING THE
FISCAL YEAR 2020/2021**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of parts and repair services for Milton Caterpillar Backhoes for the Department of Water during the fiscal year 2020/2021 at a cost not to exceed \$40,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item and the Onondaga County contract does not cover Milton Caterpillar Backhoe parts; and

BE IT FURTHER ORDAINED, that the Director of the Office of Management and Budget is hereby authorized to purchase said parts and repair services at a cost not to exceed \$40,000.00, charging the cost thereof to Water Department Plant Budget Account Number 05.83400.540200 or other appropriate accounts as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2021 provided funding from the appropriation authorized by this Ordinance remains available.

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

June 16, 2020

Mary E. Vossler
Director

Julie Castellitto
Assistant Director

Mr. John Copanas
City Clerk
City Hall
Syracuse, New York

RE: Annual Waiver Request for Backhoe Services and Repair

Dear Mr. Copanas:

Please prepare legislation to be introduced at the next scheduled Common Council Meeting authorizing a waiver of competitive bid for the purchase of parts and service for Milton Caterpillar backhoes for the Department of Water during Fiscal Year 2020/2021.

Onondaga County has a contract for other brands of backhoes but the parts do not intermix with the Milton CAT

The expected cost for parts/service/repair will not exceed \$40,000 and charged to the Water Department Plant Budget Account 05.83400.540200.

Thank you.

Sincerely,


Mary E. Vossler
Director of Management and Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

13

ORDINANCE AUTHORIZING A VOLUNTARY EARLY RETIREMENT INCENTIVE PROGRAM FOR CITY OF SYRACUSE EMPLOYEES WHO ARE AGE 55 OR OLDER WITH TEN YEARS OF ACTIVE SERVICE WITH THE CITY OF SYRACUSE

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes a voluntary early retirement incentive program for City of Syracuse employees, subject to the conditions set forth below:

1. Eligibility: All City of Syracuse employees who are age 55 or older with at least ten years of active service with the City of Syracuse as of December 31, 2020 (“Eligible Employees”).

2. \$5,000 one-time incentive for Eligible Employees to elect to participate in the Voluntary Early Retirement Incentive Program. Such employees are responsible for all appropriate payroll taxes associated with the retirement incentive payment.

3. Eligible Employees who elect to participate in this Voluntary Early Retirement Incentive Program shall have their healthcare premiums frozen at the level they are paying as of the date this Ordinance is approved by the Mayor.

4. Eligible Employees who elect to participate in this Voluntary Early Retirement Incentive Program shall have the choice to defer pension payments until normal retirement age or another date of the Eligible Employee’s choosing.

5. Period of Eligibility: The Voluntary Early Retirement Incentive Program will be effective as of the date this Ordinance is approved by the Mayor. The Office of Personnel and Labor Relations will provide all Eligible Employees with an application packet for the Voluntary Retirement Incentive Program. Upon receipt of the packet Eligible Employees will have forty-five

(45) days to elect to participate in the program and return their completed application to the Office of Personnel and Labor Relations.

6. An Eligible Employee who completes the application to participate in the Voluntary Early Retirement Incentive Program shall have seven (7) days from the date the application is turned in to the Office of Personnel and Labor Relations in which to withdraw their application

7. Waiver of the Requirements of Section 11-43 (2) and (3) of Article 13 of Chapter 11 of the Revised General Ordinances of the City of Syracuse, as amended, entitled Retiree Eligibility: For the sole purpose of allowing Eligible Employees who elect to participate in the Voluntary Early Retirement Incentive Program authorized by this Ordinance to have the choice to defer pension payments until normal retirement age or another date of the Eligible Employee's choosing, the following provisions of Section 11-43 of Article 13 of Chapter 11 of the Revised General Ordinances of the City of Syracuse, as amended entitled Retiree Eligibility which state: "A city employee shall be eligible for retiree health insurance coverage if such city employee: ...(2) Is eligible for retirement under the applicable provisions of the New York State Retirement and Social Security Law; and (3) Does retire from active service as a city employee with such pension...." are hereby waived. Outside of this ordinance the provisions of Section 11-43 of Article 13 of Chapter 11 of the Revised General Ordinances of the City of Syracuse, as amended, shall remain in full force and effect.

8. Pursuant to the New York State Retirement and Social Security Law and this ordinance, the incentive payment provided to Eligible Employees pursuant to this ordinance cannot be applied against base pay for the purposes of calculating final average salary and monthly pension payments.

9. The Director of Management and Budget shall prepare and file with the New York

State Retirement System a list containing the names and social security numbers of all City of Syracuse employees who will be eligible for the retirement incentive authorized by this ordinance.

10. The retirement incentive program authorized by this ordinance shall be available to Eligible Employees who voluntarily elect to retire in accordance with its terms and shall not in any manner mandate the retirement of eligible employees of the City of Syracuse.

11. Any Eligible Employee who retires pursuant to the terms and conditions of this retirement incentive program and enters or reenters public employment with the City of Syracuse subsequent to such retirement, other than as an elected officer, shall forfeit such retirement incentive and if the \$5,000 incentive payment is not voluntarily returned to the City of Syracuse by such person within 30 days of such City employment, the City of Syracuse shall be entitled to take any and all legal action available to recover the \$5,000 retirement incentive amount from such person.

12. The actual payment of the \$5,000 retirement incentive to an Eligible Employee shall be made by the Commissioner of Finance following submission by such eligible member of all documentation required by this ordinance. Such payment shall be made either with the final payment of any sums due the Eligible Employee upon the termination of their employment or as a separate payment; and

BE IT FURTHER ORDAINED, that the expense of the early retirement program authorized herein shall be charged to an appropriate account as designated by the Commissioner of Finance.



OFFICE OF PERSONNEL & LABOR RELATIONS

CITY OF SYRACUSE, MAYOR BEN WALSH

July 22, 2020

Donna D. Briscoe
Director

John Copanas, City Clerk
City Hall, Room 231
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION

Dear Mr. Copanas:

Please prepare legislation to be introduced at the next meeting of the Syracuse Common Council authorizing the creation of a temporary Voluntary Retirement Incentive Program (VRIP) for eligible City of Syracuse employees who are 55 years of age or older and who have completed a minimum of ten (10) years of active service with the City of Syracuse.

The VRIP will provide eligible City employees with three benefits: (1) a one-time bonus payment of \$5,000.00; (2) a freeze of retirement healthcare premiums at current levels; and (3) a choice to defer pension payments until normal retirement age or another time of the employee's choosing.

Upon approval of the VRIP the Office of Personnel and Labor Relations will provide eligible employees with a VRIP packet and the employee will have forty-five (45) days from the date they receive the official VRIP documents to make their decision and return the paperwork to the Office of Personnel.

The legislation authorizing the VRIP shall include a waiver of the requirement outlined in City's General Ordinance No. 1-2007 Section 11-43 – Retiree eligibility that employees retiring directly from the City begin collecting a pension immediately in order to be eligible for retiree health insurance. This waiver is necessary to allow a retirement eligible employee to leave City service, delay their pension in order to remain in the workforce, and still receive ongoing retiree health insurance benefits.

Sincerely,

Donna D. Briscoe

Donna D. Briscoe
Director of Personnel & Labor Relations

cc: File

Office of Personnel & Labor Relations
233 E. Washington St
City Hall, Room 312
Syracuse, N.Y. 13202

Office 315 448-8780
Fax 315 448-8761

www.syr.gov.net

Ordinance No.

2020

**ORDINANCE AUTHORIZING ACCEPTANCE OF
A REIMBURSEMENT OF \$20,300.00 FROM
NATIONAL GRID FOR THE CITY'S
PARTICIPATION IN THEIR 10,000 TREES &
GROWING PROGRAM**

BE IT ORDAINED, that this Common Council hereby authorizes the acceptance of a reimbursement of \$20,300.00 (\$50.00 per tree for the four hundred six (406) wire-friendly trees planted by the City) from National Grid for the City's participation in their 10,000 Trees & Growing Program; said funds shall be deposited into the 2020/2021 Urban Forestry Account to be used for future urban forest master planning, planting and maintenance of trees.



SYRACUSE DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

July 21, 2020

Julie LaFave
Commissioner

Jimmy Oliver
Deputy Commissioner

John Copanas, City Clerk
City Hall, Room 231
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION

Dear Mr. Copanas:

Please prepare legislation from the next regularly scheduled Common Council meeting to **accept \$20,300** from National Grid for our participation in their 10,000 Trees Program. This program reimburses municipalities \$50 per tree for planting approved wire-friendly trees under high voltage power lines. In 2019, the Parks Department planted 406 trees meeting this criteria.

These funds will be deposited into the FY 2020-21 Urban Forest Restoration Account to be used for urban forest master planning, planting and maintenance.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Julie LaFave
Commissioner

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

www.syrgov.net

Ordinance No.

2020

**ORDINANCE APPROPRIATING FUNDS FOR
THE DEPARTMENT OF PARKS, RECREATION
AND YOUTH PROGRAMS FOR THE 2020/2021
TREE PIT IMPROVEMENTS PROGRAM**

BE IT ORDAINED, that this Common Council hereby appropriates the sum of \$65,000.00 from 2020/2021 Unallocated Cash Capital Account #599007.01.99999 to an account to be determined by the Commissioner of Finance for the Department of Parks, Recreation and Youth Programs; said funds are to be utilized for the 2020/2021 Tree Pit Improvements Program (reconstruct tree pits to prevent trip hazards and to improve growth of trees in a hardscape environment by providing rooting volume underground) for the Department of Parks, Recreation and Youth Programs, in the manner provided by law.



SYRACUSE DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

July 21, 2020

Julie LaFave
Commissioner

Jimmy Oliver
Deputy Commissioner

John Copanas, City Clerk
231 City Hall
233 E. Washington St.
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION

Dear Mr. Copanas:

Please prepare legislation from the next regularly scheduled Common Council meeting to **authorize project and funding appropriation for the 2020-2021 Tree Pit Improvement Program** for the Department of Parks, Recreation and Youth Programs.

Funding will be used to improve tree pits to correct and reduce trip hazards while improving tree growth.

Funds, not to exceed \$65,000, will be appropriated for cash capital account and will be distributed to an account to be established by the Commissioner of Finance.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Julie LaFave
Commissioner

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

www.syrgov.net



City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	7/8/2020	Department:	Parks
Project Name:	Tree Pits		
Project Cost:	\$65,000		
Contact Name:	Stephen Harris		
Project Description:	Urban Forest Restoration is used to match grant dollars internally or with partners, enhance tree planting and natural areas management, tree pit construction and specialized tree care.		

Projected Time Line & Funding Source(s)

Estimated Start Date: August 2020 **Estimated Completion Date:** 6/30/2021

Funding Source:	Dollar Amount:
Local Share: Cash capital	
Local Share:	
State Aid/Grant (identify)	NA
Federal Aid/Grant (identify)	NA
Other (identify)	NA
Other (identify)	NA
Total Project Funding (must equal cost):	
	\$ 65,000

Estimated Project Borrowing Timeline

Year	Fiscal Year	Estimated Amount to Borrow
1		
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$ -

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes

Director of Administration: [Signature]

Date: 7/27/2020

Director of Management & Budget: [Signature]

Date: 7/27/2020

Commissioner of Finance: _____

Date: _____

Ordinance No.

2020

**ORDINANCE APPROPRIATING FUNDS FOR
THE DEPARTMENT OF PARKS, RECREATION
AND YOUTH PROGRAMS FOR THE 2020/2021
PARKS LANDSCAPE RESTORATION
PROGRAM**

BE IT ORDAINED, that this Common Council hereby appropriates the sum of \$175,000.00 from 2020/2021 Unallocated Cash Capital Account #599007.01.99999 to an account to be determined by the Commissioner of Finance for the Department of Parks, Recreation and Youth Programs; said funds are to be utilized for the 2020/2021 Parks Landscape Restoration Program for erosion control, removal and replacement of invasive plants with grass, trees, shrubs and hardscapes, with the Project locations to include but not be limited to Schiller Park, Kirk Park (East and West sides), Creekwalk Phase 2, Elmwood Park, Lincoln Park, Pass Arboretum, and Thornden Park for the Department of Parks, Recreation and Youth Programs, in the manner provided by law.



SYRACUSE DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

July 21, 2020

Julie LaFave
Commissioner

Jimmy Oliver
Deputy Commissioner

John Copanas, City Clerk
231 City Hall
233 E. Washington St.
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION

Dear Mr. Copanas:
Mr. Copanas,

Please prepare legislation from the next regularly scheduled Common Council meeting to **authorize project and funding appropriation for the 2020-2021 Parks Landscape Restoration** for the Department of Parks, Recreation and Youth Programs.

Funds, not to exceed \$175,000 will be appropriated for cash capital account and will be distributed to an account to be established by the Commissioner of Finance.

Money will be used for erosion control, removal and replacement of invasive plants with grass, trees, shrubs and hardscapes. Project locations include Schiller Park, Kirk Park (East and West sides), Creekwalk Phase 2, Elmwood Park, Lincoln Park, and Pass Arboretum, and Thornden Park.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Julie LaFave
Commissioner

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

www.syrgov.net

Ordinance No.

2020

**ORDINANCE APPROPRIATING FUNDS FOR
THE DEPARTMENT OF PARKS, RECREATION
AND YOUTH PROGRAMS FOR THE 2020/2021
URBAN FORESTRY RESTORATION PROGRAM**

BE IT ORDAINED, that this Common Council hereby appropriates the sum of \$30,000.00 from 2020/2021 Unallocated Cash Capital Account #599007.01.99999 to an account to be determined by the Commissioner of Finance for the Department of Parks, Recreation and Youth Programs; said funds are to be utilized for the 2020/2021 Urban Forestry Restoration Program for such purposes as matching grants, securing professional consulting services, furnishing and installing tree planting services and the purchase of trees and planting materials in support of urban forest canopy goals for the Department of Parks, Recreation and Youth Programs, in the manner provided by law.



SYRACUSE DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

July 21, 2020

Julie LaFave
Commissioner

Jimmy Oliver
Deputy Commissioner

John Copanas, City Clerk
231 City Hall
233 E. Washington St.
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION

Dear Mr. Copanas:

Please prepare legislation from the next regularly scheduled Common Council meeting to **authorize project and funding appropriation for the 2020-2021 Urban Forest Restoration Program** for the Department of Parks, Recreation and Youth Programs.

Funding is used to match grants, secure professional consulting service, furnish and install tree planting services and the purchase of trees and planting materials in support of urban forest canopy goals.

Funds, not to exceed \$30,000, will be appropriated for cash capital account and will be distributed to an account to be established by the Commissioner of Finance.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Julie LaFave
Commissioner

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

www.syrgov.net

Ordinance No.

2020

ORDINANCE AUTHORIZING THE ENGINEERING SERVICES AND CONSTRUCTION NEEDED FOR THE 2020/2021 TREE PLANTING PROGRAM

BE IT ORDAINED, that this Common Council hereby authorizes the engineering services and construction needed for the 2020/2021 Tree Planting Program at a total cost not to exceed \$150,000.00 and the Director of Management & Budget is hereby authorized to enter into a contract or contracts therefor in the manner provided by law; professional services for the project shall be obtained in accordance with Section 5-205A (8) of the Syracuse City Charter; charging the cost thereof to proceeds of the sale of bonds in the amount of \$150,000.00 authorized contemporaneously herewith by ordinance of this Common Council.

24-25



SYRACUSE DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

July 21, 2020

Julie LaFave
Commissioner

Jimmy Oliver
Deputy Commissioner

John Copanas, City Clerk
231 City Hall
233 E. Washington St.
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION

Dear Mr. Copanas:

Please prepare legislation from the next regularly scheduled Common Council meeting to **authorize project and funding appropriation for the 2020-2021 Tree Planting Program** for the Department of Parks, Recreation and Youth Programs.

Additionally, please authorize the issuance and sale of bonds for the City of Syracuse in the amount of \$150,000 to fund the 2020-2021 Tree Planting Program.

Locations will be determined 1) through the Parks Department service request program and Parks Department priorities and 2) to support of capital improvement projects in other departments.

Funds, **not to exceed \$150,000, from the 2020/2021 Capital Improvement Program** – will be established in an account determined by the Commissioner of Finance.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Julie LaFave
Commissioner

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

www.syrgov.net

Ordinance No.

2020

**ORDINANCE AUTHORIZING PURCHASE,
WITHOUT ADVERTISING OR COMPETITIVE
BIDDING, OF MOBILE DATA TERMINALS
(MDTS) ALONG WITH REPLACEMENT PARTS
AND REPAIR SERVICES FOR THE MDTS FOR
THE DEPARTMENT OF FIRE DURING THE
FISCAL YEAR 2020/2021**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of mobile data terminals (MDTS) along with replacement parts and repair services for the MDTS from Advanced Electronic Design, Inc. (d/b/a Patrol PC) for the Department of Fire during the fiscal year 2020/2021 at a cost not to exceed \$30,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item as Patrol PC produces all of the vehicle mounted computers that the Syracuse Fire Department utilizes as MDTS in all of its emergency vehicles; and

BE IT FURTHER ORDAINED, that the Director of the Office of Management and Budget is hereby authorized to purchase said MDTS units, replacement parts and repair services at a cost not to exceed \$30,000.00, charging the cost thereof to Fire Department Budget Account Numbers 540542.01.34100 (purchase of MDTS) and 540720.01.34100 (repairs) or other appropriate accounts as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2021 provided funding from the appropriation authorized by this Ordinance remains available.



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

July 20, 2020

Mary E. Vossler
Director

Julie Castellitto
Assistant Director

Mr. John Copanas
City Clerk
231 City Hall
Syracuse, New York 13202

RE: Authorize a waiver of competitive bid for the Syracuse Fire Department to pay mobile data terminals and required repairs

Dear Mr. Copanas:

On behalf of the Department of Fire, please prepare legislation for the next scheduled Common Council meeting to authorize a waiver of competitive bid to pay for mobile data terminals and required repairs from Advanced Electronic Design, Inc. during the Fiscal Year 2020/2021.

The Syracuse Fire Department (SFD) seeks to continue to purchase units, replacement parts and preventative maintenance services from Advanced Electronic Design, Inc. (dba Patrol PC). Patrol PC produces all of the vehicle-mounted computers that the SFD utilizes as mobile data terminals (MDTs) which are utilized in all SFD emergency response vehicles. The MDTs provide an optimal level of shock resistance, extreme temperature performance, and configurability making this product rugged enough to meet the SFD needs during emergency responding. As such, it is necessary we continue to purchase, perform preventative maintenance, and make repairs on this mission-critical equipment.

The financial expenditures for these repairs are budgeted for and will be charged to the Fire Department Budget Fiscal Year 2020/2021 Account #34100.01.540720. The financial expenditures for the purchase of MDTs is budgeted for and will be charged to the Fire Department Budget Fiscal Year 2020/2021 Account #34100.01.540542. The total expenditures for this purpose through June 30, 2021 shall not exceed \$30,000.

Office of Management and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov

Thank you.

Sincerely,

Julie Castellitto
Assistant Director
Office of Management & Budget



SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

July 16, 2020

Michael J. Monds
Chief of Fire

Dan Downs
First Deputy Chief

Deputy Chiefs

Robert Cussen
Elton Davis
Barry Lasky
John Kane
James Farewell

Julie Castellitto
Office of Management & Budget Deputy Director
City of Syracuse
233 E. Washington Street Rm 213
Syracuse, New York 13202

Ms. Castellitto,

I hereby request that you take the necessary action to have legislation introduced at the next regular meeting of the Syracuse Common Council to authorize a waiver of competitive bid for the Syracuse Fire Department to pay for mobile data terminals and required repairs from Advanced Electronic Design, Inc. during Fiscal Year 2020/2021.

The Syracuse Fire Department (SFD) seeks to continue to purchase units, replacement parts, and preventative maintenance services from Advanced Electronic Design, Inc. (dba Patrol PC). Patrol PC produces all of the vehicle-mounted computers that the SFD utilizes as mobile data terminals (MDTs) which are utilized in all SFD emergency response vehicles. The MDTs provide an optimal level of shock resistance, extreme temperature performance, and configurability making this product rugged enough to meet the SFD needs during emergency responding. As such, it is necessary we continue to purchase, perform preventative maintenance, and make repairs on this mission-critical equipment.

The financial expenditures for these repairs are budgeted for and will be charged to the Fire Department Budget Fiscal Year 2020/2021 Account #34100.01.540720. The financial expenditures for the purchase of MDTs is budgeted for and will be charged to the Fire Department Budget Fiscal Year 2020/2021 Account #34100.01.540542. The total expenditures for this purpose through June 30, 2021 shall not exceed \$30,000.

The adoption of this waiver is not an attempt by our Department to circumvent other established purchasing policies and procedures. With the approval of this waiver, purchases will be completed in accordance with any other policies as established by the Director of the Office of Management and Budget and the Division of Purchase.

Respectfully,
Michael J. Monds

Michael J. Monds
Chief of Fire

Chief's Office
Syracuse Fire Dept.
Public Safety Building
511 S. State St.
6th Floor, Rm. 607
Syracuse, N.Y. 13202

Office 315 473 5525
Fax 315 422 7766

www.syrgov.net

Ordinance No.

2020

**ORDINANCE AUTHORIZING PURCHASE,
WITHOUT ADVERTISING OR COMPETITIVE
BIDDING, OF PLYMOVENT SYSTEMS PARTS,
REPAIR SERVICE AND INSTALLATION
SERVICES FOR THE DEPARTMENT OF FIRE
DURING THE FISCAL YEAR 2020/2021**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of PlymoVent Systems parts, repair service and installation services from Air Cleaning Systems, Inc., for the Department of Fire during the fiscal year 2020/2021 at a cost not to exceed \$15,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item as the PlymoVent systems are used in all the Syracuse Fire Department buildings to remove the toxic exhaust fumes from the structures as apparatus enter and leave the structures and Air Cleaning Systems, Inc. is the sole certified dealer for service and installation services in New York State and used by the Syracuse Fire Department; and

BE IT FURTHER ORDAINED, that the Director of the Office of Management and Budget is hereby authorized to purchase said parts, repair service and installation services at a cost not to exceed \$15,000.00, charging the cost thereof to Fire Department Budget Account Number 540511.01.34100 or other appropriate accounts as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2021 provided funding from the appropriation authorized by this Ordinance remains available.



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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

July 20, 2020

Mary E. Vossler
Director

Mr. John Copanas
City Clerk
231 City Hall
Syracuse, New York 13202

Julie Castellitto
Assistant Director

RE: Authorize a waiver of competitive bid for the Syracuse Fire Department to obtain PlymoVent system parts and installation services

Dear Mr. Copanas:

On behalf of the Department of Fire, please prepare legislation for the next scheduled Common Council meeting to authorize a waiver of competitive bid to obtain PlymoVent systems parts and installation service from Air Cleaning Systems Inc. during Fiscal Year 2020/2021.

The Syracuse Fire Department (SFD) seeks to continue to purchase replacement parts and factory level repair maintenance services from Air Cleaning Systems Inc. The SFD maintains PlymoVent equipment in all our buildings in order to ensure the safety of the sworn members and maintenance crew by removing toxic exhaust fumes from the structures as apparatus leave and enter their quarters. Air Cleaning Systems Inc. is and has been the sole certified dealer for service and installation in New York State since 1989.

The financial expenditures for PlymoVent repairs and parts are budgeted for and will be charged to the Fire Department Budget Fiscal Year 2020/2021 Account #34100.01.540511. The total expenditures for this purpose through June 30, 2021 shall not exceed \$15,000.

Thank you.

Sincerely,

Julie Castellitto
Assistant Director
Office of Management & Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

17



SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

July 17, 2020

Michael J. Monds
Chief of Fire

Dan Downes
First Deputy Chief

Deputy Chiefs
Robert Cussen
Elton Davis
Barry Lasky
John Kane
James Farewell

Julie Castellitto
Office of Management & Budget Deputy Director
City of Syracuse
233 E. Washington Street Rm 213
Syracuse, New York 13202

Ms. Castellitto,

I hereby request that you take the necessary action to have legislation introduced at the next regular meeting of the Syracuse Common Council to authorize a waiver of competitive bid for the Syracuse Fire Department to obtain PlymoVent system parts and installation service from Air Cleaning Systems Inc. during Fiscal Year 2020/2021.

The Syracuse Fire Department (SFD) seeks to continue to purchase replacement parts and factory level repair maintenance services from Air Cleaning Systems Inc. The SFD maintains PlymoVent equipment in all our buildings in order to ensure the safety of the sworn members and maintenance crew by removing toxic exhaust fumes from the structures as apparatus leave and enter their quarters. Air Cleaning Systems Inc. is and has been the sole certified dealer for service and installation in New York State since 1989.

The financial expenditures for Plymovent repairs and parts are budgeted for and will be charged to the Fire Department Budget Fiscal Year 2020/2021 Account #34100.01.540511. The total expenditures for this purpose through June 30, 2021 shall not exceed \$15,000.

The adoption of this waiver is not an attempt by our Department to circumvent other established purchasing policies and procedures. With the approval of this waiver, purchases will be completed in accordance with any other policies as established by the Director of the Office of Management and Budget and the Division of Purchase.

Respectfully,
Michael J. Monds

Michael J. Monds
Chief of Fire

Chief's Office
Syracuse Fire Dept.
Public Safety Building
511 S. State St.
6th Floor, Rm. 607
Syracuse, N.Y. 13202

Office 315 473 5525
Fax 315 422 7766

www.syrgov.net

Ordinance No.

2020

**ORDINANCE AUTHORIZING PURCHASE,
WITHOUT ADVERTISING OR COMPETITIVE
BIDDING, OF FIRE APPARATUS PARTS AND
COMPONENTS AND REPAIR MAINTENANCE
SERVICES FOR THE DEPARTMENT OF FIRE
DURING THE FISCAL YEAR 2020/2021**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of fire apparatus parts and components and factory level repair maintenance services from E-ONE, Inc., owned by Rev Group, for the Department of Fire during the fiscal year 2020/2021 at a cost not to exceed \$80,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item as E-ONE, Inc. supplies parts for Spartan, Smeal and LTC which are the manufacturers of the aerial pumper and aerial ladder fleet used by the Syracuse Fire Department; and

BE IT FURTHER ORDAINED, that the Director of the Office of Management and Budget is hereby authorized to purchase said fire apparatus parts and components and factory level repair maintenance services at a cost not to exceed \$80,000.00, charging the cost thereof to Fire Department Budget Account Numbers 540210.01.34100 and 540200.01.34100 or other appropriate accounts as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2021 provided funding from the appropriation authorized by this Ordinance remains available.



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

July 20, 2020

Mary E. Vossler
Director

Julie Castellitto
Assistant Director

Mr. John Copanas
City Clerk
231 City Hall
Syracuse, New York 13202

RE: Authorize a waiver of competitive bid for the Syracuse Fire Department to pay for fire apparatus parts and components

Dear Mr. Copanas:

On behalf of the Department of Fire, please prepare legislation for the next scheduled Common Council meeting to authorize a waiver of competitive bid to pay for fire apparatus parts and components from E-ONE Inc., owned by REV Group during the Fiscal Year 2020/2021.

The Syracuse Fire Department (SFD) seeks to continue to purchase apparatus replacement parts and factory level repair maintenance services from E-One Inc. E-One Inc. supplies parts for Spartan, Smeal, and LTC which are the manufacturers that the SFD aerial pumper and aerial ladder fleet is comprised of. Thus alternative suppliers or parts would not be acceptable or allowed for re-certification of the aerial devices.

The financial expenditures for E-One Inc. repairs and parts are budgeted for and will be charged to the Fire Department Budget Fiscal Year 2020/2021 Account #34100.01.540210 and #34100.01.540220. The total expenditures for this purpose through June 30, 2021 shall not exceed \$80,000.

Thank you.

Sincerely,


Julie Castellitto
Assistant Director
Office of Management & Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net



SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

July 17, 2020

Michael J. Monds
Chief of Fire

Dan Downes
First Deputy Chief

Deputy Chiefs
Robert Cussen
Elton Davis
Barry Lasky
John Kane
James Farewell

Julie Castellitto
Office of Management & Budget Deputy Director
City of Syracuse
233 E. Washington Street Rm 213
Syracuse, New York 13202

Ms. Castellitto,

I hereby request that you take the necessary action to have legislation introduced at the next regular meeting of the Syracuse Common Council to authorize a waiver of competitive bid for the Syracuse Fire Department to pay for fire apparatus parts and components from E-ONE Inc, owned by REV Group during Fiscal Year 2020/2021.

The Syracuse Fire Department (SFD) seeks to continue to purchase apparatus replacement parts, and factory level repair maintenance services from E-One Inc. E-One Inc supplies parts for Spartan, Smeal, and LTC which are the manufacturers that the SFD aerial pumper and aerial ladder fleet is comprised of. Thus alternative suppliers or parts would not be acceptable or allowed for re-certification of the aerial devices.

The financial expenditures for E-One Inc. repairs and parts are budgeted for and will be charged to the Fire Department Budget Fiscal Year 2020/2021 Account #34100.01.540210 and #34100.01.540220. The total expenditures for this purpose through June 30, 2021 shall not exceed \$80,000.

The adoption of this waiver is not an attempt by our Department to circumvent other established purchasing policies and procedures. With the approval of this waiver, purchases will be completed in accordance with any other policies as established by the Director of the Office of Management and Budget and the Division of Purchase.

Respectfully,
Michael J. Monds

Michael J. Monds
Chief of Fire

Chief's Office
Syracuse Fire Dept.
Public Safety Building
511 S. State St.
6th Floor, Rm. 607
Syracuse, N.Y. 13202

Office 315 473 5525
Fax 315 422 7766

www.syrgov.net

**ORDINANCE AUTHORIZING PURCHASE,
WITHOUT ADVERTISING OR COMPETITIVE
BIDDING, OF FIRE APPARATUS PARTS AND
COMPONENTS, AND REPAIR SERVICES FOR
THE DEPARTMENT OF FIRE DURING THE
FISCAL YEAR 2020/2021**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of fire apparatus parts and components, and repair services for the Syracuse Fire Department’s aerial fleet, from Sutphen Corporation and Vandermolen Fire Company, for the Department of Fire during the fiscal year 2020/2021 at a cost not to exceed \$30,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item as the Syracuse Fire Department’s aerial fleet is comprised of Sutphen Aerial Towers, thus alternative supplies or parts would not be acceptable or allowed for recertification of the aerial devices; and

BE IT FURTHER ORDAINED, that the Director of the Office of Management and Budget is hereby authorized to purchase said parts and components and repair services at a cost not to exceed \$30,000.00, charging the cost thereof to Fire Department Budget Account Numbers 540210.01.34100 and 540220.01.34100 or other appropriate accounts as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2021 provided funding from the appropriation authorized by this Ordinance remains available.



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

July 20, 2020

Mary E. Vossler
Director

Julie Castellitto
Assistant Director

Mr. John Copanas
City Clerk
231 City Hall
Syracuse, New York 13202

RE: Authorize a waiver of competitive bid for the Syracuse Fire Department to pay for fire apparatus parts and components

Dear Mr. Copanas:

On behalf of the Department of Fire, please prepare legislation for the next scheduled Common Council meeting to authorize a waiver of competitive bid to pay for fire apparatus parts and components from Sutphen Corporation and Vandermolen Fire Company, the authorized distributor during the Fiscal Year 2020/2021.

The Syracuse Fire Department (SFD) seeks to continue to purchase apparatus replacement parts and factory level repair maintenance services from Sutphen Corporation and Vandermolen Fire Company, the authorized distributor. The SFD fleet is comprised of Sutphen aerial towers, thus alternative suppliers or parts would not be acceptable or allowed for recertification of the aerial devices.

The financial expenditures for Sutphen repairs and parts are budgeted for and will be charged to the Fire Department Budget Fiscal Year 2020/2021 Account #34100.01.540210 and #34100.01.540220. The total expenditures for this purpose through June 30, 2021 shall not exceed \$30,000.

Thank you.

Sincerely,

Julie Castellitto
Assistant Director
Office of Management & Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net



SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

July 16, 2020

Michael J. Monds
Chief of Fire

Dan Downes
First Deputy Chief

Deputy Chiefs

Robert Cussen
Elton Davis
Barry Lasky
John Kane
James Farewell

Julie Castellitto
Office of Management & Budget Deputy Director
City of Syracuse
233 E. Washington Street Rm 213
Syracuse, New York 13202

Ms. Castellitto,

I hereby request that you take the necessary action to have legislation introduced at the next regular meeting of the Syracuse Common Council to authorize a waiver of competitive bid for the Syracuse Fire Department to pay for fire apparatus parts and components from Sutphen Corporation and Vandermolen Fire Company, the authorized distributor during Fiscal Year 2020/2021.

The Syracuse Fire Department (SFD) seeks to continue to purchase apparatus replacement parts, and factory level repair maintenance services from Sutphen Corporation and Vandermolen Fire Company, the authorized distributor. The SFD fleet is comprised of Sutphen aerial towers, thus alternative suppliers or parts would not be acceptable or allowed for re-certification of the aerial devices.

The financial expenditures for Sutphen repairs and parts are budgeted for and will be charged to the Fire Department Budget Fiscal Year 2020/2021 Account #34100.01.540210 and #34100.01.540220. The total expenditures for this purpose through June 30, 2021 shall not exceed \$30,000.

The adoption of this waiver is not an attempt by our Department to circumvent other established purchasing policies and procedures. With the approval of this waiver, purchases will be completed in accordance with any other policies as established by the Director of the Office of Management and Budget and the Division of Purchase.

Respectfully,
Michael J. Monds

Michael J. Monds
Chief of Fire

Chief's Office
Syracuse Fire Dept.
Public Safety Building
511 S. State St.
6th Floor, Rm. 607
Syracuse, N.Y. 13202

Office 315 473 5525
Fax 315 422 7766

www.syr.gov.net

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

Ordinance No.

2020

**ORDINANCE AUTHORIZING PURCHASE,
WITHOUT ADVERTISING OR COMPETITIVE
BIDDING, OF REPLACEMENT PARTS AND
PREVENTATIVE MAINTENANCE SERVICES
FOR THE AMKUS RESCUE SYSTEM FOR THE
DEPARTMENT OF FIRE DURING THE FISCAL
YEAR 2020/2021**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of replacement parts and preventative maintenance services for the Amkus Rescue System, which is the hydraulic equipment used by the Syracuse Fire Department Rescue Team, from Jerome Fire Equipment, for the Department of Fire during the fiscal year 2020/2021 at a cost not to exceed \$5,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item as Jerome Fire Equipment is the certified authorized sales and service center for Amkus Rescue Systems in this region; and

BE IT FURTHER ORDAINED, that the Director of the Office of Management and Budget is hereby authorized to purchase said replacement parts and preventative maintenance services at a cost not to exceed \$5,000.00, charging the cost thereof to Fire Department Budget Account Number 540720.01.34100 or other appropriate accounts as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2021 provided funding from the appropriation authorized by this Ordinance remains available.



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

July 20, 2020

Mary E. Vossler
Director

Julie Castellitto
Assistant Director

Mr. John Copanas
City Clerk
231 City Hall
Syracuse, New York 13202

RE: Authorize a waiver of competitive bid for the Syracuse Fire Department to obtain replacement parts and preventative maintenance services

Dear Mr. Copanas:

On behalf of the Department of Fire, please prepare legislation for the next scheduled Common Council meeting to authorize a waiver of competitive bid to obtain replacement parts and preventative maintenance services for the Amkus Rescue System from Jerome Fire Equipment.

The Syracuse Fire Department (SFD) seeks to continue to purchase replacement parts and preventative maintenance service for the Amkus Rescue Systems from Jerome Fire Equipment. Amkus Rescue Systems is hydraulic equipment owned and used by the SFD Rescue team. Jerome Fire Equipment is the certified authorized sales and service center for Amkus Rescue Systems in this region. When necessary, Jerome Fire Equipment will perform preventative maintenance and make repairs on this mission-critical equipment.

The financial expenditures for Amkus Rescue Systems repairs and parts are budgeted for and will be charged to the Fire Department Budget Fiscal Year 2020/2021 Account #34100.01.540720. The total expenditures for this purpose through June 30, 2021 shall not exceed \$5,000.

Thank you.

Sincerely,

Julie Castellitto
Assistant Director
Office of Management & Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net



SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

July 17, 2020

Michael J. Monds
Chief of Fire

Dan Downes
First Deputy Chief

Deputy Chiefs
Robert Cussen
Elton Davis
Barry Lasky
John Kane
James Farewell

Julie Castellitto
Office of Management & Budget Deputy Director
City of Syracuse
233 E. Washington Street Rm 213
Syracuse, New York 13202

Ms. Castellitto,

I hereby request that you take the necessary action to have legislation introduced at the next regular meeting of the Syracuse Common Council to authorize a waiver of competitive bid for the Syracuse Fire Department to obtain replacement parts and preventative maintenance services for the Amkus Rescue System from Jerome Fire Equipment.

The Syracuse Fire Department (SFD) seeks to continue to purchase replacement parts and preventative maintenance service for the Amkus Rescue Systems from Jerome Fire equipment. Amkus Rescue Systems is hydraulic equipment owned and used by the SFD Rescue team. Jerome Fire Equipment is the certified authorized sales and service center for Amkus Rescue Systems in this region. When necessary, Jerome Fire Equipment will perform preventative maintenance and make repairs on this mission-critical equipment.

The financial expenditures for Amkus Rescue Systems repairs and parts are budgeted for and will be charged to the Fire Department Budget Fiscal Year 2020/2021 Account #34100.01.540720. The total expenditures for this purpose through June 30, 2021 shall not exceed \$5,000.

The adoption of this waiver is not an attempt by our Department to circumvent other established purchasing policies and procedures. With the approval of this waiver, purchases will be completed in accordance with any other policies as established by the Director of the Office of Management and Budget and the Division of Purchase.

Respectfully,
Michael J. Monds

Michael J. Monds
Chief of Fire

Chief's Office
Syracuse Fire Dept.
Public Safety Building
511 S. State St.
6th Floor, Rm. 607
Syracuse, N.Y. 13202

Office 315 473 5525
Fax 315 422 7766

www.syr.gov.net

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

Ordinance No.

2020

**ORDINANCE AUTHORIZING PURCHASE,
WITHOUT ADVERTISING OR COMPETITIVE
BIDDING, OF KME PARTS AND COMPONENTS
AND FACTORY LEVEL MAINTENANCE
SERVICES FOR THE AERIAL PUMPER FLEET
FOR THE DEPARTMENT OF FIRE DURING
THE FISCAL YEAR 2020/2021**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of KME parts and components and factory level repair maintenance services from WNY Bus Parts, Inc. (d/b/a Gorman Enterprises), for the Department of Fire during the fiscal year 2020/2021 at a cost not to exceed \$15,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item as Gorman Enterprises is the authorized dealer of KME parts sold by the REV Group which are used on the Syracuse Fire Department's Aerial Pumper Fleet, therefore alternative suppliers of parts are not acceptable or allowed for recertification of the aerial devices used by the Syracuse Fire Department; and

BE IT FURTHER ORDAINED, that the Director of the Office of Management and Budget is hereby authorized to purchase said parts and components and factory level repair maintenance services at a cost not to exceed \$15,000.00, charging the cost thereof to Fire Department Budget Account Numbers 540210.01.34100 and 540220.01.34100 or other appropriate accounts as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2021 provided funding from the appropriation authorized by this Ordinance remains available.



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

July 20, 2020

Mary E. Vossler
Director

Julie Castellitto
Assistant Director

Mr. John Copanas
City Clerk
231 City Hall
Syracuse, New York 13202

RE: Authorize a waiver of competitive bid for the Syracuse Fire Department to obtain KME parts, components and service

Dear Mr. Copanas:

On behalf of the Department of Fire, please prepare legislation for the next scheduled Common Council meeting to authorize a waiver of competitive bid to obtain KME parts, components and service from WNY Bus Parts Inc. during Fiscal Year 2020-2021.

The Syracuse Fire Department (SFD) seeks to continue to purchase KME replacement parts, and factory level repair maintenance services from WNY Bus Parts Inc. (dba Gorman Enterprises). Gorman Enterprises is the authorized dealer of KME parts sold by the REV Group. KME comprises part of the SFE aerial pumper fleet. Thus alternative suppliers or parts would not be acceptable or allowed for re-certification of the aerial devices.

The financial expenditures for Gorman Enterprises repairs and parts are budgeted for and will be charged to the Fire Department Budget Fiscal Year 2020/2021 Account #34100.01.540210 and #34100.01.540220. The total expenditures for this purpose through June 30, 2021 shall not exceed \$15,000.

Thank you.

Sincerely,

Julie Castellitto
Assistant Director
Office of Management & Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net



SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

July 17, 2020

Michael J. Monds
Chief of Fire

Dan Downes
First Deputy Chief

Deputy Chiefs
Robert Cussen
Elton Davis
Barry Lasky
John Kane
James Farewell

Julie Castellitto
Office of Management & Budget Deputy Director
City of Syracuse
233 E. Washington Street Rm 213
Syracuse, New York 13202

Ms. Castellitto,

I hereby request that you take the necessary action to have legislation introduced at the next regular meeting of the Syracuse Common Council to authorize a waiver of competitive bid for the Syracuse Fire Department to obtain KME parts, components and service from WNY Bus Parts Inc. during Fiscal Year 2020/2021.

The Syracuse Fire Department (SFD) seeks to continue to purchase KME replacement parts, and factory level repair maintenance services from WNY Bus Parts Inc. (dba Gorman Enterprises). Gorman Enterprises is the authorized dealer of KME parts sold by the REV Group. KME comprises part of the SFD aerial pumper fleet. Thus alternative suppliers or parts would not be acceptable or allowed for re-certification of the aerial devices.

The financial expenditures for Gorman Enterprises repairs and parts are budgeted for and will be charged to the Fire Department Budget Fiscal Year 2020/2021 Account #34100.01.540210 and #34100.01.540220. The total expenditures for this purpose through June 30, 2021 shall not exceed \$15,000.

The adoption of this waiver is not an attempt by our Department to circumvent other established purchasing policies and procedures. With the approval of this waiver, purchases will be completed in accordance with any other policies as established by the Director of the Office of Management and Budget and the Division of Purchase.

Respectfully,
Michael J. Monds

Michael J. Monds
Chief of Fire

Chief's Office
Syracuse Fire Dept.
Public Safety Building
511 S. State St.
6th Floor, Rm. 607
Syracuse, N.Y. 13202

Office 315 473 5525
Fax 315 422 7766

www.syrgov.net

Ordinance No.

2020

ORDINANCE AMENDING ORDINANCE NO. 695-2015 AS LAST AMENDED BY ORDINANCE NO. 170-2019 AUTHORIZING CONTRACT WITH CLARION ASSOCIATES, LLC RELATIVE TO PROVIDING SERVICES TO COMPLETE COMPREHENSIVE REVISIONS TO THE CITY'S ZONING ORDINANCE AND MAP

BE IT ORDAINED, that Ordinance No. 695-2015 as last amended by Ordinance No. 170-2019 is hereby amended to read as follows:

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has approved the retention of Clarion Associates, LLC, under the following terms:

(1) Clarion Associates, LLC shall provide all required services to complete comprehensive revisions to the City's Zoning Ordinance and Zoning Map;

(2) The contract period will be from the date of execution through September 30, 2017, with the option of additional renewal periods as necessary to complete the scope of work subject to the approval of the Mayor and the Common Council; the contract is hereby extended until September 1, 2018; the contract was previously further extended until April 30, 2019 and then further extended until November 30, 2019; the contract is hereby further extended until February 26, 2021.

(3) The City shall pay to Clarion Associates, LLC an amount not to exceed \$295,416.00 for all services under this agreement; NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such amended contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this amended agreement shall be charged to Account #599802, Fund 2, Project 205547000.

* _____ = new material



DIVISION OF CITY PLANNING

CITY OF SYRACUSE, MAYOR BEN WALSH

July 17, 2020

Owen Kerney
Assistant Director

Mr. John Copanas,
City Clerk
City Hall, Room 231
Syracuse, New York 13202

Re: Request to Amend Ordinance No. 2019-170, Authorizing a Contract with Clarion Associates, LLC to Provide Services to Complete Comprehensive Revisions to the City's Zoning Ordinance & Map

Dear Mr. Copanas,

Please prepare legislation for the next Common Council agenda on behalf of the Division of City Planning to amend Ordinance No. 2019-170, authorizing a contract with Clarion Associates, LLC for consultant services.

Clarion Associates is the lead consultant on the City's *ReZone Syracuse* project. The project team has completed a final draft zoning ordinance and map, began the NY State Environmental Quality Review (SEQR) in December 2019, and held an initial public meeting in January 2020. Shortly thereafter, this progress was interrupted due to the international pandemic. The project team expects to restart this process in the coming weeks and consequently, the project team requests that the contract period with Clarion Associates be amended to reflect a new end date of February 26, 2021, so that Clarion may be available to continue working through the remainder of the project.

Please contact me at 448-8110 or okerney@syr.gov with any questions.

Sincerely,

Owen Kerney,
Assistant Director

Division of City Planning
201 E. Washington St.
City Hall Commons,
Room 512
Syracuse, N.Y. 13202

Office 315 448 8160

www.syr.gov



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Mary E. Vossler
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Frank Caliva, Chief Administrative Officer
DATE: July 21, 2020
SUBJECT: Amend Ordinance with Clarion Associates, LLC for Consultant Services

On behalf of the Division of City Planning, I am requesting that the City of Syracuse amend ordinance #170-2019, authorizing a contract with Clarion Associates, LLC for consultant services.

Clarion Associates is the lead consultant on the City's ReZone Syracuse project. The project team has completed a final draft zoning ordinance and map, began by the NY State Environmental Quality Review (SEQR) in December 2019 and held an initial public meeting in January 2020. Shortly thereafter, this progress was interrupted due to the international pandemic. The project team expects to restart this process in the coming weeks and consequently, the project team requests that the contract period with Clarion Associates be amended to reflect a new end date of February 26, 2021, so that Clarion may be available to continue working through the remainder of the project.

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

Mayor Ben Walsh
City of Syracuse, New York

7/22/2020
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

/tm

cc: Owen Kerney, Assistant Director, Division of City Planning
File

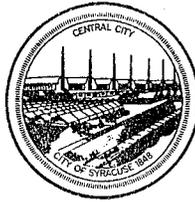
General Ordinance No.

2020

**ORDINANCE APPROVING A MODIFICATION
TO A SPECIAL PERMIT FOR A RESTAURANT
ON PROPERTIES SITUATED AT 308 GIFFORD
STREET, 515 AND 517 WYOMING STREET, AND
620 SOUTH WEST STREET, REAR**

BE IT ORDAINED, that the following resolution adopted by the City Planning Commission of the City of Syracuse on July 20, 2020, pursuant to Article V, Chapter 13, of the Charter of the City of Syracuse-1960, as amended, approving the application of Wyoming-Gifford, LLC owner, and Mahmoud Naji Mousa, applicant, for a modification to special permit for a restaurant in order to establish a restaurant within a convenience store on the properties situated at 308 Gifford Street, 515 and 517 Wyoming Street, and 620 South West Street, Rear Syracuse, New York, pursuant to Part B, Section III, Article 2, and Part C, Section IV, Articles 1 and 2 of the Zoning Rules and Regulations of the City of Syracuse, as amended, in the manner and upon the conditions stated, be and the same hereby is consented to and approved, namely:

Common Council Office
314 City Hall
Syracuse, N.Y. 13202



33
Council Office: (315) 448-8466
Fax: (315) 448-8423

CITY OF SYRACUSE COMMON COUNCIL

KHALID BEY
Councilor-at-Large
President Pro-Tempore

July 28, 2020

Mr. John P. Copanas
City Clerk
231 City Hall
Syracuse, New York 13202

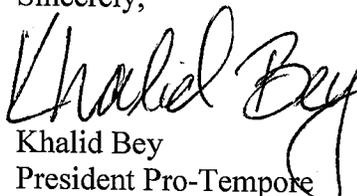
Dear Mr. Copanas,

Please prepare legislation for the August 3, 2020 Common Council Meeting Wavier Agenda authorizing a Special Permit modification for a restaurant on the property situated at 100 and 102 South Lowell Avenue and 303 Tompkins Street.

Attached is the letter from the Zoning Administration including all necessary documents regarding the proposed modification.

If you have any questions or require additional information, please do not hesitate to contact me.

Sincerely,


Khalid Bey
President Pro-Tempore
Councilor-at-Large

bd

23



Office of Zoning Administration

CITY OF SYRACUSE, MAYOR BEN WALSH

Heather Lamendola
Zoning Administrator

July 28, 2020

Mr. John P. Copanas
City Clerk
230 City Hall
Syracuse, New York 13202

Re: SP-88-16M3 Special Permit Modification for a Restaurant on property situated at 100 and 102 South Lowell Avenue and 303 Tompkins Street

Dear Mr. Copanas;

On June 8, 2020, the City Planning Commission adopted the above noted resolution. Copies of the resolution are attached.

Two people spoke in favor of the proposal. One person spoke in opposition to the proposal, and one letter in opposition to the proposal was received.

The City Planning Commission granted three waivers from the City of Syracuse Zoning Rules and Regulations, as amended, with respect to the sign type, number, and area regulations.

The City Planning Commission requests that the resolution be forwarded to the entire Common Council for consideration.

Sincerely,


For Heather A. Lamendola
Zoning Administrator

Ends: (6)

Owners/Applicants: Peter Coleman & Dennis Coleman
100 South Lowell Street
Syracuse, New York 13204

Office of Zoning
Administration
201 E. Washington St.
Room 500
Syracuse, N.Y. 13202
Office 315 448 8640
zoning@syrgov.net

www.syrgov.net

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

A RESOLUTION APPROVING WITH CONDITIONS
A MODIFICATION TO A SPECIAL PERMIT FOR A RESTAURANT
ON PROPERTY SITUATED AT 100 AND 102 SOUTH LOWELL AVENUE AND
303 TOMPKINS STREET

We, the duly appointed members of the City Planning Commission of the City of Syracuse, do this 8th day of June, 2020, adopt the following resolution:

- WHEREAS, the applicants, Peter Coleman and Dennis Coleman, are requesting to modify the site plan, floor plan, elevations, and signage for a Special Permit for a Restaurant to facilitate the construction of an addition on property situated at 100 and 102 South Lowell Avenue and 303 Tompkins Street pursuant to Part B, Section III, Article 2 and Part C, Section IV, Articles 1 and 2 of the City of Syracuse Zoning Rules and Regulations, as amended; and
- WHEREAS, the City Planning Commission held a virtual Public Hearing on the request via Webex on June 8, 2020, at 6:00 p.m., heard all those desiring to be heard, and duly recorded their testimony; and
- WHEREAS, the City Planning Commission has studied the proposal and all submittals by the applicant and all interested parties; and
- WHEREAS, the City Planning Commission is reviewing a companion Resubdivision application (R-20-31) to combine three properties situated at 100 and 102 South Lowell Avenue and 303 Tompkins Street into one new Lot; and
- WHEREAS, the site is a proposed, irregular-shaped, corner lot consisting of three properties situated at 100 and 102 South Lowell Avenue and 303 Tompkins Street with an existing three-story building (#100) and an asphalt paved parking lot with nine parking spaces, two driveways (one on Tompkins Street and one on South Lowell Avenue), 72 feet of frontage on South Lowell Avenue, and 148 feet of frontage on Tompkins Street; and
- WHEREAS, the site has been generally known as 100 South Lowell Avenue since at least 1984, and consisted of 100 and 102 South Lowell Avenue; the applicant expanded the Special Permit Use in 2015 to include property situated at 303 Tompkins Street as illustrated on the property survey and site plan (SP-88-16M1); and
- WHEREAS, the properties lie within a Business, Class A zoning district, as do the adjacent and neighboring properties to the northeast and southwest; adjacent and neighboring properties to the southeast and south lie within a Residential, Class A zoning district; neighboring properties to the northwest and southwest lie within a Residential, Class B zoning district; and
- WHEREAS, land use in the area consists primarily of residential uses; and
- WHEREAS, the "Syracuse Land Use and Development Plan" designates the character of this site, which lies in the Westside neighborhood, as Neighborhood Center; and

WHEREAS, the scope of work includes constructing a 570-square foot, first floor addition and establishing an outdoor patio area within the City right-of-way along Tompkins Street; and

WHEREAS, the hours of operation will be from 11:00 a.m. until 2:00 a.m., Sunday through Saturday, with a maximum of 15 employees on premises at one time; and

WHEREAS, prior decisions made by the City Planning Commission regarding this site include:

- approval of a Special Permit on September 5, 1984, to expand an existing Restaurant (SP-84-37) with a stated customer area of approximately 2,525 square feet; because the restaurant existed prior to the establishment of the Special Permit regulations, the lack of required parking had been recognized as a legal non-conformance at that time;
- approval of a Special Permit Modification on May 17, 1988, for the use of an existing 12'x24' patio for patron dining (SP-88-16), increasing the customer area by 288 square feet and requiring ten off-street parking spaces; and

WHEREAS, the City Planning Commission approved a substantial modification to a Special Permit for a Restaurant (SP-88-16M1) on January 12, 2015, to construct a 293-square foot addition to the kitchen, wherein the Commission granted a sign waiver to allow two wall signs and a window sign; followed by a non-substantial modification (SP-88-16M2) on July 20, 2015, to remove an exterior door in compliance with New York State Building Codes; and

WHEREAS, the applicant submitted a sign plan (Sheet G2.1) dated May 18, 2020, to maintain 20 signs totaling approximately 91.7 square feet consisting of a 61-inch by 42-inch, internally-illuminated, double-sided (35.6-square foot) ground sign, three additional business signs, 13 heritage signs, and three, neon window signs; and

WHEREAS, the applicant submitted a revised site plan (Sheet L1.1) dated May 18, 2020, and last revised on June 16, 2020 (Rev 2), which illustrates the existing building with a new first floor addition, a new, fenced in exterior patio space along Tompkins Street, a fenced in dumpster area, and an asphalt paved parking lot with nine off-street parking spaces with access to Tompkins Street; and

WHEREAS, portions of the existing building, the addition, the exterior patio, and the parking lot encroach into the City rights-of-way along Tompkins Street and South Lowell Avenue, as illustrated on an encroachment plan (Sheet A2.2) dated May 18, 2020; and

WHEREAS, the applicant submitted first and second floor plans (Sheets A2.0 and A2.1) dated May 18, 2020, and last revised on June 10, 2020, which illustrate a total customer area of approximately 5,149 square feet consisting of 4,065 square feet of customer area on the first floor, which includes 701 square feet for the outdoor patio area in the City right-of-way and 490 square feet of proposed customer circulation space, and 1,084 square feet of customer area on the second floor; and

WHEREAS, the proposed addition and expansion increases the customer area by approximately 780 square feet, thus increasing the off-street parking requirement by 26 spaces; and

- WHEREAS, subject to previous approvals (SP-84-37, SP-88-16, and SP-88-16M1), the proposal establishes an off-street parking requirement of 36 spaces; and
- WHEREAS, the Restaurant has a total of 89 off-street parking spaces available consisting of nine spaces on-site, 67 spaces on the adjacent property to the west situated at 303½ Tompkins Street (V-84-61), and 13 spaces on property situated at 228 Tompkins Street (SP-84-38); and
- WHEREAS, the applicant submitted elevation plans (Sheets A3.0 and A3.1) dated May 18, 2020, which illustrate existing and proposed elevations with finishing materials and colors; and
- WHEREAS, the proposal deviates from Part C, Section VI, Article 14 of the City of Syracuse Zoning Rules and Regulations, as amended, in that Special Permit Uses are allowed one wall sign and one ground sign, neither to exceed 40 square feet; the applicant is proposing to maintain 20 signs totaling approximately 91.7 square feet, of which 15 wall signs necessitate a waiver for the number of wall signs, and three window signs necessitate a waiver for the type, number, and area; and
- WHEREAS, the proposal necessitates three waivers from the City of Syracuse Zoning Rules and Regulations, as amended, with respect to the type, number, and area of signage; and
- WHEREAS, the proposal necessitates a waiver of the required front yard fronting on South Lowell Avenue; the City Planning Commission does not have jurisdiction over required yards under the Special Permit regulations for Restaurants; the Board of Zoning Appeals is reviewing this request as an Area Variance (V-20-03); the Planning Commission may render a recommendation to the Board of Zoning Appeals prior to final approval of the Special Permit; and
- WHEREAS, the proposal necessitates approval from the Common Council to encroach into the City rights-of-way; and
- WHEREAS, the proposal was submitted to the City of Syracuse Departments of Engineering and Public Works, and the Division of City Planning for review; and
- WHEREAS, the applicant submitted a revised site plan that illustrates improvements to the City rights-of-way along Tompkins Street and South Lowell Avenue consistent with review comments from the City Transportation Planner; and
- WEHEREAS, the proposal was reviewed by the Onondaga County Planning Board pursuant to GML §239-1, m and n; and
- WHEREAS, pursuant to the New York State Environmental Quality Review Act, the City Planning Commission has reviewed the subject proposal, which is an Unlisted Action and has determined that it will have no significant environmental impact based on the limited magnitude of the proposal, and therefore has issued a negative declaration; and

NOW THEREFORE BE IT RESOLVED that We, the duly appointed members of the City Planning Commission of the City of Syracuse, do this 8th day of June, 2020, APPROVE WITH CONDITIONS the application of Peter Coleman and Dennis Coleman to modify the site plan, floor plan, elevations, and signage for a Special Permit for a Restaurant to facilitate the construction of an addition on property situated at 100 and 102 South Lowell Avenue and 303 Tompkins Street pursuant to Part B, Section III, Article 2 and Part C, Section IV, Articles 1 and 2 of the City of Syracuse Zoning Rules and Regulations, as amended;

BE IT FURTHER RESOLVED that this Commission GRANTS the requested waivers from Part C, Section VI, Article 14 of the City of Syracuse Zoning Rules and Regulations, as amended, as they pertain to the sign regulations as identified in the preamble to this resolution;

BE IT FURTHER RESOLVED that said application be approved subject to compliance with the following conditions:

1. The subject premises shall be used, operated and maintained in a neat and orderly condition at all times; all outside storage of junk, bottles, cartons, boxes, debris and the like shall be restricted to appropriately screened enclosures not visible to the general public;
2. All construction, improvements and additions relating to this proposal, including those activities required in order to comply with the conditions of this approval, shall be completed by the applicant or its agents within twelve (12) months of the date of approval of this resolution by the City of Syracuse or this approval will be considered null and void;
3. Improvements to the subject property and its use shall be substantially in accordance with the submitted plans on file in the City of Syracuse Office of Zoning Administration entitled:
 - New Site Plan (Sheet L1.1); Project: Renovations to Coleman's Pub, 100 S Lowell Ave; Job No: 19-042; Architect: Daniel J. Manning; last revised: 6/16/2020; scaled: 1"=10'-0";
 - New First Floor Plan (Sheet A2.0); Project: Renovations to Coleman's Pub, 100 S Lowell Ave; Job No: 19-042; Architect: Daniel J. Manning; dated: 5/18/2020; last revised: 6/10/2020; scaled: 3/16"=1'-0";
 - New Second Floor Plan (Sheet A2.1); Project: Renovations to Coleman's Pub, 100 S Lowell Ave; Job No: 19-042; Architect: Daniel J. Manning; dated: 5/18/2020; scaled: 3/16"=1'-0";
 - Encroachment Diagram (Sheet A2.2); Project: Renovations to Coleman's Pub, 100 S Lowell Ave; Job No: 19-042; Architect: Daniel J. Manning; dated: 5/18/2020; scaled: 1"=10';
 - Elevations (Sheets A3.0 and A3.1); Project: Renovations to Coleman's Pub, 100 S Lowell Ave; Job No: 19-042; Architect: Daniel J. Manning; dated: 5/18/2020; scaled: ¼"=1'-0";
 - Signage (Sheet G2.1); Project: Renovations to Coleman's Pub, 100 S Lowell Ave; Job No: 19-042; Architect: Daniel J. Manning; dated: 5/18/2020; scaled: as indicated;
 - Project Site Review (Section 1-Existing Photographs and Section 2-Proposed Material Selections/Specifications); Small Addition and Exterior Upgrades: 100 South Lowell Ave; prepared by: Daniel Manning-Architect PLLC; dated: January 31, 2020;
4. Signage for the proposal is limited to 20 signs totaling approximately 91.7 square feet, as noted in condition number three above;

5. Any exterior lighting of the subject proposal shall be designed, located and maintained so as to prevent any direct rays of light from shining beyond the boundaries of the subject property;

BE IT FURTHER RESOLVED that the applicant shall abide by the hours of operation as identified in the preamble to this resolution;

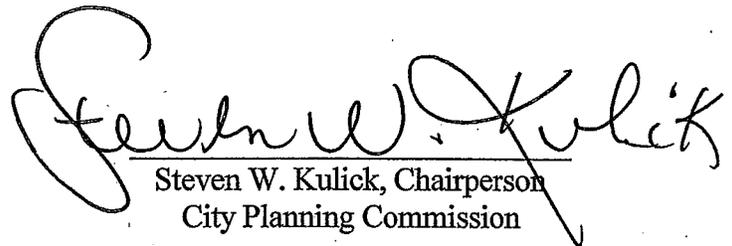
BE IT FURTHER RESOLVED that this approval is subject to the following CONDITION(S):

- the applicant shall obtain approval from the City of Syracuse Board of Zoning Appeals for the waiver of the required front yard along 100 and 102 South Lowell Avenue;
- the applicant shall obtain approval from the City of Syracuse Common Council to encroach into the City right-of-way as identified in the preamble to this resolution;
- the applicant shall comply with any and all site requirements within the City right-of-way as established by the City Transportation Planner;

BE IT FURTHER RESOLVED that approval of this resolution does not relieve the applicant from compliance with any other regulatory or licensing provisions applicable thereto by the properly constituted Federal, State, County or City authorities to include, but not limited to the City of Syracuse Departments of Engineering and Public Works, and the Code Enforcement Office;

BE IT FURTHER RESOLVED that if the conditions enumerated above are not complied with, this Special Permit shall be subject to revocation;

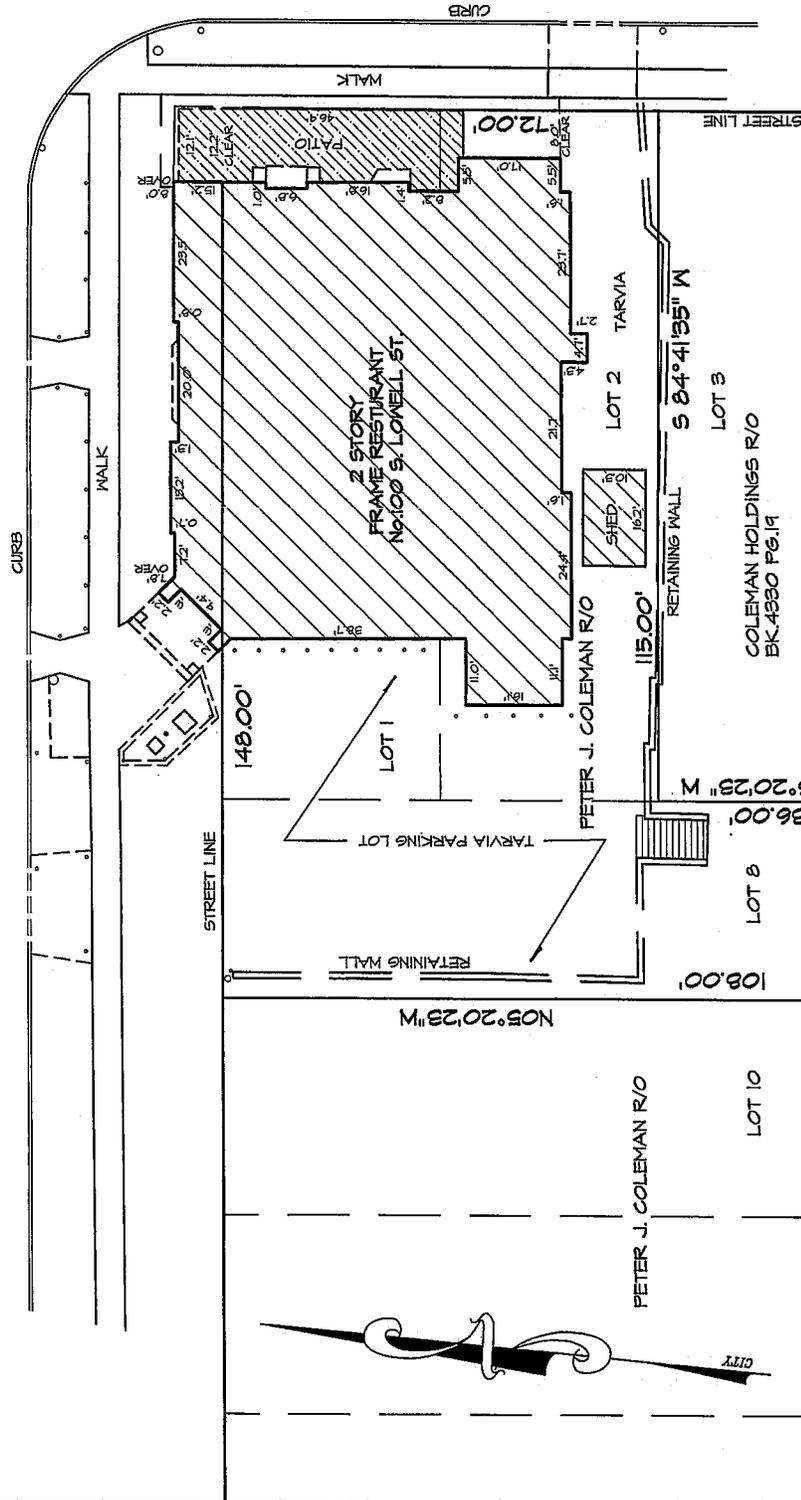
BE IT FURTHER RESOLVED that this resolution is subject to the consent and approval of the Common Council of the City of Syracuse.


Steven W. Kulick, Chairperson
City Planning Commission

TOMPKINS STREET

S 84° 41' 35" W

NOTE: ORDINANCE GRANTING PERMISSION TO ENCR OACH INTO TOMPKINS STREET ORDINANCE No. 474 SEPT. 26, 1985
 ORDINANCE GRANTING PERMISSION TO ENCR OACH INTO TOMPKINS STREET ORDINANCE No. 56 FEB. 14, 1985



SOUTH LOWELL STREET
 N 05° 20' 23" W

DATE	4/30/14
SCALE	1"=20'
REVISED	

STATE OF NEW YORK
 GLEN A. MIHAL
 No. 049865
 LICENSED LAND SURVEYOR

LOCATION SURVEY ON LOTS 1, 2 AND 8, BLOCK E OF THE BURNET PARK EXTENSION, CITY OF SYRACUSE, COUNTY OF ONONDAGA, STATE OF NEW YORK.
 KNOWN AS No. 102 SOUTH LOWELL STREET

THE UNDERSIGNED SURVEYOR HEREBY CERTIFIES THAT THIS IS AN ACCURATE MAP OF AN ACTUAL SURVEY

GLEN A. MIHAL, L.S. #049865
 LICENSED LAND SURVEYOR SYRACUSE, NEW YORK

UNAUTHORIZED ALTERATION OR ADDITION TO THIS DRAWING IS A VIOLATION OF THE NEW YORK STATE EDUCATION LAW ARTICLE 145, SECTION 7209

PROJECT:

RENOVATIONS TO:

COLEMAN'S PUB

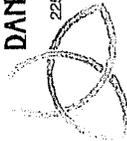
100 S Lowell Ave,
Syracuse, NY 13204

PROJECT TEAM:

OWNER:
PETER COLEMAN
100 S LOWELL AVE
SYRACUSE, NY 13204

ARCHITECT:

DANIEL MANNING-ARCHITECT PLLC
The Syracuse Business Center
225 Wilkinson Street - Suite 106 - Syracuse, NY 13204
www.danielmanning-architect.com
315.424.0141



LOCATION MAP:



DRAWING ISSUE LOG:

ZONING SUBMISSION	1/31/2020
ZONING RE-SUBMISSION	3/11/2020
ZONING RE-SUBMISSION	4/8/2020
ZONING RE-SUBMISSION	5/18/2020
ZONING REVISIONS	06/10/2020
ZONING REVISIONS - BIKE RACK	06/16/2020

DRAWING INDEX:

DRAWING LIST	
G1.1	COVERSHEET
G2.1	SIGNAGE
L1.0	EXISTING SITE PLAN
L1.1	NEW SITE PLAN
A1.0	NEW FIRST FLOOR PLAN
A2.1	NEW SECOND FLOOR PLAN
A2.2	ENCROACHMENT DIAGRAM
A3.0	ELEVATIONS
A3.1	ELEVATIONS

PROJECT: RENOVATIONS TO:
COLEMAN'S PUB
100 S Lowell Ave, Syracuse, NY 13204

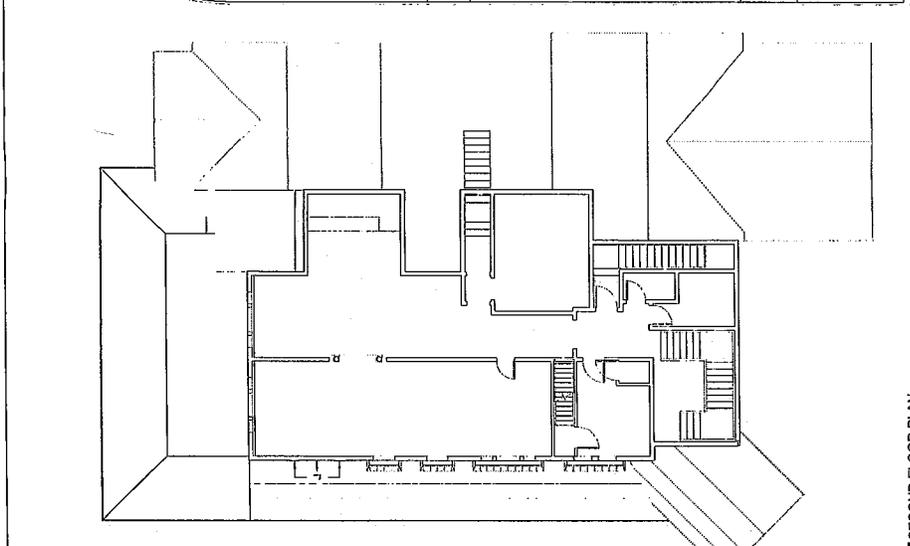
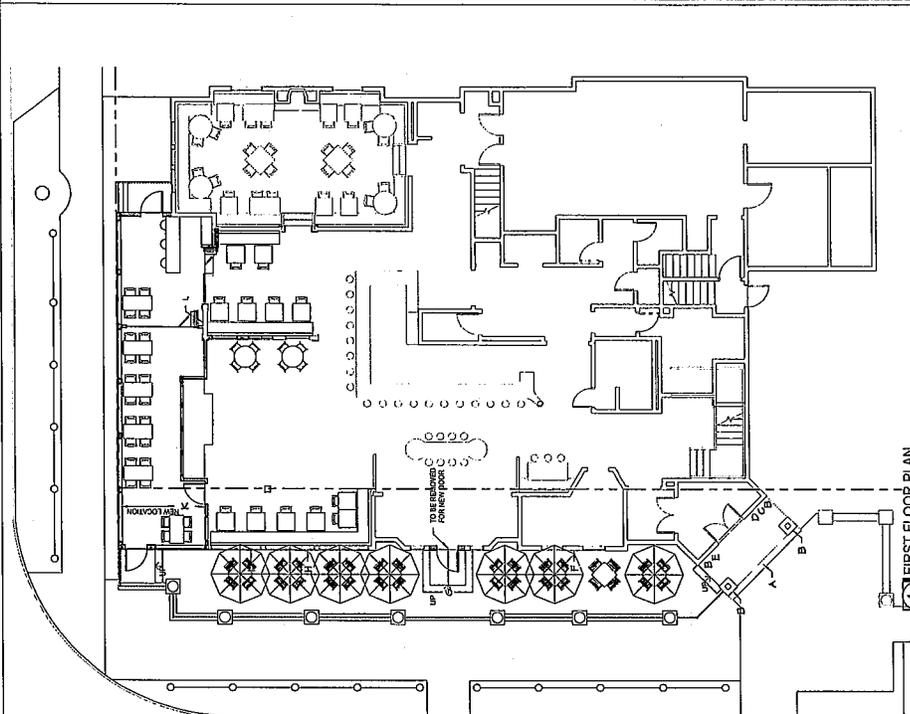
ARCHITECT:
DANIEL MANNING-ARCHITECT PLLC
The Syracuse Business Center
225 Wilkinson Street - Suite 106 - Syracuse, NY 13204
www.danielmanning-architect.com
315.424.0141

PROJECT NORTH

No	Revision	Date
1		06/10/20

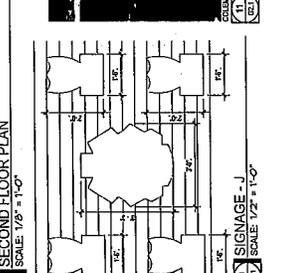
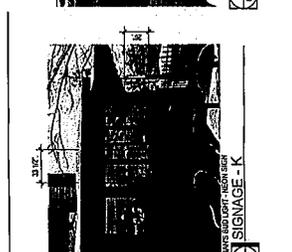
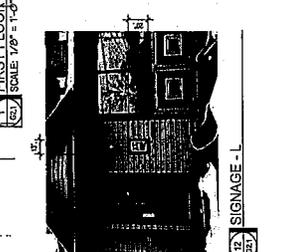
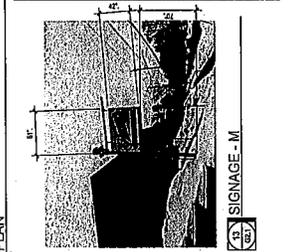
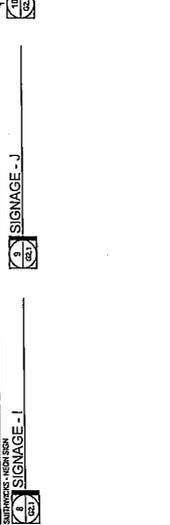
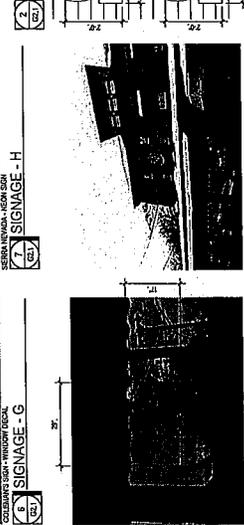
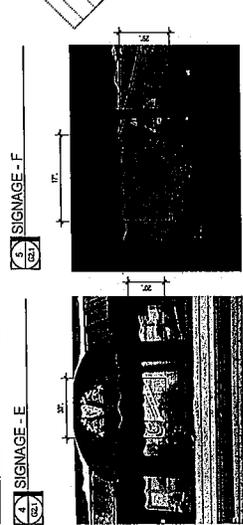
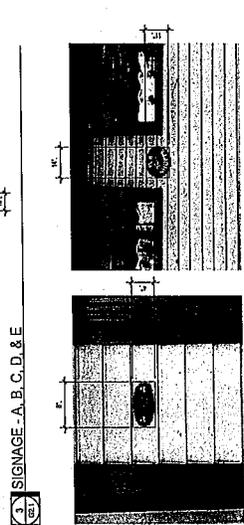
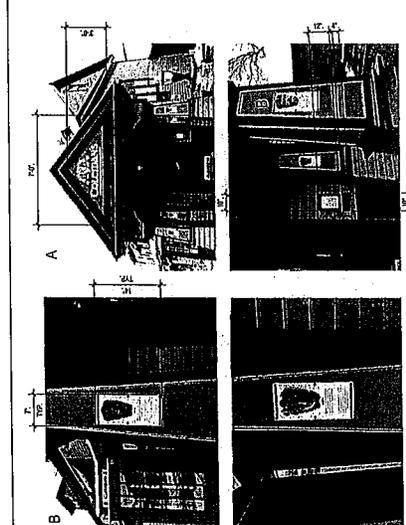
DATE: 06/10/20
DRAWN BY: JLM
SCALE: AS SHOWN
JOB NO.: 18042
DRAWING DESCRIPTION
COVERSHEET

SHEET NUMBER
G1.1

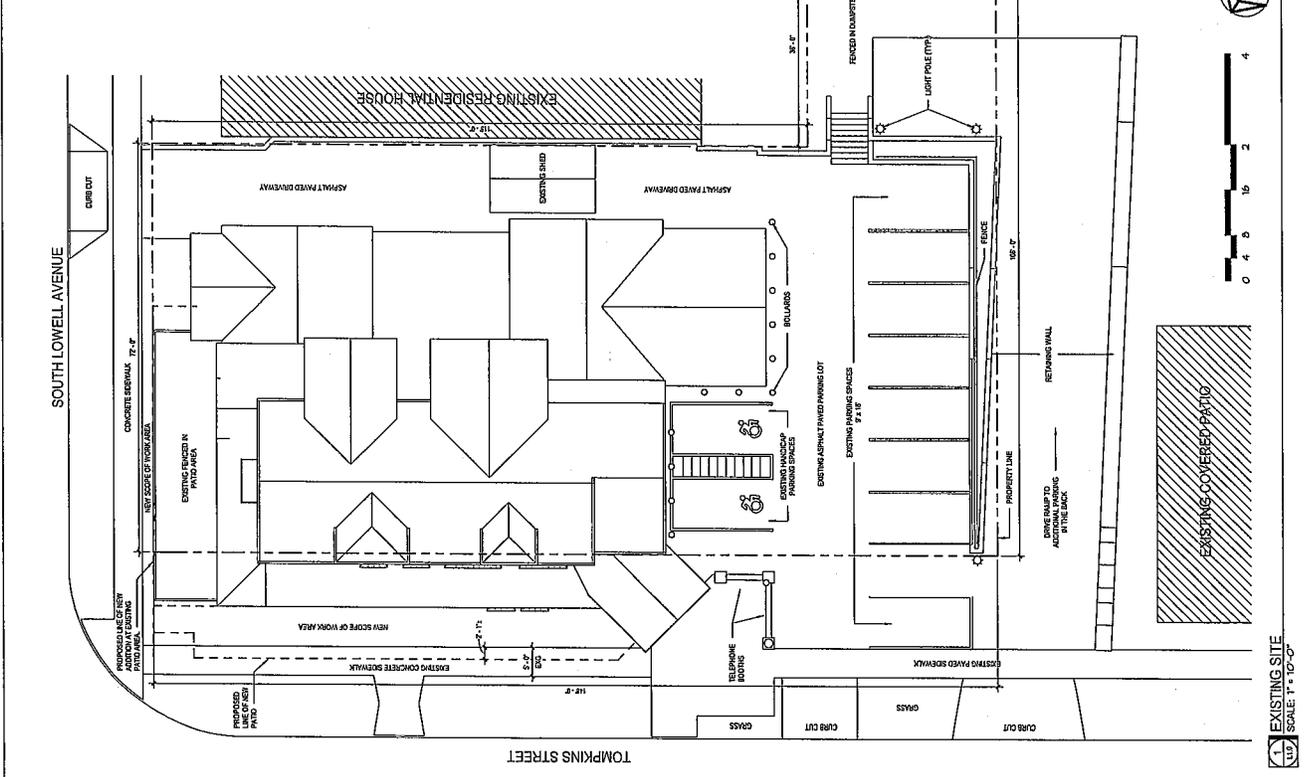


TOTAL SIGNAGE AREA CHART	
SIGNAGE DESIGNATION	REGULAR SIGNAGE AREA
SIGNAGE A	103.00 sq. ft.
SIGNAGE B (4 TOTAL)	103.00 sq. ft.
SIGNAGE C	25.00 sq. ft.
SIGNAGE D	25.00 sq. ft.
SIGNAGE E	17.50 sq. ft.
SIGNAGE F	17.50 sq. ft.
SIGNAGE G	17.50 sq. ft.
SIGNAGE H	17.50 sq. ft.
SIGNAGE I	17.50 sq. ft.
SIGNAGE J (4 TOTAL)	103.00 sq. ft.
SIGNAGE K	25.00 sq. ft.
SIGNAGE L	17.50 sq. ft.
SIGNAGE M	17.50 sq. ft.
TOTAL HERITAGE SIGNAGE AREA	275.00 sq. ft.
TOTAL REGULAR SIGNAGE AREA	64.50 sq. ft.
TOTAL SIGNAGE AREA	339.50 sq. ft.

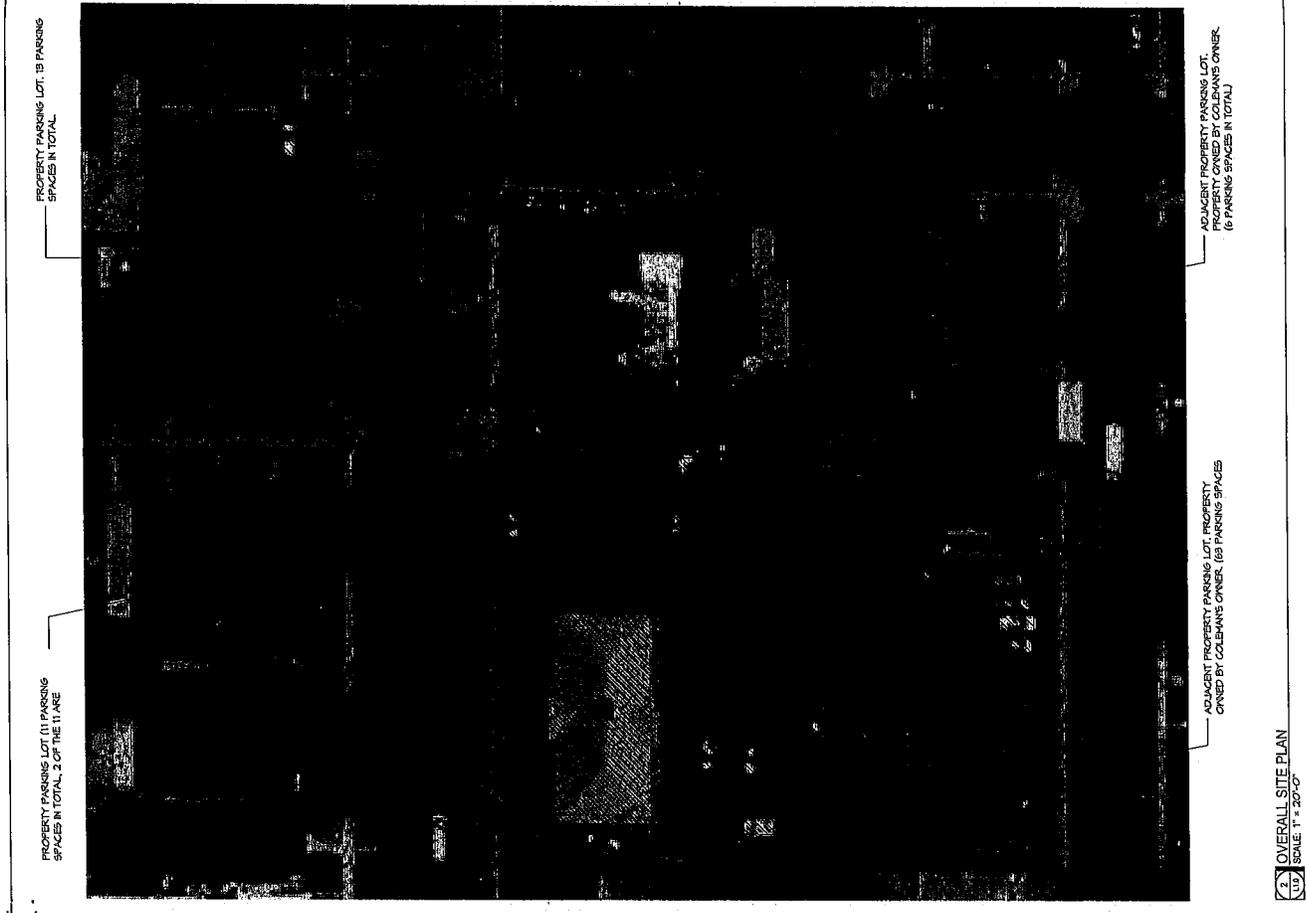
R = REGULAR SIGN, H = HERITAGE SIGN



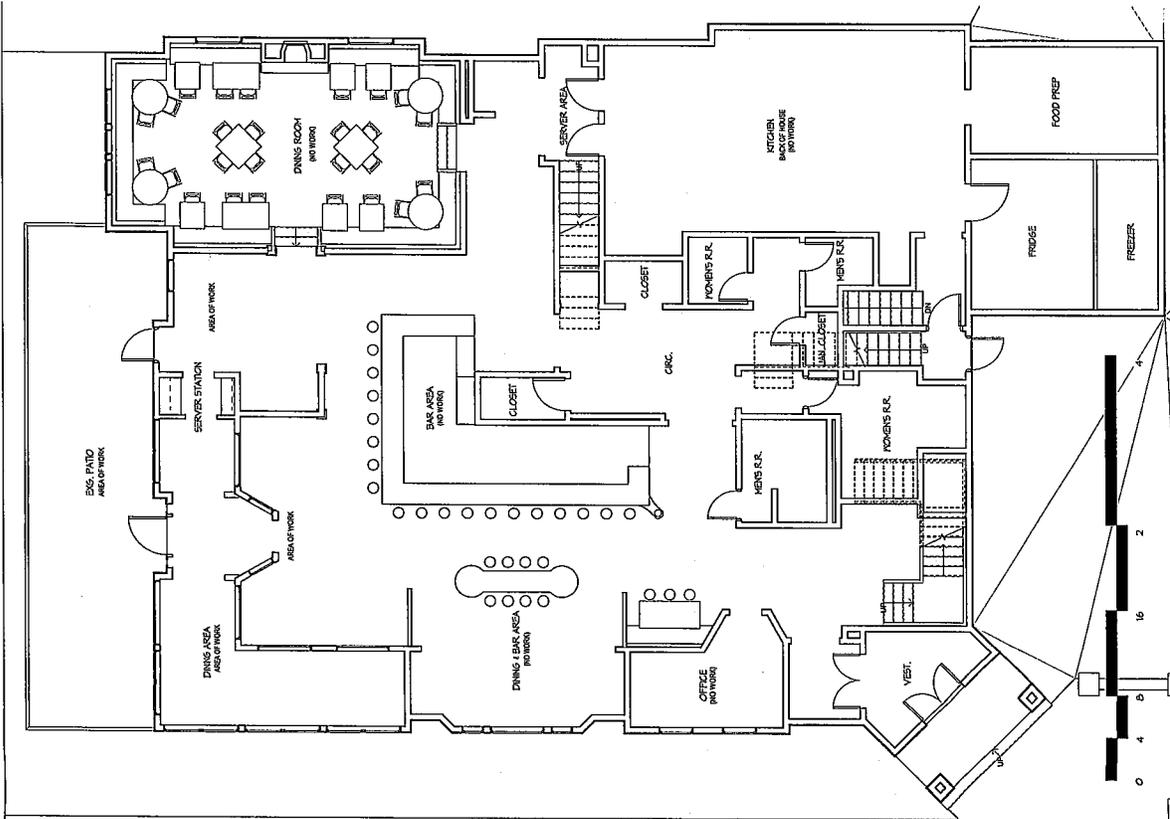
ARCHITECT: DANIEL MANNING-ARCHITECT PLLC
 275 W. Seneca Street, Suite 100, Syracuse, NY 13204
 www.danielmanning.com 315.424.1111
PROJECT: RENOVATIONS TO COLEMAN'S PUB
 100 S Lowell Ave, Syracuse, NY 13204



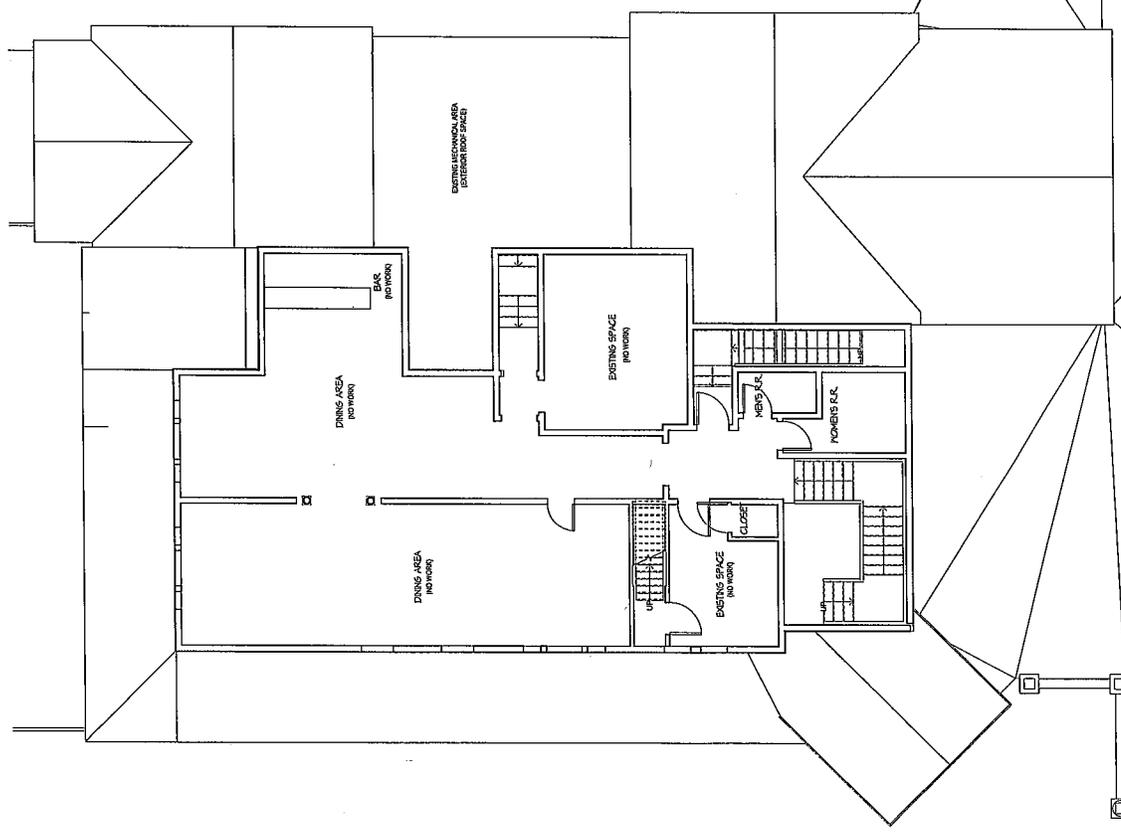
1.0 EXISTING SITE SCALE: 1" = 10'-0"



1.0 OVERALL SITE PLAN SCALE: 1" = 20'-0"



1. EXISTING FIRST FLOOR PLAN
 SCALE: 3/16" = 1'-0"



2. EXISTING SECOND FLOOR PLAN
 SCALE: 3/16" = 1'-0"

SHEET NUMBER
A2.1

DRAWING DESCRIPTION
NEW SECOND FLOOR PLAN

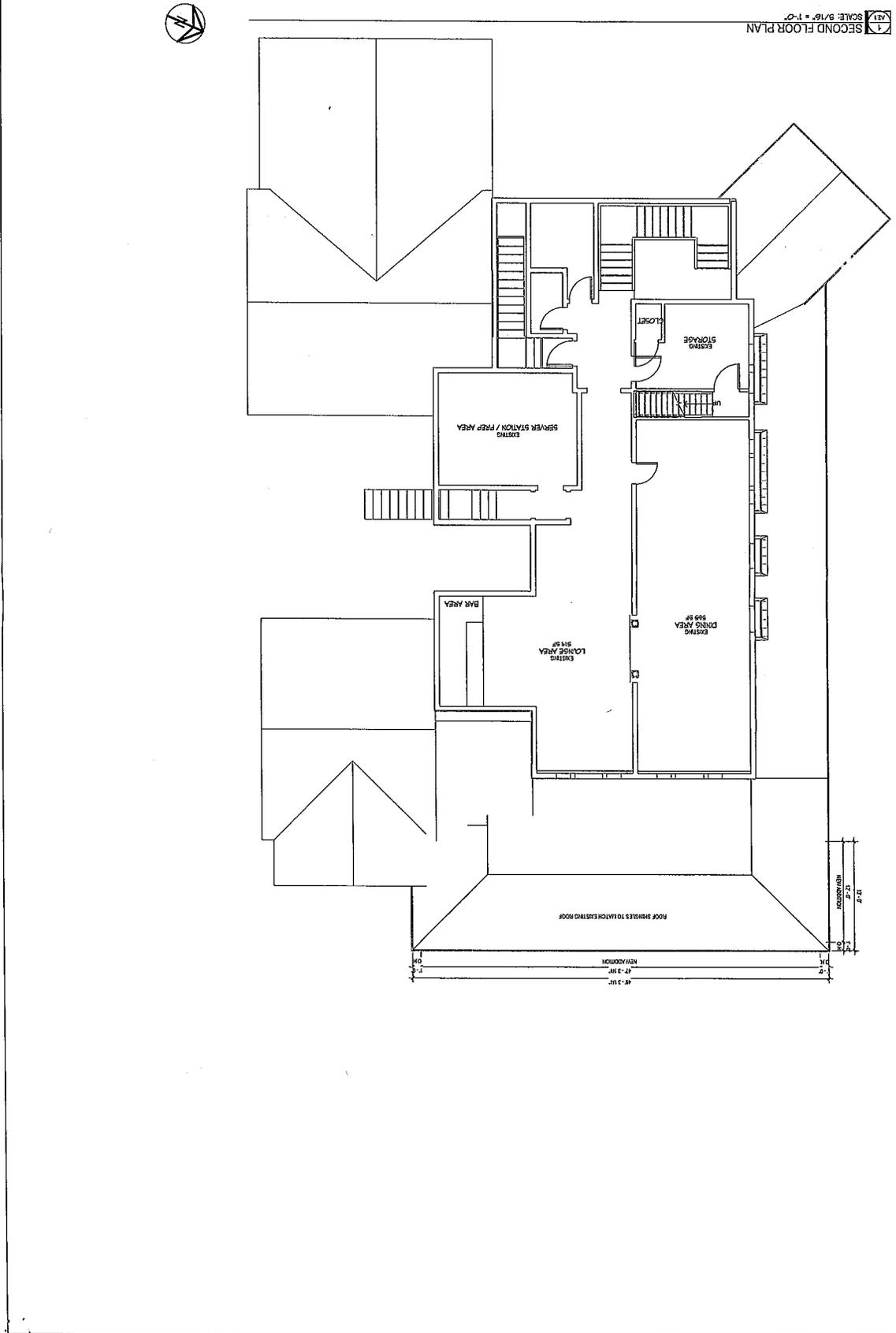
DATE: 3/16/2010
SCALE: 3/16" = 1'-0"
DRAWN BY: JLB
JOB NO.: 10424

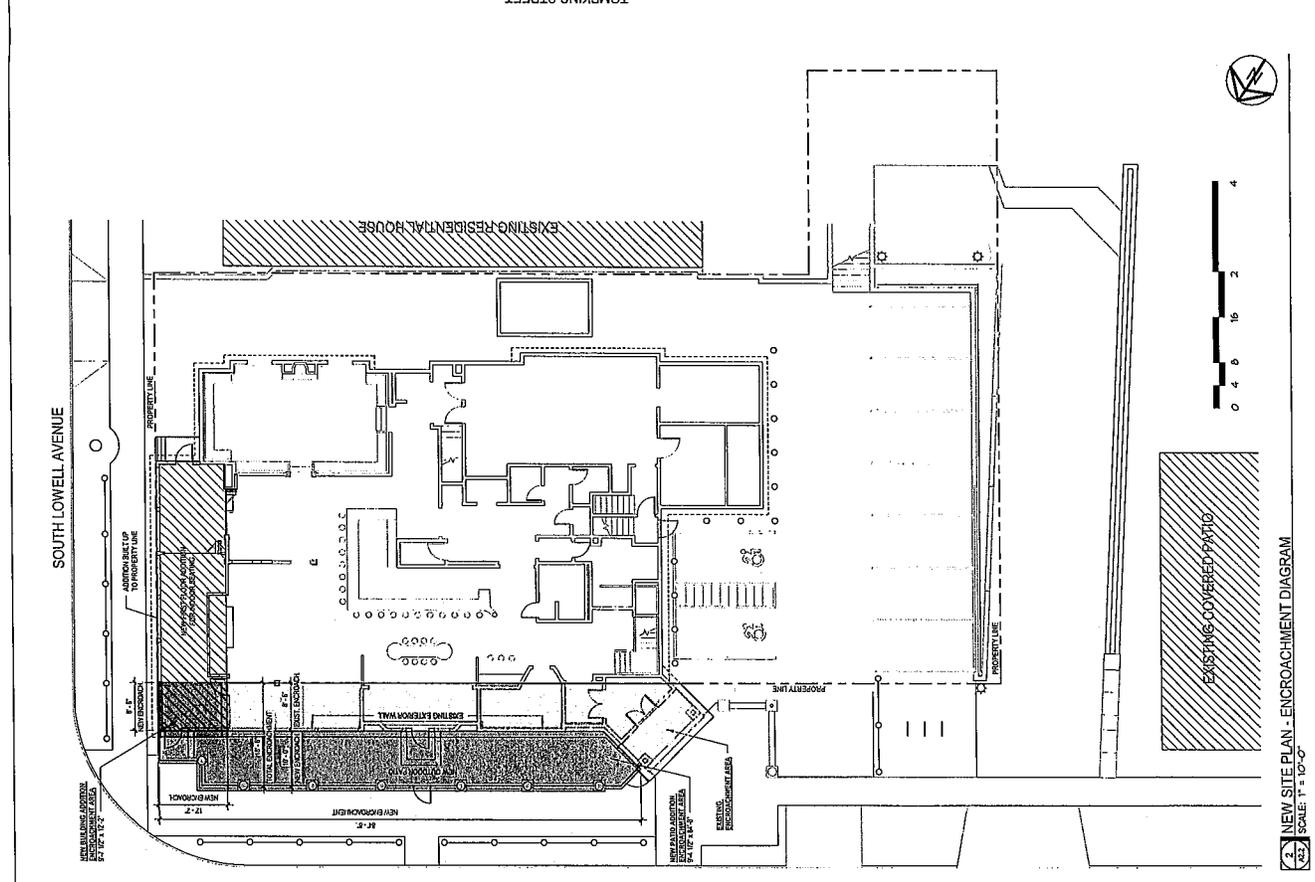
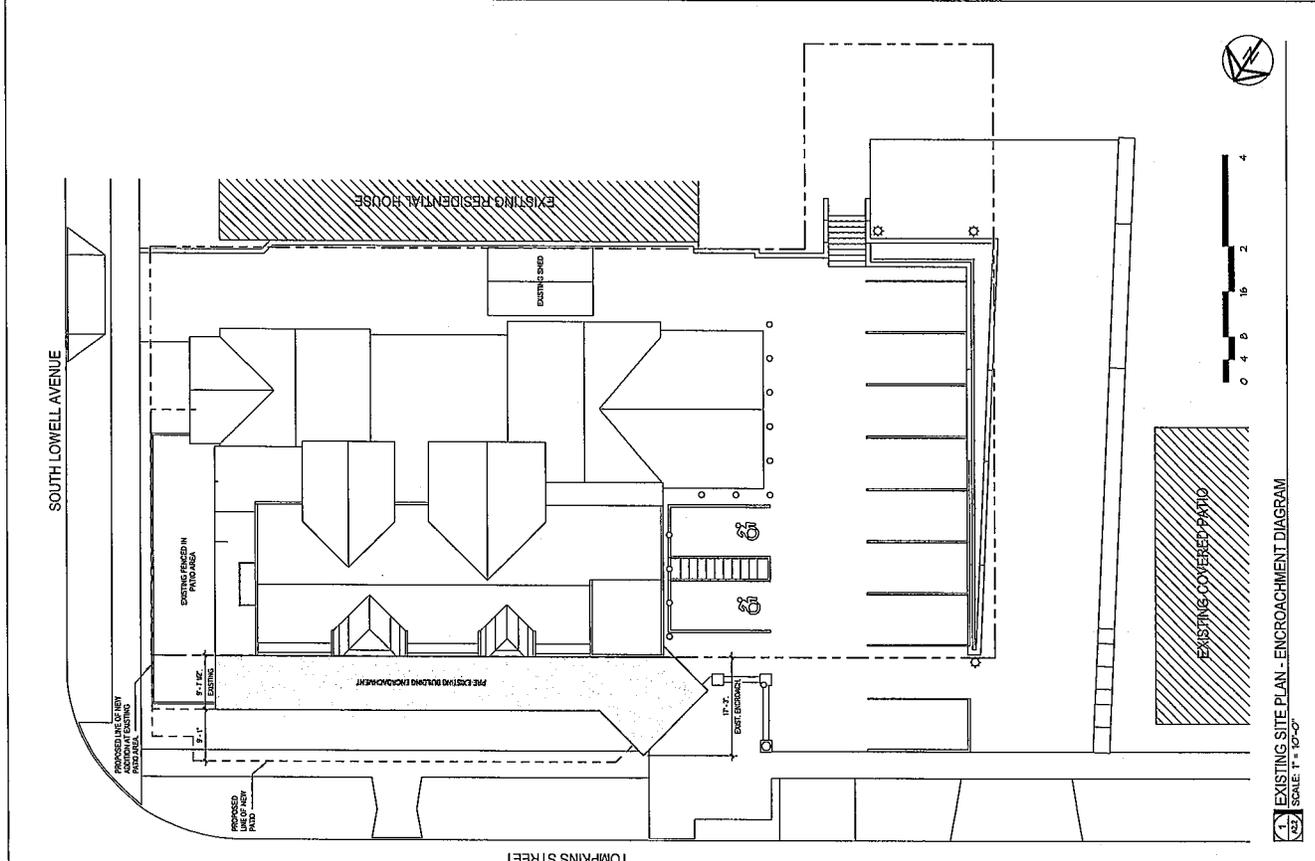
NO. DATE

PROJECT NORTH

ARCHITECT:
DANIEL MANNING-ARCHITECT PLLC
225 W. Wacker Drive - 8th Fl - Chicago, IL 60601
312.467.8111
www.danmanning.com

PROJECT:
**RENOVATIONS TO:
COLEMAN'S PUB**
100 S Lowell Ave, Syracuse, NY 13204

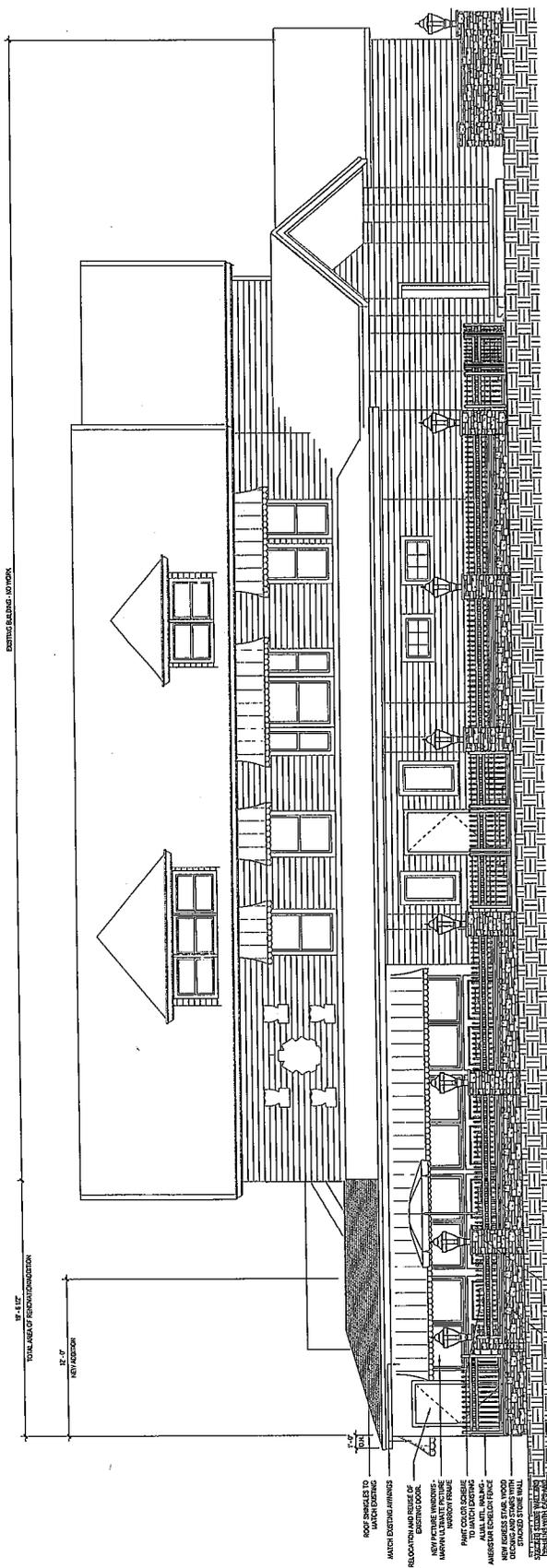




DATE	SCALE
5/10/2020	1/4" = 1'-0"
DRAWING TEAM	JOB NO. 19-002

NO.	DATE

PROJECT NORTH



1 NORTH ELEVATION
SCALE: 1/4" = 1'-0"

- 1. MATCH EXISTING WINDOWS
- 2. MATCH EXISTING SIDING
- 3. MATCH EXISTING DOOR
- 4. MATCH EXISTING MARBLE WINDOW FRAME
- 5. MATCH EXISTING PAINT COLOR SCHEDULE
- 6. MATCH EXISTING ANTIQUE BRASS DOOR HANDLE
- 7. MATCH EXISTING NEW WOOD SHUTTERS
- 8. MATCH EXISTING NEW WOOD SHUTTERS
- 9. MATCH EXISTING NEW WOOD SHUTTERS
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- 99. MATCH EXISTING NEW WOOD SHUTTERS
- 100. MATCH EXISTING NEW WOOD SHUTTERS

PROJECT:
RENOVATIONS TO COLEMAN'S PUB
100 S Lowell Ave, Syracuse, NY 13204

ARCHITECT:
DANIEL MANNING-ARCHITECT PLLC
700 Syracuse University Center
225 Washington Street
Syracuse, NY 13204
315.472.1111

DATE: 5/10/2020
SCALE: 1/4" = 1'-0"
DRAWING TEAM: JMM, JLD, JAC, JSC, JBC, JEC, JFC, JGC, JHC, JIC, JJC, JKC, JLC, JMC, JNC, JOC, JPC, JQC, JRC, JSC, JTC, JUC, JVC, JWC, JXC, JYC, JZC

SMALL ADDITION AND EXTERIOR UPGRADES:

100 SOUTH LOWELL AVE.,

Syracuse, NY 13204

PROJECT SITE PLAN



DANIEL MANNING-ARCHITECT PLLC

The Syracuse Business Center
225 Wilkinson Street - Suite 106 - Syracuse, NY 13204
www.danielmanning-architect.com
315.424.0141

JANUARY 31, 2020

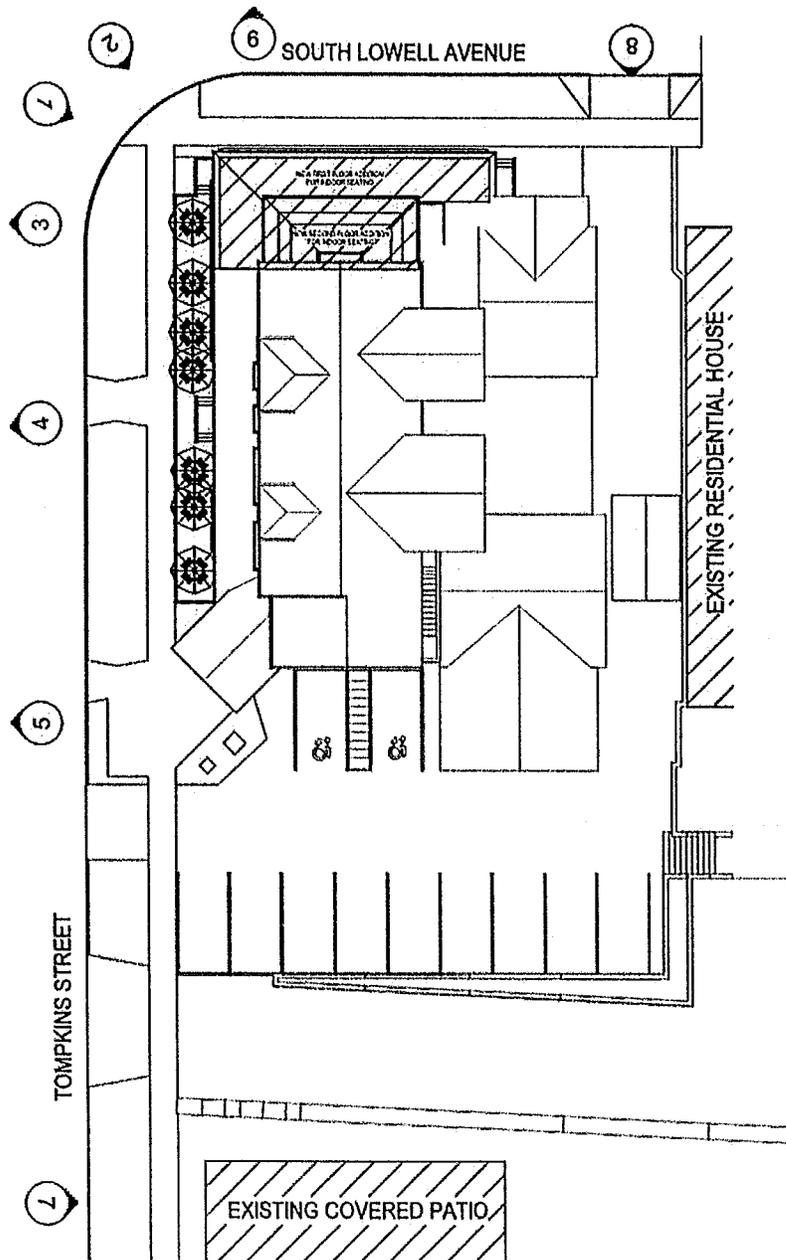
Table of Contents

Section 1 – Existing Photographs

Section 2 – Proposed Material Selections / Specifications

MAR 12 2020

Section 1 - Site Photo Key & Existing Photographs



100 SOUTH LOWELL AVE.,
Syracuse, NY 13204

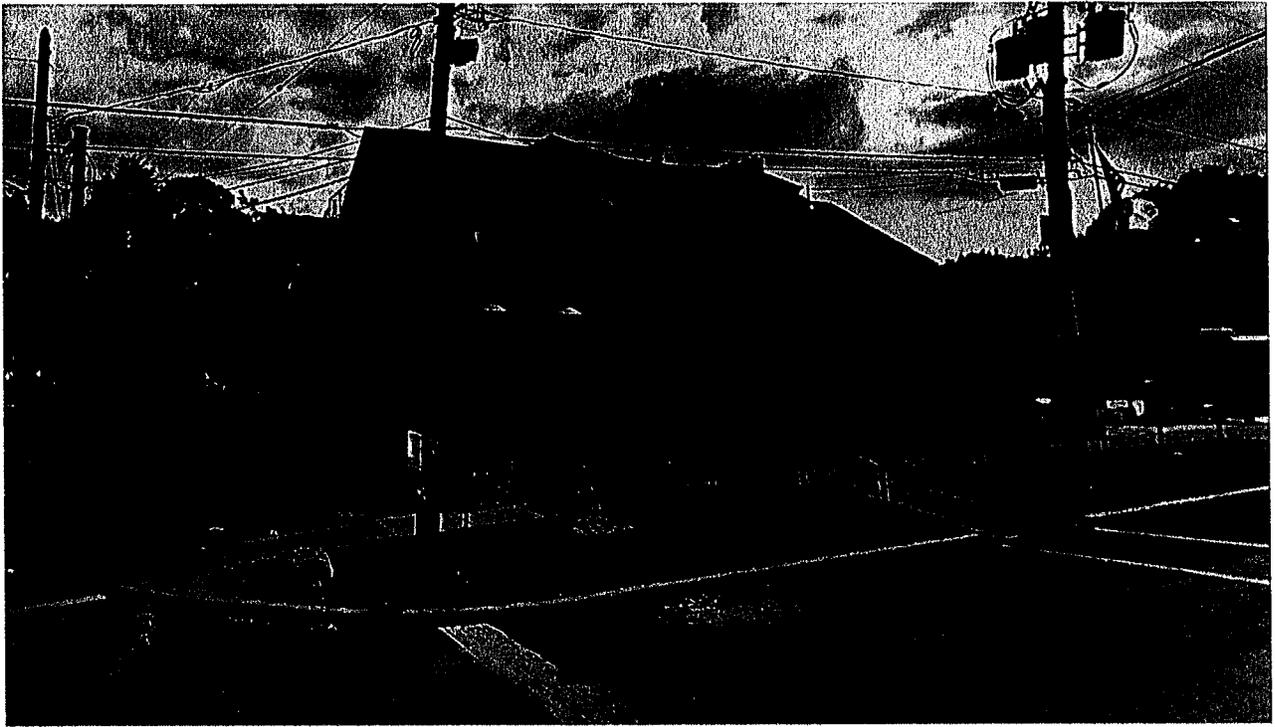


IMAGE-1



IMAGE-2

100 SOUTH LOWELL AVE.,
Syracuse, NY 13204

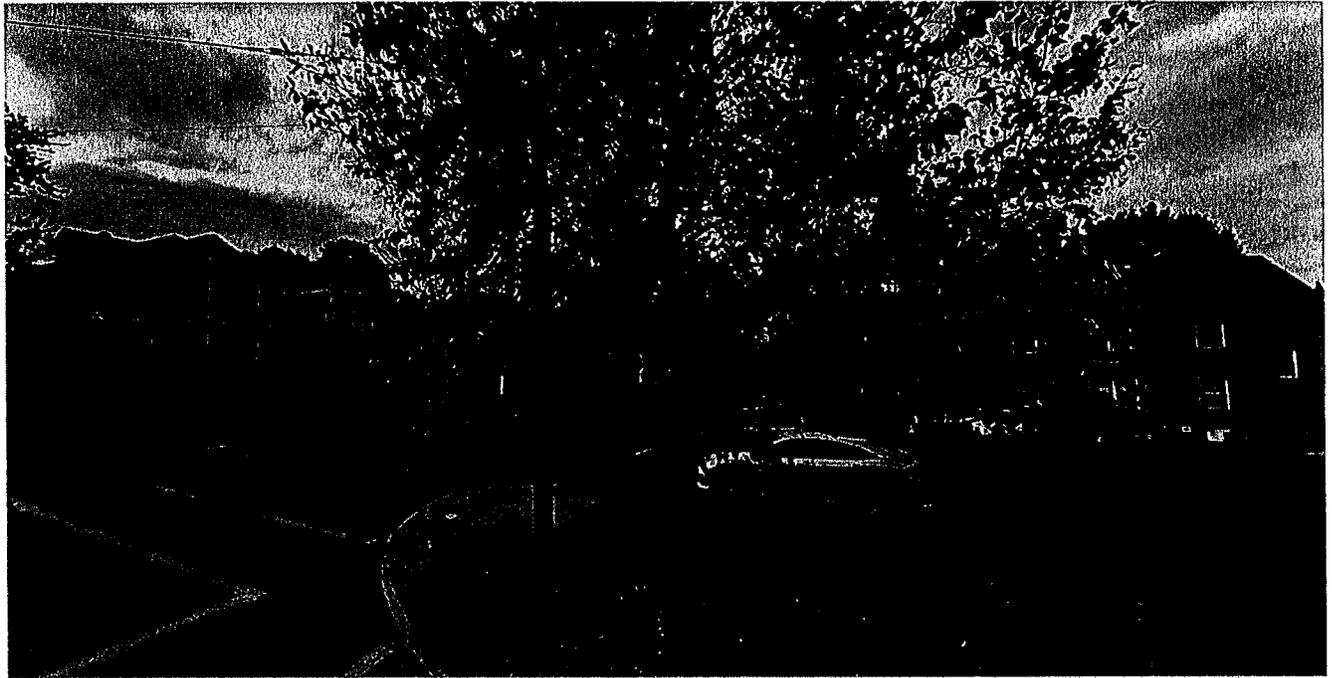


IMAGE-3



IMAGE-4

100 SOUTH LOWELL AVE.,
Syracuse, NY 13204



IMAGE-5



IMAGE-6

100 SOUTH LOWELL AVE.,
Syracuse, NY 13204



IMAGE-7



IMAGE-8

100 SOUTH LOWELL AVE.,
Syracuse, NY 13204

Section 2 - Proposed Materials and Specifications

MAR 12 2020

Proposed Materials – Match Existing

Below is a list of materials that will match the existing conditions within the new addition design intent.

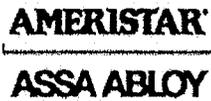
- Siding
- Trim
- Shingle Roofing
- Paint Color
- Awnings

Proposed Fencing

Product: Ameristar (Assa Abloy) - Echelon Aluminum Fence

100 SOUTH LOWELL AVE.,
Syracuse, NY 13204

MAR 12 2020



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SEARCH

Fence Products X

Echelon

Montage

Montage Plus

Montage Commercial

Montage II

Aegis Plus

Aegis II

Aegis II Xtreme



Echelon

Echelon Plus

Echelon II

Stalwart

Stalwart Optima

Stalwart IS

Stalwart II

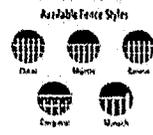
Impasse II

Matrix

Matrix Alpha

WireWorks Plus

WireWorks Anti-Climb



Residential Aluminum Fence

Our Echelon line of residential decorative aluminum fence is best known for its outstanding strength, derived from a unique ForeRunner rail design. The ForeRunner rail allows this aluminum fence to follow changes in elevation while maintaining a secure distance under the fence. The Echelon rail also has an internal reinforcing web that allows the fence to take more abuse than conventional ornamental aluminum fences.

Features

- Internal Locking System
- Reinforced Webbed Rail

Gate Products +

Related Materials +
Bollards & Barriers

- Fully Rakeable Panels
- Maintenance Free Coating
- Good Neighbor Profile
- Limited Lifetime Warranty



Specification Quick Look +

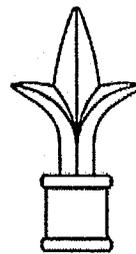
Downloads +

Product Options +

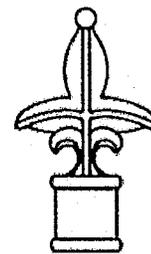
Finials & Adornments x



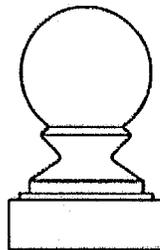
Quad Flare



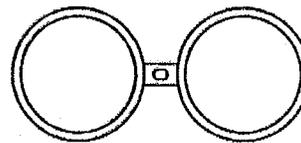
Triad



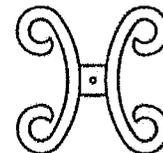
Royalty



Ball Cap



Double Rings



Butterfly Scroll

Proposed Door Option

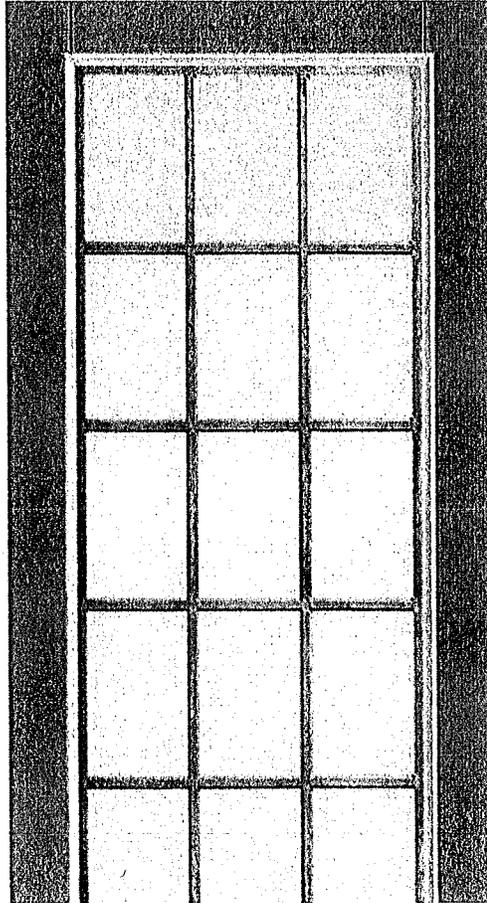
Product: Therma Tru – Classic-Craft Canvas Collection

THERMATRU[®] DOORS

Classic-Craft® Canvas Collection®

Full Lite W/ Stile Lines | Style No. CCV10015-RG 

[\(0\) Write a review](#)



1 Available Size

3'0" x 6'8"

>

<https://www.thermatru.com/explore-doors/door-style/CCV10015-RG>

17

THERMA-TRU VIBRANT PAINT OPTIONS

 **Alpine** 

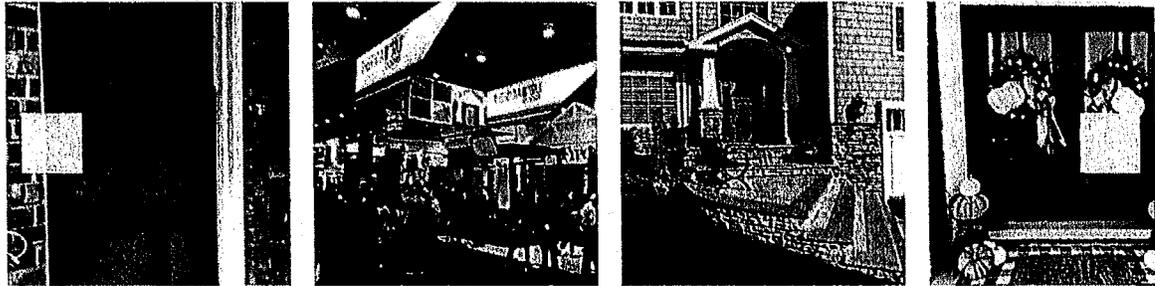
Want to see other finishing options? Visit our [finishing page](#) to view all paint and stain options available through Therma-Tru.

GLASS OPTIONS

 **Clear** 

 **Colonial 15 Lite 3Wx5H Removable Wood Grilles** 

Be Inspired by Our Community



Overview 

Features

- Architecturally correct design – up to 25% wider panels
- Solid hardwood square edges
- Realistic wood grain
- Deeper panel embossments – handcrafted details
- More than 10% wider glass, in a wide range of styles
- Enhanced weather resistance
- Excellent security and durability
- High energy-efficiency R-values
- Edge-to-edge moisture protection



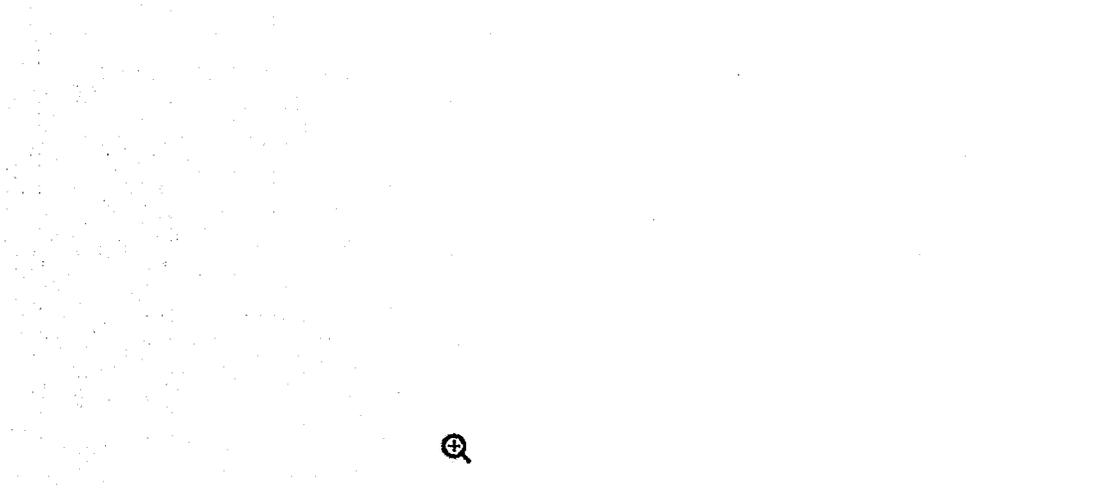
A *Consumers Digest* Best Buy repeat winner. "... the least expensive fiberglass entry door that we found to combine a high-quality replication of the look of real wood with a lifetime warranty." – *Consumers Digest*

Literature

- [Brochure](#)
- [Full-Line Catalog](#)
- [Warranty](#)
- [PrismaGuard Stain Warranty](#)
- [Same-Day Stain Warranty](#)
- [Tru-Defense Warranty](#)
- [Door System Brochure](#)
- [Technical Manuals](#)
- [Building Codes](#)
- [Door Specifications and Data](#)

- 3 Part Spec
 - Easy Spec
 - ENERGY Star
-

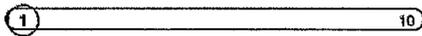
Glass Details



Clear

Clear Glass is fully transparent, delivering an unobstructed view.

Glass Privacy Rating



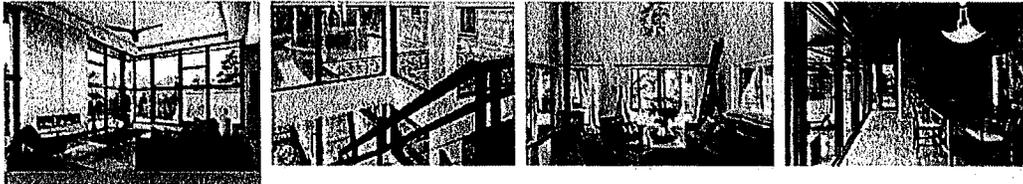
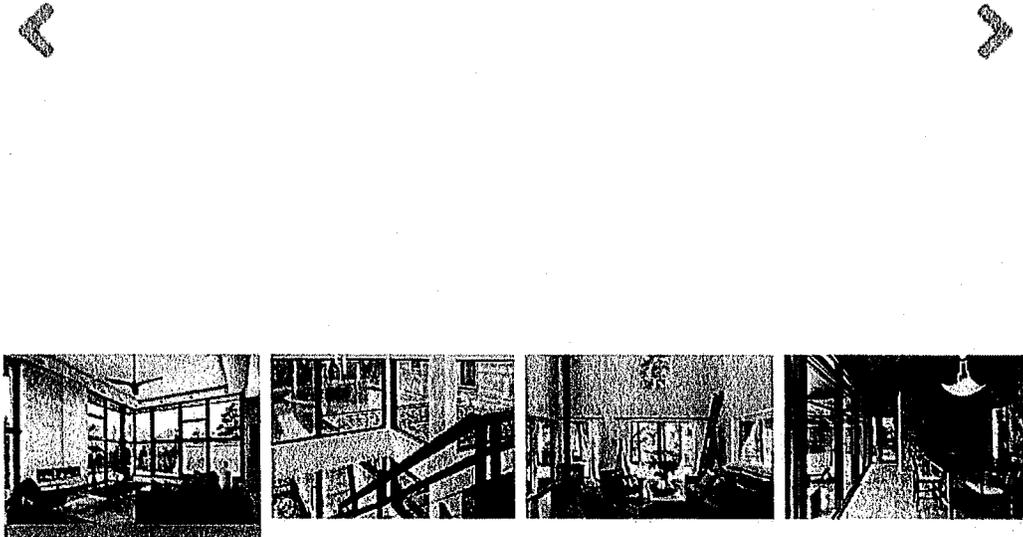
Proposed Windows

Product: Marvin - Ultra Picture Narrow Frame



MARVIN > SIGNATURE COLLECTION > MARVIN SIGNATURE™ ULTIMATE > ULTIMATE PICTURE NARROW FRAME

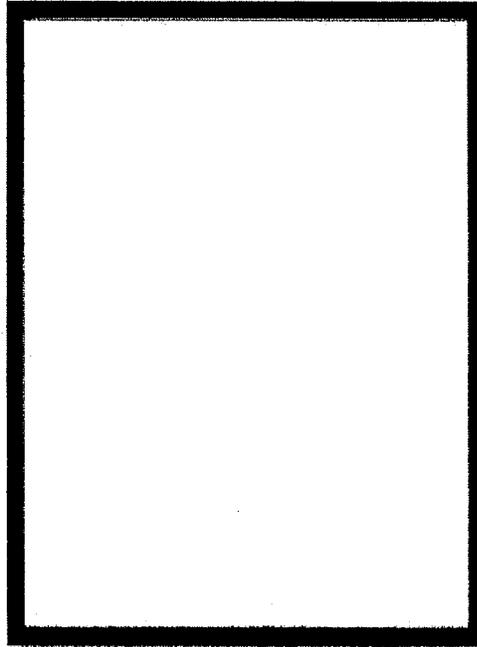
ULTIMATE PICTURE NARROW FRAME



The Marvin Signature™ Ultimate Picture Narrow Frame window offers a classic style in a non-operable window. It's perfect for bringing expansive views and natural light into a room, and the window's narrow frame allows for window replacement without disturbing existing interior or exterior trim. Durable and energy-efficient, it can be sized to match accompanying operable windows for a

<https://www.marvin.com/products/collections/signature/ultimate/picture-narrow-frame>

streamlined design with flexible design options like wood species and stains to create a custom look.



Features of the Ultimate Picture Narrow Frame Window

- Available in a large range of size options
- Uninterrupted expanses of glass frame views where operable windows aren't necessary
- Suits new construction, remodeling, or full-frame replacement
- Coastal/hurricane certification of IZ3
- CE certification

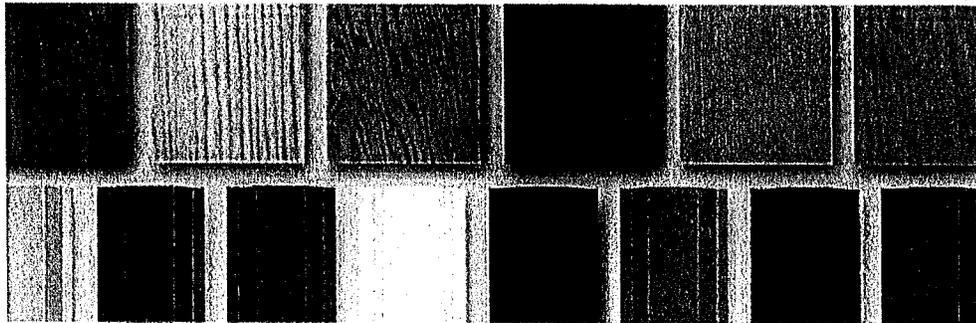
<https://www.marvin.com/products/collections/signature/ultimate/picture-narrow-frame>

SIGNATURE COLLECTION

Marvin Signature Ultimate

Our broadest range of product types, sizes, configurations and design options.

[> LEARN ABOUT SIGNATURE ULTIMATE](#)



Materials

Low-maintenance extruded aluminum exteriors with your choice of rich wood interior, or wood throughout.

[> LEARN ABOUT MATERIALS](#)

Proposed Siding

Product: ½" x 6" x 72" length - New England Pine Bevel Siding

2/18/2020

1/2 in. x 6 in. x 72 in. New England Pine Bevel Siding-143 - The Home Depot

Home / Lumber & Composites / Boards, Planks & Panels / Appearance Boards & Planks

Internet #202691717 Model # 143 Store SKU #867308



Save to Favorites

1/2 in. x 6 in. x 72 in. New England Pine Bevel Siding

★★★★☆ (4) Write a Review

\$23⁵⁸

Save up to \$100* on your qualifying purchase.
Apply for a Home Depot Consumer Card

Quantity - +

Pick Up In Store Today

Aisle 24, Bay 015 Text to Me

10 in stock at Camillus

Add to Cart

Check Nearby Stores

or

<https://www.homedepot.com/p/1-2-in-x-6-in-x-72-in-New-England-Pine-Bevel-Siding-143/202691717>

1/3

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How It Works

Get it as soon as today

Add to Cart

Your local store: Camillus
Store Details & Services

Or buy now with

Easy returns in store and online
Learn about our return policy

Product Overview >

Inexpensive and time tested
Natural beauty of real wood
Decay resistant White Pine

Model #: 143
Sku #: 867308
Internet #: 202691717

New England Bevel Siding is made with premium grade eastern white pine. The product is locally grown and manufactured in New England. This siding has been on homes in the north east since pilgrim times. It is a very good value compared with more expensive alternatives. The natural beauty of the pine makes it a perfect choice when stain is used as a top coat. Also, consider that it is no problem to later change the color, unlike some of the alternatives.

- Easily takes stain showing natural beauty of the wood
- Locally grown and manufactured
- Great value

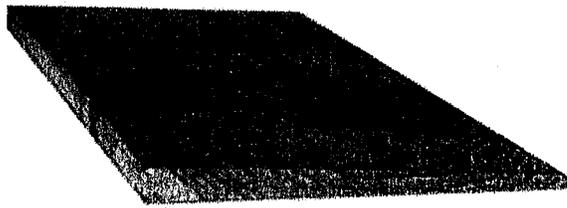
MAR 12 2020

2/18/2020

1/2 in. x 6 in. x 72 in. New England Pine Bevel Siding-143 - The Home Depot

- Proven product for 300-years in New England
- Note: product may vary by store
- Click to learn how to select the right lumber for your project
- California residents see Prop 65 WARNINGS

Get Everything You Need



+2 More Items

Specifications



Proposed Roof Shingles

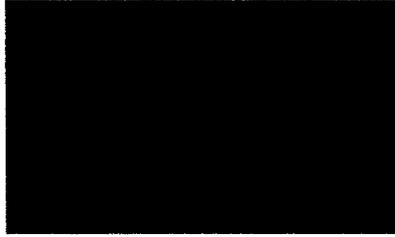
Product: Timberline Natural Charcoal Lifetime Architectural Shingles

2/18/2020

GAF Timberline Natural Shadow Charcoal Lifetime Architectural Shingles (33.3 sq. ft. per Bundle)-0601180 - The Home Depot

Home / Building Materials / Roofing & Gutters / Roofing / Roof Shingles

Internet #100658149 Model # 0601180 Store SKU #775276



Save to Favorites

Best Seller

GAF View the Collection

Timberline Natural Shadow Charcoal Lifetime Architectural Shingles (33.3 sq. ft. per Bundle)

★★★★★ (254) Write a Review

\$34⁰⁰ /bundle
Buy 36 or more \$27.20 /bundle

Save up to \$100* on your qualifying purchase.
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Color/Finish: Charcoal



Quantity +

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How It Works

Get it as soon as today

Add to Cart

Your local store: Camillus
Store Details & Services

Or buy now with

<https://www.homedepot.com/p/GAF-Timberline-Natural-Shadow-Charcoal-Lifetime-Architectural-Shingles-33-3-sq-ft-per-Bundle-0601180/100658149>

1/4

100 SOUTH LOWELL AVE.,
Syracuse, NY 13204

2/18/2020

GAF Timberline Natural Shadow Charcoal Lifetime Architectural Shingles (33.3 sq. ft. per Bundle)-0601180 - The Home Depot

Easy returns in store and online
Learn about our return policy

Product Overview

Architectural asphalt shingles covered by Lifetime Ltd. Warranty
Classic Natural Shadow® effect provides look of even-toned wood
Class A fire rating & 130 mph wind warranty provide peace of mind

Model #: 0601180
Sku #: 776276
Internet #: 100658149

Professional installers have long preferred the rugged, dependable performance that only a Timberline roof can offer. But performance is only half the story. Since your roof can represent up to 40% of your home's curb appeal, you can improve its resale value with Timberline Natural Shadow Shingles from GAF. They'll give you the upscale look you want.

- Home Depot supplies full roofing jobs – Get your complete project checklist here!
- Architectural style that's practically priced
- Features a classic shadow effect that lends any home a subtle, even-tone with the warm look of wood in an asphalt shingle
- Highest roofing fire rating: UL class A, listed to ANSI/UL 790
- Advanced protection shingles technology reduces the use of natural resources while providing excellent protection for your home
- Dura Grip adhesive seals each shingle tightly to roof reducing the risk of shingle blow-off; shingles warranted to withstand winds up to 130 MPH (Wind speed coverage requires special installation, see GAF shingle and accessory ltd warranty for details)
- Lifetime ltd transferable warranty with smart choice protection (non-prorated material and installation labor coverage) for the first 10 years; see GAF shingle and accessory ltd warranty for complete coverage and restrictions
- Request a quote for installation.

 HOME DEPOT SUPPLIES FULL ROOFING JOBS
Get Your Complete Project Checklist ✓  [Get Checklist](#) ✓

- Shop all GAF Shingles here
- California residents see Prop 65 WARNINGS

Info & Guides

- Instructions / Assembly
- Pre-Delivery/Install Checklist
- Product Brochure
- Warranty

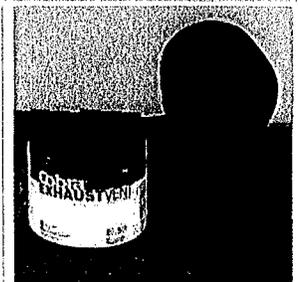
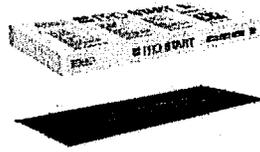
<https://www.homedepot.com/p/GAF-Timberline-Natural-Shadow-Charcoal-Lifetime-Architectural-Shingles-33-3-sq-ft-per-Bundle-0601180/100658149>

2/4

100 SOUTH LOWELL AVE.,
Syracuse, NY 13204

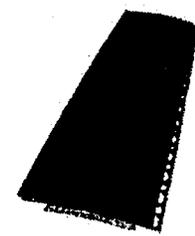
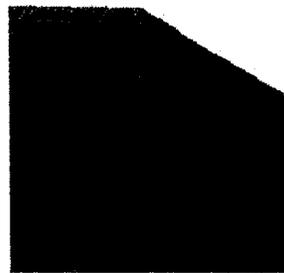
MAR 18 2020

Shop This Collection from GAF



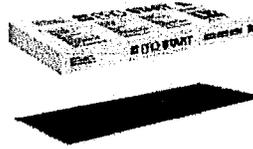
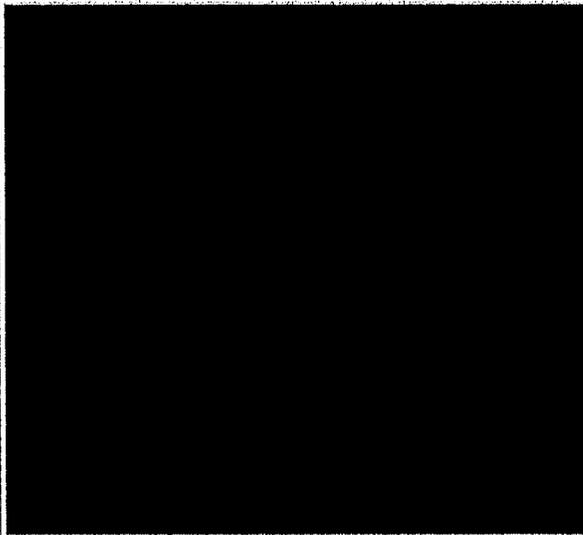
+9 More Items

Get Everything You Need



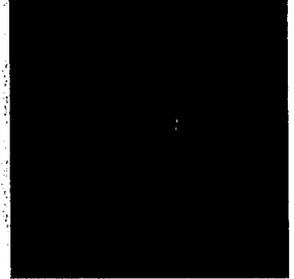
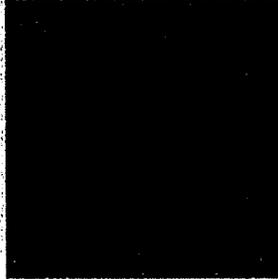
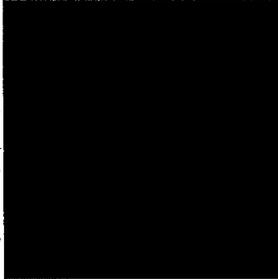
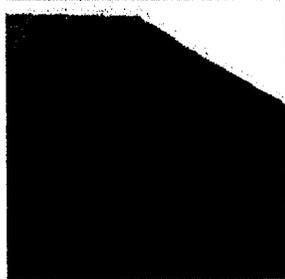
2/18/2020

GAF Timberline Natural Shadow Charcoal Lifetime Architectural Shingles (33.3 sq. ft. per Bundle)-0601180 - The Home Depot



+3 More items

Coordinating Items >



Specifications >

MAR 12 2020

Proposed Paint Colors

Product: Benjamin Moore

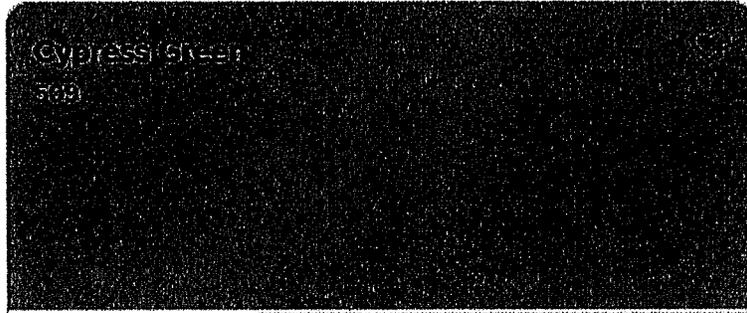
Colemans Pub Paint Colors

NOTE: All colors on new addition are to match existing building colors.

Main Color:



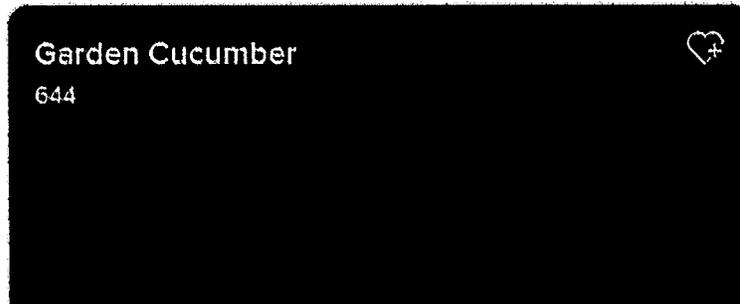
Cypress Green 509



Trim Color:



Garden Cucumber 644



Spanish Red 1301



Agency Use Only [If applicable]

Project: SP-88-1643
 Date: 6/8/2020

**Short Environmental Assessment Form
 Part 2 - Impact Assessment**

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing: a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

PRINT FORM

Project: SP-88-16M3

Date: 6/8/2020

Short Environmental Assessment Form Part 3 Determination of Significance

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.

Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

City of Syracuse Planning Commission

6/8/2020

Name of Lead Agency

Date

Heather A. Lamendola

Zoning Administrator

Print or Type Name of Responsible Officer in Lead Agency

Title of Responsible Officer

Heather A. Lamendola
Signature of Responsible Officer in Lead Agency

Signature of Preparer (if different from Responsible Officer)

**ORDINANCE APPROVING A MODIFICATION
TO A SPECIAL PERMIT FOR A RESTAURANT
ON PROPERTY SITUATED AT 100 AND 102
SOUTH LOWELL AVENUE AND 303 TOMPKINS
STREET**

BE IT ORDAINED, that the following resolution adopted by the City Planning Commission of the City of Syracuse on June 8, 2020, pursuant to Article V, Chapter 13, of the Charter of the City of Syracuse-1960, as amended, approving the application of Peter Coleman and Dennis Coleman, owners/applicants, for a modification to a special permit for a restaurant to modify the site plan, floor plan, elevations and signage to facilitate the construction of an addition on property situated at 100 and 102 South Lowell Avenue and 303 Tompkins Street, Syracuse, New York, pursuant to Part B, Section III, Article 2, and Part C, Section IV, Articles 1 and 2 of the Zoning Rules and Regulations of the City of Syracuse, as amended, in the manner and upon the conditions stated, be and the same hereby is consented to and approved, namely:

Common Council Office
314 City Hall
Syracuse, N.Y. 13202



34
Council Office: (315) 448-8466
Fax: (315) 448-8423

CITY OF SYRACUSE COMMON COUNCIL

KHALID BEY
Councilor-at-Large
President Pro-Tempore

July 29, 2020

Mr. John P. Copanas
City Clerk
231 City Hall
Syracuse, New York 13202

Dear Mr. Copanas,

Please prepare legislation for the August 3, 2020 Common Council Meeting Wavier Agenda authorizing a Special Permit modification for a restaurant on the property situated at 308 Gifford Street, 515 and 517 Wyoming Street, and 620 South West Street, Rear.

Attached is the letter from the Zoning Administration including all necessary documents regarding the proposed modification.

If you have any questions or require additional information, please do not hesitate to contact me.

Sincerely,

Khalid Bey bcl

Khalid Bey
President Pro-Tempore
Councilor-at-Large

JA



Office of Zoning Administration

CITY OF SYRACUSE, MAYOR BEN WALSH

Heather Lamendola
Zoning Administrator

July 22, 2020

Mr. John P. Copanas, City Clerk
230 City Hall
Syracuse, New York 13202

Re: SP-19-12M1 Special Permit Modification for a Restaurant on property situated at 308 Gifford Street, 515 and 517 Wyoming Street, and 620 South West Street, Rear

Dear Mr. Copanas;

On July 20, 2020, the City Planning Commission adopted the above noted resolution. Copies of the resolution are attached.

This resolution is in response to a recent Special Permit remanded back from the Common Council.

No one spoke in favor of the proposal. Two people spoke in opposition to the proposal.

The City Planning Commission granted five waivers from the City of Syracuse Zoning Rules and Regulations, as amended, with respect to the off-street parking, driveway location, driveway width, street line treatment and arterial setback regulations.

The City Planning Commission took into consideration the Council's concern regarding site improvements such as new sidewalks, controlled vehicular access and parking, and landscaping that will positively impact the health and safety of pedestrians by creating zones of separation between vehicles and pedestrians.

The City Planning Commission requests that the resolution be forwarded to the entire Common Council for consideration.

Sincerely,


for Heather A. Lamendola
Zoning Administrator

Encls: (6)

Office of Zoning
Administration
201 E. Washington St.
Room 500
Syracuse, N.Y. 13202
Office 315 448 8640
zoning@syr.gov.net

www.syr.gov.net

Owner: Wyoming-Gifford, LLC
2 Filarky Court
Glen Head, New York 11545

Applicant: Mahmoud Naji Mousa
102 Horace Drive
Syracuse, New York 13219

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

A RESOLUTION APPROVING A MODIFICATION TO A SPECIAL PERMIT FOR A RESTAURANT ON PROPERTY SITUATED AT 308 GIFFORD STREET, 515 AND 517 WYOMING STREET, AND 620 SOUTH WEST STREET, REAR

We, the duly appointed members of the City Planning Commission of the City of Syracuse, do this 20th day of July, 2020, adopt the following resolution:

- WHEREAS, the applicant, Mahmoud Naji Mousa, is requesting to modify a Special Permit for a Restaurant in order to establish a restaurant within a convenience store on properties situated at 308 Gifford Street, 515 and 517 Wyoming Street, and 620 South West Street, Rear pursuant to Part B, Section III, Article 2 and Part C, Section IV, Articles 1 and 2 of the City of Syracuse Zoning Rules and Regulations, as amended; and
- WHEREAS, the City Planning Commission held a virtual Public Hearing on the request via Webex on July 20, 2020, at 6:00 p.m., heard all those desiring to be heard, and duly recorded their testimony; and
- WHEREAS, the City Planning Commission has studied the proposal and all submittals by the applicant and all interested parties; and
- WHEREAS, the subject property is an irregular-shaped, corner lot with a one-story building, 206.9 feet of frontage on South West Street, 73.41 feet of frontage on Gifford Street, and 187.78 feet of frontage on Wyoming Street; and
- WHEREAS, the property lies within a Business, Class A zoning district, as do the adjacent and neighboring properties to the north and south; neighboring properties to the west lie within a Residential, Class B zoning district; neighboring properties to the east of the South West Street arterial lie within a Commercial, Class A zoning district; and
- WHEREAS, land use in the area consists primarily of low to high-density residential uses to the west and commercial and office uses to the east; and
- WHEREAS, the "Syracuse Land Use and Development Plan" designates the character of this site, which lies within the Westside neighborhood, as Industrial Legacy; and
- WHEREAS, additional uses on the site include 2,800 square feet of retail use (CVS); and
- WHEREAS, the hours of operation will be Sunday through Saturday from 9:00 a.m. until 10:00 p.m., with a maximum of four employees on premises at one time; and
- WHEREAS, the City Planning Commission recommended approval of a Special Permit for a Restaurant (SP-19-12) on December 30, 2019, granting seven waivers from the City of Syracuse Zoning Rules and Regulations, as amended, with respect to the off-street parking, driveway location, driveway width, open area curbing, sign, street line treatment, and arterial setback regulations; and
- WHEREAS, staff forwarded the City Planning Commission's resolution approving the Special Permit to the Common Council on January 2, 2020; and

WHEREAS, the Common Council remanded the resolution back to the City Planning Commission in a letter dated January 21, 2020, for the following reasons:

- the Resolution adopted by the City Planning Commission states that an encroachment must be obtained for this project to advance, the Common Council requests that the encroachment process be completed prior to any further consideration of this Special Permit application;
- the 2nd District Councilor, Patrick Hogan sites (sic) the inordinate number of waivers (7) being granted for this application which will negatively impact the health and safety of patrons to the proposed establishment and the surrounding neighborhood; there are currently eight convenience stores operating within less than one mile of this site; at three public meetings the Westside TNT & West Onondaga St Alliance detailed the negative impacts to the neighborhood;
- the Common Council believes that the City Planning Commission must first have the applicant secure an encroachment form the Common Council and if successful, resubmit a new Special Permit application which addressed (sic) the health and safety concerns and reduces the number of waivers being requested or ideally eliminates them all together; and

WHEREAS, the Common Council approved an encroachment on April 21, 2020 (PC-0066-20); and

WHEREAS, the applicant has revised the proposed plans that reduced the number of waivers from seven to five; and

WHEREAS, the applicant submitted a revised site and building plan (Sheet P-1) dated February 25, 2019, and last revised on July 15, 2020, which includes a floor plan illustrating approximately 230 square feet of customer area for the restaurant operations and approximately 1,330 square feet of retail floor area; and

WHEREAS, the applicant submitted a revised enlarged site plan (Sheet P-2) dated February 25, 2019, and last revised on July 15, 2020, which illustrates a 7,133-square foot, one-story, concrete-block building, 23 off-street parking spaces with concrete curbing, landscaping, new curbing with a 30-foot curb-cut on Wyoming Street, and new curbing with a 30-foot curb-cut on Gifford Street; and

WHEREAS, the applicant is proposing to install an 8-foot by 5-foot wall sign; and

WHEREAS, the proposal deviates from Part C, Section IV, Article 2-8.1, paragraph d.(1) of the City of Syracuse Zoning Rules and Regulations, as amended, in that the proposal requires 22 off-street parking spaces and the site plan illustrates 23 parking spaces, of which all or parts of 11 spaces encroach into the City right-of-way; the applicant obtained permission from the Common Council to encroach into the City right-of-way (PC-0066-20); and

WHEREAS, the proposal deviates from Part C, Section IV, Article 2-8.1, paragraph d.(4)(a) of the City of Syracuse Zoning Rules and Regulations, as amended, in that any driveway opening on a traffic lane leading to the intersection at which the restaurant is situated shall be located to provide not less than forty feet spacing between the

intersection formed by the adjacent street right-of-way lines and the nearest side of such driveway; the site plan illustrates a driveway opening on Gifford Street 18 feet from the intersection of Gifford Street and Wyoming Street, as measured by the intersection formed by the adjacent street right-of-way lines and the nearest side of such driveway; the driveway is 72 feet from the intersection of Gifford Street and Wyoming Street as measured by the existing curb lines; and

- WHEREAS, the proposal deviates from Part C, Section IV, Article 2-8.1, paragraph d.(4)(e) of the City of Syracuse Zoning Rules and Regulations, as amended, in that driveways shall not exceed a width of 24 feet with a curb cut of not more than 30 feet; the site plan illustrates a 24-foot wide driveway with a 30-foot curb-cut within the Wyoming Street right-of-way; the applicant obtained permission from the Common Council to encroach into the City right-of-way (PC-0066-20); and
- WHEREAS, the proposal deviates from Part C, Section IV, Article 2-8.1, paragraph d.(9) of the City of Syracuse Zoning Rules and Regulations, as amended, in that the proposed restaurant shall comply with the provisions of Part C, Section I, Article 5 of the City of Syracuse Zoning Rules and Regulations, as amended, wherein pursuant to paragraph 2, a minimum of eight feet in width, measured inward from the street line for the entire length of the sidewalk, exclusive of approach drives, shall be reserved for landscape treatment; the applicant is proposing street line treatments within the Wyoming Street, Gifford Street, and South West Street rights-of-way; and
- WHEREAS, the proposal deviates from Part C, Section IV, Article 2-8.1, paragraph g. of the City of Syracuse Zoning Rules and Regulations, as amended, in that a minimum setback of ten feet shall be maintained for all structures and parking areas from South West Street, which is designated as a principal arterial by the Federal Highway Administration Functional Classification; the site plan illustrates the existing building with a 4.3-foot setback from the South West Street right-of-way; and
- WHEREAS, the revised proposal necessitates five waivers from the City of Syracuse Zoning Rules and Regulations, as amended, with respect to the off-street parking, driveway location, driveway width, street line treatment and arterial setback regulations; and
- WHEREAS, the City Planning Commission found the requested waivers to be necessary and appropriate to facilitate site improvements such as new sidewalks, controlled vehicular access and parking, and landscaping that will positively impact the health and safety of pedestrians by creating zones of separation between vehicles and pedestrians; and
- WHEREAS, the revised proposal was submitted to the Department of Public Works Transportation Planner for review; and
- WHEREAS, the original proposal was submitted to the City of Syracuse Departments of Engineering and Public Works for review; and
- WEHEREAS, the original proposal was reviewed by the Onondaga County Planning Board pursuant to GML §239-1, m and n; and

WHEREAS, pursuant to the New York State Environmental Quality Review Act, the City Planning Commission has reviewed the subject proposal, which is an Unlisted Action and has determined that it will have no significant environmental impact based on the limited magnitude of the proposal, and therefore has issued a negative declaration; and

WHEREAS, due consideration was given to the necessity, adequacy, and character of the proposed development, and vehicular and pedestrian circulation within the immediate vicinity; and

WHEREAS, the proposed use is so located as not to be detrimental to adjoining zoning districts and permitted uses; and

WHEREAS, the proposed use will not create hazardous or obnoxious conditions, and the public health, welfare, and safety will be protected; and

WHEREAS, the proposal was found to be in character with the adjoining land use;

NOW THEREFORE BE IT RESOLVED that We, the duly appointed members of the City Planning Commission of the City of Syracuse, do this 20th day of July, 2020, APPROVE the application of Mahmoud Naji Mousa to modify a Special Permit for a Restaurant in order to establish a restaurant within a convenience store on properties situated at 308 Gifford Street, 515 and 517 Wyoming Street, and 620 South West Street, Rear pursuant to Part B, Section III, Article 2 and Part C, Section IV, Articles 1 and 2 of the City of Syracuse Zoning Rules and Regulations, as amended;

BE IT FURTHER RESOLVED that this Commission GRANTS the requested waivers from Part C, Section IV, Article 2-8.1 of the City of Syracuse Zoning Rules and Regulations, as amended, as they pertain to the off-street parking, driveway location, driveway width, street line treatment and arterial setback regulations as identified in the preamble to this resolution;

BE IT FURTHER RESOLVED that this Commission DOES NOT GRANT the requested waivers from Part , Section , Article of the City of Syracuse Zoning Rules and Regulations, as amended, as they pertain to the which requirements as identified in the preamble to this resolution;

BE IT FURTHER RESOLVED that said application be approved subject to compliance with the following conditions:

1. The subject premises shall be used, operated and maintained in a neat and orderly condition at all times; all outside storage of junk, bottles, cartons, boxes, debris and the like shall be restricted to appropriately screened enclosures not visible to the general public;
2. All construction, improvements and additions relating to this proposal, including those activities required in order to comply with the conditions of this approval, shall be completed by the applicant or its agents within twelve (12) months of the date of approval of this resolution by the City of Syracuse or this approval will be considered null and void;

3. Improvements to the subject property and its use shall be substantially in accordance with the submitted plans on file in the City of Syracuse Office of Zoning Administration entitled:

- Site & Building Plan (Sheet P-1); Munch Express, 308 Gifford St, T.M.P. 100.-26-01.0; prepared by: Joseph A. Mastroianni, Licensed Professional Engineer; dated: 02/25/19; last revised: 07/15/20 scaled: as noted;
- Enlarged Site Plan (Sheet P-2); Munch Express, 308 Gifford St, T.M.P. 100.-26-01.0; prepared by: Joseph A. Mastroianni, Licensed Professional Engineer; dated: 02/25/19; last revised: 07/15/20 scaled: as noted;
- Specifications & Details (Sheet D-1); Munch Express, 302 Gifford St, T.M.P. 100.-26-01.0; prepared by: Joseph A. Mastroianni, Licensed Professional Engineer; dated: 02/25/19; last revised: 05/28/20; scaled: as noted;

4. Signage for the proposal is limited to applicant is proposing to install an 8-foot by 5-foot wall sign, as noted in condition number three above;

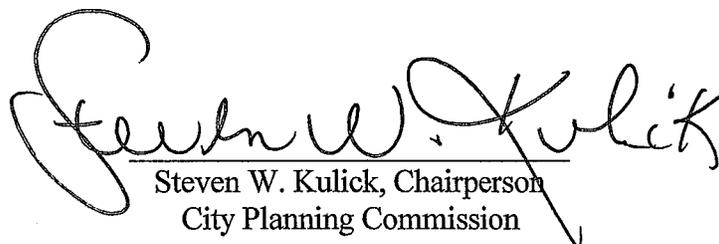
5. Any exterior lighting of the subject proposal shall be designed, located and maintained so as to prevent any direct rays of light from shining beyond the boundaries of the subject property;

BE IT FURTHER RESOLVED that the applicant shall abide by the hours of operation as identified in the preamble to this resolution;

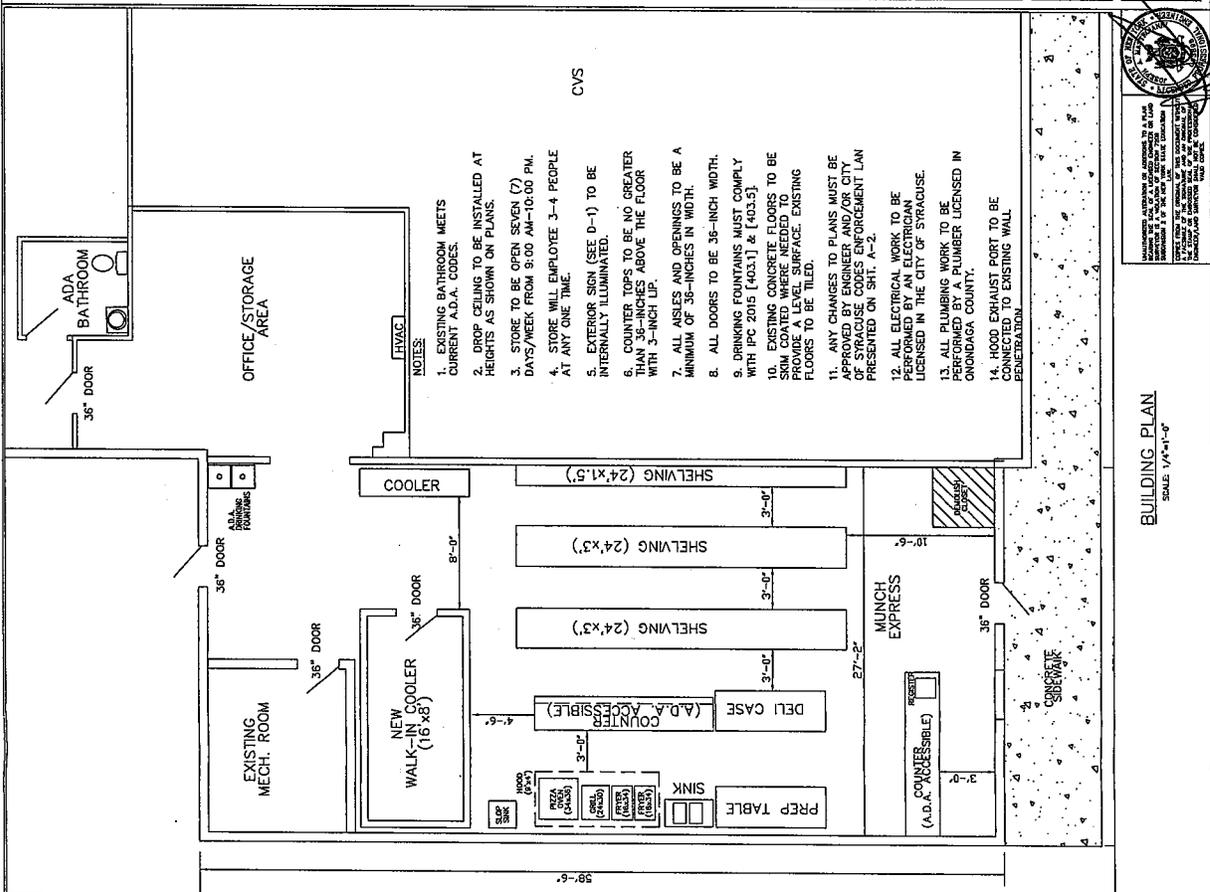
BE IT FURTHER RESOLVED that approval of this resolution does not relieve the applicant from compliance with any other regulatory or licensing provisions applicable thereto by the properly constituted Federal, State, County or City authorities to include, but not limited to the City of Syracuse Departments of Engineering and Public Works, and the Code Enforcement Office;

BE IT FURTHER RESOLVED that if the conditions enumerated above are not complied with, this Special Permit shall be subject to revocation;

BE IT FURTHER RESOLVED that this resolution is subject to the consent and approval of the Common Council of the City of Syracuse.


Steven W. Kulick, Chairperson
City Planning Commission

 <p>ME MUNICH EXPRESS, LLC 308 GIFFORD ST. SYRACUSE, NY 13208 (315) 437-0811</p>	<p>OWNER: WYOMING-GIFFORD, LLC 1000 WYOMING ST. GLEN HEAD, NY 11545</p>	<p>APPROVALS</p>	<p>PROJECT NUMBER 1000</p> <p>DATE JAN</p>	<p>DATE 02/25/14</p>
	<p>11/20/13 HOD. RESUBMISSION 2/25/20/20 HOD. COMMENTS 3/27/15/20 BLUE PRINCE HOLL.</p>	<p>RELEASED BY</p>		



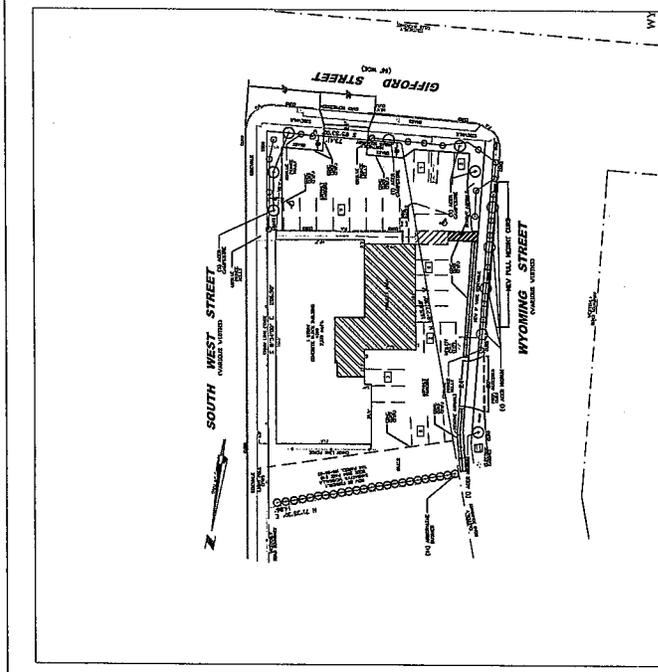
CVS

- NOTES:
- EXISTING BATHROOM MEETS CURRENT A.D.A. CODES.
 - DROP CEILING TO BE INSTALLED AT HEIGHTS AS SHOWN ON PLANS.
 - STORE TO BE OPEN SEVEN (7) DAYS/WEEK FROM 9:00 AM-10:00 PM.
 - STORE WILL EMPLOY 3-4 PEOPLE AT ANY ONE TIME.
 - EXTERIOR SIGN (SEE D-1) TO BE INTERNALLY ILLUMINATED.
 - COUNTER TOPS TO BE NO GREATER THAN 36-INCHES ABOVE THE FLOOR WITH 3-INCH LP.
 - ALL AISLES AND OPENINGS TO BE A MINIMUM OF 36-INCHES IN WIDTH.
 - ALL DOORS TO BE 36-INCH WIDTH.
 - DRINKING FOUNTAINS MUST COMPLY WITH IPC 2015 [403.1] & [403.5].
 - EXISTING CONCRETE FLOORS TO BE SKIM COATED WHERE NEEDED TO PROVIDE A LEVEL SURFACE. EXISTING FLOORS TO BE TILED.
 - ANY CHANGES TO PLANS MUST BE APPROVED BY ENGINEER AND/OR CITY OF SYRACUSE CODES ENFORCEMENT PLAN PRESENTED ON SH1, A-2.
 - ALL ELECTRICAL WORK TO BE PERFORMED BY AN ELECTRICIAN LICENSED IN THE CITY OF SYRACUSE.
 - ALL PLUMBING WORK TO BE PERFORMED BY A PLUMBER LICENSED IN ONONDAGA COUNTY.
 - HOOD EXHAUST PORT TO BE CONNECTED TO EXISTING WALL PENETRATION.



EXERCISE OF THIS SEAL IS LIMITED TO THE PROJECT AND FOR WHICH THE ENGINEER IS REGISTERED IN THE STATE OF NEW YORK. THIS SEAL IS NOT VALID FOR ANY OTHER PROJECT OR FOR ANY OTHER STATE. THE SEAL IS THE PROPERTY OF THE ENGINEER AND SHALL BE RETURNED TO HIM/HER UPON COMPLETION OF THE PROJECT AND UPON REQUEST.

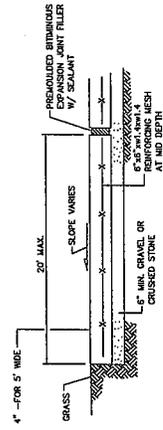
BUILDING PLAN
SCALE: 1/4"=1'-0"



SITE PLAN
SCALE: 1"=30'-0"

NOTE: SURVEY DATA OBTAINED FROM MAP DEVELOPED BY LEHR SURVEYORS DATED 03/14/13.

NOTE: 5' WIDE SIDEWALK - TRANSVERSE JOINTS AT 5' INTERVALS, NO LONGITUDINAL JOINTS



NOTE: EXPANSION JOINTS TO BE PLACED BETWEEN ADJACENT SIDEWALK BUILDING LINES AT CORNERS, OR AT PENETRATING STRUCTURES.

1 SIDEWALK DETAIL
NOT TO SCALE

Agency Use Only [If applicable]

Project: **SP-19-12M1**
 Date: **7/20/2020**

Short Environmental Assessment Form Part 2 - Impact Assessment

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing: a. public / private water supplies? b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

PRINT FORM

Project:	SP-19-12M1
Date:	7/20/2020

Short Environmental Assessment Form Part 3 Determination of Significance

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

<input type="checkbox"/> Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.	
<input checked="" type="checkbox"/> Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.	
City of Syracuse Planning Commission _____ Name of Lead Agency	7/20/2020 _____ Date
for Heather A. Lamendola _____ Print or Type Name of Responsible Officer in Lead Agency	Zoning Administrator _____ Title of Responsible Officer
_____ Signature of Responsible Officer in Lead Agency	_____ Signature of Preparer (if different from Responsible Officer)

PRINT FORM