

COMMON COUNCIL
of the
CITY OF SYRACUSE

(09/14)

REGULAR MEETING – SEPTEMBER 14, 2020
1:00 P.M.

1. *Pledge of Allegiance to the Flag – (Suspended during Webex meetings)*
2. *Invocation - (A Moment of Silent Reflection was led by the Hon. Helen Hudson, President of the Syracuse Common Council)*
3. *Roll Call - (All Present – 9)*
4. *Minutes – August 24, 2020 – (Adopted 9-0)*
5. *Public Hearing – Relative to Agenda Item #10 “Abandon – The 1000 Block of South Clinton Street and the 100 Block of Cortland Avenue. No one spoke in favor and one (1) person spoke in opposition to the proposal. JMA Tech Properties, petitioner. (Public Hearing to be held on Monday, September 28, 2020 at 1:00P.M.)”*
6. *Petitions – (none)*
7. *Committee Reports – (none)*
8. *Communications - From Kate Auwaerter on behalf of the Syracuse Landmark Preservation Board, the updated “City of Syracuse Historic Properties List; From Frank Mento, Commissioner of the Onondaga County Department of Water Environment Protection, a letter accepting the terms and conditions of Ord No. 333 (07/13/2020); From Adam L. Wekstein of Hocherman Tortorella & Wekstein, LLP, a letter commenting on the proposed amendments to Sections 27-131 and 27-147 of Article 9 of Chapter 27 of the Revised General Ordinances of the City of Syracuse.*

NEW BUSINESS

BY PRESIDENT HUDSON:

- WD** 9. *Resolution - Approving the Appointment of Various Persons as Commissioners of Deeds for 2020.*

WD

BY COUNCILOR BEY:

- H** 10. *Abandon – The 1000 Block of South Clinton Street and the 100 Block of Cortland Avenue. No one spoke in favor and one (1) person spoke in opposition to the proposal. JMA Tech Properties, petitioner. (Public Hearing to be held on Monday, September 28, 2020 at 1:00P.M.)* **H**
- 9-0** 11. *Special Permit - To approve a Restaurant within a Convenience Store on property located at 1701 East Fayette Street. No one spoke in favor or in opposition to the proposal. There were two (2) waivers in regards to signage and off-street parking requirements. Carmen D. Rumaldo, applicant. Mohamed Alhoshishi, owner.* **Gen. #31**

BY COUNCILOR RUDD:

- 9-0** 12. *Agreement – With Spectrum, on behalf of the Office of Information Technology, for modification to the City’s internet services, for the operation of the NYPA Smart City project’s LORAWAN remote sensor network. Upgrades will be made to internet service at four fire stations, as detailed in Appendix A. Total cost not to exceed \$200 in upfront costs, and at current Spectrum rates will not exceed \$85 monthly (\$1,020 per year), (charged to Fund 01, Department 90000, I.T. Account #595860).* **407**
- 9-0** 13. *Approve – Settlement – Amica a/s/o/ Hale, Clayton v. City of Syracuse. Settlement amount of \$6,275.60, from Account #599304.01.93000, relative to a vehicle accident.* **408**
- 9-0** 14. *Approve – Settlement – National General Insurance Company a/s/o/ Kelly Ristoff v. City of Syracuse, Claim #2019-86. Settlement amount of \$7,331.38 to Plaintiff’s counsel, Thomas George Associates, LTD, from Account #599302.01.93000, relative to a vehicle accident on September 24, 2019.* **409**
- 5-4** 15. *Purchase w/c/b – Agreement with Capital Collection Management (CCM), on behalf of the Department of Finance, Bureau of Treasury, for a pilot program to collect revenue from unpaid parking tickets and defaulted parking ticket payment plans for the period of 120 days and can terminate at any time. In exchange for their service CCM will keep a percentage of the generated revenue based on the amount of the past due debt, as detailed in the ordinance.* **410**
*Bey,
Greene,
Hogan,
Allen*
- 9-0** 16. *Purchase w/c/b – From AppealTeach, the service of printing certain appellate court submissions for various legal actions on behalf of the Law Department, for the period of July 1, 2020-June 30, 2021. Total cost not to exceed \$27,000 to be charged to Account #540310.01.14200.* **411**
- 9-0** 17. *Purchase w/c/b – From Salt City Abstract Corporation and Independent Title Agency LLC for title search services, for the period of July 1, 2020-June 30, 2021, for Law \$50,000, Engineering Projects \$4,000 and Code Enforcement \$2,500. Total cost not to exceed \$56,500 to be charged to Accounts #541500.01.14200, #599807.07.80405 and #4306-0-046.* **412**

18. *Purchase w/c/b - From Aaron Nuzzo (\$9,500) Albany Investigators (\$4,500) and Metro Attorneys (\$10,300) process server's services, on behalf of the Law Department, for various legal actions for the period of July 1, 2020-June 30, 2021. Total cost not to exceed \$24,300 to be charged to Account #540552.01.14200.* **413**

BY COUNCILOR GREENE & COUNCILOR ALLEN:

19. *Amend - The Revised General Ordinances of the City of Syracuse, Chapter 27; Article 9, entitled "Rental Registry", amend Section 27-131 and add a new Section 27-147, as detailed in the Ordinance.* **415** Gen. #32

BY COUNCILOR GREENE:

20. *Amend – Ord. #508 (08/19/2019), "Agreement - With LAZ Parking NY NJ LLC, for professional services to manage the Fayette Street Parking Garage (\$259,012) and MONY/AXA Parking Garage (\$392,544), on behalf of the Department of Public Works for the period of one (1) year commencing from date of execution." Amend to extend the contract date for four (4) months to expire December 31, 2020. Total cost not to exceed \$185,000 to be charged to Account #540551.01.81800. All other terms and conditions remain the same. The Mayor has waived the RFP process.* **415**
21. *Amend – Ord. #55 (02/25/2019), "Agreement - With Barton & Loguidice, D.P.C. for the Dig Once City Infrastructure Butternut Street Project, for consultant engineering services. The City will incur all initial costs with subsequent 100% reimbursement from NYS Dormitory Authority Through the State and Municipal Facilities Program (SAM). Total cost not to exceed \$319,000 charged to a Capital Account determined by the Commissioner of Finance." Amend to add Construction Inspection Services (\$286,000) & Additional Design Costs (\$10,988). Total cost not to exceed \$615,988* **414**
22. *Authorize – Consultant Agreement with Barton & Loguidice, D.P.C. for the Preliminary & Detailed Design Phase, for the Creekwalk Improvement TAP 2018 Project, PIN 3950.74, in an amount not to exceed \$193,000 from Account #701231002.80405.07. To be paid on a time and expense basis for all services required with subsequent 80% reimbursement from the Federal Government and 20% local funding previously authorized by Ord. #454-2019.* **415**
23. *Purchase w/c/b - Repair of pumps and/or motors in booster pumping stations, for the period of July 1, 2020 - June 30, 2021, on behalf of the Department of Water. Total cost not to exceed \$25,000 to be charged to Account #540720.05.83400 or #540500.05.83400.* **416**

BY COUNCILOR PANIAGUA:

24. *Authorize - The Commissioner of Finance to issue Revenue Anticipation Notes (RAN's) in an amount not to exceed \$96,000,000, on behalf of the Syracuse City School District to provide cash flow funding for the fiscal year 2020/2021.* **417**

BY COUNCILOR CARNI:

- 9-0** 25. *Appropriate Funds - From the 2020-2021 Cash Capital Account #599807.01.99999 in an amount not to exceed \$150,000, on behalf of the Department of Parks, Recreation and Youth Programs, for the 2020-2021 Tree Planting Program. 418*
- 9-0** 26. *Appropriate Funds - From 2020/2021 Cash Capital Account # 599807.01.99999 in an amount not to exceed \$30,000, on behalf of the Department of Parks, Recreation and Youth Programs, for the 2020/2021 Urban Forestry Restoration Program. 419*
- 9-0** 27. *Appropriate Funds - From the 2020-2021 Cash Capital Account #599807.01.99999 in an amount not to exceed \$65,000, on behalf of the Department of Parks, Recreation and Youth Programs, for the 2020-2021 Tree Pit Improvement Program. 420*
- 9-0** 28. *Appropriate Funds - From the 2020-2021 Cash Capital Account #599807.01.99999 in an amount not to exceed \$125,000, on behalf of the Department of Parks, Recreation and Youth Programs, for the 2020-2021 Parks Landscape Restoration Program. 421*
- 9-0** 29. *Authorize – An Intermunicipal agreement with Onondaga County, on behalf of the Department of Parks Recreation & Youth Programs. The County will reimburse for all payment made in association with the City’s adopted Tick and Deer Management Program. The amount expended for the 2019/2020 program was \$48,995. 422*
- 9-0** 30. *Contact – With Applied Ecological Services, for design and project management services for the restoration of the riparian buffer along Onondaga Creekwalk Phase 2, on behalf of the Department of Parks Recreation & Youth Programs, for the period of October 1, 2020-December 31, 2021. Total cost not to exceed \$32,000, funded through a cooperative agreement with the US Fish & Wildlife Service (Ord. #415-2019), charged to Project #224 150 120 and Account #599802. 423*

BY COUNCILOR MAJOK:

- 9-0** 31. *Agreement – With Bousquet Holstein PLLC, to provide legal services, on behalf of the Citizen Review Board (CRB), for the period of July 1, 2020-June 30, 2021. Total cost not to exceed \$11,000, from Account #541500.01.10500. The Mayor waived the RFP process. 424*
- 9-0** 32. *Agreement – With Freeland Investigations Services LLC, to provide investigative services, on behalf of the Citizen Review Board (CRB), for the period of July 1, 2020-June 30, 2021. Total cost not to exceed \$5,000, from Account #541500.01.10500. The Mayor waived the RFP process. 425*
- 9-0** 33. *Appropriate Funds - From 2020/2021 Unallocated Cash Capital Account #599007.01.99999 in the amount of \$60,000 for computer upgrades, on behalf of the Police Department. 426*

BY COUNCILOR ALLEN:

- 9-0** 34. Amend – Ord. #318 (06/22/2020), “Agreement – With Syracuse University, for the UNSAAC 2020-2021 Allocation, on behalf of the Department of Neighborhood & Business Development, for the period of July 1, 2020 - June 30, 2021, in the amount of \$375,000. The Syracuse University Service Agreement will fund: Brady Faith Center, Cooperative Federal Credit Union, Dunbar Association, Outer Comstock Neighborhood Association (homebuyers and youth services), Southside TNT, University Neighborhood Preservation Association, and Westcott Community Center.” Amend to replace Home HeadQuarters as the fiscal agent for Southside TNT with University Neighborhood Preservation Association as the fiscal agent for Southside TNT. **427**
- 9-0** 35. Amend – Ord. #749 (12/03/2018), “Application & Agreement - To and with the Cities for Financial Empowerment (CFE) Fund, for their Financial Empowerment Center Planning Grant in the amount of \$150,000, on behalf of the Department of Neighborhood and Business Development. Funds will be used to support the creation and staffing of the Syracuse Financial Empowerment Center. The required 1:1 match will be met by pending grants from Allyn Family Foundation (\$75,000) and the United Way of Central New York (\$75,000)” Amend to accept an additional grant from (CFE), in an amount not to exceed \$100,000, to hire a new counselor. **428**
- 9-0** 36. Permission – To Joseph Dishaw, owner of the property located at 201 Oakley Drive to replace an existing 4’ chain fence with a 6’ wood fence that will encroach approximately 16’ into the Coldbrook Drive right-of-way. **429**
- 9-0** 37. Licensing Agreement – With Anthony Vono, owner of the adjacent property located at 405 Ridgewood Avenue, to allow right of entry to 1615 Caleb Avenue Rear, to undertake site improvements, including removal of overgrowth and trees. **430**
- WD** 38. Sell – All right, title and interest of the City of Syracuse in and to the premises known as 515 Seymour Street, a vacant lot, to the Greater Syracuse Property Development Corporation for the total sum of \$151. (District 2) **WD**
- 9-0** 39. Resolution - Memorializing the State Senate, and State Assembly of New York to support Assembly Bill A-10720 and Senate Bill S-8582, to establish incapacity to consent when a person is a witness to or victim of an incident under investigation. **16-R**

Syracuse Common Council
Adjourned at 1:26P.M.

10/10

Ordinance No.

2020

**ORDINANCE AUTHORIZING ABANDONMENT
OF A PORTION OF THE 1000 BLOCK OF
SOUTH CLINTON STREET AND THE 100
BLOCK OF CORTLAND AVENUE**

WHEREAS, this Common Council on August 24, 2020, adopted an ordinance declaring its intention to abandon and discontinue for street purposes a portion of the 1000 Block of South Clinton Street and the 100 Block of Cortland Avenue, Syracuse, New York, and by said ordinance directed the City Clerk to publish a notice of hearing thereon to be held before the Common Council on September 28, 2020, at 1:00 p.m. either remotely via WebEx with instructions and a link to the meeting being placed on the Common Council page of the City of Syracuse website or if the Governor's executive order regarding social distancing is no longer in place, in person in Common Council Chambers on the Third Floor of City Hall, 233 E. Washington Street, Syracuse, New York 13202, and such hearing having been held as specified in said notice and by law; NOW, THEREFORE,

BE IT ORDAINED, that the following portion of the 1000 Block of South Clinton Street and the 100 Block of Cortland Avenue, as shown on Appendix "A", be and hereby is abandoned and discontinued for street purposes in the City of Syracuse, New York, effective immediately.

2286.086
AD
7-6-2020

PROPOSED ABANDONMENT
PART OF CLINTON STREET
CITY OF SYRACUSE
ONONDAGA COUNTY

All that tract or parcel of land situate in the City of Syracuse, County of Onondaga and State of New York, being part of Clinton Street in said City, bounded and described as follows:

Beginning at a point in the southerly boundary of Taylor Street at its intersection with the easterly boundary of said Clinton Street; running thence S 12°55'00" E along said easterly boundary of Clinton Street, a distance of 648.56 feet to an angle point therein; thence S 21°00'20" W continuing along said easterly boundary of Clinton Street, a distance of 267.14 feet to a point in the northerly boundary of Tallman Street; thence N 88°57'50" W along the westerly prolongation of said northerly boundary of Tallman Street, a distance of 70.22 feet to a point in the westerly boundary of said Clinton Street at its intersection with said northerly boundary of Tallman Street; thence N 21°00'20" E along said westerly boundary of Clinton Street, a distance of 299.66 feet to an angle point therein; thence N 12°55'00" W continuing along said westerly boundary of Clinton Street, a distance of 606.08 feet to a point in said southerly boundary of Taylor Street; thence N 78°44'00" E along the easterly prolongation of said southerly boundary of Taylor Street, a distance of 50.02 feet to the point of beginning.

All as shown on a map "Abandonment of a portion of Clinton Street and Cortland Avenue" by Ianuzi & Romans Land Surveying, P.C. dated July 6, 2020.

Subject to any existing buildings or structures encroaching easterly from the existing properties westerly of said westerly street boundary of Clinton Street.

Subject to any existing buildings or structures encroaching westerly from the existing properties easterly of said easterly street boundary of Clinton Street.

Subject to any necessary utility easements for the existing sanitary sewer, drainage, water, electric, cable television, date facilities and any other existing utility facilities within the above described portion of Clinton Street.

Subject to any other easements or restrictions of record.

PROPOSED ABANDONMENT
PART OF CORTLAND AVENUE
CITY OF SYRACUSE
ONONDAGA COUNTY

All that tract or parcel of land situate in the City of Syracuse, County of Onondaga and State of New York, being part of Cortland Avenue in said City, bounded and described as follows:

Beginning at a point in the westerly boundary of South Salina Street at its intersection with the westerly boundary of said Cortland Avenue; running thence S 21°00'20" W along said westerly boundary of Cortland Avenue, a distance of 546.13 feet to a point in the northerly boundary of Tallman Street; thence S 88°52'10" E along the easterly prolongation of said northerly boundary of Tallman Street, a distance of 70.18 feet to a point in the easterly boundary of said Cortland Avenue; thence N 21°00'20" E along said easterly boundary of Cortland Avenue, a distance of 419.46 feet to a point in said westerly boundary of South Salina Street; thence N 11°41'26" W through said Cortland Avenue, a distance of 122.18 feet to the point of beginning.

All as shown on a map "Abandonment of a portion of Clinton Street and Cortland Avenue" by Ianuzi & Romans Land Surveying, P.C. dated July 6, 2020.

Subject to any existing buildings or structures encroaching easterly from the existing properties westerly of said westerly street boundary of Cortland Avenue.

Subject to any existing buildings or structures encroaching westerly from the existing properties easterly of said easterly street boundary of Cortland Avenue.

Subject to any necessary utility easements for the existing sanitary sewer, drainage, water, electric, cable television, data facilities and any other existing utility facilities within the above described portion of Cortland Avenue.

Subject to any other easements or restrictions of record.

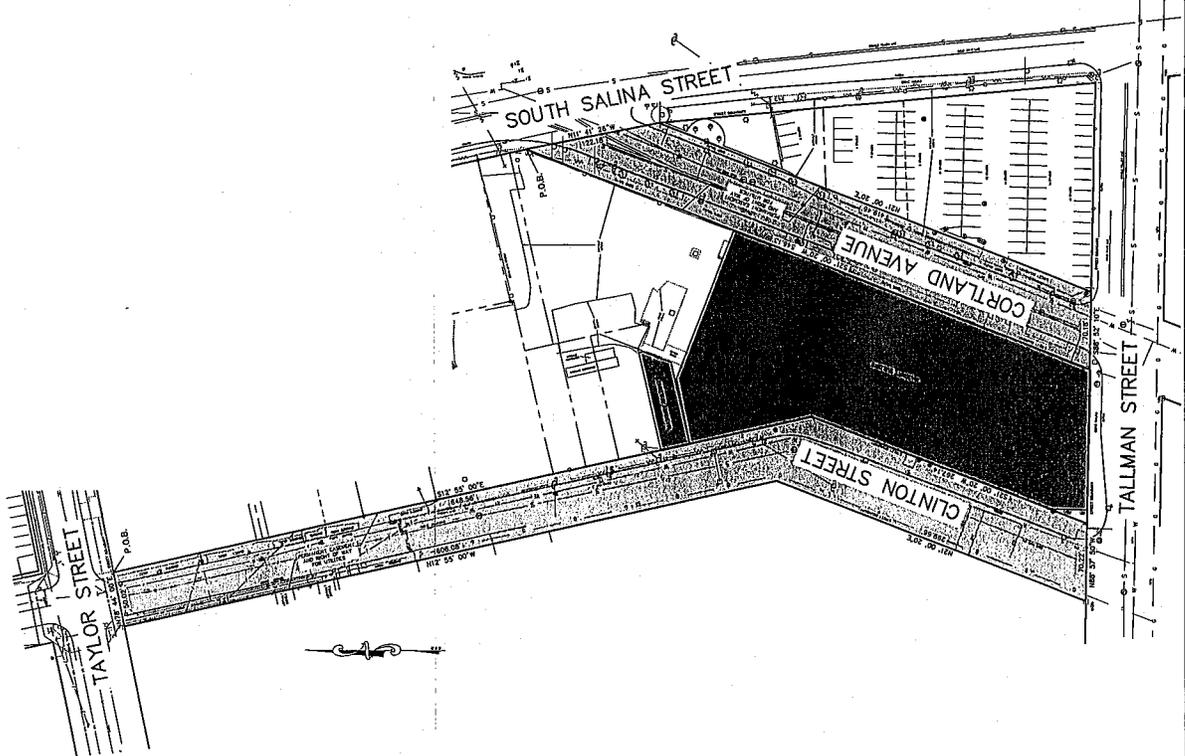


LOCATION PLAN
Scale: 1" = 1000'

NOTES:
Location of underground utilities taken by field measurement where possible. Utilities taken from various other sources and are approximate only.
C.E.P. 44

LEGEND:

- indicates light stand
- indicates utility pole, anchor & overhead lines
- indicates iron pipe only/iron measurement found
- indicates balling
- indicates sign
- indicates storm culvert
- indicates gas main, gas valve & gas line marker
- indicates water main, water valve & hydrant
- indicates storm sewer, catch basin & manhole
- indicates sanitary sewer, sewer vent & manhole
- indicates underground telephone line, manhole & box
- indicates underground electric line & manhole
- indicates underground television cable & box
- indicates 6" diameter balling (typical)
- indicates 8" diameter monitoring well (typical)
- indicates boundary line
- indicates adjacent parcel line
- indicates old/original parcel line
- indicates easement line
- indicates centerline road



SEAL OF THE CITY OF SYRACUSE

ABANDONMENT MAP OF A PORTION OF
CLINTON STREET & CORTLAND AVENUE
CITY OF SYRACUSE
ONONDAGA COUNTY, NEW YORK

DATE: JULY 6, 2020
SCALE: 1" = 50'

JANUZI & SONIANG
LAND SURVEYING, P.C.
PHONE: 315-437-2302
FAX: 315-437-2302
DATE: 04/20/2020

SHEET NO. 1 OF 1
FILE NO. 2205-005

A RESOLUTION RECOMMENDING APPROVAL OF A STREET ABANDONMENT
TO ABANDON THE 1000 BLOCK OF SOUTH CLINTON STREET AND
THE 100 BLOCK OF CORTLAND AVENUE

We, the duly appointed members of the City Planning Commission of the City of Syracuse, do this 10th day of August, 2020, adopt the following resolution:

WHEREAS, the petitioner, JMA Tech Properties, LLC, is requesting the City of Syracuse to abandon the 1000 block of South Clinton Street and the 100 block of Cortland Avenue pursuant to Part C, Section I, Article 3 of the City of Syracuse Zoning Rules and Regulations, as amended; and

WHEREAS, the City Planning Commission held a virtual Public Hearing on the request via Webex on August 10, 2020, at 6:00 p.m., heard all those desiring to be heard, and duly recorded their testimony; and

WHEREAS, the City Planning Commission has studied the proposal and all submittals by the applicant and all interested parties; and

WHEREAS, adjacent and neighboring properties lie within Industrial, Class A, Commercial, Class A, Commercial, Class B, and Business, Class A zoning districts; and

WHEREAS, the "Syracuse Land Use and Development Plan" incorporates portions of the adjacent and neighboring properties, which lie within the Southside neighborhood into the Southeast Gateway Plan; and

WHEREAS, the purpose of the request is to facilitate the revitalization and redevelopment of the area that includes the establishment of a Planned Development District; and

WHEREAS, the petition included an abandonment map of a portion of South Clinton Street and Cortland Avenue, dated July 6, 2020, which illustrates that portion of South Clinton Street between Taylor Street to the north and Tallman Street to the south, and that portion of Cortland Avenue between South Salina Street to the east and Tallman Street to the south to be abandoned; and

WHEREAS, the proposal was submitted to various City and civil departments and agencies for review, to include, but not limited to the City of Syracuse Departments of Assessment, Engineering, Fire, Neighborhood and Business Development, Police, Public Works, and Water, Corporation Counsel, the Division of City Planning, and National Grid; and

WHEREAS, per the City of Syracuse Department of Engineering;

- there are various property owners along South Clinton Street which is being requested to be abandoned; these properties need continued access to Clinton Street;
- unless the applicant can demonstrate they own all the parcels along Clinton Street then the City will need to maintain ownership of the sewer and an easement will be required;

- an easement will be required for the sewer on Cortland Avenue;
- the closure of Cortland Avenue will result in the redirection of traffic to Tallman Street; this will result in increased traffic at the Tallman/South Salina St intersection; this intersection will require a new traffic signal(s); the costs to design and construct a new signalized intersection should be borne by the applicant;
- the existing traffic signal (at Cortland and S. Salina) will need to be decommissioned; costs should be borne by the applicant; and

WHEREAS, per the City of Syracuse Department of Public Works;

- if permanent easements are retained for all the existing utilities, the current right-of-way widths would become the easement widths;
- no permanent structures will be built on any portion of the proposed easements; and

WHEREAS, Centro recommended approval with a condition that a traffic control signal be placed at the corner of Tallman and South Salina Street along with pedestrian control signalization; and

WHEREAS, the abandonment map illustrates proposed permanent easements for the entire lengths and widths of the proposed abandonment; and

WHEREAS, the petition included an overall campus plan (Sheet C-100), dated November 13, 2019, and last revised on May 15, 2020, which illustrates the proposed development; and

WHEREAS, the City Planning Commission is reviewing a companion Resubdivision application (R-20-51) to combine seven properties into one new Lot, a companion Zone Change Petition (Z-2832) to change the zoning district on 13 properties from Business, Class A, Commercial, Class A, and Industrial, Class A to a Planned Development District, and a companion Planned Development District request (Z-2833); and

WHEREAS, pursuant to the New York State Environmental Quality Review Act, the City Planning Commission has reviewed the subject proposal, which is an Unlisted Action and has determined that it will have no significant environmental impact based on the limited magnitude of the proposal, and therefore has issued a negative declaration; and

NOW THEREFORE BE IT RESOLVED that We, the duly appointed members of the City Planning Commission of the City of Syracuse, do this 10th day of August, 2020, RECOMMEND APPROVAL of an abandonment of the 1000 block of South Clinton Street and the 100 block of Cortland Avenue as shown on the plans entitled;

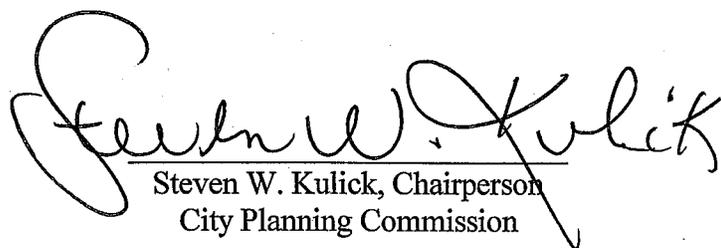
- Abandonment Map of a Portion of Clinton Street & Cortland Avenue; City of Syracuse, Onondaga County, New York; prepared by: Timothy J. Coyer, Licensed Land Surveyor; scaled: 1"=50';

BE IT FURTHER RESOLVED that said property being more specifically described on the attached legal description;

BE IT FURTHER RESOLVED that this recommendation for approval is subject to any and all applicable permissions, approvals, permits, and/or agreements that may be deemed necessary by any municipal and/or public agencies;

BE IT FURTHER RESOLVED that the petitioner shall establish appropriate easements for the full width and length of the abandonments to meet the requirements previously identified in the preamble to this resolution, and that no permanent structures shall be constructed within these easements;

BE IT FURTHER RESOLVED that this resolution is subject to the consent and approval of the Common Council of the City of Syracuse.


Steven W. Kulick, Chairperson
City Planning Commission



OFFICE OF ZONING ADMINISTRATION
Ben Walsh, Mayor

To: JMA Tech Properties, LLC
 From: Jeffrey Harrop, Zoning Planner
 Date: 07/31/2020
 Re: Abandonment S-20-02
 1022 Clinton St S, Syracuse, 13202

The Departments and/or Boards below have reviewed your application and provided the following comments for your information and action as appropriate.

Please modify the proposal as necessary to address the comments/recommendations. Upon receipt of any revisions and/or written justification to the Office of Zoning Administration, a Public Hearing will be scheduled.

Please contact the Zoning Office at (315) 448-8640 or Zoning@syr.gov if you have any questions.

Approval	Status	Status Date	Reviewer	Comments
Assessment - Commissioner	Approved	07/07/2020	David Clifford	no objection
Corporation Counsel	Pending	07/02/2020		
DPW - Commissioner	Pending	07/15/2020		Agree with all comments from Engineering - Design / Mirza Malkoc and DPW Sewer Bureau. ALSO - County WEP has a large trunk sewer in Cortland Avenue. If permanent easements are retained for all the existing utilities, the current right of way width's would become the easements widths. No permanent structures will be built on any portion of the proposed "easements"
DPW - Sanitation & Sewers	Conditionally Approved	07/04/2020	Vinny Esposito	Sewers must become private or easments granted.
DPW - Sidewalk Inspector	Pending	07/02/2020		
DPW - Traffic Control	Approved	07/15/2020	Joe DiBello	no issues
DPW - Transportation Planner	Pending	07/02/2020		
DPW Street Repair - Zoning	Pending	07/02/2020		
Engineering - City Engineer	Pending	07/02/2020		
Engineering - Design & Construction	Internal Review Complete	07/10/2020	Mirza Malkoc	• Tax maps indicate that there are various property owners along Clinton Street which is being requested to be abandoned. These properties need continued

access to Clinton Street to access the City street network. The applicant needs to describe how their access is to be preserved.

- Similar to above there are various parcels along Clinton Street that need the service/access to the sewer on Clinton St, unless the applicant can demonstrate they own all the parcels along Clinton Street then the City will need to maintain ownership of the sewer and an easement will be required.
- An easement will be required for the sewer on Cortland Ave
- Easements will be required to utility companies who have facilities on both Clinton Street and Cortland Ave.
- The closure of Cortland Avenue will result in the redirection of traffic to Tallman Street. This will result in increased traffic at the Tallman/South Salina St intersection this will require a new traffic signal(s) to accommodate the required level of service. As this new signal is a result of the proposed abandonment the costs to design & construct a new signalized intersection should be borne by the applicant.
- The existing traffic signal will need to be decommissioned at the Cortland Avenue and South Salina Street intersection, costs to remove the signal (s) again should be borne by the applicant. The City has a planned paving project which will be starting July 13, 2020 along South Salina St – the closure of Cortland Avenue shall be coordinated accordingly with this project if the timing is correct.
- All other city of Syracuse Engineering Department comments can be found in the site work permits (41602, 41604 & 41752).

Engineering - Mapping	Conditionally Approved	07/31/2020	Ray Wills	<p>Without conditions or restrictions, the proposed abandonment will destroy, damage or restrict impact to several ROW monument locations with are protected by law under the City of Syracuse General Ordinance Article 11, Sec 16-39 & 16-40.</p> <p>These monuments are at the following locations:</p> <ol style="list-style-type: none"> 1. NW corner of Tallman and Cortland 2. NW corner of Tallman and Clinton St. 3. The Angle Point on the Western Street Line of Clinton St. North of Tallman 4. The Southern point of intersection of Cortland and Salina. <p>Therefore, the following conditions would be applied:</p> <ul style="list-style-type: none"> • No permanent structure is to ever be constructed on these locations • The Office of the City Engineer will provide crocks and covers for these locations which will be installed at grade to allow access to the monuments, while trying to maintain a certain esthetic. • Any excavation (or installation) , at the time of abandonment or in the future that occurs within 5' of these locations will be done exclusively
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by hand with no machinery, and under the supervision of the Office of the City Engineer.

- Access to these locations must never be restricted, to the City Engineers OR Private Land Surveyors.

Provided these restrictions are acceptable, it is understood that these conditions NEVER expire. Mapping Division would conditionally approve of the abandonment.

Engineering - Sewers	Internal Review Complete	07/10/2020	Mirza Malkoc	<ul style="list-style-type: none"> • Tax maps indicate that there are various property owners along Clinton Street which is being requested to be abandoned. These properties need continued access to Clinton Street to access the City street network. The applicant needs to describe how their access is to be preserved. • Similar to above there are various parcels along Clinton Street that need the service/access to the sewer on Clinton St, unless the applicant can demonstrate they own all the parcels along Clinton Street then the City will need to maintain ownership of the sewer and an easement will be required. • An easement will be required for the sewer on Cortland Ave • Easements will be required to utility companies who have facilities on both Clinton Street and Cortland Ave. • The closure of Cortland Avenue will result in the redirection of traffic to Tallman Street. This will result in increased traffic at the Tallman/South Salina St intersection this will require a new traffic signal(s) to accommodate the required level of service. As this new signal is a result of the proposed abandonment the costs to design & construct a new signalized intersection should be borne by the applicant. • The existing traffic signal will need to be decommissioned at the Cortland Avenue and South Salina Street intersection, costs to remove the signal (s) again should be borne by the applicant. The City has a planned paving project which will be starting July 13, 2020 along South Salina St – the closure of Cortland Avenue shall be coordinated accordingly with this project if the timing is correct. • All other city of Syracuse Engineering Department comments can be found in the site work permits (41602, 41604 & 41752).
Engineering - Stormwater (SWPPP)	Internal Review Complete	07/10/2020	Mirza Malkoc	<ul style="list-style-type: none"> • Tax maps indicate that there are various property owners along Clinton Street which is being requested to be abandoned. These properties need continued access to Clinton Street to access the City street network. The applicant needs to describe how their access is to be preserved. • Similar to above there are various parcels along Clinton Street that need the service/access to the sewer on Clinton St, unless the applicant can demonstrate they own all the parcels along Clinton

Street then the City will need to maintain ownership of the sewer and an easement will be required.

- An easement will be required for the sewer on Cortland Ave
- Easements will be required to utility companies who have facilities on both Clinton Street and Cortland Ave.
- The closure of Cortland Avenue will result in the redirection of traffic to Tallman Street. This will result in increased traffic at the Tallman/South Salina St intersection this will require a new traffic signal(s) to accommodate the required level of service. As this new signal is a result of the proposed abandonment the costs to design & construct a new signalized intersection should be borne by the applicant.
- The existing traffic signal will need to be decommissioned at the Cortland Avenue and South Salina Street intersection, costs to remove the signal (s) again should be borne by the applicant. The City has a planned paving project which will be starting July 13, 2020 along South Salina St – the closure of Cortland Avenue shall be coordinated accordingly with this project if the timing is correct.
- All other city of Syracuse Engineering Department comments can be found in the site work permits (41602, 41604 & 41752).

Fire Prevention Bureau	Conditionally Approved	07/20/2020	Elton Davis	<p>Fire is ok with the proposed abandonments as discussed.</p> <p>Water supply items to be addressed as the project moves forward:</p> <p>Demolition phase:</p> <ol style="list-style-type: none"> 1. Signage will need to be placed to identify the remaining operable hydrants (2 hydrant on S Clinton, 1 on Cortland) 2. Fire access lanes, unobstructed width of 20' maintained through construction site on S Clinton and Cortland. 3. Unobstructed access to the operable hydrants must be mainlined at all times 4. A clear space of 3 feet around aforementioned hydrants must be maintained. <p>Construction phase:</p> <ol style="list-style-type: none"> 1. Lockbox placement at Cortland Street entrance and Tallman/S Clinton Street entrance. 2. Building dimensions of the new construction will dictate: <ol style="list-style-type: none"> a. Additional hydrants will need to be added to the site to meet provisions of the §507 of the 2020 NYS Fire Code b. Hydrants will need to be on an approved fire access roadway and route such that a hydrant is no more than 600' from any exterior portion of the (sprinklered) building. c. Required water supply (hydrants installed)
------------------------	------------------------	------------	-------------	--

must be provided prior to any combustible materials being allowed on site.

- d. Fire department vehicle access to new construction.
- 3. Standpipe will need to be installed in the 3 story portion of the building.
- 4. Standpipe must be operational prior to beginning construction on the 3rd floor.
- 5. Hydrant will need to be within 100' of standpipe FDC.
- 6. Horizontal hose connections in new construction area
- 7. Interconnected standpipe system

I will provide additional comments when the site plan has been formally submitted.

Davis
704

NBD - Division of Business Development	Pending	07/02/2020		
Police Department - Community Policing	Pending	07/02/2020		
Water Commissioner	Pending	07/02/2020		
Water Engineering	Pending	07/02/2020		
Planning Commission	Pending	07/02/2020		
Common Council	Pending	07/02/2020		
National Grid	Pending	07/02/2020		
Verizon	Pending	07/02/2020		
CENTRO	Pending	07/02/2020		
Onondaga Co Planning Board	Pending	07/02/2020		

Approval	Condition
----------	-----------

The Office of Zoning Administration requests your review of the enclosed street abandonment request.

The Petitioner is requesting the abandonment of the 1000 block of South Clinton Street and the 100 Block of Cortland Avenue per the attached, proposed abandonment map and descriptions. The total area of South Clinton Street to be abandoned is approximately 50,070.4 square feet and lies between Taylor Street and Tallman Street. The total area of Cortland Avenue to be abandoned is approximately 31,864.47 square feet and lies between South Salina Street and Tallman Street. The purpose of the abandonment is to facilitate the revitalization and redevelopment of the area per the attached overall campus plan (Sheet C-100).

RECEIVED

JUL - 7 2020
Office of Corporation Counsel
Initials: NS

For those who have access to IPS, please enter your review comments regarding this request no later than July 31, 2020, under Project Number S-20-02. For all others, please record your comments regarding this request in the space provided below and submit to this office no later than July 31, 2020.

Jeff Harrop
Zoning Administration

Abandonment:
1000 Block of S. Clinton St, and
100 Block of Cortland Ave
Case # S-20-02
Date: 2020

City of Syracuse
Office of Zoning Administration
201 East Washington Street, Room 511
Syracuse, NY 13202
(315) 448-8640

Recommendation (Please Check One)

- Approve as submitted
- Approve w/modification (Please specify modification(s) below)
- Approve w/ conditions (Please specify condition(s) below)
- Deny (Please specify reason(s) for denial below)

Comments on this proposal:

OK so long as permanent Easements for City
& Private Utilities are obtained, Cited on record

Name (print): Joseph W. Barry III Signature: [Signature]
Department: LAW Address: Room 300 City Hall
Date: 7-22-20

The Office of Zoning Administration requests your review of the enclosed street abandonment request.

The Petitioner is requesting the abandonment of the 1000 block of South Clinton Street and the 100 Block of Cortland Avenue per the attached, proposed abandonment map and descriptions. The total area of South Clinton Street to be abandoned is approximately 50,070.4 square feet and lies between Taylor Street and Tallman Street. The total area of Cortland Avenue to be abandoned is approximately 31,864.47 square feet and lies between South Salina Street and Tallman Street. The purpose of the abandonment is to facilitate the revitalization and redevelopment of the area per the attached overall campus plan (Sheet C-100).

For those who have access to IPS, please enter your review comments regarding this request no later than July 31, 2020, under Project Number S-20-02. For all others, please record your comments regarding this request in the space provided below and submit to this office no later than July 31, 2020.

Jeff Harrop
Zoning Administration

Abandonment:
1000 Block of S. Clinton St, and
100 Block of Cortland Ave
Case # S-20-02
Date: 2020

City of Syracuse
Office of Zoning Administration
201 East Washington Street, Room 511
Syracuse, NY 13202
(315) 448-8640

Recommendation (Please Check One)

- Approve as submitted
- Approve w/modification (Please specify modification(s) below)
- Approve w/ conditions (Please specify condition(s) below)
- Deny (Please specify reason(s) for denial below)

Comments on this proposal:

Traffic control signal placed at the corner of Tallman and Salina St. along with pedestrian control signalization.

Name (print): Christopher Tuff

Signature: 

Department: Vice President of Administration

Address: Centro 200 Cortland Ave. Syracuse, NY 13205

Date: July 16, 2020

The Office of Zoning Administration requests your review of the enclosed street abandonment request.

The Petitioner is requesting the abandonment of the 1000 block of South Clinton Street and the 100 Block of Cortland Avenue per the attached, proposed abandonment map and descriptions. The total area of South Clinton Street to be abandoned is approximately 50,070.4 square feet and lies between Taylor Street and Tallman Street. The total area of Cortland Avenue to be abandoned is approximately 31,864.47 square feet and lies between South Salina Street and Tallman Street. The purpose of the abandonment is to facilitate the revitalization and redevelopment of the area per the attached overall campus plan (Sheet C-100).

For those who have access to IPS, please enter your review comments regarding this request no later than July 31, 2020, under Project Number S-20-02. For all others, please record your comments regarding this request in the space provided below and submit to this office no later than July 31, 2020.

Jeff Harrop
Zoning Administration

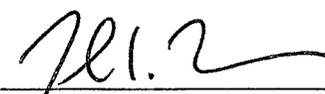
Abandonment:
1000 Block of S. Clinton St, and
100 Block of Cortland Ave
Case # S-20-02
Date: 2020

City of Syracuse
Office of Zoning Administration
201 East Washington Street, Room 511
Syracuse, NY 13202
(315) 448-8640

Recommendation (Please Check One)

- Approve as submitted
 - Approve w/modification (Please specify modification(s) below)
 - Approve w/ conditions (Please specify condition(s) below)
 - Deny (Please specify reason(s) for denial below)

Comments on this proposal:

Name (print): THOMAS FERRARA Signature: 
Department: SYRACUSE CITY SCHOOLS Address: 725 HARRISON STREET
Date: 7/14/20 FACILITIES SYRACUSE, NY 13210

Project: S-20-202
 Date: 8/10/2020

Short Environmental Assessment Form
Part 2 - Impact Assessment

Part 2 is to be completed by the Lead Agency.

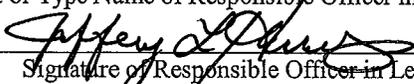
Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:		
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Project:	S-20-02
Date:	8/10/2020

Short Environmental Assessment Form Part 3 Determination of Significance

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

<input type="checkbox"/> Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.	
<input checked="" type="checkbox"/> Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.	
City of Syracuse Planning Commission <hr/> Name of Lead Agency	8/10/2020 <hr/> Date
for Heather A. Lamendola <hr/> Print or Type Name of Responsible Officer in Lead Agency	Zoning Administrator <hr/> Title of Responsible Officer
 <hr/> Signature of Responsible Officer in Lead Agency	<hr/> Signature of Preparer (if different from Responsible Officer)

PRINT FORM



Office of Zoning Administration

CITY OF SYRACUSE, MAYOR BEN WALSH

10 9-10

August 12, 2020

Heather Lamendola
Zoning Administrator

Mr. John P. Copanas
City Clerk
230 City Hall
Syracuse, New York 13202

Re: S-20-02 Street Abandonment of the 1000 Block of South Clinton Street and
the 100 Block of Cortland Avenue

Dear Mr. Copanas;

On August 10, 2020, the City Planning Commission adopted the above noted resolution. Copies of the resolution are attached.

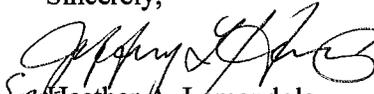
No one spoke in favor of the proposal. One person spoke in opposition to the proposal. Two letters in support of the proposal were received.

The proposed abandonment was referred to various City Departments and Agencies for review. Received comments are attached and include, but are not limited to;

- Easements for the width and length of the abandonments are necessary to provide access for other property owners and to maintain City-owned sewer and water lines.
- The existing traffic signal at the intersection of Cortland Avenue and South Salina Street necessitates removal at the cost of the petitioner.
- A new traffic signal is necessary at the intersection of Tallman Street and South Salina Street at the cost of the petitioner.
- No permanent structures shall be constructed within the proposed abandoned City rights-of-way along the 1000 block of South Clinton Street or the 100 block of Cortland Avenue.

The City Planning Commission requests that the resolution be forwarded to the entire Common Council for their consideration.

Sincerely,


for Heather A. Lamendola
Zoning Administrator

Encls: (6)

Office of Zoning
Administration
201 E. Washington St.
Room 101
Syracuse, N.Y. 13202
Office 315 448 8640
zoning@syr.gov.net

www.syr.gov.net

Owner: City of Syracuse
Department of Assessment
City Hall, Room 130
233 East Washington Street
Syracuse, New York 13202

Petitioner: JMA Tech Properties
C/o James Trasher
CHA Consulting, One Park Place
300 South State Street, Suite 600
Syracuse, New York 13202

3

//

**ORDINANCE APPROVING A SPECIAL PERMIT
FOR A RESTAURANT WITHIN A
CONVENIENCE STORE ON PROPERTY
SITUATED AT 1701 EAST FAYETTE STREET**

BE IT ORDAINED, that the following resolution adopted by the City Planning Commission of the City of Syracuse on August 31, 2020, pursuant to Article V, Chapter 13, of the Charter of the City of Syracuse-1960, as amended, approving the application of Mohamed Alhoshishi, owner and Carmen D. Rumaldo, applicant, for a special permit for a restaurant within a convenience store on the property situated at 1701 East Fayette Street, Syracuse, New York, pursuant to Part B, Section III, Article 2, and Part C, Section IV, Articles 1 and 2 of the Zoning Rules and Regulations of the City of Syracuse, as amended, in the manner and upon the conditions stated, be and the same hereby is consented to and approved, namely:

A RESOLUTION APPROVING A SPECIAL PERMIT FOR A RESTAURANT
ON PROPERTY SITUATED AT 1701 EAST FAYETTE STREET

We, the duly appointed members of the City Planning Commission of the City of Syracuse, do this 31st day of August, 2020, adopt the following resolution:

- WHEREAS, the applicant, Carmen D. Rumaldo, is requesting a Special Permit for a Restaurant in order to establish a restaurant within a convenience store on property situated at 1701 East Fayette Street pursuant to Part B, Section III, Article 2 and Part C, Section IV, Articles 1 and 2 of the City of Syracuse Zoning Rules and Regulations, as amended; and
- WHEREAS, the City Planning Commission held a virtual Public Hearing via Webex on the request via Webex on August 31, 2020, at 6:00 p.m., heard all those desiring to be heard, and duly recorded their testimony; and
- WHEREAS, the City Planning Commission has studied the proposal and all submittals by the applicant and all interested parties; and
- WHEREAS, the subject property is irregular in shape with approximately 102 feet of frontage on East Fayette Street, 14.1 feet of frontage on Columbus Avenue, and 100.41 feet of frontage on Lombard Street; and
- WHEREAS, the property lies within a Business, Class A zoning district, as do two neighboring properties to the west and south; neighboring properties to the north lie within an Industrial, Class A zoning district; adjacent and neighboring properties to the east, south, and west lie within a Residential, Class B zoning district; and
- WHEREAS, land use in the area consists primarily of residential uses south of Lombard Street; commercial, office, and retail uses lie to the north of Lombard Street; and
- WHEREAS, the "Syracuse Land Use and Development Plan" designates the character of this site, which lies within the Eastside neighborhood, as Neighborhood Center; and
- WHEREAS, additional land uses on the site include approximately 575 square feet of unspecified commercial space on the first floor and two dwelling units on the second floor; and
- WHEREAS, the hours of operation will be Sunday through Saturday from 10:00 a.m. until 7:00 p.m., with a maximum of three employees on premises at one time; and
- WHEREAS, the proposal necessitates two waivers from the City of Syracuse Zoning Rules and Regulations, as amended, with respect to the parking and sign regulations; and
- WHEREAS, the applicant is proposing to install a six-foot by three-foot, double-sided (36-square foot) internally-illuminated projecting sign and a six-foot by four-foot (24-square foot) non-illuminated wall sign; and

WHEREAS, the applicant submitted a demolition plan, proposed floor plan, toilet elevations, code review summary, and key plan (Sheet A-1) dated May 26, 2020, which includes:

- a first-floor building plan (key plan) that illustrates floor spaces for the proposed restaurant (Tenant Space), an unidentified commercial space of approximately 575 square feet, an enclosed loading dock, and two areas of garage storage;
- a proposed floor plan for the Restaurant that illustrates a 195-square foot kitchen and 701 square feet for the store; the proposed floor plan does not identify any seating area for the Restaurant; Staff estimates a customer area for the Restaurant operations of approximately 60 square feet; and

WHEREAS, the site requires four off-street parking spaces consisting of two spaces for the proposed Restaurant and two spaces for the two existing dwelling units; and

WHEREAS, the proposal deviates from Part C, Section IV, Article 2-8.1, paragraph d.(1) of the City of Syracuse Zoning Rules and Regulations, as amended, in that the proposal requires four off-street parking spaces and the applicant is proposing zero off-street parking spaces due to site constraints; and

WHEREAS, the proposal deviates from Part C, Section IV, Article 2-8.1, paragraph d.(6) of the City of Syracuse Zoning Rules and Regulations, as amended, in that the proposal is allowed one wall and one ground sign, neither to exceed 40 square feet, and the applicant is proposing to install a 36-square foot, internally-illuminated projecting sign, and a 24-square foot, non-illuminated wall sign; and

WHEREAS, the proposal was submitted to the City of Syracuse Departments of Engineering and Public Works, and the Division of City Planning for review; and

WEHEREAS, the proposal was reviewed by the Onondaga County Planning Board pursuant to GML §239-1, m and n; and

WHEREAS, pursuant to the New York State Environmental Quality Review Act, the City Planning Commission has reviewed the subject proposal, which is an Unlisted Action and has determined that it will have no significant environmental impact based on the limited magnitude of the proposal, and therefore has issued a negative declaration; and

WHEREAS, due consideration was given to the necessity, adequacy, and character of the proposed development, and vehicular and pedestrian circulation within the immediate vicinity; and

WHEREAS, the proposed use is so located as not to be detrimental to adjoining zoning districts and permitted uses; and

WHEREAS, the proposed use will not create hazardous or obnoxious conditions, and the public health, welfare, and safety will be protected; and

WHEREAS, the proposal was found to be in character with the adjoining land use;

NOW THEREFORE BE IT RESOLVED that We, the duly appointed members of the City Planning Commission of the City of Syracuse, do this 31st day of August, 2020, APPROVE the application of Carmen D. Rumaldo for a Special Permit for a Restaurant in order to establish a restaurant within a convenience store on property situated at 1701 East Fayette Street pursuant to Part B, Section III, Article 2 and Part C, Section IV, Articles 1 and 2 of the City of Syracuse Zoning Rules and Regulations, as amended;

BE IT FURTHER RESOLVED that this Commission GRANTS the requested waivers from Part C, Section IV, Article 2-8.1 of the City of Syracuse Zoning Rules and Regulations, as amended, as they pertain to the parking and sign regulations as identified in the preamble to this resolution;

BE IT FURTHER RESOLVED that said application be approved subject to compliance with the following conditions:

1. The subject premises shall be used, operated and maintained in a neat and orderly condition at all times; all outside storage of junk, bottles, cartons, boxes, debris and the like shall be restricted to appropriately screened enclosures not visible to the general public;
2. All construction, improvements and additions relating to this proposal, including those activities required in order to comply with the conditions of this approval, shall be completed by the applicant or its agents within twelve (12) months of the date of approval of this resolution by the City of Syracuse or this approval will be considered null and void;
3. Improvements to the subject property and its use shall be substantially in accordance with the submitted plans on file in the City of Syracuse Office of Zoning Administration entitled:
 - Lands of Mohamed Al-Hashishi; Part of Block No. 220; City of Syracuse, Onondaga County, New York; prepared by: Thomas D. Jones, Licensed Land Surveyor; scaled: 1"=10'; File: 263.3-D;
 - Demolition Plan, Proposed Floor Plan, Toilet Elevations, Code Review Summary, and Key Plan (Sheet A-1); Take-Out Food Store, 1701 East Fayette Street; prepared by: Rod A. Vanderwater, Registered Architect; Job No.: 20-089; date: 05-26-20; scale: as noted;
 - Sign Plan (2 pages); Projecting Sign, double-sided, 6'x3'; Wall Sign, 6'x4';
4. Signage for the proposal is limited to a six-foot by three-foot, double-sided (36-square foot) internally-illuminated projecting sign and a six-foot by four-foot (24-square foot) non-illuminated wall sign, as noted in condition number three above;
5. Any exterior lighting of the subject proposal shall be designed, located and maintained so as to prevent any direct rays of light from shining beyond the boundaries of the subject property;

BE IT FURTHER RESOLVED that the applicant shall abide by the hours of operation as identified in the preamble to this resolution;

BE IT FURTHER RESOLVED that approval of this resolution does not relieve the applicant from compliance with any other regulatory or licensing provisions applicable thereto by the properly constituted Federal, State, County or City authorities to include, but not limited to the City of Syracuse Departments of Engineering and Public Works, and the Code Enforcement Office;

BE IT FURTHER RESOLVED that if the conditions enumerated above are not complied with, this Special Permit shall be subject to revocation;

BE IT FURTHER RESOLVED that this resolution is subject to the consent and approval of the Common Council of the City of Syracuse.



Steven W. Kulick, Chairperson
City Planning Commission

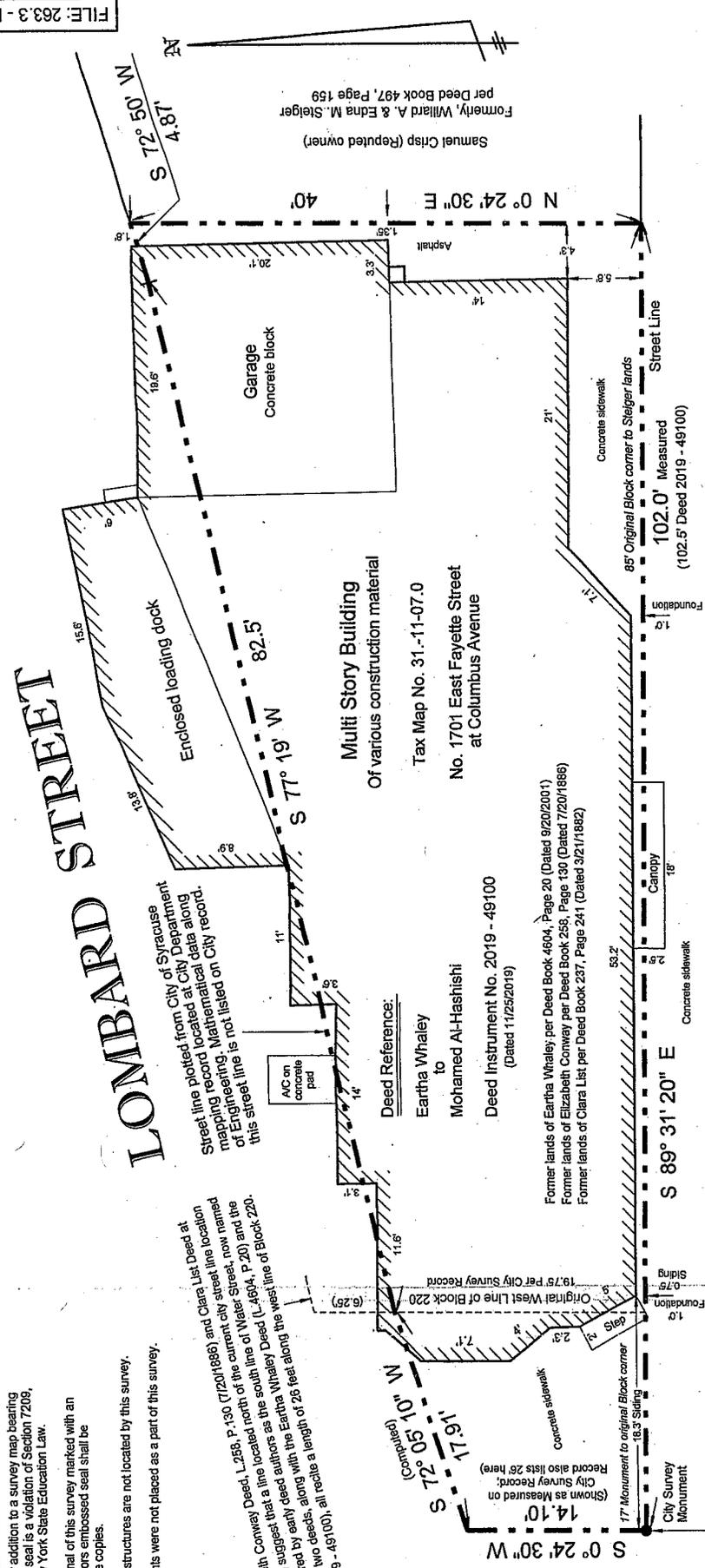
LOMBARD STREET

alized alteration or addition to a survey map bearing
d land surveyors seal is a violation of Section 7209,
sion 2, of the New York State Education Law.

ies from the original of this survey marked with an
f the land surveyors embossed seal shall be
ed to be valid true copies.

ound utilities and structures are not located by this survey.
corner monuments were not placed as a part of this survey.

ons in the Elizabeth Conway Deed, L. 258, P. 130 (1720/1886) and Clara List Deed at
1,241 (312/1882) suggest that a line located north of the current city street line location
ve been considered by early deed authors as the south line of Water Street, now named
id Street. These two deeds, along with the Eartha Whaley Deed (L. 4604, P. 20) and the
shlight Deed (2019 - 49100), all recite a length of 26 feet along the west line of block 220.



EAST FAYETTE STREET

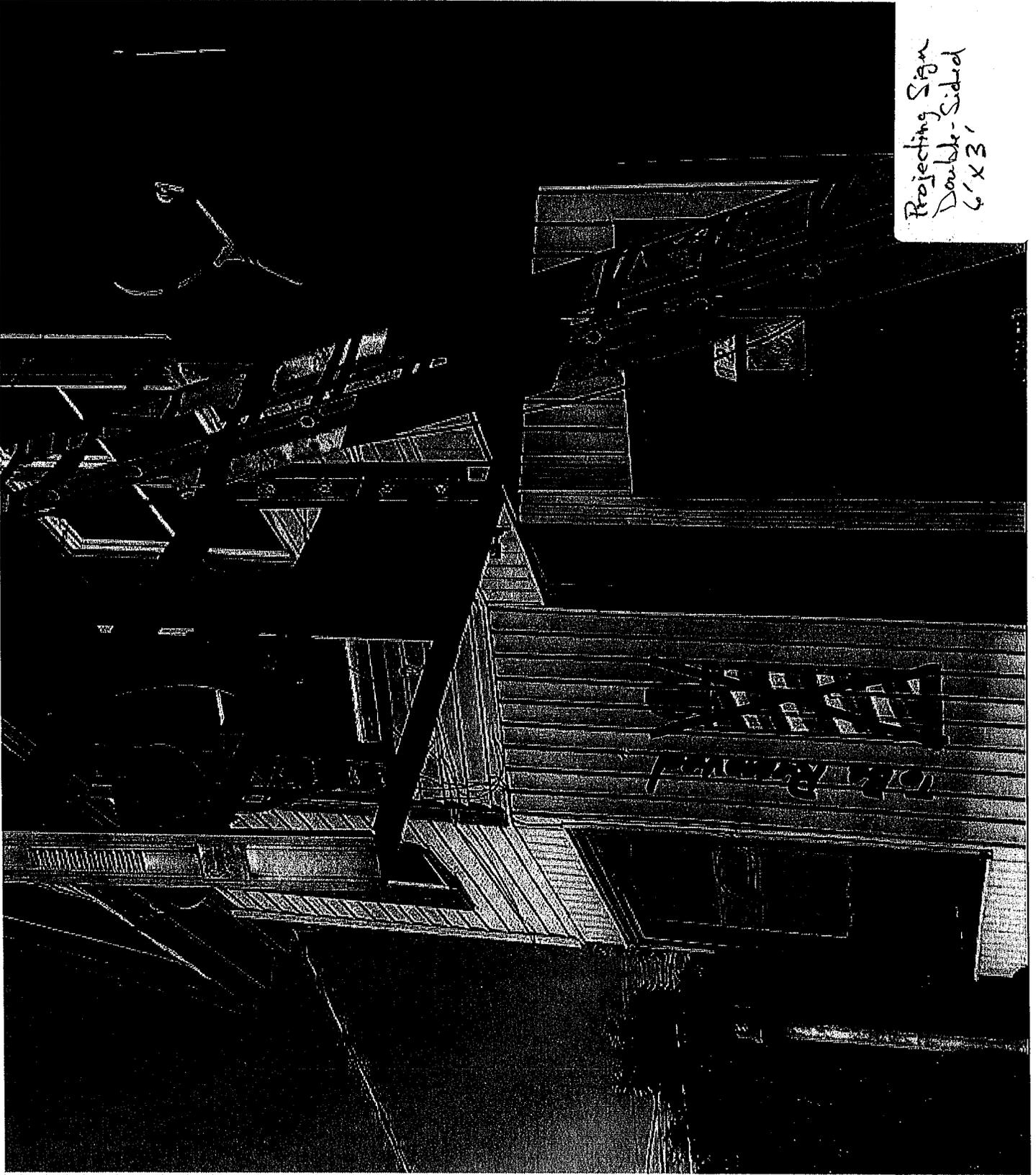
Lands of
Mohamed Al-Hashishi
Part of Block No. 220
City of Syracuse
Onondaga County, New York
SCALE: 1" = 10' FILE: 263.3 - D

The undersigned certifies that this map was made
from an actual survey completed April 16, 2020.

Thomas D. Jones
N.Y. State Licensed Land Surveyor No. 49315
Copyright © 2020 Thomas D. Jones
All Rights Reserved

THOMAS D. JONES
YORK STATE LICENSED LAND SURVEYOR
7 STONYKILL STREET EAST SYRACUSE, N.Y. 13057
PHONE: (315) 656-8607

Projecting Sign
Double-Sided
6' X 3'



Wall Sign
6' x 4'



Project: SP-20-11
 Date: 8/31/2020

Short Environmental Assessment Form
Part 2 - Impact Assessment

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

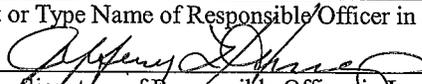
	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:		
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Project: SP-20-11

Date: 8/31/2020

Short Environmental Assessment Form Part 3 Determination of Significance

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
<input checked="" type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.
City of Syracuse Planning Commission	
Name of Lead Agency	Date
for Heather A. Lamendola	8/31/2020
	Zoning Administrator
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
	
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

PRINT FORM



Office of Zoning Administration

CITY OF SYRACUSE, MAYOR BEN WALSH

Heather Lamendola
Zoning Administrator

September 2, 2020

Mr. John P. Copanas
City Clerk
230 City Hall
Syracuse, New York 13202

Re: SP-20-11 Special Permit for a Restaurant within a Convenience Store on property situated at 1701 East Fayette Street

Dear Mr. Copanas;

On August 31, 2020, the City Planning Commission adopted the above noted resolution. Copies of the resolution are attached.

No one spoke in favor of or in opposition to the proposal.

The City Planning Commission granted two waivers from the City of Syracuse Zoning Rules and Regulations, as amended, with respect to signage and off-street parking requirements.

The City Planning Commission requests that the resolution be forwarded to the entire Common Council for consideration.

Sincerely,


For Heather A. Lamendola
Zoning Administrator

Ends: (6)

Owner: Mohamed Alhoshishi
1700 East Fayette Street
Syracuse, New York 13210

Applicant: Carmen D. Rumaldo
124 Genesee Park Drive
Syracuse, New York 13224

Office of Zoning
Administration
201 E. Washington St.
Room 500
Syracuse, N.Y. 13202
Office 315 448 8640
zoning@syr.gov.net

www.syr.gov.net

**ORDINANCE AUTHORIZING AN AGREEMENT
WITH SPECTRUM TO MODIFY THE CITY'S
INTERNET SERVICES FOR THE OPERATION OF
THE NYPA SMART CITIES PROJECT'S
LORAWAN REMOTE SENSOR NETWORK**

BE IT ORDAINED, subject to the approval of the Mayor, that the Director of the Office of Information Technology be and he is hereby authorized to enter into an agreement with Spectrum relative to modifying the City's internet services for the operation of the NYPA Smart Cities Project's LORAWAN Remote Sensor Network; and

BE IT FURTHER ORDAINED, that the upgrades will be made to internet service at four Fire Stations as detailed in the attached Appendix "A"; and

BE IT FURTHER ORDAINED, that the cost of the Agreement for modified internet service shall not exceed \$200.00 in upfront costs and a total cost per year of \$1020.00, based on the current monthly rate of \$85.00 per month; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse.



Office of Information Technology

CITY OF SYRACUSE, MAYOR BEN WALSH

August 28, 2020

David Prowak
Director

Mr. John P. Copanas
City Clerk
230 City Hall
Syracuse, New York 13202

Re: Service Agreement modification – Spectrum internet service

Dear Mr. Copanas:

Please prepare the following legislation for the next meeting of the Common Council:

- Ordinance authorizing modifications to the City's internet services provided by Spectrum, costs of which will be charged to I.T.'s account: Fund = 01, Dept = 90000, Account = 595860. The total cost of these modifications is not to exceed \$200 in upfront costs, and at current Spectrum rates will not exceed \$85 monthly (\$1,020 per year) thereafter.

These modifications are necessary for the operation of the NYPA smart city project's LORAWAN remote sensor network. Upon approval, minor service upgrades will be made to internet service at four fire stations which will host routers for the network, as detailed in Appendix A.

Best regards,

8/28/2020

Office of Information Technology
233 E Washington St
Room 423
Syracuse, N.Y. 13202

X David P. Prowak

Office 315 448-8431
www.syr.gov.net

Signed by: Dave Prowak
Dave Prowak
Director of Information Technology

CC: Hon. Councilor Rudd, Finance Committee Chair
Deputy Chief John Kane, Syracuse Fire
Dave DeBoer, Network Administrator, City I.T.
Rebecca Klossner, Planner, City Planning Division

JA

APPENDIX A

Facilities to receive internet upgrades necessary for LORAWAN network

Location	Proposed Internet Upgrades	Quoted Cost
Fire Station 1	1 additional static IP	\$14.99/mo.
Fire Station 2	1 additional static IP Modem speed upgrade: - from 35x5 to 200x10 Net increase in service cost	\$14.99/mo. \$99 one-time fee \$12.03/mo.
Fire Station 3	1 additional static IP	\$14.99/mo.
Fire Station 18	1 additional static IP Modem speed upgrade: - from 35x5 to 200x10 Net increase in service cost	\$14.99/mo. \$99 one-time fee \$12.03/mo.
	Total one-time fees	\$198
	Total increase in monthly fees	\$84.02/mo. (\$1,008.24/yr.)

Ordinance No.

2020

**ORDINANCE COMPROMISING CLAIM
AGAINST THE CITY OF SYRACUSE**

BE IT ORDAINED, subject to the approval of the Mayor, and pursuant to Section 5-1103(1) of the Charter of the City of Syracuse, as amended, this Common Council hereby approves the compromise and settlement of the following claim:

Amica a/s/o Clayton Hale v. City of Syracuse, et al;
Settlement Amount - \$6275.60

BE IT FURTHER ORDAINED, that the Corporation Counsel be and hereby is authorized to execute any and all documents necessary to settle the aforementioned matter; and

BE IT FURTHER ORDAINED, that the settlement amount shall be charged to the Judgment and Claims Account #599304.01.93000 or another appropriate account as designated by the Commissioner of Finance.



DEPARTMENT OF LAW
OFFICE OF THE CORPORATION COUNSEL
CITY OF SYRACUSE, MAYOR BEN WALSH

Kristen E. Smith
Corporation Counsel

August 24, 2020

Joseph W. Barry III
First Assistant
Corporation Counsel

John Copanas, City Clerk
231 City Hall
Syracuse, New York 13202

Christina F. DeJoseph
Senior Assistant
Corporation Counsel

Re: *Amica a/s/o Hale, Clayton v. City of Syracuse*

Lee R. Terry
Senior Assistant
Corporation Counsel

Dear Mr. Copanas:

- Catherine E. Carnrike
- Meghan E. Ryan
- Amanda R. Harrington
- John C. Black Jr.
- Kathryn M. Ryan
- Ramona L. Rabeler
- Todd M. Long
- Sarah A. Lafen
- Sophie West
- Sarah M. Knickerbocker
- Danielle B. Pires
- Finney Raju
- Patrick R. Blood
- Amelia McLean-Robertson
- Patrick J. Parkinson

Please place on the next Common Council agenda, a proposed settlement in connection with the above referenced claim. This claim involved an allegation that a City of Syracuse DPW front end loader backed up and struck a parked vehicle in the citizen brush drop off area at the DPW. The proposed settlement amount represents a 50% compromise offer of the total damages.

The proposed settlement amount is \$6,275.60.00. The payment will be charged to the Judgment and Claims Account No. #599304.01.93000

Thank you for your assistance.

Very truly yours,


Kristen E. Smith, Esq.
Corporation Counsel

Department of Law
Office of Corp. Counsel
233 E. Washington St.
City Hall, Room 300
Syracuse, N.Y. 13202

KES/dbp

Office 315 448-8400
Fax 315 448-8381
Email law@syrgov.net

www.syrgov.net

Ordinance No.

2020

**ORDINANCE COMPROMISING CLAIM
AGAINST THE CITY OF SYRACUSE**

BE IT ORDAINED, subject to the approval of the Mayor, and pursuant to Section 5-1103(1) of the Charter of the City of Syracuse, as amended, this Common Council hereby approves the compromise and settlement of the following claim:

National General Insurance Co. a/s/o Kelly Restoff v. City of Syracuse, et al;
Claim No. 2019-86
Settlement Amount - \$7331.38

BE IT FURTHER ORDAINED, that the Corporation Counsel be and hereby is authorized to execute any and all documents necessary to settle the aforementioned matter; and

BE IT FURTHER ORDAINED, that the settlement amount shall be charged to the Judgment and Claims Account #599302.01.93000 or another appropriate account as designated by the Commissioner of Finance.



14

DEPARTMENT OF LAW
OFFICE OF THE CORPORATION COUNSEL
CITY OF SYRACUSE, MAYOR BEN WALSH

Kristen E. Smith
Corporation Counsel

Joseph W. Barry III
First Assistant
Corporation Counsel

Christina F. DeJoseph
Senior Assistant
Corporation Counsel

Lee R. Terry
Senior Assistant
Corporation Counsel

Catherine E. Carnrike
Meghan E. Ryan
Amanda R. Harrington
John C. Black Jr.
Kathryn M. Ryan
Ramona L. Rabeler
Todd M. Long
Sarah A. Lafen
Sophie West
Sarah M. Knickerbocker
Danielle B. Pires
Finney Raju
Patrick R. Blood
Amelia McLean-Robertson
Patrick J. Parkinson

August 26, 2020

John Copanas, City Clerk
231 City Hall
Syracuse, New York 13202

Re: National General Insurance Co. a/s/o Kelly Ristoff v. City of Syracuse
Claim # 2019-86

Dear Mr. Copanas:

Please prepare legislation for the next meeting of the Common Council authorizing the City to pay a settlement in the amount of \$7,331.38 to Plaintiff's counsel, Thomas George Associates, LTD, in the above-referenced Notice of Claim. This action involved a motor-vehicle accident on September 24, 2019 between the Plaintiff and a police officer, in which the officer rear-ended the Plaintiff.

The payment will be charged to the Judgment and Claims Account No. account #599302.01.93000.

Thank you for your assistance.

Very truly yours,

Kristen E. Smith, Esq.
Corporation Counsel
KES/smk

Department of Law
Office of Corp. Counsel
233 E. Washington St.
City Hall, Room 300
Syracuse, N.Y. 13202

Office 315 448-8400
Fax 315 448-8381
Email law@syr.gov.net

www.syr.gov.net

1009862

COMPROMISE AGREEMENT

This Agreement is entered into by the Corporation Counsel for the City of Syracuse (hereinafter the "City" or "Defendant") plaintiff National General Insurance a/s/o Kelly Ristoff (hereinafter "Plaintiff") (collectively "Parties"), pursuant to § 5-1103 of the Charter of the City of Syracuse (1960).

WHEREAS, Plaintiff's name and address is:

**National General Insurance a/s/o Kelly Ristoff
PO Box 1623
Wintson-Salem, NC 27102**

WHEREAS, plaintiff initiated a claim against the City by serving of a Notice of Claim ("Claim") on the City on December 6, 2019.

WHEREAS, plaintiff claims that they, as subrogee of Kelly Ristoff who incurred property damages as a result of the alleged actions of the City, its employees, entities and/or agents in connection with a motor vehicle accident occurring on September 24, 2019, as more fully set forth in Plaintiff's Claim (the "Occurrence");

WHEREAS, the Corporation Counsel, on behalf of the City, deems it to be in its best interest to settle said Claim for the sum of Seven Thousand Three Hundred Thirty One and 38/100 dollars (\$7331.38); and

WHEREAS, the Common Council approved the settlement amount pursuant to Ordinance Number 74-2020 (attached hereto as **Exhibit "A"**).

1. The Corporation Counsel, on behalf of the City, agrees to compromise and settle the above claim for the sum of Seven Thousand Three Hundred Thirty One and 38/100 dollars (\$7331.38) and Plaintiff agrees to accept that sum in full settlement of any and all property damage claims and/or causes of actions arising out of the above claim and complaint, including any claims for contribution and/or indemnity.

2. In consideration for the payment of that sum of money, Plaintiff further agrees to release the City, its employees, agents, and entities from all causes of action, actions, demands and claims including but not limited to all administrative complaints, claims and demands; all arbitration claims, demands, actions and causes of action; all statutory claims, demands, actions and causes of action; and all claims for contribution and/or indemnity which Plaintiff and/or his legal representatives now have, or may hereafter have against them for, upon, or by reason of any matter, cause or thing whatsoever for property damages sustained by Plaintiff in connection with the Occurrence.

3. This Agreement may be executed in counterparts by electronic copy, and when each Party has signed, each counterpart taken together with other signed counterpart shall constitute one fully executed Agreement, which shall be binding upon and effective as to the Parties. Except where expressly stated otherwise above, the Parties agree that copies of original signatures shall be binding as originals.

(SIGNATURE PAGE TO FOLLOW)

DATED: 8/24/2020

KRISTEN E. SMITH, ESQ.
CORPORATION COUNSEL
OF THE CITY OF SYRACUSE

By: [Signature]
Kristen E. Smith, Esq.
Corporation Counsel
233 East Washington Street
300 City Hall
Syracuse, New York 13202

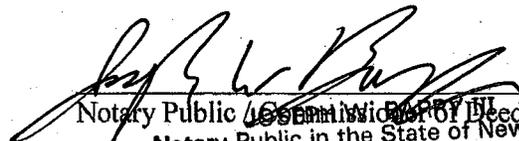
DATED: 8/18/2020

National General Insurance
Claimant

[Signature] TGA Agents
By: for National General Ins.
Authorized Representative AK/D
Kelly Ristoff

STATE OF NEW YORK)
COUNTY OF ONONDAGA) ss.:

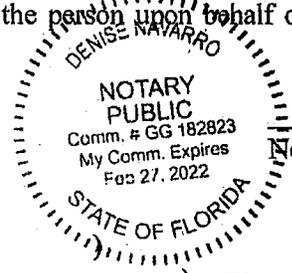
On this 25th day of August, 2020, before me, the undersigned, a Notary Public in and for said state, personally appeared **Kristen E. Smith**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

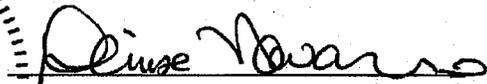

Notary Public / Commissioner of Deeds
Notary Public in the State of New York
Qualified in Onondaga County
No. 02BA5051526
My Commission Expires 11/6/21

Florida
STATE OF NEW YORK)
COUNTY OF Hillsborough)

ss:

On this 18th day of August, 2020, before me, the undersigned, a Notary Public in and for said state, personally appeared **authorized representative of National General Insurance** Stawca Sanchez, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.




Notary Public / Commissioner of Deeds

STATE OF NEW YORK
COUNTY OF _____)

ss:

On this ___ day of _____, 2020, before me, the undersigned, a Notary Public in and for said state, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her capacity, and that by his/her signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Notary Public / Commissioner of Deeds

PLEASE BE ADVISED THAT WHILE THE CITY OF SYRACUSE MAKES EVERY EFFORT TO PROCESS ALL PAYMENTS AS EXPEDITIOUSLY AS POSSIBLE, THERE ARE PROCEDURES TO BE FOLLOWED IN ORDER TO COMPLETE THE SETTLEMENT. PLEASE ALLOW THIRTY (30) DAYS TO PROCESS YOUR PAYMENT MADE PURSANT TO THE COMPROMISE AGREEMENT. IF YOU DO NOT RECEIVE PAYMENT WITHIN THIRTY (30) DAYS, PLEASE CONTACT THE OFFICE OF THE CORPORATION COUNSEL WHETHER BY MAIL, PHONE OF FAX:

**CITY OF SYRACUSE
OFFICE OF THE CORPORATION COUNSEL
300 CITY HALL
233 EAST WASHINGTON STREET
SYRACUSE, NEW YORK 13202**

PHONE: 315.448.8400

FAX: 315.448.8381

THOMAS GEORGE ASSOCIATES
P.O. Box 30
East Northport, NY 11731-0030

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PM 51



UNITED STATES POSTAGE
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MAILED FROM ZIP CODE 33634

CITY of SYRACUSE,
CORPORATE COUNSEL, CITY HALL, SUITE 300
223 E. WASHINGTON ST.
SYRACUSE, NY 13202

RECEIVED

AUG 24 2020

Office of Corporation Counsel

Initials: *NS*

Time: *1:49*

13206-102529



Ordinance No.

2020

**ORDINANCE AUTHORIZING CONTRACT
WITH CAPITAL COLLECTION MANAGEMENT
RELATIVE TO PROVIDING A 120-DAY PILOT
PROGRAM TO PROVIDE COLLECTION
SERVICES FOR UNPAID PARKING TICKETS
AND DEFAULTED PARKING TICKET
PAYMENT PLANS**

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has waived the Request for Proposal process approved the retention of Capital Collection Management, under the following terms:

(1) Capital Collection Management shall provide professional services for the City of Syracuse relative to a 120-day Pilot program to collect revenue from unpaid parking tickets and defaulted parking ticket payment plan;

(2) Capital Collection Management will keep a percentage of the revenue they generate based on the length the amount is past due according to the following scale:

30-180 days	35%
181-364 days	45%
1 year to 2 years	55%
Over 2 years	65%

; NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this contract shall be charged to Budget Account #540551.01.81800 or another appropriate account as designated by the Commissioner of Finance.



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

September 8, 2020

Mr. John Copanas
City Clerk
231 City Hall
Syracuse, NY 13202

Julie Castellitto
Assistant Director

Re: Waiver of Competitive Bid Request

Dear Mr. Copanas,

On behalf of the Department of Finance, please prepare legislation to be introduced at the next Common Council meeting to enter into an agreement with Capital Collection Management (CCM) without advertising or competitive bidding, for a pilot program to collect revenue from unpaid parking tickets and defaulted parking ticket payment plans.

The agreement is for a 120-day pilot program and can be terminated at any time, for any reason. In exchange for their services during the pilot program, CCM will keep a percentage of the revenue they generate based on the how past-due the debt is, as follows:

- 30-180 days: 35%
- 181-364 days: 45%
- 1 year to 2 years: 55%
- Over 2 years: 65%

Sincerely,

Julie Castellitto
Assistant Director of Management & Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Julie Castellitto
Assistant Director

TO: Mayor, Ben Walsh
FROM: Julie Castellitto, Assistant Director of Management and Budget 
DATE: September 1, 2020
SUBJECT: Waiver of Competitive Bid – Capital Collection Management

The Department of Finance, Bureau of Treasury, is requesting a waiver of competitive bid to enter into an agreement with Capital Collection Management (CCM) for a pilot program to collect revenue from unpaid parking tickets and defaulted parking ticket payment plans.

This agreement can be terminated at any time, for any reason. In exchange for their services during the pilot program, CCM will keep a percentage of the revenue they generated based on the how past-due the debt is, as follows:

- 30-180 days: 35%
- 181-364 days: 45%
- 1 year to 2 years: 55%
- Over 2 years: 65%

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

9/2/20

Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net



BUREAU OF TREASURY

A DIVISION OF THE DEPARTMENT OF FINANCE
CITY OF SYRACUSE, MAYOR BEN WALSH

August 28, 2020

Bradley O'Connor, CPA
Commissioner of Finance

Martha A. Maywalt
First Deputy
Commissioner

Mr. John Copanas
City Clerk
City Hall Rm. 231
Syracuse, NY 13202

Re: Request for Legislation: Agreement with Capital Collection Management

Dear Mr. Copanas:

On behalf of the Department of Finance, please prepare legislation to be introduced at the next Common Council meeting to enter into an agreement with Capital Collection Management (CCM) without advertising or competitive bidding, for a pilot program to collect revenue from unpaid parking tickets and defaulted parking ticket payment plans.

The agreement is for a 120-day pilot program and can be terminated at any time, for any reason. In exchange for their services during the pilot program, CCM will keep a percentage of the revenue they generate based on the how past-due the debt is, as follows:

- 30-180 days: 35%
- 181-364 days: 45%
- 1 year to 2 years: 55%
- Over 2 years: 65%

If you have any questions or comments reading this, please contact our office.

Sincerely,

Martha Maywalt
First Deputy Commissioner of Finance

Bureau of Treasury
233 E. Washington St
City Hall, Room 122
Syracuse, N.Y. 13202

Office 315 448 8310
Fax 315 471 6024

www.syr.gov.net

Cc: Bradley O'Connor, CPA
Commissioner of Finance

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

Ordinance No.

2020

**ORDINANCE AUTHORIZING PURCHASE,
WITHOUT ADVERTISING OR COMPETITIVE
BIDDING, OF PRINTING SERVICES FOR
APPELLATE COURT PROCEEDINGS ON
BEHALF OF THE CITY OF SYRACUSE LAW
DEPARTMENT DURING THE FISCAL YEAR
2020/2021**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of printing services for Appellate Court proceedings on behalf of the City of Syracuse Law Department during the fiscal year 2020/2021 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item as the City must have a professional firm who is an expert in the niche areas of appellate printing and can act on short notice at a reasonable cost; and

BE IT FURTHER ORDAINED, that the Director of the Office of Management and Budget is hereby authorized to purchase said printing services for Appellate Court proceedings from AppealTech at a total cost not to exceed \$27,000.00, charging the cost thereof to the Printing Expenses Account #540310.01.14200 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2021 provided funding from the appropriation authorized by this Ordinance remains available.



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

16

Mary E. Vossler
Director

June 23, 2020

Julie Castellitto
Assistant Director

Mr. John Copanas
City Clerk
City Hall
Syracuse, New York

RE: Waiver Request – Law Department Appellate Printing Services

Dear Mr. Copanas:

On behalf of the Department of Law, please prepare legislation for the next scheduled Common Council meeting to authorize the purchase without advertising or competitive bidding of printing services for certain Appellate Court submissions for the Office of the Corporation Counsel during Fiscal Year 2020/2021 from AppealTech at a cost not to exceed \$27,000.00.

All costs will be charged to Printing Expenses Account #540310.01.14200

Thank you.

Sincerely,

Mary E. Vossler
Director of Management & Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

25



DEPARTMENT OF LAW
OFFICE OF THE CORPORATION COUNSEL
CITY OF SYRACUSE, MAYOR BEN WALSH

Kristen E. Smith
Corporation Counsel

Joseph W. Barry III
First Assistant
Corporation Counsel

Christina F. DeJoseph
Senior Assistant
Corporation Counsel

Lee R. Terry
Senior Assistant
Corporation Counsel

Catherine E. Carnrike
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Sophie West
Sarah M. Knickerbocker
Danielle M. Pires
Finney Raju
Patrick R. Blood
Amelia McLean-
Robertson
Patrick J. Parkinson

Department of Law
Office of Corp. Counsel
233 E. Washington St.
City Hall, Room 300
Syracuse, N.Y. 13202

Office 315 448-8400
Fax 315 448-8381
Email law@syrgov.net

www.syrgov.net

June 22, 2020

Ms. Mary E. Vossler
Director of the Office of Management and Budget
Room 213 City Hall
Syracuse, New York 13202

Re: Request for Legislation

Dear Ms. Vossler:

I am requesting that legislation authorizing the purchase without advertising or competitive bidding of printing services for certain Appellate Court submissions for the Office of the Corporation Counsel during Fiscal Year 2020/2021 from AppealTech at a cost not to exceed \$27,000.00.

All costs will be charged to Printing Expenses Account #540310.01.14200.

Thank you for your assistance in this matter.

Sincerely,

Kristen E. Smith
Corporation Counsel

KES/cec

Ordinance No.

2020

**ORDINANCE AUTHORIZING PURCHASE,
WITHOUT ADVERTISING OR COMPETITIVE
BIDDING, OF TITLE SERVICES FOR THE
DEPARTMENT OF LAW, DEPARTMENT OF
ENGINEERING AND DEPARTMENT OF
NEIGHBORHOOD AND BUSINESS
DEVELOPMENT, DIVISION OF CODE
ENFORCEMENT DURING THE FISCAL YEAR
2020/2021**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of title services for the Department of Law, Department of Engineering, Department of Neighborhood and Business Development, Division of Code Enforcement during the fiscal year 2020/2021 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item as these companies are local and have been providing the City with title services for years in a reliable and timely manner for a price schedule that has remained consistent over the years; and

BE IT FURTHER ORDAINED, that the Commissioner of Purchase is hereby authorized to purchase said process serving services from the following vendors: Salt City Abstract Corporation and Independent Title Agency, LLC, charging the cost thereof to the following Budget Accounts, Department of Law Account # 541500.01.14200 or another appropriate account as designated by the Commissioner of Finance not to exceed \$50,000, Department of Engineering Account #599807.07.80400 or another appropriate account as designated by the Commissioner of Finance not to exceed \$4,000.00, and Department of Neighborhood and Business Development, Division of Code Enforcement Account #4306-0-046 or another appropriate account as designated by the Commissioner of Finance not to exceed \$2,500.00; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where

necessary, for a period not to exceed sixty (60) days after June 30, 2021 provided funding from the appropriation authorized by this Ordinance remains available.



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

August 28, 2020

Mr. John Copanas
City Clerk
City Hall
Syracuse, New York

Julie Castellitto
Assistant Director

RE: Waiver of Competitive Bidding Request

Dear Mr. Copanas:

On behalf of the Departments of Law, Engineering and Code Enforcement, please prepare the following legislation to be introduced at the next scheduled Common Council Meeting:

- Ordinance authorizing title service without formal advertising or competitive bidding during the 2020/2021 fiscal year from the following vendors:
 - Salt City Abstract Corporation
 - Independent Title Agency LLC

The Law department, on behalf of the Finance Department, has been using Salt City Abstract Corporation and Independent Title Agency LLC for title search services in the foreclosure process, as the City seeks to notify all parties with an interest in each property prior to foreclosure. Law, as well as the Departments of Engineering and Code Enforcement, have longstanding relationships with both vendors and have been doing business using pricing models established many years ago.

The total expenditures for this purpose shall not exceed \$56,500 and will be charged as follows:

Law	541500.01.14200	\$50,000
Engineering Projects	599807.07.80405	\$4,000
Code Enforcement	4306-0-046	\$2,500
Total		\$56,500

Office of Management and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

Thank you.

Sincerely,

Julie Castellitto
Assistant Director of Management & Budget

26



DEPARTMENT OF LAW
OFFICE OF THE CORPORATION COUNSEL
CITY OF SYRACUSE, MAYOR BEN WALSH

August 25, 2020

Kristen E. Smith
 Corporation Counsel

Joseph W. Barry III
 First Assistant Corporation
 Counsel

Christina F. DeJoseph
 Senior Assistant
 Corporation Counsel

Lee R. Terry
 Senior Assistant
 Corporation Counsel

Catherine E. Carrnike
 Meghan E. Ryan
 Amanda R. Harrington
 John C. Black Jr.
 Kathryn M. Ryan
 Ramona L. Rabeler
 Todd M. Long
 Sarah A. Lafen
 Sophie West
 Sarah M. Knickerbocker
 Danielle B. Pires
 Finney Raju
 Patrick R. Blood
 Amelia McLean-Roberston
 Patrick J. Parkinson

Julie Castellitto
 Office of Management & Budget Assistant Director
 City of Syracuse
 233 E. Washington Street, Room 213
 Syracuse, New York 13202

Ms. Castellitto,

I am writing to request that you introduce legislation at the next regular meeting of the Syracuse Common Council to authorize a waiver of competitive bid for the Departments of Law, Engineering and Code Enforcement:

- Ordinance authorizing title services without formal advertising or competitive bidding during the 2020/2021 fiscal year from the following vendors:
 - Salt City Abstract Corporation
 - Independent Title Agency LLC

The Law department, on behalf of the Finance Department, has been using Salt City Abstract Corporation and Independent Title Agency LLC for title search services in the foreclosure process, as the City seeks to notify all parties with an interest in each property prior to foreclosure. Law, as well as the departments of Engineering and Code Enforcement, have longstanding relationships with both vendors and have been doing business using pricing models established many years ago.

The total expenditure for this purpose shall not exceed \$56,500 and will be charged as follows:

Law	541500.01.14200	\$50,000
Engineering	599807.07.80400	\$ 4,000
Code Enforcement	4306-0-046	\$ 2,500
<hr/>		
Total		\$56,500

Department of Law
Office of Corp. Counsel
 233 E. Washington St.
 City Hall, Room 300
 Syracuse, N.Y. 13202

Office 315 448-8400
 Fax 315 448-8381
 Email law@syr.gov.net

www.syr.gov.net

Sincerely,


 Meghan E. Ryan, Esq.
 Assistant Corporation Counsel

Cc: Kristen E. Smith, Corporation Counsel

18

Ordinance No.

2020

**ORDINANCE AUTHORIZING PURCHASE,
WITHOUT ADVERTISING OR COMPETITIVE
BIDDING, OF PROCESS SERVING SERVICES
FOR THE OFFICE OF CORPORATION
COUNSEL DURING THE FISCAL YEAR
2020/2021**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of process serving services for the Office of the Corporation Counsel during the fiscal year 2020/2021 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item as the Law Department must have professional firms who can act on short notice to serve legal papers in a reliable and timely manner in compliance with State and Federal rules; and

BE IT FURTHER ORDAINED, that the Commissioner of Purchase is hereby authorized to purchase said process serving services from the following vendors at the following not to exceed costs: Aaron Nuzzo \$9,500.00; Albany Investigators \$4,500.00; and Metro Attorneys \$10,300.00 respectively, charging the cost thereof to Operating Budget Account #540552.01.14200 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2021 provided funding from the appropriation authorized by this Ordinance remains available.

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

June 23, 2020

Mary E. Vossler
Director

Julie Castellitto
Assistant Director

Mr. John Copanas
City Clerk
City Hall
Syracuse, New York

RE: Annual Waiver Request – Law Department Process Servers

Dear Mr. Copanas:

On behalf of the Department of Law, please prepare legislation for the next scheduled Common Council meeting to authorize the purchase without advertising or competitive bidding of process serving services for the Office of the Corporation Counsel during Fiscal Year 2020/2021 from the following process servers:

- Aaron Nuzzo at a total cost not to exceed \$9,500.00;
- Albany Investigators at a total cost not to exceed \$4,500.00; and
- Metro Attorneys at a total cost not to exceed \$10,300.00

All costs will be charged to Operating Supplies and Expense Account #540552.01.14200.

Thank you.

Sincerely,

Mary E. Vossler
Director of Management & Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

27



DEPARTMENT OF LAW

OFFICE OF THE CORPORATION COUNSEL

CITY OF SYRACUSE, MAYOR BEN WALSH

Kristen E. Smith
Corporation Counsel

Joseph W. Barry III
First Assistant
Corporation Counsel

Christina F. DeJoseph
Senior Assistant
Corporation Counsel

Lee R. Terry
Senior Assistant
Corporation Counsel

- Catherine E. Carnrike
- Meghan E. Ryan
- Amanda R. Harrington
- John C. Black Jr.
- Kathryn M. Ryan
- Ramona L. Rabeler
- Todd M. Long
- Sarah A. Lafen
- Mary L. D'Agostino
- Sophie West
- Sarah M. Knickerbocker
- Danielle M. Pires
- Finney Raju
- Patrick R. Blood
- Amelia McLean-Robertson
- Patrick J. Parkinson

June 22, 2020

Ms. Mary E. Vossler
Director of the Office of Management and Budget
Room 213 City Hall
Syracuse, New York 13202

Re: Request for Legislation

Dear Ms. Vossler:

I am requesting legislation authorizing the purchase without advertising or competitive bidding of process serving services for the Office of the Corporation Counsel during Fiscal Year 2020/2021 from the following process servers:

- Aaron Nuzzo at a total cost not to exceed \$9,500.00;
- Albany Investigators at a total cost not to exceed \$4,500.00; and
- Metro Attorneys at a total cost not to exceed \$10,300.00.

All costs will be charged to Operating Supplies and Expense Account #540552.01.14200.

Thank you for your assistance in this matter.

Sincerely,

Kristen E. Smith
Corporation Counsel

KES/cec

Department of Law
Office of Corp. Counsel
233 E. Washington St.
City Hall, Room 300

GENERAL ORDINANCE AMENDING ARTICLE 9 OF CHAPTER 27 OF THE REVISED GENERAL ORDINANCES OF THE CITY OF SYRACUSE, AS AMENDED, BEING THE PROPERTY CONSERVATION CODE OF THE CITY OF SYRACUSE, ENTITLED RENTAL REGISTRY TO REVISE SECTION 27-131 OF ARTICLE 9 AND ADD A NEW SECTION 27-147 TO ARTICLE 9

BE IT ORDAINED, that Section 27-131 of Article 9, of Chapter 27 of the Revised General Ordinances of the City of Syracuse, as amended, being the Property Conservation Code of the City of Syracuse, entitled Rental Registry is hereby amended to read as follows:

Section 27-131. Rental Registry certificate required.

(a) Effective January 1, 2011, owners are required to obtain a rental registry certificate for each one-family and/or two-family non-owner occupied dwelling rented or leased within the City of Syracuse.

(b) Effective July 1, 2018, Rental Registry Certificates will expire three (3) years after they are issued. The expiration date shall be printed on each rental registry certificate. Rental registry certificates issued prior to July 1, 2018 will expire two (2) years after they were issued, the expiration date on the certificate shall still apply. All renewal rental registry certificates shall be issued for a three (3) year period.

(c) Upon expiration of any rental registry certificate, an owner must renew the registration of any one-family and/or two-family non-owner occupied dwellings. Applications for renewal of a rental registry certificate should be submitted at least forty-five (45) days prior to the expiration date of the rental registry certificate.

(d) Except as otherwise provided herein, it shall be unlawful and a violation of this

Chapter to rent or lease a one-family and/or two-family non-owner occupied dwelling without obtaining a rental registry certificate as required by Article 9.

(e) Notwithstanding the foregoing, an owner is not required to obtain a rental registry certificate for any one-family and/or two-family non-owner occupied dwelling where at least one dwelling unit is solely occupied by a person related by blood, marriage, or adoption to or under the legal custody of the owner of the dwelling unit, which may include one additional person who is not a minor without regard to the relationship of the person and without regard to the number of minors in the dwelling unit related by blood, marriage or adoption to the additional person or under the legal custody of the person.

; and

BE IT FURTHER ORDAINED, that a new Section 27-147 to be entitled "Collection of Rents" shall be added to Article 9, Chapter 27 of the Revised General Ordinances of the City of Syracuse, as amended, being the Property Conservation Code of the City of Syracuse, entitled Rental Registry which shall read as follows:

Section 27-147. Collection of Rents

No owner, agent or person in charge shall collect rents during any period of noncompliance with Article 9 which would otherwise be due and owing for the rental of premises unless and until the owner shall have complied with the provisions herein. Nothing herein shall be construed to prevent an owner, upon receipt of the rental registry certificate, from receiving the equitable value of the occupancy of the premises from the earliest date of occupancy, but in no event shall an owner recover in excess of the agreed rent. Failure on the part of the tenant to pay the equitable value of the occupancy of the premises from the earliest date of occupancy until the owner's receipt of the rental registry certificate may not be used as a basis for eviction.

; and

BE IT FURTHER ORDAINED, that all remaining sections of Article 9 of Chapter 27 of the Revised General Ordinances of the City of Syracuse, as amended, being the Property Conservation Code of the City of Syracuse, not amended by this Ordinance shall remain in full force and effect as previously adopted.

; and

BE IT FURTHER ORDAINED, that this ordinance shall take effect on November 15, 2020.



CITY OF SYRACUSE COMMON COUNCIL

MICHAEL GREENE
Councilor-at-Large

September 3, 2020

Mr. John Copanas
City Clerk
Room 231, City Hall
Syracuse, NY

Dear Mr. Copanas:

Please prepare legislation to be placed on the agenda of the next regularly scheduled Common Council meeting requesting approval to make the following amendments to Article 9, the Rental Registry Ordinance of Chapter 27 of the Revised General Ordinances, the Property Conservation Code of the City of Syracuse:

- Add a new Section 27-147 prohibiting the collection of rents during any period of noncompliance with Article 9; and
- Amend existing Section 27-131 to emphasize that it is a violation of Chapter 27 to rent or lease a one-family and/or two-family non-owner occupied dwelling without obtaining a rental registry certificate.

The proposed addition of Section 27-147 to the General Ordinances will prohibit landlords from collecting rents during any period of noncompliance with the rental registry, while allowing landlords to recover the equitable value of the occupancy once they are compliant with the Rental Registry. The equitable value of the occupancy shall not be used as a basis for eviction.

The amendment of Section 27-131 shall clearly indicate that it is a violation of Chapter 27 of the Revised General Ordinances of the City of Syracuse to rent or lease a one-family and/or two-family non-owner occupied dwelling without obtaining a rental registry certificate as required by Article 9.

These amendments are designed to encourage landlords to register their properties and comply with the Rental Registry Ordinance.

Thank you for your attention regarding this matter.

Sincerely,

Michael Greene
Councilor-at-Large

bdl

**ORDINANCE AMENDING ORDINANCE
NO. 508-2019 AUTHORIZING CONTRACTS
WITH LAZ PARKING NY NJ LLC RELATIVE
TO PROVIDING PARKING GARAGE
MANAGEMENT AND SECURITY SERVICES
FOR THE FAYETTE STREET PARKING
GARAGE AND THE MONY-AXA PARKING
GARAGE**

BE IT ORDAINED, that Ordinance No. 508-2019 is hereby amended to read as follows:

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has approved the retention of Laz Parking NY NJ LLC, under the following terms:

- (1) Laz Parking NY NJ LLC shall provide all required parking garage management and security services for the following City-owned parking garages at a cost not to exceed the following amounts for all services under the agreements:
 - Fayette Street Parking Garage \$259,012.00
 - MONY-AXA Parking Garage \$392,544.00; and

- (2) The term of the contracts for each of these garages is for a one-year period commencing from the date of execution; the term of the contracts is hereby extended for an additional four month period effective through December 31, 2021, at a total cost not to exceed \$185,000.00 for all services to be provided for both garages, with the increased costs estimated not to exceed \$130,848 for the Fayette Street Parking Garage and \$86,337.36 for MONY-AXA, should the actual cost be higher than the estimated portion the allocated funds can be utilized for the other garage as needed; NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such amended contracts, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with these agreements shall be charged to Account #541500.01.81800 or another appropriate account as designated by the Commissioner of Finance.



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

September 1, 2020

Julie Castellitto
Assistant Director

Mr. John Copanas
City Clerk
231 City Hall
Syracuse, NY 13202

RE: LEGISLATION TO WAIVE THE RFP PROCESS

Dear Mr. Copanas:

On behalf of the Department of Public Works, please prepare legislation to be introduced at the next Common Council meeting authorizing a waiver of the RFP process for a professional service agreement with LAZ Parking NY NJ LLC, for a period of 4 months. This agreement is for the management of Fayette St Parking Garage and MONY AXA Parking Garage for the City of Syracuse. This waiver of the RFP will give us time to start the RFP process before the end of the agreement.

Expenditures are not to exceed \$185,000, until December 31, 2020. Expenses will be charged to account 540551.01.81800.

Thank you.

Sincerely,

Julie Castellitto
Assistant Director of Management & Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

JC/tm
cc: Jeremy Robinson, Commissioner, Department of Public Works
File

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Julie Castellitto
Assistant Director

TO: Honorable Mayor Ben Walsh
FROM: Julie Castellitto, Assistant Director of Management & Budget *ac*
DATE: September 1, 2020
SUBJECT: Waiver of RFP – LAZ Parking NY NJ LLC

On behalf of the Department of Public Works, I am requesting a waiver of the RFP process to enter into a professional service agreement with **LAZ Parking NY NJ LLC**, for a period of 4 months. This agreement is for the management of Fayette St Parking Garage and MONY/AXA Parking Garage for the City of Syracuse. This waiver of the RFP will give us time to start the RFP process before the end of the agreement.

Expenditures are not to exceed \$185,000.00, until December 31, 2020. Expenses will be charged to account 540551.01.81800.

If you agree to waive the RFP process and enter into a professional service agreement with **LAZ Parking NY NJ LLC** please sign below and return this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Mayor Ben Walsh
City of Syracuse, New York

9/2/2020
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net



DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

August 28, 2020

Jeremy Robinson
Commissioner

Ann Fordock
Deputy Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

Julie Castellitto
Asst Director of Management and Budget
City Hall Room 231
Syracuse, NY 13202

Re: Mayoral Approval to Waive the RFP process for LAZ Parking NY NJ LLC. for Department of Public Works for Management of the City Owned Parking Garages

Dear Ms. Castellitto,

Please prepare a letter to the Mayor requesting approval to sign a Waiver of RFP for a professional service agreement with LAZ Parking NY NJ LLC , for a period of 4 months with the Department of Public Works. This agreement is for the management of Fayette St Parking Garage and MONY AXA Parking Garage for the City of Syracuse. This waiver of the RFP will give us time to start the RFP process before the end of this agreement. Upon the Mayor's approval please submit the accompanying request for legislation to the City Clerk to have this item placed on the next Common Council agenda.

The not to exceed amount is \$185,000, until Dec 31, 2020. Expenses will be charged to account 540551 01 81800.

Please do not hesitate to contact me directly if you have any questions or require additional information.

Approved: _____

Denied: _____

Date: 9/2/2020

Very truly yours,

Department of Public Works
1200 Canal St.
Extension
Syracuse, N.Y. 13202

Jeremy Robinson
Commissioner of Public Works

Office 315 448-2489
Fax 315 448-8531

www.syr.gov.net

ORDINANCE AMENDING ORDINANCE NO. 55-2019 AUTHORIZING CONTRACT WITH BARTON & LOGUIDICE, D.P.C. RELATIVE TO PROVIDING CONSULTANT ENGINEERING SERVICES FOR THE DESIGN PHASE FOR THE DIG ONCE CITY INFRASTRUCTURE BUTTERNUT STREET PROJECT TO ADD ADDITIONAL DESIGN FEES AND SERVICES FOR THE CONSTRUCTION INSPECTION PHASE OF THE PROJECT

BE IT ORDAINED, that Ordinance No. 55-2019 is hereby amended to read as follows:

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has approved the retention of Barton & Loguidice, D.P.C., under the following terms:

(1) Barton & Loguidice, D.P.C. shall provide consultant engineering services for the design phase, including additional design services and the construction inspection phase for the Dig Once City Infrastructure Butternut Street Project;

(2) The City shall pay to Barton & Loguidice, D.P.C. an amount not to exceed \$615,998.00* (\$319,000 for the design phase, \$10,988 for additional design services, and \$286,000 for construction inspection phase) for all services to be provided under this agreement, to be paid on a time-and-expense method of payment; NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to Capital account #599807.07.701251000 with subsequent 100% reimbursement from the New York State Dormitory Authority through a grant from the State and Municipal Facilities (SAM) Program, with a bond ordinance authorized contemporaneously herewith for this project to be used for the project costs should it be necessary.

new material

*previously read \$319,000.00



DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

28 August 2020

Mary E. Robison, PE
City Engineer

John Kivlehan
Design & Construction

Kelly Haggerty
Public Buildings

Marc Romano
Mapping & Surveying

Mr. John Copanas
Office of the City Clerk
231 City Hall
Syracuse, New York 13202

Request for Legislation: An Ordinance amending Original Ordinance No. 55-2019 Authorizing a Consultant Agreement with Barton & Loguidice, D.P.C. for the Dig Once City Infrastructure Butternut Street Project for Consultant Engineering Services. Amend to add Construction Inspection Services & Additional Design Costs.

Dear Mr. Copanas:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

- An Ordinance amending Original Ordinance No. 55-2019 Authorizing a Consultant Agreement with Barton & Loguidice, D.P.C. for the Dig Once City Infrastructure Butternut Street Project to add Construction Inspection Services in the amount of \$286,000.00, and an additional Design Fee (soil borings which were needed in the design phase were not included in the original fee proposal) in the amount of \$10,988.00, for a total not to exceed fee of \$615,988.00 (the previous design agreement was for a total fee not to exceed to \$319,000.00).

The City is expected to incur all initial costs for this project; with subsequent 100% reimbursement from NY State Dormitory Authority through the State and Municipal Facilities Program (SAM). Costs will be charged to a Capital Account 599807.07.701251000.

The RFQ Committee made the recommendation of Barton & Loguidice, D.P.C. to Mayor Walsh, and Mayor Walsh approved of the selection of Barton & Loguidice, D.P.C. on February 13, 2019. Per the attached memorandum, Mayor Walsh further approved the not-to-exceed fee.

Please let me know if you have any questions related to this request.

Sincerely,

Mary E. Robison, P.E., City Engineer

Dept. of Engineering
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202
Office 315 448-8200
Fax 315 448-8488

www.syr.gov



DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

Mary E. Robison, PE
City Engineer

John Kivlehan
Design & Construction

Kelly Haggerty
Public Buildings

Marc Romano
Mapping & Surveying

TO: Ben Walsh, Mayor
ATTN: Julie Castellitto, Acting Budget Director
FROM: Mary Robison, P.E., City Engineer
Mary E. Robison
DATE: 28 August 2020

MEMORANDUM OF APPROVAL – Barton & Loguidice, D.P.C. Construction Inspection Phase Service Fee – “Dig Once” City Infrastructure Butternut Street Project

On February 8, 2019 the RFP committee recommended the selection Barton & Loguidice, D.P.C. for the City’s “Dig Once” City Infrastructure Butternut Street Project and you approved the selection and fee (maximum amount payable \$319,000.00) on February 13, 2020. We have now completed the negotiations of the scope of services and fee with Barton & Loguidice, D.P.C. for Construction Inspection.

We have negotiated an estimated maximum total cost not to exceed of \$286,000.00 for Barton & Loguidice, D.P.C. to complete the construction inspection services of this project as detailed in their scope of services. In addition, we need to amend their Design Fee by an extra \$10,988.00, to account for soil borings (not part of the original scope) needed for the design phase. Therefore, we would like to amend Barton & Loguidice, D.P.C. contract by \$296,988.00 for a total not to exceed fee of \$615,988.00.

Please advise if you approve of Barton & Loguidice, D.P.C. proposed total additional fee not to exceed \$296,988.00(\$286,000.00 for construction inspection services, & \$10,988.00 for additional design costs) for a total fee not to exceed \$615,988.00 during the design & construction of the “Dig Once” City Infrastructure Butternut Street Project.

If you approve of this amended fee for Barton & Loguidice, D.P.C. fee, we will present this to the Common Council for its approval.

YES NO

Comments: _____

Signature: *[Signature]* Date: 9/2/20

Dept. of Engineering
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202
Office 315 448-8200
Fax 315 448-8488

www.syr.gov.net

ORDINANCE AUTHORIZING CONTRACT WITH BARTON & LOGUIDICE, DPC RELATIVE TO PROVIDING SERVICES FOR THE PRELIMINARY AND DETAILED DESIGN PHASES FOR THE CREEKWALK IMPROVEMENT TAP 2018 PROJECT, PIN 3950.74

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has approved the retention of Barton & Loguidice, DPC, under the following terms:

- (1) Barton & Loguidice, DPC shall provide all required services for the preliminary and detailed design phases for the Creekwalk Improvement TAP 2018 Project, PIN 3950.74;
- (2) The City shall pay to Barton & Loguidice, DPC an amount not to exceed \$193,000.00 to be paid on a time-and-expense basis for all services under this agreement; NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to Capital Account #701231002.80405.07 or another appropriate account as designated by the Commissioner of Finance, with subsequent reimbursement of 80% of the cost from Federal funds and the remaining 20% to be funded with existing local capital account funds previously authorized by Ordinance No. 454-2019.



DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

28 August 2020

Mary E. Robison, PE
City Engineer

John Kivlehan
Design & Construction

Kelly Haggerty
Public Buildings

Marc Romano
Mapping & Surveying

Mr. John Copanas
Office of the City Clerk
231 City Hall
Syracuse, NY 13202

Re: Request to Authorize a Consultant Agreement with Barton & Loguidice, D.P.C. for the Preliminary & Detailed Design Phase Fee for the Creekwalk Improvement TAP 2018 Project, PIN 3950.74.

Dear Mr. Copanas:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance authorizing an Agreement with Barton & Loguidice, D.P.C. for an amount not to exceed \$193,000.00 to be paid on a time and expense basis for all services required to complete the preliminary & detailed design phases for the Creekwalk Improvement TAP 2018 Project, PIN 3950.74.

The preliminary & detailed design phase of the project is being funded 80% with federal funds and 20% with existing local capital account funds previously authorized by ordinance No. 454 of 2019. Costs will be charged to Capital Account No. 701231002.80405.07.

The selection of the consultant was completed following the federal and state procedures for professional services and in accordance with the City's RFQ procedures. The RFQ Committee made the recommendation of Barton & Loguidice D.P.C. to the Mayor, and the Mayor approved the selection of Barton & Loguidice D.P.C. on May 08, 2020. Per the attached memorandum, the Mayor further approved the not-to-exceed fee.

Please let me know if you have any questions related to this request.

Very Truly Yours,
Mary E. Robison

Mary E. Robison, P.E., City Engineer

Dept. of Engineering
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202
Office 315 448-8200
Fax 315 448-8488

www.syr.gov.net



DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

Mary E. Robison, PE
City Engineer

John Kivlehan
Design & Construction

Kelly Haggerty
Public Buildings

Marc Romano
Mapping & Surveying

TO: Ben Walsh, Mayor

ATTN: Julie Castellitto, Acting Budget Director, Office of Management & Budget *a*

FROM: Mary Robison, P.E., City Engineer
Mary E Robison

DATE: August 28 2020

RE: **MEMORANDUM OF APPROVAL –
BARTON & LOGUIDICE, D.P.C. FOR CONSTRUCTION PRELIMINARY &
DETAILED DESIGN SERVICES FEE FOR THE CREEKWALK IMPROVEMENT,
TAP 2018 PROJECT, PIN 3950.74.**

On May 08, 2020, you approved the selection of Barton & Loguidice, D.P.C. for the Creekwalk Improvement, TAP 2018 Project, PIN 3950.74. We have now completed the negotiations of the scope of services and fee for the Preliminary & Detailed Design Services with Barton & Loguidice, D.P.C..

We negotiated an estimated maximum total cost not to exceed of \$193,000.00 for Barton & Loguidice, D.P.C. to complete the Preliminary & Detailed Design Phases of this project as detailed in their scope of service.

We will negotiate a fee for construction administration, and inspection service with Barton & Loguidice, D.P.C. once the full scope of the project is determined. This will require amending this agreement at a later date.

Please advise if you approve of Barton & Loguidice, D.P.C.'s proposed total fee not to exceed \$193,000.00 for Preliminary & Detailed Design Services for the Creekwalk Improvement, TAP 2018 Project. If you approve of Barton & Loguidice, D.P.C.'s fee, we will present this to the Common Council for its approval.

YES NO

Comments: _____

Signature: *[Signature]* Date: 9/2/20

cc: Project File

Dept. of Engineering
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202
Office 315 448-8200
Fax 315 448-8488

www.syr.gov.net

**ORDINANCE AUTHORIZING PURCHASE,
WITHOUT ADVERTISING OR COMPETITIVE
BIDDING, OF REPAIR AND REPLACEMENT OF
PUMPS AND/OR MOTORS IN THE WATER
SYSTEM FOR THE DEPARTMENT OF WATER
DURING THE FISCAL YEAR 2020/2021**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of repair and replacement of pumps and/or motors in the water system from Gartner Equipment and Koester Associates for the Department of Water during the fiscal year 2020/2021 at a total cost not to exceed \$25,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item and services because of the time sensitive nature of these repair and replacement projects and the requirement for specialized contractors to provide the repair and replacement services; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said repair and replacement of pumps and/or motors at a total cost not to exceed \$25,000.00, charging the cost to Water Department Plant Budget Account # 540720.05.83400 or 540500.05.83400 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2021 provided funding from the appropriations authorized by this Ordinance remains available.



B

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

August 11, 2020

Julie Castellitto
Assistant Director

Mr. John Copanas
City Clerk
City Hall
Syracuse, New York

RE: Annual Waiver Request for Repair/Replacement of Pumps and/or Motors

Dear Mr. Copanas:

Please prepare legislation to be introduced at the next scheduled Common Council Meeting authorizing a waiver of competitive bid for repair and replacement of pumps and/or motors in the water system during Fiscal Year 2020/2021.

There are at least two pumps in each of the nine booster pumping stations in the Syracuse Water Distribution System. Failure of a pump requires immediate attention in order to restore satisfactory service to the public. Therefore, it is not practical to contract for pump repairs by competitive bidding. Moreover, repairing pumps requires a considerable degree of expertise which makes this work professional in nature. Both Gartner Equipment and Koester Associates are two vendors with the most competitive prices. Quotes will be obtained prior to ordering.

The expected cost of this work will not exceed \$25,000. Funds for pumps and/or motor repairs will be charged to the Water Department Plant Budget Account 540720.05.83400 or 540500.05.83400.

Thank you.

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Sincerely,

Julie Castellitto
Assistant Director of Management & Budget

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

19



DEPARTMENT OF WATER

CITY OF SYRACUSE, MAYOR BEN WALSH

July 20, 2020

Joseph B. Awald, PE
Commissioner

John D. Walsh
Deputy Commissioner

Mr. John Copanas
City Clerk
221 City Hall
Syracuse, New York 13202

RE: Pump Repair/Replacement Waiver

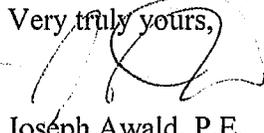
Dear Mr. Copanas,

It is requested that an ordinance be submitted for consideration by the Common Council authorizing a waiver of competitive bidding for repair and replacement of pumps and/or motors in the water system for the fiscal year 2020-2021.

There are at least two pumps in each of the nine booster pumping stations in the Syracuse Water distribution system. Failure of a pump requires immediate attention in order to restore satisfactory service to the public. Therefore, it is not practical to contract for pump repairs by competitive bidding. Moreover, repairing pumps requires a considerable degree of expertise, which makes this work professional in nature. Both Gartner equipment and Koester Associates are two vendors with the most competitive prices. Quotes will be obtained prior to ordering.

The expected cost of this work will not exceed \$25,000. Funds for pump and/or motor repairs will be charged to the Water Department Plant budget accounts, 540720.05.83400 or 540500.05.83400.

Very truly yours,


Joseph Awald, P.E.
Commissioner of Water

Department Of Water
101 N. Beech Street
Syracuse, N.Y. 13210

Office 315 448-8340
Fax 315 473-2608
Emergency 24 Hours
315 448-8360

ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SYRACUSE, ONONDAGA COUNTY, NEW YORK, DELEGATING TO THE COMMISSIONER OF FINANCE OF THE CITY THE POWERS AUTHORIZED TO BE DELEGATED BY SECTIONS 30.00, 50.00, 56.00 AND 168.00 OF THE LOCAL FINANCE LAW WITH RESPECT TO UP TO \$96,000,000 ORIGINAL PRINCIPAL AMOUNT OF REVENUE ANTICIPATION NOTES OF THE CITY, INCLUDING RENEWALS THEREOF, IN ANTICIPATION OF THE RECEIPT OF MONIES DUE TO THE CITY SCHOOL DISTRICT OF THE CITY OF SYRACUSE FOR ITS FISCAL YEAR COMMENCING JULY 1, 2020

BE IT ORDAINED, by the Common Council of the City of Syracuse, as follows:

Section 1. The power to authorize the issuance of, and to sell, at private or public sale, up to \$96,000,000 original principal amount of revenue anticipation notes of the City of Syracuse, Onondaga County, New York, including renewals thereof, in anticipation of the receipt of State Aid becoming due to the City School District of the City of Syracuse during the fiscal year of commencing July 1, 2020 and the power to determine the terms, form and contents of said notes of the City pursuant to Sections 30.00, 50.00, 56.00 and 168.00 respectively, of the Local Finance Law are hereby delegated to the Commissioner of Finance, as chief fiscal officer of the City.

Section 2. This ordinance is effective immediately.

24



DEPARTMENT OF FINANCE

OFFICE OF THE COMMISSIONER
CITY OF SYRACUSE, MAYOR BEN WALSH

Bradley O'Connor CPA
Commissioner of
Finance

Martha A. Maywalt
First Deputy
Commissioner

September 2, 2020

Mr. John Copanas
City Clerk
230 City Hall
Syracuse, NY 13202

RE: Request for Legislation - Revenue Anticipation Notes (RAN's)

Dear Mr. Copanas:

Please prepare legislation to be placed on the agenda for the regularly scheduled Common Council meeting of September 14, 2020. The legislation should authorize the issuance of Revenue Anticipation Notes (RAN's) in an amount not to exceed \$96,000,000 (Ninety-Six Million Dollars) for the Syracuse City School District to provide cash flow funding for the fiscal year 2020-2021.

Funds from 2020-2021 state aid will be dedicated to repay the notes prior to June 30, 2021.

Enclosed please find a copy of a projected cash flow worksheet prepared by the School District for the fiscal year 2020-2021. The Board of Education approved a resolution to authorize the borrowing at its August 12, 2020 meeting. A certified resolution approved by the Board of Education is attached. As indicated in the worksheet, the cash balance is expected to decrease significantly during the month of September 2020.

Thank you for your assistance in this matter.

Sincerely,

Bradley O'Connor, CPA
Commissioner of Finance

Department of Finance
233 E. Washington St
City Hall, Room 128
Syracuse, N.Y. 13202

Office 315 448 8279
Fax 315 448 8424

www.syr.gov.net

CC: Honorable Helen Hudson, Common Council President
Honorable Timothy Rudd, Finance Committee Chair
Honorable Rita M. Paniagua, Education Committee Chair
Jaime Alicea, Superintendent of Schools
Suzanne Slack, Chief Financial Officer

SYRACUSE CITY SCHOOL DISTRICT
GENERAL FUND
CASH FLOW STATEMENT
FISCAL YEAR ENDING JUNE 30, 2021
(EST. 000'S)

projection as of July 2020
Without RAN
Scenario #2: State Aid & Grant
Receipts Delayed 30 Days

	Projected July	Projected August	Projected September	Projected October	Projected November	Projected December	Projected January	Projected February	Projected March	Projected April	Projected May	Projected June	Projected July	TOTAL
(a) BALANCE (BEG. MONTH)	83,499	59,969	30,891	(4,065)	(8,934)	(43,668)	(60,419)	(40,297)	(71,589)	(85,836)	(13,305)	(24,941)	(47,084)	83,499
REVENUES:														
Real Property Taxes	15,191	2,863	1,948	11,476	2,109	1,845	9,883	2,340	1,547	8,690	2,356	748	15,191	76,187
STAR	-	-	-	-	-	-	5,423	-	-	-	-	-	-	5,423
State Aid	-	-	7,661	38,176	12,386	25,888	32,325	1,295	50,456	93,511	19,954	13,729	76,943	372,334
Medicaid	-	-	-	-	240	150	60	60	60	60	60	60	60	810
Sales Tax	173	-	-	27	-	-	150	-	-	100	-	-	100	550
Other Receipts	462	137	942	680	760	353	415	407	512	625	196	537	400	6,427
Repayment Interfund Advances	6,401	-	4,085	5,507	6,120	2,541	12,903	9,071	6,078	6,875	6,300	11,800	6,300	83,980
NOTE PROCEEDS:														
Revenue Anticipation Notes	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Tax Anticipation Notes	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL RECEIPTS	22,228	3,000	14,635	55,866	21,615	30,787	61,159	13,173	58,652	109,862	28,866	26,874	98,994	545,710
DISBURSEMENTS:														
Operating Expenses:														
Payroll	5,227	5,575	19,853	20,018	20,707	20,057	19,906	20,260	20,131	19,950	19,165	28,314	5,514	224,676
A/P	7,540	12,013	18,710	24,308	18,639	16,383	9,057	11,809	9,233	6,901	8,702	8,002	7,705	189,000
Health Care / Workers' Compensation	4,332	7,216	5,556	6,337	4,743	5,914	5,889	6,356	5,501	4,192	5,332	4,733	4,548	70,627
Net Expenses	17,098	24,803	44,119	50,662	44,088	42,353	34,832	38,425	34,865	31,043	33,199	41,048	17,768	454,303
RAN/TAN Repayment and Debt Service:														
Payment Account	23,664	-	-	-	-	-	-	-	-	-	-	-	-	23,664
Notes Interest	123	-	-	-	-	-	-	-	-	-	-	-	-	123
JSCB Debt Service	-	-	-	3,633	-	-	-	-	31,794	-	-	-	-	35,427
Other Debt Service	-	2,198	38	32	436	216	-	177	283	1,007	53	1,469	1,469	7,379
Interfund Advances	4,873	5,077	5,434	6,408	11,825	4,959	6,204	5,864	5,958	5,281	7,250	6,500	6,500	82,141
TOTAL DISBURSEMENTS	45,758	32,078	49,591	60,735	56,349	47,537	41,036	44,465	72,899	37,331	40,502	49,017	25,737	603,036
BALANCE (END OF MONTH)	59,969	30,891	(4,065)	(6,934)	(43,668)	(60,419)	(40,297)	(71,589)	(85,836)	(13,305)	(24,941)	(47,084)	26,173	26,173
NOTE PAYMENT ACCOUNT														
BALANCE (BEG. MONTH)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Receipts	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Disbursements	-	-	-	-	-	-	-	-	-	-	-	-	-	-
BALANCE (END OF MONTH)	-	-	-	-	-	-	-	-	-	-	-	-	-	-

Maximum RAN Borrowing **95,373**

- (a) Beginning balance is the projected final balance as of June 30, 2020.
- (b) Property Tax projections are based on the 2020-21 Budget NET of STAR and projected receipt trend based on 2019-20 actual payment cycle.
- (c) JSCB debt payments will be collected by the Trustee.
- (d) The Note Payment Account transactions reflect the amounts set aside to pay the principal of Revenue Anticipation Notes at their maturity date. Interest on such notes is recorded as Note Interest on the above schedule.
- (e) Interfund Transactions represent ALL disbursements made by the General Fund on behalf of other Funds of the School District and the repayment thereof.



SYRACUSE CITY SCHOOL DISTRICT
BOARD OF EDUCATION
SYRACUSE, NEW YORK

RESOLUTION

Revenue Anticipation Note (RAN) Borrowing 2020-21

- Whereas: the payment schedule for New York State Aid is delayed through the end of the fiscal year resulting in a need to borrow for cash flow purposes. In a typical year, over 70% of State Aid is received in the second half of the fiscal year despite nearly 45% of disbursements occurring in the first half of the fiscal year; and
- Whereas: the 2020-21 NYS Budget as adopted in March 2020 includes State Aid for the Syracuse City School District of \$372 million. State Aid for 2020-21 is subject to further reduction following the financial results of the State in the month of April 2020, the two months of May and June 2020, and again for the six months of July through December 2020, otherwise known as the measurement periods. At the time this Revenue Anticipation Note estimate was prepared, no such reductions of State Aid are published. Should mid-year funding reductions be proposed during the RAN approval process, such reductions will be reflected in the final RAN Borrowing estimates; and
- Whereas: the attached cash flow analysis for the Syracuse City School District's 2020-21 school year projects a cash shortage, beginning in October 2020, primarily due to the timing of cash receipts from New York State sources. The timing of State Aid payments and grant reimbursement funding that flows through the State is less predictable this year. In light of the COVID-19 pandemic and other unknown economic factors, this projection assumes a 30 day delay in each scheduled State Aid payment and grant reimbursement funding; now, therefore, be it
- Resolved: That the Board of Education, upon recommendation of the Superintendent of Schools, authorizes the Chief Financial Officer to pursue a Revenue Anticipation Note (RAN) not to exceed \$96,000,000 for the 2020-21 fiscal year; and, be it further
- Resolved: That the Common Council be, and is hereby requested, to authorize the Commissioner of Finance to issue a Revenue Anticipation Note in an amount not to exceed \$96,000,000 with receipt of all necessary documentation and review.
- Dated: August 12, 2020

I hereby certify that the attached is a true copy of Resolution #0820-027 entitled Revenue Anticipation Note (RAN) Borrowing 2020-21 adopted by the Board of Education of the Syracuse City School District of the City of Syracuse, New York, at a Regular Board Meeting on August 12, 2020 on a vote of 6 Yes; 0 No; 1 Abstain.

Theresa Piraino

Theresa Piraino
Secretary to the Superintendent of Schools
Syracuse City School District

August 14, 2020
Date of Certification

Ordinance No.

2020

ORDINANCE AUTHORIZING THE ENGINEERING SERVICES AND CONSTRUCTION NEEDED FOR THE 2020/2021 TREE PLANTING PROGRAM

BE IT ORDAINED, that this Common Council hereby authorizes the engineering services and construction needed for the 2020/2021 Tree Planting Program at a total cost not to exceed \$150,000.00 and the Director of Management & Budget is hereby authorized to enter into a contract or contracts therefor in the manner provided by law; professional services for the project shall be obtained in accordance with Section 5-205A (8) of the Syracuse City Charter; charging the cost thereof to the Department of Parks, Recreation and Youth Program 2020/2021 Unallocated Cash Capital Account.



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SYRACUSE DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

September 1, 2020

Julie LaFave
Commissioner

Jimmy Oliver
Deputy Commissioner

John Copanas, City Clerk
231 City Hall
233 E. Washington St.
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION

Dear Mr. Copanas:

Please prepare legislation from the next regularly scheduled Common Council meeting to **authorize project and funding appropriation for the 2020-2021 Tree Planting Program** for the Department of Parks, Recreation and Youth Programs.

Funds, not to exceed \$150,000, will be appropriated for cash capital and will be distributed to an account to be established by the Commissioner of Finance.

Locations will be determined 1) through the Parks Department service request program and Parks Department priorities and 2) to support of capital improvement projects in other departments.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

A handwritten signature in black ink, appearing to read "JLafave".

Julie LaFave
Commissioner

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

www.syr.gov.net



City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

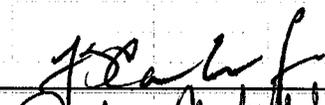
Date:	#####	Department:	Parks
Project Name:	Tree planting		
Project Cost:	#####		
Contact Name:	Stephen Harris		
Project Description:	The Tree planting program exists to expand canopy in the city for public health and environmental benefits. Tree planting fulfills service requests from the public, referrals from other departments and Parks Department priorities.		

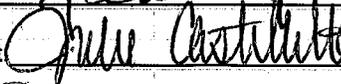
Projected Time Line & Funding Source(s)			
Estimated Start Date:	August 2020	Estimated Completion Date:	6/30/2021
Funding Source:		Dollar Amount:	
Local Share:	Cash capital		\$150,000
State Aid/Grant (identify)	NA		
Federal Aid/Grant (identify)	NA		
Other (identify)	NA		
Other (identify)	NA		
Total Project Funding (must equal cost):			\$ 150,000

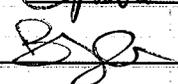
Estimated Project Borrowing Timeline		
Year	Fiscal Year	Estimated Amount to Borrow
1	2020	\$150,000
2	2021	
3	2022	
4	2023	
5	2024	
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$150,000

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes

Director of Administration:  Date: 9/3/2020

Director of Management & Budget:  Date: 9/2/2020

Commissioner of Finance:  Date: 9/3/2020



Ordinance No.

2020

**ORDINANCE APPROPRIATING FUNDS FOR
THE DEPARTMENT OF PARKS, RECREATION
AND YOUTH PROGRAMS FOR THE 2020/2021
URBAN FORESTRY RESTORATION PROGRAM**

BE IT ORDAINED, that this Common Council hereby appropriates the sum of \$30,000.00 from 2020/2021 Unallocated Cash Capital Account #599007.01.99999 to an account to be determined by the Commissioner of Finance for the Department of Parks, Recreation and Youth Programs; said funds are to be utilized for the 2020/2021 Urban Forestry Restoration Program for such purposes as matching grants, securing professional consulting services, furnishing and installing tree planting services and the purchase of trees and planting materials in support of urban forest canopy goals for the Department of Parks, Recreation and Youth Programs, in the manner provided by law.



SYRACUSE DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

September 1, 2020

Julie LaFave
Commissioner

Jimmy Oliver
Deputy Commissioner

John Copanas, City Clerk
231 City Hall
233 E. Washington St.
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION

Dear Mr. Copanas:

Please prepare legislation from the next regularly scheduled Common Council meeting to **authorize project and funding appropriation for the 2020-2021 Urban Forest Restoration Program** for the Department of Parks, Recreation and Youth Programs.

Funding is used to match grants, secure professional consulting service and the purchase of trees and planting materials in support of urban forest canopy goals.

Funds, not to exceed \$30,000, will be appropriated for cash capital account and will be distributed to an account to be established by the Commissioner of Finance.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Julie LaFave
Commissioner

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

www.syr.gov.net



City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	7/8/2020	Department:	Parks
Project Name:	Urban Forest Restoration		
Project Cost:	\$30,000		
Contact Name:	Stephen Harris		
Project Description:	Urban Forest Restoration is used to match grant dollars internally or with partners, enhance tree planting and natural areas management, tree pit construction and specialized tree care.		

Projected Time Line & Funding Source(s)

Estimated Start Date:	August 2020	Estimated Completion Date:	6/30/2021
------------------------------	-------------	-----------------------------------	-----------

Funding Source:		Dollar Amount:
Local Share:	Cash capital	\$30,000
Local Share:		
State Aid/Grant (identify)	NA	
Federal Aid/Grant (identify)	NA	
Other (identify)	NA	
Other (identify)	NA	
Total Project Funding (must equal cost):		\$ 30,000

Estimated Project Borrowing Timeline

Year	Fiscal Year	Estimated Amount to Borrow
1		
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$ \$

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes

Director of Administration: [Signature]

Date: 9/3/2020

Director of Management & Budget: [Signature]

Date: 9/2/2020

Commissioner of Finance: [Signature]

Date: 9/3/2020



Ordinance No.

2020

**ORDINANCE APPROPRIATING FUNDS FOR
THE DEPARTMENT OF PARKS, RECREATION
AND YOUTH PROGRAMS FOR THE 2020/2021
TREE PIT IMPROVEMENTS PROGRAM**

BE IT ORDAINED, that this Common Council hereby appropriates the sum of \$65,000.00 from 2020/2021 Unallocated Cash Capital Account #599007.01.99999 to an account to be determined by the Commissioner of Finance for the Department of Parks, Recreation and Youth Programs; said funds are to be utilized for the 2020/2021 Tree Pit Improvements Program (reconstruct tree pits to prevent trip hazards and to improve growth of trees in a hardscape environment by providing rooting volume underground) for the Department of Parks, Recreation and Youth Programs, in the manner provided by law.



SYRACUSE DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

September 1, 2020

Julie LaFave
Commissioner

Jimmy Oliver
Deputy Commissioner

John Copanas, City Clerk
231 City Hall
233 E. Washington St.
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION

Dear Mr. Copanas:

Please prepare legislation from the next regularly scheduled Common Council meeting to **authorize project and funding appropriation for the 2020-2021 Tree Pit Improvement Program** for the Department of Parks, Recreation and Youth Programs.

Funding will be used to improve tree pits to correct and reduce trip hazards while improving tree growth.

Funds, **not to exceed \$65,000, will be appropriated for cash capital account and will be distributed to an account to be established by the Commissioner of Finance.**

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Julie LaFave
Commissioner

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

www.syr.gov.net



City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	07/17/20	Department:	PARKS
Project Name:	Tree Pit Improvement		
Project Cost:	\$65,000		
Contact Name:	Julie LaFave		
Project Description:	Reconstruct tree pits city-wide to correct or reduce trip hazards and to improve growth of trees in a hardscape environment by providing rooting volume underground.		

Projected Time Line & Funding Source(s)

Estimated Start Date:	8/1/2020	Estimated Completion Date:	6/30/2021
------------------------------	----------	-----------------------------------	-----------

Funding Source:	Dollar Amount:
Local Share: Cash Capital	\$ 65,000
Local Share:	
State Aid/Grant	
Federal Aid/Grant	
Other (identify)	
Other (identify)	
Total Project Funding (must equal cost):	\$ 65,000

Estimated Project Borrowing Timeline

Year	Fiscal Year	Estimated Amount to Borrow
1		
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes No Reason("No"): project transferred from DPW; will be in FY 2020-21

Director of Administration: *J. LaFave* Date: 9/3/2020

Director of Management & Budget: *Julie Castiglione* Date: 9/2/2020

Commissioner of Finance: *BJR* Date: 9/3/2020



Ordinance No.

2020

**ORDINANCE APPROPRIATING FUNDS FOR
THE DEPARTMENT OF PARKS, RECREATION
AND YOUTH PROGRAMS FOR THE 2020/2021
PARKS LANDSCAPE RESTORATION
PROGRAM**

BE IT ORDAINED, that this Common Council hereby appropriates the sum of \$125,000.00 from 2020/2021 Unallocated Cash Capital Account #599007.01.99999 to an account to be determined by the Commissioner of Finance for the Department of Parks, Recreation and Youth Programs; said funds are to be utilized for the 2020/2021 Parks Landscape Restoration Program for erosion control, removal and replacement of invasive plants with grass, trees, shrubs and hardscapes, with the Project locations to include but not be limited to Burnet Park, Schiller Park, Kirk Park, Creekwalk Phase 2, Elmwood Park, Pass Arboretum, and Thornden Park for the Department of Parks, Recreation and Youth Programs, in the manner provided by law.



SYRACUSE DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

September 1, 2020

Julie LaFave
Commissioner

Jimmy Oliver
Deputy Commissioner

John Copanas, City Clerk
231 City Hall
233 E. Washington St.
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION

Dear Mr. Copanas:
Mr. Copanas,

Please prepare legislation from the next regularly scheduled Common Council meeting to **authorize project and funding appropriation for the 2020-2021 Parks Landscape Restoration** for the Department of Parks, Recreation and Youth Programs.

Funds, not to exceed \$125,000 **will be appropriated for cash capital account and will be distributed to an account to be established by the Commissioner of Finance.**

Money will be used for erosion control, removal and replacement of invasive plants with grass, trees, shrubs and hardscapes and any technical (construction) document preparation that is needed to facilitate such work being done. Target project areas include Burnet Park, Creekwalk Phase 2, Elmwood Park, Kirk Park, Pass Arboretum, Schiller Park, and Thornden Park.

If you have any questions or comments regarding this legislative item, please contact our office.

Sincerely,

Julie LaFave
Commissioner

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

www.syr.gov.net

Ordinance No.

2020

**ORDINANCE AUTHORIZING AN
INTERMUNICIPAL AGREEMENT WITH
ONONDAGA COUNTY RELATIVE TO RECEIPT
BY THE CITY OF FUNDS FROM ONONDAGA
COUNTY TO REIMBURSE FOR ALL
PAYMENTS MADE BY THE CITY RELATIVE
TO THE CITY'S TICK AND DEER
MANAGEMENT PROGRAM DURING FISCAL
YEAR 2019/2020**

BE IT ORDAINED, that the Mayor be and he hereby is authorized to enter an intermunicipal agreement with Onondaga County relative to receipt by the City of funds in an amount not to exceed \$48,994.41; said funds will be used to reimburse the City for all payments made by the City relative to the City's Tick and Deer Management Program during Fiscal Year 2019/2020; and

BE IT FURTHER ORDAINED, that the Mayor be and he hereby is authorized to execute a contract or written instruments as approved by the Corporation Counsel; and

BE IT FURTHER ORDAINED, that upon receipt of said funds or any part thereof, pursuant to said agreement authorized herein, the Commissioner of Finance is authorized and directed to deposit the same into the City's General Fund.



DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

Julie LaFave
Commissioner

Jimmy Oliver
Deputy Commissioner

August 6, 2020

John Copanas, City Clerk
Room 231 City Hall
Syracuse, NY 13202

Re: Request for Legislation

Dear Mr. Copanas:

Please prepare legislation for the next regularly scheduled Common Council meeting to enter into an intermunicipal agreement with Onondaga County for the City's adopted Tick and Deer Management Program. Under this IMA, the County will reimburse for all payments made in association with program. The amount expended for the 2019/20 program was \$48,994.41.

These funds will be deposited into the general fund by the Commissioner of Finance.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Julie LaFave
Commissioner

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

www.syr.gov.net



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Julie Castellitto
Assistant Director

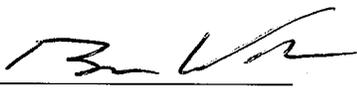
TO: Mayor Ben Walsh
FROM: Julie Castellitto, Assistant Director of Management & Budget
DATE: September 1, 2020
SUBJECT: Intermunicipal Agreement – Onondaga County

On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting an Intermunicipal agreement with Onondaga County for the City's adopted Tick and Deer Management Program. Under this IMA, the County will reimburse all payments made in associate with program. The amount expended for the 2019/20 program was \$48,994.41.

These funds will be deposited into the general fund by the Commissioner of Finance.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

9/1/20
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

Ordinance No.

2020

**ORDINANCE AUTHORIZING CONTRACT
WITH APPLIED ECOLOGICAL SERVICES
RELATIVE TO PROVIDING DESIGN AND
PROJECT MANAGEMENT SERVICES FOR THE
RESTORATION OF THE RIPARIAN BUFFER
ALONG ONONDAGA CREEKWALK PHASE 2
ON BEHALF OF THE DEPARTMENT OF
PARKS, RECREATION AND YOUTH
PROGRAMS**

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has approved the retention of Applied Ecological Services, under the following terms:

- (1) Applied Ecological Services shall provide all required design and project management services for the restoration of the riparian buffer along Onondaga Creekwalk Phase 2 on behalf on the City of Syracuse Department of Parks, Recreation and Youth Programs;
- (2) The term of the contract shall be from October 1, 2020 through December 31, 2021; and
- (3) The City shall pay to Applied Ecological Services an amount not to exceed \$32,000.00 for all services to be provided under this agreement and payments shall be made based on a time and expense method of payment;

NOW THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to Budget Account No. 599802 Project No.224150120, with funds being provided to the account from a cooperative agreement with the U.S. Fish and Wildlife Service that was approved by Ordinance No. 415-2019.



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SYRACUSE DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

August 11, 2020

Julie LaFave
Commissioner

John Copanas
City Clerk
231 City Hall
Syracuse, NY 13202

Jimmy Oliver
Deputy Commissioner

RE: Award of RFP #20-181- Design Consulting for Onondaga Creek Restoration

Dear Mr. Copanas:

Please prepare legislation from the next regularly scheduled Common Council meeting to **authorize the award of the above named RFP to Applied Ecological Services** for design and project management services for the restoration of the riparian buffer along Onondaga Creekwalk Phase 2.

Expenditures for these services, not to exceed \$32,000, are funded through a cooperative agreement with the US Fish & Wildlife Service (Ord #415-2019) and will be charged to project #224 150 120 and account #599802. The contract period will be from October 1st, 2020 until December 31st, 2021.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Julie LaFave
Commissioner

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

www.syr.gov.net



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Julie Castellitto, Assistant Director of Management and Budget
DATE: August 19, 2020
SUBJECT: RFP#20-181 – Design Consulting for Onondaga Creek Restoration

On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting that the City of Syracuse enter into a contract with Applied Ecological Services for design and project management services for the restoration of the riparian buffer along Onondaga Creekwalk Phase 2.

Expenditures for these services, not to exceed \$32,000, are funded through a cooperative agreement with the US Fish & Wildlife Service (Ord# 415-2019) and will be charged to project #224 150 120 and account #599802. The contract period will be October 1st 2020 until December 31st, 2021.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Mayor Ben Walsh
City of Syracuse, New York

Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net



SYRACUSE DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

August 26, 2020

Julie LaFave
Commissioner

Jimmy Oliver
Deputy Commissioner

Julie Castellitto, Assistant Director
Management & Budget
Room 231 City Hall
Syracuse, NY 13202

RE: Award of RFP #20-181- Design Consulting for Onondaga Creek Restoration

Dear Director Castellitto:

The Department of Parks, Recreation and Youth Programs **respectfully requests mayoral approval to award the above named RFP to Applied Ecological Services** for design and project management services for the restoration of the riparian buffer along Onondaga Creekwalk Phase 2.

Expenditures for these services, **not to exceed \$32,000, are funded through a cooperative agreement with the US Fish & Wildlife Service (Ord #415-2019)** and will be charged to project #224 150 120 and account #599802.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Julie LaFave
Commissioner

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

www.syr.gov.net

Ordinance No.

2020

ORDINANCE APPROPRIATING FUNDS FOR THE CITIZEN REVIEW BOARD TO RETAIN BOUSQUET HOLSTEIN, PLLC TO PROVIDE LEGAL SERVICES TO THE CITIZEN REVIEW BOARD ON AN AS NEEDED BASIS AND AUTHORIZING THE ADMINISTRATOR OF THE CITIZEN REVIEW BOARD TO EXECUTE A CONTRACT OR WRITTEN INSTRUMENTS ASSOCIATED WITH THE APPROPRIATION AS NECESSARY

BE IT ORDAINED, that this Common Council hereby appropriates the sum of \$11,000.00 from Fiscal Year 2020/2021 CRB Budget Account #541500.01.10000 to an account to be determined by the Commissioner of Finance for the Citizen Review Board; said funds are to be utilized for payment of legal fees incurred by the Citizen Review Board from Bousquet Holstein, PLLC, in the manner provided by law; and

BE IT FURTHER ORDAINED, that the contract associated with this appropriation shall be for Fiscal Year 2020/2021, which runs from July 1, 2020 through June 30, 2021; and

BE IT FURTHER ORDAINED, that the Administrator, on behalf of the Citizen Review Board, be and she hereby is authorized to execute such contract or written instruments associated with the appropriation as necessary.



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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

August 13, 2020

Julie Castellitto
Assistant Director

Mr. John Copanas
City Clerk
City Hall
Syracuse, New York

Re: Legislation: Waiver of the RFP Process – Bousquet Holstein, PLLC

Dear Mr. Copanas:

On behalf of the Citizen Review Board, please prepare legislation to be introduced at the next Common Council meeting requesting a waiver of the RFP process authorizing an agreement with Bousquet Holstein, PLLC for a one year period beginning July 1, 2020 through June 30, 2021 in an amount not to exceed \$11,000.

Bousquet Holstein, PLLC has been the Citizen Review Board's attorney for a number of years, has proven their expertise, and is familiar with the City of Syracuse' procedures.

Expenditures will not exceed \$11,000 and will be charged to Budget Account #541500.01.10500.

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

Sincerely,

Julie Castellitto
Assistant Director of Management & Budget



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh OC
FROM: Julie Castellitto, Assistant Director of Management and Budget
DATE: August 13, 2020
SUBJECT: Waive the RFP Process and Enter an Agreement with Bousquet Holstein, PLLC

On behalf of the Citizens Review Board (CRB), I am requesting the City of Syracuse to waive the RFP process and enter into an agreement with Bousquet Holstein, PLLC for a one year period beginning July 1, 2020 through June 30, 2021 in an amount not to exceed \$11,000.

Bousquet Holstein, PLLC has been the Citizen Review Board's attorney for a number of years, has proven their expertise, and is familiar with the City of Syracuse's procedures

Expenditures will not exceed \$11,000 and will be charged to Budget Account #541500.01.10500.

If you agree to enter into an agreement with Bousquet Holstein, PLLC please indicate so by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

9/2/20

Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

Ranette L. Releford
Administrator
RReleford@syr.gov.net



CITIZEN REVIEW BOARD

Benjamin R. Walsh, Mayor

August 13, 2020

Julie Castellitto
Office of Management and Budget
Room 213 -- City Hall
Syracuse, New York 13202

**RE: REQUEST MAYORAL APPROVAL FOR A WAIVER OF THE RFP PROCESS FOR
LEGAL SERVICES FOR THE CITIZEN REVIEW BOARD**

Dear Ms. Castellitto:

The Citizen Review Board is requesting Mayoral approval to waive the RFP process and enter into an agreement with **Bousquet Holstein PLLC** for a one year period beginning July 1, 2020 through June 30, 2021 in an amount not to exceed \$11,000.

Bousquet Holstein, PLLC has been the Citizen Review Board's attorney for a number of years, has proven their expertise, and is familiar with the City of Syracuse's procedures.

Expenditures will not exceed \$11,000 and will be charged to Budget Account #541500.01.10500.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

A handwritten signature in black ink, appearing to read "Ranette L. Releford".

Ranette L. Releford
Administrator
Citizen Review Board

Ordinance No.

2020

ORDINANCE APPROPRIATING FUNDS FOR THE CITIZEN REVIEW BOARD TO RETAIN FREELAND INVESTIGATIONS, LLC TO PROVIDE INVESTIGATIVE SERVICES TO THE CITIZEN REVIEW BOARD ON AN AS NEEDED BASIS AND AUTHORIZING THE ADMINISTRATOR OF THE CITIZEN REVIEW BOARD TO EXECUTE A CONTRACT OR WRITTEN INSTRUMENTS ASSOCIATED WITH THE APPROPRIATION AS NECESSARY

BE IT ORDAINED, that this Common Council hereby appropriates the sum of \$5,000.00 from Fiscal Year 2020/2021 CRB Budget Account #541500.01.10000 to an account to be determined by the Commissioner of Finance for the Citizen Review Board; said funds are to be utilized for payment of fees for investigative services incurred by the Citizen Review Board provided by Freeland Investigations, LLC, in the manner provided by law; and

BE IT FURTHER ORDAINED, that the contract associated with this appropriation shall be for Fiscal Year 2020/2021, which runs from July 1, 2020 through June 30, 2021; and

BE IT FURTHER ORDAINED, that the Administrator, on behalf of the Citizen Review Board, be and she hereby is authorized to execute such contract or written instruments associated with the appropriation as necessary.

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

August 13, 2020

Julie Castellitto
Assistant Director

Mr. John Copanas
City Clerk
City Hall
Syracuse, New York

Re: Legislation: Waiver of the RFP Process – Freeland Investigations, LLC.

Dear Mr. Copanas:

On behalf of the Citizen Review Board, please prepare legislation to be introduced at the next Common Council meeting requesting a waiver of the RFP process authorizing an agreement with Freeland Investigations, LLC for a one year period beginning July 1, 2020 through June 30, 2021 in an amount not to exceed \$5,000.

Freeland Investigations, LLC has been the Citizen Review Board's private investigator for the fiscal year 2019/2020, has proven their expertise, and is familiar with the City of Syracuse's procedures.

Expenditures will not exceed \$5,000 and will be charged to Budget Account #541500.01.10500.

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

Sincerely,

Julie Castellitto
Assistant Director of Management & Budget

21



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Julie Castellitto, Assistant Director of Management and Budget
DATE: August 13, 2020
SUBJECT: Waive the RFP Process and Enter an Agreement with Freeland Investigation Services LLC

On behalf of the Citizens Review Board (CRB), I am requesting the City of Syracuse to waive the RFP process and enter into an agreement with Freeland Investigation Services, LLC, to provide investigative services. The agreement will be for a one year period beginning July 1, 2020 through June 30, 2021 in an amount not to exceed \$5,000.

Freeland Investigations, LLC has been the Citizen Review Board's private investigator for the fiscal year 2019/2020, has proven their expertise, and is familiar with the City of Syracuse's procedures.

Expenditures will not exceed \$5,000 and will be charged to Budget Account #541500.01.10500.

If you agree to enter into an agreement with Freeland Investigation Services, LLC, please indicate so by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

9/2/20
Date

Office of Management and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

/tm
cc: Ranette Releford, Director, CRB

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

Ranette L. Releford
Administrator
RReleford@syrgov.net



CITIZEN REVIEW BOARD

Benjamin R. Walsh, Mayor

August 13, 2020

Julie Castellitto
Office of Management and Budget
Room 213 -- City Hall
Syracuse, New York 13202

**RE: REQUEST MAYORAL APPROVAL FOR A WAIVER OF THE RFP PROCESS FOR
PRIOVATE INVESTIGATION SERVICES FOR THE CITIZEN REVIEW BOARD**

Dear Ms. Castellitto:

The Citizen Review Board is requesting Mayoral approval to waive the RFP process and enter into an agreement with **Freeland Investigations, LLC** for a one year period beginning July 1, 2020 through June 30, 2021 in an amount not to exceed \$5,000.

Freeland Investigations, LLC has been the Citizen Review Board's private investigator for the fiscal year 2019/2020, has proven their expertise, and is familiar with the City of Syracuse's procedures.

Expenditures will not exceed \$5,000 and will be charged to Budget Account #541500.01.10500.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Handwritten signature of Ranette L. Releford.

Ranette L. Releford
Administrator
Citizen Review Board

Ordinance No.

2020

**ORDINANCE APPROPRIATING FUNDS FOR
THE SYRACUSE POLICE DEPARTMENT FOR
THE PURCHASE OF COMPUTER UPGRADES
DURING FISCAL YEAR 2020/2021**

BE IT ORDAINED, that this Common Council hereby appropriates the sum of \$60,000.00 from the 2020/2021 Unallocated Cash Capital Account 599007.01.99999 to an appropriate accounts as designated by the Commissioner of Finance for the Syracuse Police Department; said funds are to be utilized for the purchase of computer upgrades for the Syracuse Police Department, in the manner provided by law.



DEPARTMENT OF POLICE

CITY OF SYRACUSE, MAYOR BEN WALSH

August 28, 2020

Kenton T. Buckner
Chief of Police

Joseph L. Cecile
First Deputy Chief

Derek McGork
Deputy Chief

Richard F. Shoff, Jr.
Deputy Chief

Richard H. Trudell
Deputy Chief

Mr. John Copanas
City Clerk
233 E. Washington St.; Suite #213
Syracuse, New York 13202

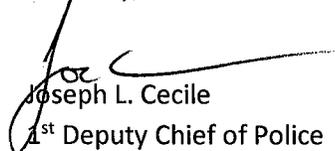
Dear Clerk Copanas:

Re: Legislation: Funding for computer upgrades for SPD

Please prepare legislation to be introduced at the next Syracuse Common Council Meeting to appropriate \$60,000.00 for computer upgrades for the Department of Police from the 2020/2021 unallocated cash capital account #599007.01.99999.

These funds shall be placed in an account or accounts to be determined by the Commissioner of Finance. The total Capital Appropriation for Computers shall not exceed \$60,000.00.

Sincerely,


Joseph L. Cecile
1st Deputy Chief of Police

Department of Police
511 S. State Street
Syracuse, NY 13202

O 315.442.5250

www.syracusepolice.org

Ordinance No.

2020

ORDINANCE AMENDING ORDINANCE NO. 318-2020 APPROPRIATING FUNDS FOR THE DEPARTMENT OF NEIGHBORHOOD AND BUSINESS DEVELOPMENT FOR THE 2020/2021 FISCAL YEAR AND AUTHORIZING THE ANNUAL CONTRACTS WITH VARIOUS AGENCIES RELATIVE TO THE ANNUAL FUNDING PROVIDED FOR IN THE 2016 SERVICES AND NEIGHBORHOOD SUPPORT AGREEMENT BETWEEN THE CITY OF SYRACUSE AND SYRACUSE UNIVERSITY

BE IT ORDAINED, that Ordinance No. 318-2020 is hereby amended to read as follows:

WHEREAS, the University Neighborhood Service Agreement was established to address the unique impact Syracuse University has on the surrounding neighborhoods by enhancing governmental services and maintaining the health, safety, and welfare through police and fire protection, preservation and improvement of housing, community support, and park and public space improvements; and

WHEREAS, in 2016 the City and Syracuse University entered into a new five (5) year Services and Neighborhood Support Agreement which replaced the previous Service Agreement and the University Street Closure Agreement which had been the source of funding for the UNSAAC program; and

WHEREAS, under the terms of the 2016 Services and Neighborhood Support Agreement, Syracuse University will pay the City of Syracuse \$500,000 annually until August 31, 2020. Pursuant to the Agreement, \$125,000 of the funds will be allocated each year to the City of Syracuse Police Department and applied to the cost of maintaining safety and security in the University neighborhood. The remaining \$375,000 will be used annually for neighborhood projects and

services that are in the mutual interest of the neighborhoods, their residents (including students), and the University, with the specific projects and services for which these funds will be used to be decided pursuant to the University Neighborhood Services Agreement Advisory process as outlined in Ordinance No. 422-2016 ; and

WHEREAS, the Commissioner of the Department of Neighborhood and Business Development has requested legislation authorizing the appropriation and contracts for the 2020/2021 funding; NOW, THEREFORE,

BE IT ORDAINED, that this Common Council hereby appropriates the sum of \$375,000.00 from University Services and Neighborhood Support Agreement funds to an account or accounts to be determined by the Commissioner of Finance for the Department of Neighborhood and Business Development; said funds are to be utilized for contracts with various agencies for fiscal year 2020/2021 as follows:

Brady Faith Center

- \$12,395.00 for Sankofa Market and Produce Delivery

Cooperative Federal Credit Union

- \$10,000.00 for Homeownership Counseling Program

Dunbar Association

- \$46,000.00 for Dunbar Educational Series “Project Invincible”

University Neighborhood Preservation Association (UNPA) as the fiscal sponsor for the Outer Comstock Neighborhood Association

- \$22,300.00 for Homebuyer Assistance Grants and 1% Home Improvement Loans for the Outer Comstock Neighborhood

University Neighborhood Preservation Association (UNPA), as fiscal Sponsor for South Side TNT

- \$23,653.00 for Sankofa District 1% Home Improvement Program

University Neighborhood Preservation Association (UNPA)

- \$150,652.00 for Financial Incentive Programs for Owner Occupants in the Special Neighborhood District

Westcott Community Center

- \$110,000.00 for Community Center Operational Support

; and

BE IT FURTHER ORDAINED, that the Mayor be and he hereby is authorized to enter into agreements with the agencies listed above for the sum indicated above; and

BE IT FURTHER ORDAINED, that the Agreements shall be for a term of one (1) year for Fiscal Year 2020/2021 subject to the approval of the Mayor and the Common Council and receipt of funds from Syracuse University; and

BE IT FURTHER ORDAINED, that such agreements shall be subject to the approval of the Corporation Counsel as to terms, form and content.

* _____ new material



DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

June 30th, 2020

Commissioner
Michael Collins

Deputy Commissioner
Jennifer Tiff

Mr. John P. Copanas
City Clerk
Room 231, City Hall
Syracuse, NY 13202

Re: Legislation Request 2020-2021 UNSAAC Funding Cycle

Dear Mr. Copanas:

The Department of Neighborhood and Business Development would like to request an amendment to Ordinance No. 318-2020 to replace Home Headquarters (HHQ) as the fiscal agent for Southside TNT with University Neighborhood Preservation Association (UNPA) as the fiscal agent for Southside TNT. Additionally, recognize UNPA as the fiscal agent for Outer Comstock Neighborhood Association (OCNA). Both contracts and award letters should be to UNPA on behalf of Southside TNT and OCNA for the 2020-2021 funding year.

2020-2021 Funding Recommendations for UNSAAC

Applicant	Program/Project Name	2020-2021 Recommended Allocation
Brady Faith Center	Sankofa Market & Produce Delivery	\$12,395
Cooperative Federal Credit Union	Homeownership Counseling Program	\$10,000
Dunbar Association	Project Invincible	\$46,000
Outer Comstock Neighborhood Association	Homebuyer Assistance Grants and 1% Home Improvement	22,300
Southside TNT	Sankofa District 1% Home Improvement program	23,653
University Neighborhood Preservation Association	Financial Incentive Programs For Owner Occupants	150,652
Westcott Community Center	Center Operational Support	110,000

Department of Neighborhood & Business Development
201 E Washington Street
Suite 600
Syracuse, NY 13202

Office 315 448 8100
Fax 315 448 8036

www.syr.gov.net

See above allocations that reflect the actual expected award. I am happy to answer any questions at x8109 or via email at mcollins@syr.gov.net.

Sincerely,

Michael Collins
Commissioner

opic:

30 June 2020
Page 2

Cc: Wenona Timmons, CDBG Administrator
Catherine Carnrike, Assistant Corporation Counsel

**ORDINANCE AMENDING ORDINANCE
NO. 749-2018 AUTHORIZING MAYOR TO
SUBMIT AN APPLICATION FOR A GRANT
FROM THE CITIES FOR FINANCIAL
EMPOWERMENT AND EXECUTE A
CONTRACT OR WRITTEN INSTRUMENTS
ASSOCIATED WITH THE GRANT AS
NECESSARY**

BE IT ORDAINED, that Ordinance No. 749-2018 is hereby amended to read as follows:

BE IT ORDAINED, that the Mayor be and he hereby is authorized to submit an application to the Cities for Financial Empowerment for a grant in an amount not to exceed \$150,000.00; said funds will be used by the Department of Neighborhood and Business Development to support the creation and staffing of the Syracuse Financial Empowerment Center; a City matching fund of \$150,000.00 is required and will be met by grants pending from the Allyn Family Foundation (\$75,000.00) and the United Way of Central New York (\$75,000.00); and for an additional grant in an amount not to exceed \$100,000.00 to be used by the City of Syracuse to hire, train and equip a new counselor who will be stationed with the Department of Social Services (“DSS”) and serve DSS clients; the focus of the new counselor will be the financial health of whole families and will serve all adults eighteen (18) years and older in the family; the term of the new counselor will be from October 1, 2020 through August 31, 2021; and

BE IT FURTHER ORDAINED, that upon receipt of the initial grant and the additional \$100,000.00 grant, the Mayor be and he hereby is authorized to execute a contract or written instruments as approved by the Corporation Counsel; and

BE IT FURTHER ORDAINED, that upon receipt of said funds or any part thereof, pursuant to said application authorized herein, the Commissioner of Finance is authorized and directed to deposit the same in an appropriate account to be determined by him.



DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

August 27, 2020

Mr. John P. Copanas
City Clerk
Room 231, City Hall
Syracuse, NY 13202

Commissioner
Michael Collins

Deputy Commissioner
Jennifer Tifft

Re: Legislation Request – Approval of Amendment to the Contract between the Cities for Financial Empowerment Fund and the City of Syracuse to Accept \$100, 000 for an expansion grant to hire a new counselor.

Dear Mr. Copanas:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An ordinance authorizing an amendment to the contract (originally authorized by Ordinance No. 749 on December 5, 2018) for the City of Syracuse NBD to accept an additional grant not to exceed \$100,000 from the Cities for Financial Empowerment (CFE) Fund to hire a new financial counselor. The City is not required to match these additional funds. The new counselor position will be funded on or about October 1, 2020, through August 31, 2021. The contract term will be extended through August 31, 2021.

These funds will be used to hire, train, and equip a new counselor, to be stationed at the Department of Social Services and serve DSS clients. This counselor will focus on the financial health of whole families and serve all adults 18 years of age and over in the family.

Please contact Mary Margaret O'Hara (315)448-8125 or MO'Hara@syrgov.net with any questions.

Sincerely,

Jennifer Tifft
Deputy Commissioner

**Department of
Neighborhood &
Business Development**
201 E Washington Street
Suite 600
Syracuse, NY 13202

Office 315 448 8100
Fax 315 448 8036

www.syrgov.net

ORDINANCE GRANTING PERMISSION TO JOSEPH AND KIMBERLY DISHAW, OWNERS OF THE PROPERTY AT 201 OAKLEY DRIVE & COLDBROOK DRIVE, SYRACUSE NEW YORK TO REPLACE AN EXISTING 4' CHAIN LINK FENCE WITH A 6' WOOD FENCE ALONG A DIRT DRIVEWAY ADJACENT TO THE WALKING PATH ON OAKLEY DRIVE THAT ENCROACHS 16' INTO THE COLDBROOK DRIVE RIGHT-OF-WAY

WHEREAS, Joseph and Kimberly Dishaw, owners of the property situated at 201 Oakley Drive & Coldbrook Drive, Syracuse, New York, have requested permission to replace an existing 4' chain link fence with a 6' wood fence along a dirt driveway adjacent to the walking path on Oakley Drive that encroaches 16' into the Coldbrook Drive right-of-way masonry; and

WHEREAS, the report of the Commissioner of the Department of Public Works is on file in the office of the City Clerk; NOW, THEREFORE,

BE IT ORDAINED, that this Common Council hereby grants permission to Joseph and Kimberly Dishaw (hereinafter referred to as the "Owners") to maintain the aforementioned encroachment, subject to the following conditions:

1. The Owners shall defend, indemnify and save harmless the City of Syracuse, its officers and servants, from any and all liability and from any and all claims, damages, costs and expenses to person or property which may occur out of the usage of said street right-of-way heretofore described.

2. The Common Council may terminate this permission upon thirty (30) days notice to the Owners.

3. Said Owners shall, within thirty (30) days from the effective date of this ordinance, file in the office of the City Clerk a duly acknowledged written acceptance of this permission and consent to its terms and conditions. Said acceptance, when so filed, shall constitute an agreement on the part of the Owners to do and conform to all conditions thereof.

4. Said Owners shall obtain the necessary permits, in addition to this permission ordinance, for the existing masonry wall.

5. Said Owners agree and consent that the City will not be liable for any damage to the masonry wall from any cause, including but not limited to snow removal, utility repair and replacement, and sidewalk repairs.

6. Said Owners agree and consent to maintain compliance with the requirements of the various City Departments attached hereto as Appendix "A".

RESOLUTION MEMORIALIZING THE SUPPORT OF THE CITY OF SYRACUSE COMMON COUNCIL FOR THE PASSAGE OF NEW YORK STATE ASSEMBLY BILL A-10720 AND NEW YORK STATE SENATE BILL S-8582 RELATIVE TO ESTABLISHING A PROVISION IN THE NEW YORK STATE PENAL CODE TO PROHIBIT LAW ENFORCEMENT OFFICERS FROM HAVING SEXUAL CONTACT WITH A VICTIM OR WITNESS WHILE INVESTIGATING AN INCIDENT

WHEREAS, current New York State law prohibits sexual contact between law enforcement officers and those in their custody; however, the penal code does not include a similar provision prohibiting sexual contact between law enforcement officers and a victim or witness while the officers are investigating an incident;

WHEREAS, New York State Assembly Bill A-10720 and New York State Senate Bill S-8582 attempt to address this issue, and if passed would amend New York State law to ensure that incidents of sexual contact between a law enforcement officer and anyone who is a victim or witness to an incident, would also be prohibited under the penal code;

WHEREAS, this Common Council supports the efforts of the New York State Assembly and the New York State Senate to address this important issue; NOW, THEREFORE

BE IT RESOLVED, that this Common Council hereby declares its support for the passage of Assembly Bill A-10720 and Senate Bill S-8582 and upon their passage urges the Governor of New York to sign these bills into law; and

BE IT FURTHER RESOLVED, that the City Clerk is hereby directed to transmit copies of this Resolution to the Governor Andrew M. Cuomo, New York State Assembly Members

William B. Magnarelli and Pamela J. Hunter; New York State Senator Rachel May, County
Executive J. Ryan McMahon, II and Mayor Benjamin R. Walsh.



DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

August 26, 2020

Jeremy Robinson
Commissioner

Ann Fordock
Deputy Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

Mr. John P. Copanas
City Clerk
230 City Hall
Syracuse, New York 13202

Re: PC-0624 Permission for encroachment to replace existing 4' chain link fence w/6' wood fence along dirt driveway and is adjacent to walking path on 201 Oakley Dr. encroaches up to 16' in ROW

Dear Mr. Copanas;

Joseph Dishaw is requesting permission to replace an existing 4' chain link fence w/6' wood fence, that runs along dirt driveway and is adjacent to walking path on 201 Oakley Dr. New fence will be in the exact location of old fence that encroaches up to 16' in ROW.

The proposed encroachment has been reviewed by the various city departments and utility companies and returned comments are enclosed. It appears that there is no major impediment to the request.

Please place this on the Common Council agenda.

Sincerely,

Jeremy Robinson
Jeremy Robinson
Commissioner of DPW

Department of Public Works
1200 Canal St.
Extension
Syracuse, N.Y. 13202

Office 315 448-2489
Fax 315 448-8531

www.syr.gov

Owner/Applicant: Joseph Dishaw
201 Oakley DR East @ Coldbrook Dr
Syracuse, NY



Department of Neighborhood & Business Development
Central Permit Office
 Ben Walsh, Mayor

Encroach (Minor) Plan Review Comments for Applicant
 (Revised 07/15)

Location of Proposed Work: 201 Oakley Dr & Coldbrook Dr

Permit #: PC-0624-20

Permit Type: Encroach (Minor)

Date: 09/8/2020

Contact: Joseph & Kimberly Dishaw

Phone #: 657-1019

The departments below have reviewed your application and provided the following comments.
Approval is subject to the conditions listed below.

Approval	Status Date	Status	Reviewer	Comments
DPW - Commissioner	08/12/2020	Approved	Martin Davis	No problem. No gate exiting out to "dirt road" per survey map.
DPW - Sanitation & Sewers	07/27/2020	Conditionally Approved	Vinny Esposito	No issue provided we can still access the brook for maintenance.
DPW - Sidewalk Inspector	08/12/2020	Approved	Chris Ettinger	no concerns
DPW - Traffic Control	08/20/2020	Approved	Joe DiBello	
DPW - Transportation Planner	07/21/2020	Internal Review Complete	Neil Milcarek-Burke	Supplied justification is acceptable. *Applicant has explained that the swing gate is to be removed and/or relocated to serve only the proper driveway associated with the parcel and not provide access to/from the walking trail area. **The installation of 6' stockade fencing that includes a right angle is acceptable at this time. If the right angle jog proves to create an issue for safe and proper trail use in the future then the fencing will require correction/removal of jog and/or encroachment reconsidered as a whole.
Engineering - Design & Construction	08/13/2020	Internal Review Complete	John Kivlehan	The existing unofficial walking trail next the creek appears to wind around the existing chain link fence without causing any obstruction. Changing the fence material to wood is not expected to have any impact on the unofficial trail as it exists now. The proposed encroachment however does create an unusual shape. No objection to encroachment however the applicant shall only install fence on the land as shown, no other development/hard surfaces or similar are permitted. Applicant shall be required to remove the fence at anytime in the future at their own expense if the City needs access to maintain or improve the City ROW as required.
Engineering - Mapping	07/27/2020	Internal Review Complete	Ray Wills	The proposed work will not have a direct impact on Mapping Division ROW assets, however may impact creek ROW assets not inventoried by Mapping Division.
Engineering - Sewers	08/13/2020	Internal Review Complete	John Kivlehan	See Engineering Design & Construction Comments
Zoning Planner	08/20/2020	Approved	Heather Lamendola	What typically would be considered a front yard is not applicable in this case as a body of water and walking trail encompass this right-of-way.
Engineering - City Engineer	08/20/2020	Conditionally Approved	Mary Robison	The applicant shall only install fence on the land as shown, no other development/hard surfaces or similar are permitted. Applicant shall be required to remove and reinstall the fence at anytime in the future at their own expense if the City needs access to maintain or improve the City ROW as required. The City shall be indemnified per our standard indemnification language.

lauco, Lori

From: Johnson, Youlanda
Sent: Tuesday, August 25, 2020 4:55 PM
To: lauco, Lori
Cc: Robinson, Jeremy; Davis, Martin; Black, John
Subject: PC-0624-20 Ready for Legislative Letter
Attachments: PC-0624-20.pdf

Lori,

The attached encroachment is ready for a legislative letter. It is an application for Joseph and Kimberly Dishaw to replace an existing 4' chain link fence w/ 6' wood fence, that runs along dirt driveway, and is adjacent to walking path on Coldbrook Dr. New Fence will be in the exact location of old fence that encroaches up to 16' in ROW.

Best,
Youlanda



YOULANDA JOHNSON
Construction Development Coordinator
Department of Neighborhood & Business Development
City of Syracuse
201 E Washington St, Room 101
Syracuse, NY 13202
315-448-4714 Fax 315-448-8615
[Yjohnson@syr.gov.net](mailto:Yjohnson@syr.gov)
<http://www.SyrGov.net>

Department of Public Works

ENCROACHMENT PERMIT ROUTING FORM

ADDRESS: 201 OAKLEY DR, SYRACUSE APPLICATION DATE: 7-20-20

PROPERTY: 064-08-15,0

PERMIT APPLICATION: PC-0624-20

OWNER: JOSEPH & KIMBERLY DUSHAW MINOR OR MAJOR ENCROACHMENT

CONTRACTOR:

PHONE: 315-657-1069

EMAIL: judishow@svr.edu

DESCRIPTION OF WORK: REPLACING EXISTING 4' CHAIN LINK FENCE W/
6' HIGH WOODEN FENCE (ORAC LOCATION) THAT ENCROACHES UP TO 6' INTO
ROW

TO:

ASSESSMENT	DPW	ENGINEERING	FIRE PREVENTION	LAW
NBD	PLANNING	POLICE	WATER	ZONING
DISTRICT COUNSILOR	CENTRO	NATIONAL GRID	VERIZON	

APPROVED/DENIED _____

REVIEWED BY _____ DATE _____

COMMENTS _____

This form is for the reviewing departments use only. Please do not return the Central Permit Office.

The applicant will receive the review comments that have been entered in IPS.

If you have any questions please call 315-448-47-15 or email centralpermitoffice@svrgov.net.

Thank you

Encroachment Permit Instructions and Application

Jeremy Robinson
Commissioner

Martin E. Davis, L.S.
Deputy Commissioner



Ann Fordock
Deputy Commissioner

DEPARTMENT OF PUBLIC WORKS

Ben Walsh, Mayor

Encroachment Application and documents must be submitted to:

Central Permit Office
201 East Washington Street, Room 101
Syracuse, New York 13202, Phone # 315-448-4715
CentralPermitOffice@svrgov.net

SUBMITTAL REQUIREMENTS

Only complete applications will be accepted for review:

- Pages 5 and 6 of the Encroachment Application completed in full and signed by the owner of the property adjacent to the right-of-way.
- A copy of the stamped survey map* (must be to scale, not reduced) for the private property abutting the street right-of-way in question.
- A stamped or signed site plan* (must be to scale, not reduced) showing specific location and distances from front of main building abutting right-of-way, front and side property lines, curbs, sidewalks, sidewalk widths, and driveways and improvement dimensions (lengths, widths, and heights) for all encroaching features. Also, for fencing, location of any gates and direction they will open. The proposal can be drawn (to scale) on a copy of the property survey, but applicant must initial all changes made to the stamped survey and cross out the surveyor's stamp.
- Elevation drawing* or manufacturer's catalogue cut of any features of the improvement.

**If you submit full size architectural drawings or survey maps, you must also submit one additional copy no larger than 11" x 17" or an electronic copy.*

PLEASE FILL IN COMPLETELY

Address of Proposed Encroachment:

201 Oakley Drive East @ Coldbrook Drive
Street address abutting the right-of-way where the improvement is being requested

Section, Block & Lot # (if known)

Property Owner (print name):

Joseph Dishaw

Mailing Address (if different):

Phone #(s):

315-657-1019

Email Address(es):

jdishaw@syr.edu

70-0624-20

Encroachment Permit Instructions and Application

Applicant / Owner's Representative (print name):

Joseph Dishaw

Mailing Address:

201 Oakley Drive East

Phone #(s):

315-657-1019

Email Address:

judishaw@syr.edu

Type of Improvement requested:

Minor Encroachment

Describe the style &/or materials of the Improvement:

6' wood fence Replacement of existing 4' ft chain link, exact same location on survey.
6' stockade wood fence along dirt driveway, adjacent to walking path on Coldbrook Dr.
Ex: a picket fence; a masonry bench

List the dimensions of the improvement in feet and inches:

Horizontal: 16' x 74' x 71' triangle
Vertical: 6' —
off property line

What is the reason(s) for the improvement?

Replacement of existing 4' chain link for privacy along walking path.
Specify any hardship or special circumstances, or public benefit to be gained, if applicable. Attach documentation or a letter of explanation if necessary.

Is this improvement part of a larger project?

Yes No

If yes, please identify the project and specify the additional city/county approvals being applied for

How far does the feature encroach into the City's Right of Way?

16' x 74' x 71' triangle = 566 sq ft area

SIGNATURE OF THE OWNER

I (we) certify that I (we) own the private property listed above (i.e., the property abutting the requested improvement).

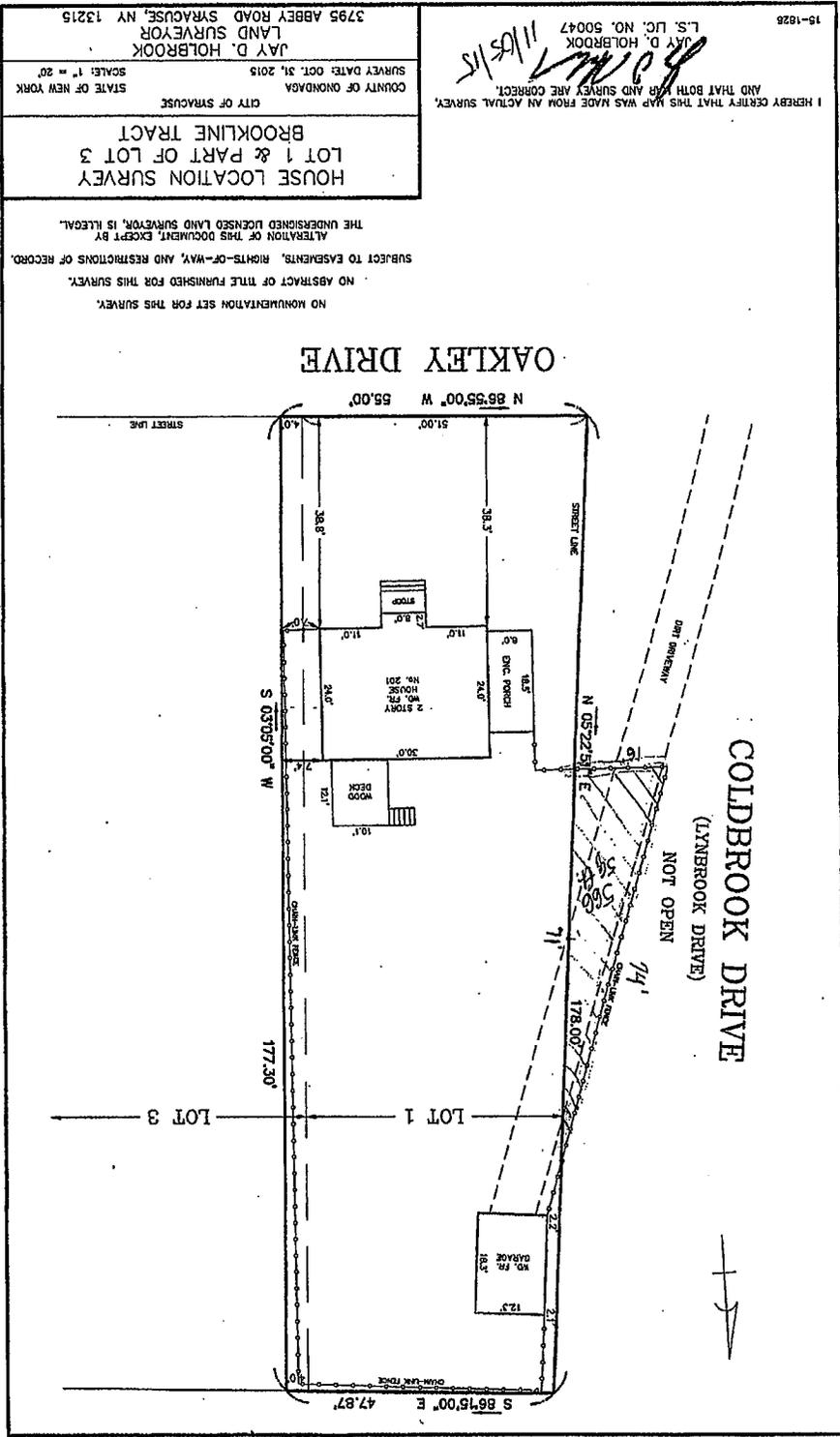
Signature(s):

Joseph Dishaw

7/10/20
Date

PC-0624-2

PC 0624-20



HOUSE LOCATION SURVEY
 LOT 1 & PART OF LOT 3
 BROOKLINE TRACT
 CITY OF SYRACUSE
 COUNTY OF ONONDAGA
 STATE OF NEW YORK
 SURVEY DATE: OCT. 31, 2015
 SCALE: 1" = 20'

NO MONUMENTATION SET FOR THIS SURVEY.
 NO ABSTRACT OF TITLE FURNISHED FOR THIS SURVEY.
 SUBJECT TO EASEMENTS, RIGHTS-OF-WAY, AND RESTRICTIONS OF RECORD.
 ALTERATION OF THIS DOCUMENT, EXCEPT BY
 THE UNDERSIGNED LICENSED LAND SURVEYOR, IS ILLEGAL.

I HEREBY CERTIFY THAT THIS MAP WAS MADE FROM AN ACTUAL SURVEY,
 AND THAT BOTH MAP AND SURVEY ARE CORRECT.
 JAY D. HOLBROOK
 L.S. LIC. NO. 50047
 11/5/15

15-1626

COLDBROOK DRIVE
(LYNBROOK DRIVE)

NOT OPEN



Joey Deuse

Ordinance No.

2020

ORDINANCE AUTHORIZING A LICENSING AGREEMENT BETWEEN THE CITY OF SYRACUSE AND ANTHONY VONO, TO ALLOW RIGHT OF ENTRY TO THE CITY OWNED PROPERTY AT 1615 CALEB AVENUE REAR, SYRACUSE, NEW YORK TO UNDERTAKE SITE IMPROVEMENTS SUBJECT TO SUPERVISION BY APPROPRIATE CITY DEPARTMENTS

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor on behalf of the City of Syracuse be and he is hereby authorized to enter into a licensing agreement with Anthony Vono, the owner of 405 Ridgewood Avenue, Syracuse, New York to allow right of entry to the City owned property at 1615 Caleb Avenue Rear, Syracuse, New York to allow Anthony Vono to undertake site improvements including removal of overgrowth and trees on the property at 1615 Caleb Avenue Rear subject to supervision by appropriate City Departments; Anthony Vono shall provide appropriate proof of insurance and liability waiver deemed acceptable by the Corporation Counsel's Office; and said agreement shall contain such other terms and conditions as approved by the Corporation Counsel; and

BE IT FURTHER ORDAINED, that the licensing agreement shall be for a term of one (1) year effective as of the date of execution of the agreement.



DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

28 August 2020

David M. Clifford
Commissioner

Ann E. Gallagher
First Deputy
Commissioner

City Clerk John P. Copanas
City Clerk
230 City Hall
Syracuse, New York 13202

Re: Request for Legislation – 1615 Caleb Avenue Rear Licensing Agreement

Dear Mr. Copanas:

Please prepare appropriate legislation for the next Council agenda authorizing a license agreement to allow right of entry to the above referenced property. The purpose of this license is to enable the adjacent owner to undertake site improvements subject to supervision by appropriate City departments. Anthony Vono is the owner of the adjacent property located at 405 Ridgewood Avenue and has submitted a request to purchase a portion of 1615 Caleb Avenue Rear, a city owned strip of land that abuts the back of his lot.

This sale has been reviewed by the Property Sales Review Committee and permitted to proceed with next steps including resubdivision of the City owned land to create a new parcel that will be joined with 405 Ridgewood Avenue.

The license agreement would allow the owner to proceed with making initial site improvements including removal of overgrowth and trees. Pending Council approval, the office of Corporation Council will negotiate and draft the terms of the license agreement.

Very Truly Yours,

David M. Clifford
Commissioner

**Department of
Assessment**
233 E. Washington St
City Hall, Room 130
Syracuse, N.Y. 13202

Office 315 448 8270
Fax 315 448 8190

assessment@syrgov.net

cc: Evan Helgesen
Special Assistant to the Mayor

Ordinance No.

2020

**ORDINANCE AUTHORIZING SALE OF ALL
THE RIGHT, TITLE AND INTEREST OF THE
CITY OF SYRACUSE IN AND TO 515 SEYMOUR
STREET FOR A TOTAL OF \$151.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 515 Seymour Street, being Lot P 15, Block 302, Section 097, Block -04, Lot -16.0 (097.-04-16.0), Property No. 0881104900, 44 x 132 Vacant Lot to Greater Syracuse Property Development Corporation for a total of \$151.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus \$150.00 for title work for a total of \$151.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee of \$150.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



DEPARTMENT OF ASSESSMENT
CITY OF SYRACUSE, MAYOR BEN WALSH

August 26, 2020

David M. Clifford
Commissioner

Ann E. Gallagher
First Deputy
Commissioner

City Clerk John P. Copanas
230 City Hall
Syracuse, New York 13202

Attn: Members of the Common Council

Dear City Clerk Copanas:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 515 Seymour St TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF \$151.

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

515 Seymour St
Lot P15 Bl3o2
097.-04-16.0
Property #: 0881104900
44x132 Vac
Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

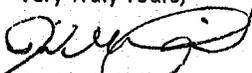
The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404 01. A fee of \$150 for title work will be collected and deposited into account 426620 01.

Department of
Assessment
233 E. Washington St
City Hall Room 130
Syracuse, N.Y. 13202

Office 315 448 8370
Fax 315 448 8190

assessment@syrgov.net

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Very Truly Yours,

David M. Clifford
Commissioner

Common Council Office
314 City Hall
Syracuse, N.Y. 13202



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Council Office: (315) 448-8466
Fax: (315) 448-8423

CITY OF SYRACUSE COMMON COUNCIL

LATOYA ALLEN
Councilor - 4th District

August 27, 2020

Mr. John Copanas
City Clerk
231 City Hall
Syracuse, New York

Dear Mr. Copanas:

Please prepare for the regular Common Council meeting on September 14, 2020 a Memorializing Resolution in support of Assembly Bill A-10720 and Senate Bill S-8582. This bill will establish incapacity to consent when a person is a witness to or victim of an incident under investigation.

The current law prohibits sexual contact between law enforcement officers and those in their custody, however the penal code does not include a similar provision for law enforcement officers investigating an incident having sexual contact with a victim or a witness. This bill would amend the state law to ensure that incidents of sexual contact between a law enforcement officer and anyone who is a victim or a witness in that incident would also be prohibited under the penal code.

Sincerely,

9C *Latoya Allen*
Latoya Allen
4th District Councilor

STATE OF NEW YORK

8582

IN SENATE

June 16, 2020

Introduced by Sen. MAY -- read twice and ordered printed, and when printed to be committed to the Committee on Rules

AN ACT to amend the penal law, in relation to establishing incapacity to consent when a person is a witness to or subject of an investigation under certain circumstances

The People of the State of New York, represented in Senate and Assembly, do enact as follows:

1 Section 1. Paragraphs (i) and (j) of subdivision 3 of section 130.05
2 of the penal law, paragraph (i) as amended and paragraph (j) as added by
3 section 1 of part JJ of chapter 55 of the laws of 2018, are amended and
4 a new paragraph (k) is added to read as follows:
5 (i) a resident or inpatient of a residential facility operated,
6 licensed or certified by (i) the office of mental health; (ii) the
7 office for people with developmental disabilities; or (iii) the office
8 of [~~alcoholism and substance abuse~~] addiction services and supports, and
9 the actor is an employee of the facility not married to such resident or
10 inpatient. For purposes of this paragraph, "employee" means either: an
11 employee of the agency operating the residential facility, who knows or
12 reasonably should know that such person is a resident or inpatient of
13 such facility and who provides direct care services, case management
14 services, medical or other clinical services, habilitative services or
15 direct supervision of the residents in the facility in which the resi-
16 dent resides; or an officer or other employee, consultant, contractor or
17 volunteer of the residential facility, who knows or reasonably should
18 know that the person is a resident of such facility and who is in direct
19 contact with residents or inpatients; provided, however, that the
20 provisions of this paragraph shall only apply to a consultant, contrac-
21 tor or volunteer providing services pursuant to a contractual arrange-
22 ment with the agency operating the residential facility or, in the case
23 of a volunteer, a written agreement with such facility, provided that
24 the person received written notice concerning the provisions of this
25 paragraph; provided further, however, "employee" shall not include a
26 person with a developmental disability who is or was receiving services
27 and is also an employee of a service provider and who has sexual contact

EXPLANATION--Matter in italics (underscored) is new; matter in brackets [-] is old law to be omitted.

LBD14464-01-9

1 with another service recipient who is a consenting adult who has
2 consented to such contact; ~~or~~

3 (j) detained or otherwise in the custody of a police officer, peace
4 officer, or other law enforcement official and the actor is a police
5 officer, peace officer or other law enforcement official who either: (i)
6 is detaining or maintaining custody of such person; or (ii) knows, or
7 reasonably should know, that at the time of the offense, such person was
8 detained or in custody~~[-]~~; or

9 (k) is a witness to or victim of an incident under investigation by a
10 police officer, peace officer or other law enforcement official, or a
11 suspect or person of interest in such an investigation, and the actor is
12 a police officer, peace officer or other law enforcement official who
13 either: (i) is participating in the investigation of such incident; or
14 (ii) knows, or reasonably should know, that at the time of the offense,
15 such person was a witness, victim, suspect, or person of interest in
16 such investigation.

17 § 2. Subdivision 4 of section 130.10 of the penal law, as amended by
18 section 2 of part JJ of the laws of 2018, is amended to read as follows:

19 4. In any prosecution under this article in which the victim's lack of
20 consent is based solely on his or her incapacity to consent because he
21 or she was less than seventeen years old, mentally disabled, a client or
22 patient and the actor is a health care provider, detained or otherwise
23 in custody of law enforcement under the circumstances described in para-
24 graph (j) of subdivision three of section 130.05 of this article, a
25 witness to or subject of an investigation under the circumstances
26 described in paragraph (k) of subdivision three of section 130.05 of
27 this article, or committed to the care and custody or supervision of the
28 state department of corrections and community supervision or a hospital
29 and the actor is an employee, it shall be a defense that the defendant
30 was married to the victim as defined in subdivision four of section
31 130.00 of this article.

32 § 3. This act shall take effect on the thirtieth day after it shall
33 have become a law.