ORDINANCE APPROVING A STANDARD WORK DAY AND REPORTING REQUIREMENTS FOR THE MAYOR, CITY AUDITOR, AND ALL NON-UNION POSITIONS AS REQUIRED BY REGULATION 315.4 OF THE NEW YORK CODES, RULES, AND REGULATIONS

WHEREAS, the City of Syracuse hereby establishes the following as standard work days for the Mayor, City Auditor, and all non-union positions and will report the following days worked to the New York State and Local Employees’ Retirement System based on the time keeping system records or the record of activities maintained and submitted by these elected or appointed individuals; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that this Common Council hereby establishes seven and one quarter (7.25) hours per day as the standard work day for the Mayor, City Auditor and all non-union positions; and

BE IT FURTHER ORDAINED, that this Common Council authorizes the City Clerk to publicly post the completed Standard Work Day and Reporting Resolution (Ordinance) for the Mayor, City Auditor, and all non-union positions (attached hereto as Exhibit “A”) in accordance with New York State regulations; and

BE IT FURTHER ORDAINED, that this Common Council authorizes the City Clerk to certify and file both the Standard Work Day and Reporting Resolution (Ordinance) for the Mayor, City Auditor and all non-union positions and the Affidavit of Posting (attached hereto as Exhibit “B”) with the Commissioner of Finance, who will then file the documents with the Office of State Comptroller.
Affidavit of Posting

EXHIBIT "B"

Location Code: 20052

Employer Name: City of Syracuse

Affidavit attesting that the Standard Work Day and Reporting Resolution was posted and available to the public for a minimum of 30 days.

State of New York

County of ____________________

____________________________ being duly sworn, deposes and says:

(Name)

1. That (s)he is the ____________________ of ____________________
   (Title) (Employer)

2. That the posting of the Resolution began on ____________________ and continued for at least 30 days.

3. That the Resolution was posted and available to the public on the (please check one):
   ______ Employer’s website at ____________________
   ______ Official sign board at ____________________
   ______ Main entrance to office of the clerk at ____________________

Name ____________________
   (Signature of clerk of governing body)

Title ____________________