



**CITY OF SYRACUSE – RENTAL REGISTRY**

Please return this affidavit to:  
Division of Code Enforcement  
201 E. Washington Street, City Hall Commons  
Syracuse, New York, 13202

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**AFFIDAVIT**

**Family-Based Exemption**

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I, \_\_\_\_\_, being duly sworn, under penalty of perjury, depose and state:

I am the owner of the property located at \_\_\_\_\_, within the  
(street number and street)  
City of Syracuse, but it is not my residence. My home address is \_\_\_\_\_  
(street number and street)  
located in \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, within the county of  
(city) (state) (zip)  
\_\_\_\_\_  
(county)

My personal contact information is as follows:

Mailing address: \_\_\_\_\_  
Email: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Alternate Phone Number: \_\_\_\_\_

**Please Initial the Following:**

- \_\_\_\_\_ I state under oath that the property listed above is occupied by a person related to me by blood, marriage, or adoption, or is under my legal custody.
  
- \_\_\_\_\_ I state under oath that I understand that one (1) additional person, who is not a minor, is allowed to reside at the above listed address with my family member without regard to the relationship of the additional person to me, and without regard to the number of minors in the dwelling unit related by blood, marriage or adoption to the additional person or under the legal custody of the additional person.
  
- \_\_\_\_\_ I state under oath that as soon as this property is occupied by an individual, or individuals, who is/are not related to me by blood, marriage or adoption, I will apply for a rental registry certificate through the Division of Code Enforcement for the City of Syracuse.



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**Furthermore, I state under oath that by signing below, all the aforementioned statements in this Affidavit are true, and I understand that according to New York State Law it is perjury to make false statements to a municipality.**

**PLEASE NOTE - New York State Penal Law §210.45:** It is a Class A Misdemeanor for a person to knowingly offer a false instrument for filing, knowing that a written instrument contains a false statement or false information, and representing said instrument to a public office or public servant with the knowledge or belief that it will be filed with, registered or recorded in or otherwise become a part of the records of such public office or public servant.

**Print Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

Subscribed and sworn to before me this

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Notary Public