

City of Syracuse  
Industrial Development Agency  
201 East Washington Street, 7<sup>th</sup> Floor  
Syracuse, NY 13202  
Tel (315) 473-3275

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Minutes  
Board of Directors Meeting  
Tuesday May 15, 2018

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**Board Members Present:** Kenneth Kinsey, Ricky T. Brown, Kathleen Murphy, Steven Thompson, Michael Frame

**Staff Present:** Honora Spillane, Meghan Ryan, Esq., Judith DeLaney, John Vavonese, Sue Katzoff, Esq., Debra Ramsey-Burns.

**Others Present:** Lauryn LaBorde, Aggie Lane , Mitch Latimer, Jim Mason, Walt Dixie, Alex Grant, Aggie Lane, Phil Maguire, Kate Maguire

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**I. Call Meeting to Order**

Mr. Frame called the meeting to order at 8:30 a.m.

**II. Roll Call**

Mr. Frame acknowledged all Board members were present.

**III. Proof of Notice**

Mr. Frame noted notice of the meeting had been timely and properly provided.

**IV. Minutes**

Approval of minutes from the February 20, 2018 and March 20, 2018 Board of Directors meetings.

Mr. Frame asked for a motion approving the minutes from the February 20, 2018 and the March 20, 2018 Board of Directors Meeting.

Ms. Murphy made the motion. Mr. Brown seconded the motion for the February 20, 2018 Board of Directors meeting. **ALL BOARD MEMBERS PESENT UNANIMOUSLY APPROVED THE MINUTES FROM THE FEBRUARY 20, 2018 BOARD OF DIRECTORS MEETING.**

Mr. Frame asked for a motion approving the minutes from the March 20, 2018 Board of Directors meeting.

Mr. Thompson made the motion. Mr. Brown seconded the motion. **ALL BOARD MEMBERS PRESENT**

**UNANIMOUSLY APPROVED THE MINUTES FROM THE MARCH 20, 2018 BOARD OF DIRECTORS MEETING.**

**IV. New Business**

**Rapid Response Monitoring Services Incorporated**

Ms. Spillane said that Rapid Response is returning to SIDA to undertake a new project at their facility. She noted they have finished their original project; an expansion at the site. Ms. Spillane said Rapid Response will be creating 100 new jobs. She advised that the action before the Board today was to authorize a Public Hearing for the project.

Mr. Frame asked for a motion authorizing a Public Hearing for the Project.

Mr. Brown made the motion. Mr. Thompson seconded the motion. **ALL BOARD MEMBERS PRESENT UNANIMOUSLY APPROVED A PUBLIC HEARING FOR THE PROJECT.**

**Maguire Family Limited Partnership**

Ms. Katzoff said this project was previously undertaken by the board for their addition. There was a mistake in the property description, a calculation error of the sq. footage. Ms. Katzoff advised that there was no action necessary for the Board to vote on, but staff and counsel wanted to advise the Board of the correction to the project documents.

**Vanderbilt / Larned Parking Garage Project**

Ms. Katzoff noted that the Agency bonds for this Project matured April 1, 2018 and at its March meeting, the Board of Directors approved lease terminations relative to the payment of the bonds. Ms. Katzoff said Ms. Katzoff said additionally sub leases were entered into with Community Development Properties and M & T Bank for the parking garage that does not expire until March 31, 2025, but there is no practical reason for SIDA remain bound by those leases.

Ms. Murphy asked if there would be any change in the status, Ms. Katzoff said no.

Mr. Frame asked for a motion approving the resolution authorizing the early termination of the Agency's leasehold interest in a portion of the Project.

Ms. Murphy made the motion. Mr. Brown seconded the motion. **ALL BOARD MEMBERS PRESENT UNANIMOUSLY APPROVED AUTHORIZING A RESOLUTION FOR THE EARLY TERMINATION OF THE AGENCY'S LEASEHOLD INTEREST IN A PORTION OF THE PROJECT.**

**Streaming Services**

Ms. Spillane said that the City of Syracuse along with WCNY will provide streaming services for all SIDA Board of Directors Meetings, as part of a larger project to stream public meetings in the City of Syracuse. Ms. Spillane said the cost of the service on an hourly basis is \$312.50 and there will be a one-time administrative fee. The total cost to SIDA is not expected to exceed \$7,500.00 on an annual basis.

Mr. Frame said he thinks this is a great idea.

Mr. Frame asked for a motion Authorization of an allocation of funds not to exceed \$7,500.00 to the City of Syracuse for streaming services relative to Agency Board of Directors meeting.

Mr. Frame made the motion. Ms. Murphy seconded the motion. **ALL BOARD MEMBERS PRESENT UNANIMOUSLY APPROVED AUTHORIZING OF AN ALLOCATION OF FUNDS NOT TO EXCEED \$7,500.00 TO THE CITY OF SYRACUSE FOR STREAMING SERVICES RELATIVE TO AGENCY BOARD OF DIRECTORS MEETING.**

### **Agency Counsel**

Ms. Spillane said Sue is leaving Barclay Damon and going to Bousquet Holstein, and consequently, after discussion with the Chair, is advising the Agency issue a Request for Proposals for legal services. Ms. Spillane said during the interim period for continuity she recommends we contract with Ms. Katzoff at her new firm until the RFP process is complete.

Ms. Murphy asked if we will do by contract with Sue. Ms. Spillane said yes.

Mr. Kinsey asked how much the contract was for. Ms. Spillane said the contract will be with Bousquet Holstein, and would be within the procurement amounts the Executive Director is authorized to contract for.

Mr. Frame said he thinks we should extend until the month of June with Ms. Katzoff.

Mr. Brown said that was a good idea.

Ms. Spillane advised there is no Board action necessary at this time.

Mr. Frame asked if anyone in attendance would like to address the board with any concerns or questions.

Phil Maguire who is President of Maguire dealership wanted to say Thank you to the SIDA Board for everything they have done.

### **V. Adjournment**

There being no further business to discuss Mr. Frame asked for a motion to adjourn the meeting. Mr. Kinsey made the motion. Mr. Brown seconded the motion. **ALL BOARD MEMBERS PRESENT UNANIMOUSLY APPROVED TO ADJOURN THE MEETING AT 8:45 A.M.**