



**Landmark Preservation Board
Thursday, November 1, 2012**

Meeting Minutes

Common Council Chambers

CALL TO ORDER

Chairman Don Radke called the meeting to order at 8:30 a.m.

ROLL CALL

Members Present: Louise Birkhead, Cynthia Carrington Carter, Dan Leary, Jeff Romano, Don Radke, Joe Saya

Excused: Julia Marshall

Staff: Kate Auwaerter

APPROVAL OF MINUTES

B. Haley made a motion to accept the minutes of October 18, 2012 as submitted, which was seconded by J. Romano. The minutes were approved unanimously as submitted.

OLD BUSINESS

CA-12-18 2004 E. Genesee Street (Babcock Shattuck House): modification. Beth Crawford (Crawford & Stearns Architects) presented a modification to the approved Certificate of Appropriateness application. The revised drawings illustrated an open wood railing on the second story back porch rather than the closed porch wall originally proposed. J. Romano made a motion to approve the modification, which was seconded by C. Carter and approved unanimously. B. Crawford also reported that the foundation at the northwest corner of the front porch had collapsed, requiring emergency shoring.

Project Site Review: 201 S. Salina Street (White Memorial Building). Jim Knittel (Dalpos Architects) provided a window survey of the White Memorial Building, which detailed the 97 windows to be replaced on the building. The board reviewed the submitted materials including window schedule and sample images. The board discussed the general condition of the windows and the proposed new window. J. Knittel noted that the owner is seeking an operable, energy efficient window. D. Radke explained the Secretary of the Interior's Standards and the steps the board takes when reviewing window replacement projects. Because of the significance of the property, the board requested a site visit, which J. Knittel will arrange with K. Auwaerter.

NEW BUSINESS

CA-12-27 248 Brattle Road. K. Auwaerter requested that the project be held. The applicant had informed her that the house sale had not yet closed.

Sign Waiver: 205-13 S Salina Street. K. Auwaerter noted that this project was back before the board again because the owners of Metro Fitness had frosted the shopfront windows which included the business's emblem. Each emblem is considered a sign by Zoning and so the business had now exceeded the total square footage and number of signs allowable. In regard to the banner sign that the board had already commented on, K. Auwaerter reported that they had reduced the size of the sign to meet the requirements of the Sign Ordinance. However, it was still proposed to be located over the center column on the front façade. The board recommended that the owners abide by the allowable limits related to the Sign

Ordinance. It also recommended that the owners follow the board's original recommendation not to cover significant architectural features of the façade.

Special Permit (modification): 645-57 N. Salina Street. The board agreed that it had no comment on the proposed Special Permit modification because no part of the proposed project appeared to impact any architectural or historical feature of the National Register-listed North Salina Historic District.

DISCUSSION

Holy Trinity: Planning Commission hearing. D. Radke reminded the board that the appeal of the board's decision to deny a Certificate of Appropriateness for the removal of windows at Holy Trinity Church was Monday, November 5. He noted that he and B. Haley would be meeting with Corporation Counsel to discuss what input the board could make at the public hearing.

Board training follow-up: It was agreed that the training with Julian Adams (SHPO CLG program manager) had been a success. D. Radke noted that it was important to understand SHPO and NPS standard practice regarding the use of modern materials, and that the board needed to determine what its position would be and then make that policy public. He recommended holding a meeting with local architectural firms that work frequently on preservation projects – Crawford & Stearns and Holms King Kallquist -- to gain the practitioners' view of working with modern materials in the preservation context. K. Auwaerter will organize this roundtable discussion.

Letter on behalf LPB to Common Council: D. Radke requested permission to write a letter on behalf of the board to the Common Council regarding legislation recently passed that would give Common Council the ability to override Planning Commission decisions. Councilor Jake Barrett, who was present in the audience, asked to comment, noting that the Common Council vote may be invalidated due to a technicality regarding transfer of the legislation between the City Clerk and Mayor's Office. Therefore, a letter may not be necessary. He also expressed skepticism that the Common Council would bring the legislation back for a vote.

ADJOURN

J. Romano made a motion to adjourn, which was seconded by C. Carter. The meeting adjourned at 9:12 a.m.