



**Landmark Preservation Board  
Thursday, November 21, 2013**

Meeting Minutes

Common Council Chambers

**CALL TO ORDER**

Chairman Don Radke called the meeting to order at 8:30 a.m.

**ROLL CALL**

Members Present: Cynthia Carter, Tom Cantwell, Bob Haley, Dan Leary, Julia Marshall, Don Radke, Jeff Romano

Excused: Joe Saya

Staff: Kate Auwaerter

**APPROVAL OF MINUTES**

J. Romano made a motion to accept the minutes of November 7, 2013, which was seconded by B. Haley. The minutes were passed with one revision to indicate that Cynthia Carter was present at the November 7 meeting. The motion passed unanimously.

**OLD BUSINESS**

Project Site Review (modification): 456-460 N. Salina St/622-30 N. State Street. The applicant was not present. The Board initiated a lengthy discussion regarding the proposed façade rehabilitation. The Board had questions about the delineation of the transom and sign band above the shop front windows and also about the new cornice treatment. The Board did not have sufficient information to recommend approval of the project. D. Radke tabled the proposal until the December 5 meeting and requested that staff arrange to have the applicant or a project representative present at the meeting.

**NEW BUSINESS**

Special Permit: 410-14 S. Clinton Street. The applicant was not present. The Board reviewed the proposal. It noted that it did not have sufficient information to recommend approval of the proposed application. D. Radke tabled the application until the next meeting (December 5) and requested that staff arrange to have the applicant or a project representative present at the meeting.

**DISCUSSION**

2014 Meeting Schedule. The Board reviewed and approved the proposed 2014 meeting schedule. Staff will submit the schedule to the City Clerk.

In regard to the 2014 calendar, D. Radke reminded the board of the importance of their regular attendance at meetings. He also said that in 2014 he would like to organize two training events for the board as well as arrange at least one educational opportunity for the general public.

**ADJOURN**

J. Romano made a motion to adjourn, which was seconded by J. Marshall. The meeting adjourned at 8:55a.m.