



**Landmark Preservation Board
Thursday, April 17, 2014**

Meeting Minutes

Common Council Chambers

CALL TO ORDER

Chairman Don Radke called the meeting to order at 8:30 a.m.

ROLL CALL

Members Present: Tom Cantwell, Cynthia Carter, Bob Haley, Dan Leary, Don Radke, Jeff Romano, Joe Saya

Excused: Julia Marshall

Staff: Kate Auwaerter

APPROVAL OF MINUTES

C. Carter made a motion to accept the minutes of April 3, 2014 as submitted, which was seconded by D. Leary. The motion passed unanimously.

OLD BUSINESS

CA-14-01: 501 Park Street. This application was held open pending the submission of additional information subject to the conditional approval of the cross removal. D. Radke noted that a petition to appeal the Board's conditional approval of the removal of the crosses had been received and referred to Corporation Counsel.

NEW BUSINESS

Project Site Review: 412 University Avenue. Beth Crawford (Crawford & Stearns) presented the information regarding renovation and a code upgrade taking place at Grace Episcopal Church as a result of a fire that took place in the building in September 2013. The changes to the exterior include a new asphalt roof over the kitchen wing of the parish hall and new metal doors leading from the rear of the kitchen wing; installation of a stair and areaway on the north side of the church, providing egress from the basement; new wooden doors at the parish hall entrance on Madison Street; installation of shutters over two small window openings at the northwest corner of the kitchen wing due to new interior configuration of the kitchen; and the rebuilding of a small section of wall to the right of the Madison Street entrance to make room for a new lift on the interior. The Board reviewed the information and agreed to recommend approval of the plans as submitted.

Encroachment: 237-43 E. Genesee Street. K. Auwaerter noted that the proposed installation of an awning on the Montgomery Street side of the property would be entirely within the public right-of-way, requiring an encroachment. The proposed awning would be the same color and style as the awnings on the Washington Street side of the property. The Board did not object to the installation of an awning over the entrance. However, it did recommend that the applicant supply details regarding the height and dimensions of the awning and where and how it would be attached to the building. The Board noted that no historic materials should be damaged with the installation of the awning.

ADJOURN

C. Carter made a motion to adjourn, which was seconded by J. Romano. The meeting adjourned at 8:50 a.m.