

SYRACUSE URBAN RENEWAL AGENCY

Meeting Minutes

I, PAUL DRISCOLL, do hereby certify as follows:

1. I am the duly designated and acting Secretary of the Syracuse Urban Renewal Agency (the "Agency").
2. I attended a regular meeting of the Agency, held in the Conference Room of the Mayor's Office at City Hall, Syracuse, New York on the 28th day of August, 2012.
3. The meeting was convened at approximately 3:05 p.m., and a duly constituted quorum consisting of Mayor Stephanie A. Miner and David DelVecchio were present throughout. Van Robinson was absent from the meeting. In addition to myself, Assistant Corporation Counsel Thomas Babilon, Katelyn Wright, Susannah Bartlett, Andy Maxwell and Dian Sherwood were present.

Resolution No. 3210

Authorizing the disposal of 426 Rich Street to the highest recorded bidder at auction for less than fair market value. Tom Babilon reviewed this resolution for the board members present and noted that the sale would be to the adjacent property owner.

Mayor Miner made a motion to authorize this resolution. The motion was seconded by David DelVecchio. Resolution No. 3210 was thereafter unanimously adopted.

Resolution No. 3211

Authorizing the disposal of 440-442 Rich Street to the highest recorded bidder at auction for less than fair market value. Tom Babilon reviewed this resolution for the board members present and noted that this sale would also be to the adjacent property owner.

Mayor Miner made a motion to authorize this resolution. The motion was seconded by David DelVecchio. Resolution No. 3211 was thereafter unanimously adopted.

Resolution No. 3212

Adopting a Mission Statement for the Syracuse Urban Renewal Agency.

Tom Babilon reviewed the mission statement with the Board members. After some further discussion, Mayor Miner made a motion to authorize this resolution. The motion was seconded by David DelVecchio. Resolution No. 3212 was thereafter unanimously adopted.

Resolution No. 3213

Adopting a Whistleblower Policy for the Syracuse Urban Renewal Agency.

Tom Babilon reviewed the policy with the Board members. After some further discussion, Mayor Miner made a motion to authorize this resolution. The motion was seconded by David DeVecchio. Resolution No. 3213 was thereafter unanimously adopted.

Other Business

Disposition of 111 Park Avenue amended as to use and filing fees. Tom Babilon stated that this was a market value sale of the property and the buyer stated that he was under the impression that the closing costs were covered under the application fee paid to the Agency, and that she did not want to pay them. The buyer also asked whether they could use the lot for parking for the benefit of the adjacent rental properties already owned by the buyer. Tom Babilon stated that whether or not parking would be allowed would need be determined by the zoning but that because the applicant had initially stated that they would use it as green space, that the board would have to approve any use for parking as well, and that both issues would need the approval of the Board. Miner asked if the Agency had paid any out of pocket expenses for this transaction. Katelyn Wright indicated that the expenses were covered in the application fee and the agency was ahead. Mayor Miner made a motion to allow the Agency to pay the filing fees for this transaction, and to allow the use of parking on the parcel, which was seconded by David DeVecchio, and approved by the Board

Creation of an Audit and Governance Committee. Mr. Babilon advised the board that the New York State Public Authorities Law required this commitment which needs three members. Mayor Minor asked if the Board members would be the committee and can the items be part of the regular agency agenda. Tom Babilon stated that the three Board members could serve as the full committee, but that the Board could also appoint other members to the committee if they so wished. He also stated that the committee meeting can occur just prior to, or just after regular meetings, but that they should be separate. Upon the recommendation of the Board Mr. Babilon agreed to place the selection of the committee members on next month's agenda.

100 Block of Bishop Avenue. Katelyn Wright informed the Board members that the Agency had taken title to these properties and needed to know if they would like her to advertise these properties on her own or would the Board prefer to hire a realtor for these properties. Mayor Miner instructed Ms. Wright to attempt selling the properties on her own and if there was no response the Board could address the issue again.

Required Training for Board Members. David DeVecchio stated that the Board members were required to participate in training as required by the New York State Public Authorities Law. Mr. DeVecchio stated he had taken the training but the other Board members need to take the training if they had not yet done so.

The meeting was adjourned at 3:30 p.m.

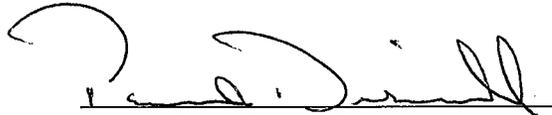
SYRACUSE URBAN RENEWAL AGENCY

By: 
Paul Driscoll, Secretary

I, **PAUL DRISCOLL**, the duly appointed, qualified and acting secretary of the Syracuse Urban Renewal Agency (the "*Agency*"), hereby certify that:

1. The foregoing is a true, correct and complete copy of the record of proceedings of the Agency had and taken at a lawful meeting of the Agency held at City Hall, Syracuse, New York on August 28, 2012, commencing at approximately 3:05 p.m. as recorded in the regular official book of the proceedings of the Agency; those proceedings were duly had and taken as shown therein, and the persons named therein were present at the meeting as shown therein.
2. All members of the Agency were duly notified of that meeting, pursuant to law.

IN WITNESS WHEREOF, I have signed this Certificate this __ day of August, 2012.

A handwritten signature in black ink, appearing to read "Paul Driscoll", is written over a horizontal line.

Paul Driscoll
Secretary