

SYRACUSE URBAN RENEWAL AGENCY

Meeting Minutes

I, PAUL DRISCOLL, do hereby certify as follows:

1. I am the duly designated and acting Secretary of the Syracuse Urban Renewal Agency (the "Agency").
2. I attended a regular meeting of the Agency, held in the Conference Room of the Mayor's Office at City Hall, Syracuse, New York on the 25th day of September, 2012.
3. The meeting was convened at approximately 3:03 p.m., and a duly constituted quorum consisting of Mayor Stephanie A. Miner and David DelVecchio were present throughout. Van Robinson was absent. In addition to myself, Assistant Corporation Counsel Thomas Babilon, Katelyn Wright, Susannah Bartlett and Dian Sherwood were present.

GENERAL

Resolution No. 3214

Authorizing the establishment of an Audit Committee and to select the members thereof. Tom Babilon informed the Board members present that the Audit Committee must have three members and they can be either appointed or Agency Board members. After some further discussion the Board members present agreed that the Audit Committee will be the current Board members of the Agency.

Mayor Miner made a motion to authorize this resolution. The motion was seconded by David DelVecchio. Resolution No. 3214 was thereafter unanimously adopted.

Resolution No. 3215

Authorizing the establishment of a Governance Committee and to select the members thereof.

Mayor Miner made a motion to authorize this resolution. The motion was seconded by David DelVecchio. Resolution No. 3215 was thereafter unanimously adopted.

Resolution No. 3216

Authorizing a contract with Paul Birchmeyer Auction Service for the disposal of personal property that remained in the property located at 618 West Brighton Avenue, Syracuse New York after the Agency acquired the property.

Mayor Miner made a motion to authorize this resolution. The motion was seconded by David DelVecchio. Resolution No. 3216 was thereafter unanimously adopted.

Resolution No. 3217

Authorizing the disposal of 1015 Emerson Avenue to Adam Bushley for less than fair market value. Mr. Babilon informed the Board members that this was a \$1.00 property and the proposed buyer has agreed to complete \$81,600 in rehabilitation work on the property. The sale of the property to the buyer will be contingent upon the rehabilitation of the property.

Mayor Miner made a motion to authorize this resolution. The motion was seconded by David DelVecchio. Resolution No. 3217 was thereafter unanimously adopted.

Resolution No. 3218

Authorizing the designation of Atonement Housing Corporation of Syracuse, Inc. as a qualified and eligible sponsor of the Joslyn Court IV project.

After some discussion of this resolution, Mayor Miner made a motion to authorize this resolution. The motion was seconded by David DelVecchio. Resolution No. 3218 was thereafter unanimously adopted.

Resolution No. 3219

Authorizing the disposal of 416 North Franklin Street and 418 north Franklin Street, Syracuse, new York to SAT of CNY LLC.

After some discussion of this resolution, Mayor Miner made a motion to authorize this resolution. The motion was seconded by David DelVecchio. Resolution No. 3219 was thereafter unanimously adopted.

Other Business

ABO Response: David DelVecchio discussed the response to the ABO relative to the Agency audit. Mr. DelVecchio clarified that the Agency cannot reply until the City Audit has been completed. The City is paying for the audit costs. Mayor Miner asked Mr. DelVecchio to draft a letter informing the ABO about the problem with responding to the audit. Mayor Miner also indicated the splitting the cost of the Audit is cost prohibitive.

Mr. DelVecchio inquired about the representation letter for the ABO audit and if he should sign it. Mayor Miner agreed that Mr. DelVecchio should sign the representation letter.

Paul Driscoll and Mr. Babilon indicated that they were finishing their response which is due tomorrow and that they need to clarify to the ABO that no HUD funds are drawn prior to disbursements being made.

There was some further discussion relative to the response to the ABO audit of the Agency. Mayor Miner asked for Mr. Driscoll and Mr. Babilon to ensure that the response was strong.

The meeting was adjourned at 3:47 p.m.

SYRACUSE URBAN RENEWAL AGENCY

By: 

Paul Driscoll, Secretary

I, **PAUL DRISCOLL**, the duly appointed, qualified and acting secretary of the Syracuse Urban Renewal Agency (the "*Agency*"), hereby certify that:

1. The foregoing is a true, correct and complete copy of the record of proceedings of the Agency had and taken at a lawful meeting of the Agency held at City Hall, Syracuse, New York on September 25, 2012, commencing at approximately 3:03 p.m. as recorded in the regular official book of the proceedings of the Agency; those proceedings were duly had and taken as shown therein, and the persons named therein were present at the meeting as shown therein.
2. All members of the Agency were duly notified of that meeting, pursuant to law.

IN WITNESS WHEREOF, I have signed this Certificate this 12th day of October, 2012.

A handwritten signature in black ink, appearing to read "Paul Driscoll", written over a horizontal line.

Paul Driscoll
Secretary