

OFFICE OF THE CORPORATION COUNSEL  
City of Syracuse  
Room 300 City Hall  
Syracuse, N.Y. 13202

**DATA USE AGREEMENT**  
**DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT**  
**BUREAU OF PLANNING & SUSTAINABILITY**

Name of individual applying for data information:

*Name:*

*Title:*

*Contact Information:*

The above referenced person is an employee at the following company:

*Company Name:*

*Company Address:*

and hereinafter referred to as the "Applicant" requests the following data files from the City of Syracuse:

The City's data for the following area/parcel(s):

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(Attach more detail if necessary)

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The City of Syracuse agrees to make available to the Applicant the above data under the following conditions:

1. The data is for the sole and exclusive use of the Applicant as set forth above and as executed in the Applicant's name below for the following project(s):

*Project Title:*

*Project Description:*

2. The Applicant shall not make this digital coverage available to any other party and will make use of adequate safeguards and procedures to protect these files while in its possession. The Applicant shall make these files available only to appropriate individuals as necessary for their work on the above studies.

3. Upon completion of the above project, the Applicant shall return all data and copies provided to them to the City of Syracuse, along with any updated changes made to the data. If the Applicant wishes to retain the information for a subsequent project, then written authorization from the City will be required. In no instance are the files to be copied, loaned, or transferred, in whole or in part, to other public agencies or private firms unless written authorization is granted by the City of Syracuse Department of Neighborhood & Business Development, or the Bureau of Planning & Sustainability.

4. Publication of maps for commercial use or sale to the public is prohibited under this agreement.

5. The City of Syracuse Department of Neighborhood & Business Development, or the Bureau of Planning & Sustainability shall be provided any additional data that is incorporated into the database within thirty (30) days of said incorporation. All new data incorporated into this database shall be on new layers with the Applicant's pre-fix or suffix.

6. Any reproductions of the database must state the source base on the lower right hand corner of the reproduction.

**THE CITY OF SYRACUSE MAKES NO CLAIMS AS TO THE ACCURACY OF THIS DATA FOR ANY OTHER PURPOSE OTHER THAN ITS INTENDED USE BY THE CITY OF SYRACUSE. THE CITY OF SYRACUSE DOES NOT WARRANT THE ACCURACY OF THE DATA CONTAINED IN THE DATABASE.**

**THE CONTENTS OF THE DATABASE ARE NOT TO BE USED FOR PROPERTY CONVEYANCE PURPOSES.**

**THE ORIGINAL OF THIS AGREEMENT SHOULD BE FILED WITH THE DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT**

I have read the foregoing and agree to abide by the terms and conditions set forth herein.

Print Name:

Authorized Signature: \_\_\_\_\_

Date: