

**Minutes**

Board of Directors Meeting  
Thursday, August 29, 2019  
2:00 pm  
Mayor's Conference Room

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**Board Members Present:** Mayor Ben Walsh, Vice-Chair Helen Hudson, Treasurer David Delvecchio

**Staff Present:** Stephanie Pasquale, Meghan Ryan, Esq.

**Others Present:** Allison Magnarelli

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**I. Call Meeting to Order**

Mayor Walsh called the meeting to order at 2:01 P.M.

**II. Roll Call**

Mayor Walsh noted all Board members were present with the exception of Ms. Hudson, who was excused.

**III. Proof of Notice**

Mayor Walsh acknowledged notice of the meeting had been timely and properly provided.

**IV. Minutes**

Mayor Walsh asked for a motion to approve the minutes from the June 17, 2019 Board of Directors meeting. Mr. Delvecchio made a motion to approve the minutes. Mayor Walsh seconded the motion. **ALL BOARD MEMBERS PRESENT UNANIMOUSLY APPROVED THE MINUTES FROM THE JUNE 17, 2019 BOARD OF DIRECTORS MEETING.**

**V. New Business**

\*Note: Ms. Hudson entered the meeting at 2:02 P.M.

**1) Resolution No. 3426**

Resolution No. 3426 was introduced by Ms. Ryan. She advised the Board that the City issued an RFP and selected Bonadio to conduct the audit on the City and SURA's behalf. The Common Council already approved the award to Bonadio. Mayor Walsh asked if procurement was not necessary because it was done through the City Ms. Ryan and Mr. Delvecchio indicated that was the case. Mayor Walsh also asked about the timeliness of the audit. Mr. Delvecchio said there should be no issue with timely completion. Mayor Walsh asked for a motion to authorize the Resolution.

Mr. Delvecchio made the motion. Ms. Hudson seconded the motion. **ALL BOARD MEMBERS PRESENT UNANIMOUSLY APPROVED RESOLUTION NO. 3426 AUTHORIZING PAYMENT TO BONADIO & CO., LLP TO PERFORM INDEPENDENT AUDIT SERVICES IN CONJUNCTION WITH THE CITY OF SYRACUSE FOR FISCAL YEARS ENDING JUNE 30, 2019, JUNE 30, 2020, JUNE 30, 2021 AND JUNE 30, 2022.**

## **VI. Items for Discussion**

### **1) Update to SURA Procurement Policy**

Ms. Ryan advised the Board that she has looked into updating the SURA Procurement Policy to include M/WBE and residency standards similar to those used by the City. She spoke to Joe Barry in the Law Department and he is going to assist with this and determine the parts of the policy that SURA can utilize. Ms. Ryan also stated that she will need to speak to Lamont Mitchell in Minority Affairs to discuss adding SURA into his review process as that is something that would need to be considered and added into the updated policy. Ms. Pasquale advised that language was just added to CDBG policies and she believes Lamont has the process worked out. Ms. Pasquale asked if there are any procurement thresholds to increase. Ms. Ryan advised that increasing thresholds to allow Ms. Pasquale as SURA's Contracting Officer to act instead of seeking Board approval for most items can be addressed as well. Ms. Ryan will need to discuss those numbers with Ms. Pasquale to see what is appropriate for SURA. Mayor Walsh asked if there would be something actionable on this by the next meeting. Ms. Ryan indicated that she would have something then.

## **VII. Adjournment**

There being no further business to discuss, Mayor Walsh asked for a motion to adjourn the meeting. Ms. Hudson made the motion. Mr. Delvecchio seconded the motion. **ALL BOARD MEMBERS PRESENT UNANIMOUSLY APPROVED THE MOTION TO ADJOURN THE MEETING AT 2:07 P.M.**