

Minutes

Board of Directors Special Meeting
Friday, August 9, 2019
11:00 am
iLab Conference Room

Board Members Present: Mayor Ben Walsh, Vice-Chair Helen Hudson, Treasurer David Delvecchio

Staff Present: Debra Ramsey-Burns, Meghan Ryan, Esq.

Others Present: Owen Kerney

I. Call Meeting to Order

Mayor Walsh called the meeting to order at 11:06 A.M.

II. Roll Call

Mayor Walsh noted all Board members were present.

III. Proof of Notice

Mayor Walsh acknowledged notice of the meeting had been timely and properly provided.

IV. Minutes

None

V. New Business

Before acting on the New Business items, Ms. Ryan asked Mr. Kerney to provide the Board with an update on the current status of SURA's construction project to update Perseverance Park. Mr. Kerney stated that originally Syracuse University ("SU") was going to purchase the site furnishings and other items for the project. Don Western from SU recently advised that SU's procurement process can take a very long time and the Connective Corridor funds that SU set aside for this project must be spent by the end of September. There is a possibility that SURA would not be able to get all the site furnishings planned for the project and lose out on those funds for the project. Ballard Construction ("Ballard") is already set to perform the demolition work under the City's Street Structures Contract and the SU funds will be used for that. Mr. Kerney believes that it will be faster if Ballard orders the site furnishings and then bills for them under the Street Structures Contract rather than SU going through their procurement process. The total amount of SU funds to use for the demolition and site furnishings is \$173,050. Ms. Hudson asked if that was the total amount of the project. Mr. Kerney advised that that is just the amount SU is contributing to the project. Ms. Ryan clarified that that amount does not include the money SU

already paid out for the design. Mr. Delvecchio asked who Ballard would invoice and if the Street Structures Contract would allow for this. Mr. Kerney indicated that it does. Ballard is doing something similar for a project at a City park. There is a system in place for invoicing and payment. Ms. Ryan said that the use of the City's Street Structures Contract was previously approved by Council but all that was contemplated was the demolition, not the site preparation work which includes purchasing the site furnishings. Legislation was already submitted to amend the prior Council ordinance and will be on the next Council agenda. Mayor Walsh asked what the schedule will look like once SURA and Council approve to move forward. Mr. Kerney said Ballard is going to start ordering furnishings as soon as possible and intends to start demolition around Labor Day and then the site work later that month. Construction will likely take 6-8 weeks. Mayor Walsh asked if it would be done this construction season and wanted to make sure that everyone is aware of the project and that there is communication with Chase Bank. He also asked if there is a name for the project. Mr. Kerney said that right now it is being referred to as Salina Plaza. Mayor Walsh encouraged community involvement and suggested reaching out to the Downtown Committee.

1) Resolution No. 3423

Resolution No. 3423 was introduced by Ms. Ryan. Ms. Ryan advised that when the Board first authorized SU's donation and acceptance of the site furnishings it was understood that SU was going to purchase those furnishings. Now, due to time constraints, Ballard is going to purchase the site furnishings. The prior resolution needs to be amended to authorize Ballard to purchase the site furnishings and accept the donation of those site furnishings from SU. Mayor Walsh asked for a motion to authorize the Resolution. Ms. Hudson made the motion. Mr. Delvecchio seconded the motion. **ALL BOARD MEMBERS PRESENT UNANIMOUSLY APPROVED RESOLUTION NO. 3423 AMENDING SURA RESOLUTION NO. 3410.**

2) Resolution No. 3424

Resolution No. 3424 was introduced by Ms. Ryan. In addition to the purchase of site furnishings, SU has also agreed to allocate funds to use towards the concrete demolition, removal, setting furnishings and similar incidental work at Perseverance Park. This resolution is to accept SU's donation to use towards those services. Mayor Walsh asked for a motion to authorize the Resolution. Mr. Delvecchio made the motion. Ms. Hudson seconded the motion. **ALL BOARD MEMBERS PRESENT UNANIMOUSLY APPROVED RESOLUTION NO. 3424 AUTHORIZING THE ACCEPTANCE OF SYRACUSE UNIVERSITY'S DONATION FOR CERTAIN SITE PREPARATION WORK FOR PERSEVEARNCE PARK.**

3) Resolution No. 3425

Resolution No. 3425 was introduced by Ms. Ryan. The Board previously authorized the use of the City's Street Structures Contract to have Ballard perform the demolition work at Perseverance Park contingent upon full reimbursement from SU. That previous resolution needs to be amended to include removal of the concrete, purchase and setting furnishings and similar incidental work to be fully reimbursed by SU in an amount not to exceed \$173,050.00. Mayor Walsh asked for a motion to authorize the Resolution. Ms. Hudson made the motion. Mr. Delvecchio seconded the motion. **ALL BOARD MEMBERS PRESENT UNANIMOUSLY APPROVED RESOLUTION NO. 3425 AMENDING SURA RESOLUTION NO. 3422.**

VI. Items for Discussion

Ms. Hudson inquired about amending SURA's procurement policy to include M/WBE and City residency standards like those followed by the City of Syracuse. Ms. Hudson mentioned that an update to the City's standards is on the next Council agenda. Ms. Ryan indicated that she had a preliminary discussion with Joe Barry from the Law Department and needs to follow up with him further. Mayor Walsh asked for a further update or for something to act on at the next SURA meeting to have consistency across the board. Ms. Ryan advised she would do so.

VII. Adjournment

There being no further business to discuss, Mayor Walsh asked for a motion to adjourn the meeting. Ms. Hudson made the motion. Mr. Delvecchio seconded the motion. **ALL BOARD MEMBERS PRESENT UNANIMOUSLY APPROVED THE MOTION TO ADJOURN THE MEETING AT 11:25 A.M.**