
Syracuse Urban Renewal Agency

201 E. Washington Street, Suite 600
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Tel (315)448-8100 Fax (315)448-8036

Minutes

Board of Directors Meeting
Tuesday February 28, 2017
3:00 pm
Mayor's Conference Room

Board Members Present: Mayor Stephanie A. Miner, David Delvecchio, Van Robinson

Staff Present: Nina Carlsen, Paul Driscoll, Meghan Ryan, Esq.

I. Call Meeting to Order

Mayor Miner called the meeting to order at 3:05 p.m.

II. Roll Call

Mayor Miner noted all Board members were present.

III. Proof of Notice

Mayor Miner noted notice of the meeting had been timely and properly provided.

IV. Minutes

Mayor Miner asked for a motion to accept the minutes or make any changes to the minutes from the January 24, 2017 Board of Directors meeting. Vice-Chair Van Robinson made a motion to approve the minutes from the January 24, 2017 Board of Directors meeting. Dave Delvecchio seconded the motion. All Board members present unanimously approved the minutes from the January 24, 2017 Board of Directors meeting.

V. New Business

1) **Resolution No. 3384**

Resolution No. 3384 authorizing amending SURA Resolution No. 3381 was introduced by Meghan Ryan. Ms. Ryan advised the Board that at the time Resolution No. 3381 was approved it was understood that the \$5,000 contribution from Candace and John Marsellus through the Central New York Community Foundation for the Perseverance Park Project could be used to assist with the design and development of the Project. Ms. Ryan advised that the Central New York Community Foundation has since clarified that the \$5,000 contribution can be used to develop a capital fundraising strategy and marketing material for the Project. Mayor Miner asked for a motion on the resolution. Dave Delvecchio made a motion to approve the resolution. Vice-Chair Robinson asked about the total cost of the Project being \$4 million. Mayor Miner recalled that the cost would be between \$2-4 million. Ms. Ryan recalled Kate Auwaerter's comments from the January 24, 2017 meeting about the total cost being \$4 million. Ms. Ryan reminded the Board that the contribution from the Central New York Community Foundation was already accepted by the Board through Resolution No. 3381 and that

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Resolution No. 3384 only clarifies what the funds can be used for. Mayor Miner advised the Board that Resolution No. 3384 only applies to the \$5,000 contribution from the Central New York Community Foundation, not the entire Project. Vice-Chair Robinson seconded the motion. Resolution No. 3384 was thereafter unanimously adopted.

VI. Items for Discussion

1) Acknowledgement for Perseverance Park Contribution

Mr. Delvecchio noted that the Board should send an acknowledgment to Candace and John Marsellus for their \$5,000 contribution to the Perseverance Park Project. Ms. Ryan replied that she believed an acknowledgement was sent already but would confirm and let the Board know.

2) SURA Payroll

Vice-Chair Robinson inquired, on behalf of his caucus, about the number of SURA employees. Mayor Miner replied that since she has taken office the number of SURA employees has decreased. Mayor Miner also advised Vice-Chair Robinson that a letter from his caucus would be best to address the issue.

3) Audit Update

Mr. Delvecchio advised the Board that the Agency's audit is complete and he will distribute a copy of the audit to the Board. He stated that the Agency is unable to meet the State's 90 day filing requirement due to the timing of the completion of the audit. Mayor Miner proposed that the audit report be filed with the State as soon as possible.

4) Status of SURA-Owned Properties

Vice-Chair Robinson inquired about SURA-owned properties on the Southside of the City of Syracuse. Paul Driscoll advised that SURA has sold a number of properties and does not have a large inventory anymore. Mr. Driscoll advised that he believes that properties on the Southside are most likely owned by the Syracuse Industrial Development Agency (SIDA). Mr. Driscoll said he will provide the Board with a list of all SURA-owned properties.

VII. Adjournment

There being no further business to discuss, Mayor Miner asked for a motion to adjourn the meeting. Vice-Chair Robinson made a motion to adjourn the meeting. Mr. Delvecchio seconded the motion. All Board members present unanimously approved a motion to adjourn the meeting at 3:15 p.m.