

Members:

Hon. Stephanie A. Miner
Mayor
City of Syracuse

Dr. Sharon L. Contreras
Superintendent of Schools
Syracuse City School District

Calvin Corriders
Vice President, Commercial & Retail
Sales Manager
Pathfinder Bank

Edward Cuello
Financial Professional
Prudential

Charles P. Merrihew
Vice President for Engagement &
External Affairs, Syracuse University

Sharon Owens
Chief Executive Officer
Syracuse Model Neighborhood Facility,
Inc.

Hon. Van B. Robinson
President
Syracuse Common Council

Advisory Staff:

Joseph W. Barry, III, Esq.
Secretary to the Board/Counsel
City of Syracuse

Michael Sicchio
Assistant Director
Intergovernmental Affairs
City of Syracuse

David DeVecchio, CPA
Commissioner of Finance
City of Syracuse

Thomas C. Ferrara, P.E.
Director of Facilities,
Maintenance & Operations
Syracuse City School District

Mary Robison, P.E.
City Engineer
City of Syracuse

Suzanne Slack
Chief Financial Officer
Syracuse City School District

JSCB

Joint Schools Construction Board

www.jsCBSyracuse.us

Minutes

Thursday, November 19, 2015
9:00 a.m. (Syracuse Stat Room, City Hall)

Board Members Present: Mayor Stephanie Miner, Superintendent Sharon Contreras, Calvin Corriders, Edward Cuello, Van Robinson, and Charles Merrihew.

Board Members Absent: Sharon Owens

Calvin Corriders made a motion to accept the minutes of the October 29, 2015 meeting. Edward Cuello seconded the motion and the minutes were approved unanimously.

JSCB Secretary Joe Barry reported:

The Architect RFP is ready.

The Construction Manager will be voted on by the board.

There will be no formal PM report but there is a closeout list for Phase 1 included in the Board's packet.

Phase 1 close out list:

Fowler

1. Fahs - General Contractor
 - Closeout letter to be drafted by Gilbane (numerous financial issues)
 - NYSDOL hold (\$100,000) – Fahs needs to resolve
 - PLA issues: new one (\$87,955.77)– Fahs needs to resolve; old one (\$359,796.27)with the Courts – appears to be resolved?
 - incomplete M/WBE closeout– Fahs needs to resolve
2. Siracusa – Mechanical Contractor
 - Siracusa letter sent in response to Gilbane's closeout letter – Gilbane setting up meeting
 - Boiler flue issue – Siracusa disputes as conforming work.
3. Weydman – Electrical Contractor
 - First Claim - Legal staff addressing
 - Second Claim (\$69,660 Contract close-out) – Weydman reviewing JSCB offer to resolve last change order and close-out. Gilbane checking with Weydman
4. Spina Collins Scoville - Architect
 - Additional fee request – Attorneys are addressing/resolved?



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- incomplete M/WBE closeout – SCS needs to resolve.
- SCSD as-builts comments – SCS (Rich Peckham) is addressing; meeting requested with SCSD regarding mechanical comments.
- LEED – 53 points awarded out of 55; pre-requisite issue needs to be resolved and we earn LEED Silver; Rich Peckham sending appeal to USGBC; conference call on November 18th among design team.

5. NYSERDA – waiting LEED approval to be completed

HW Smith

1. Murnane

- Outstanding issues are three credit change orders and one add change order
- Final Letter to be issued- Gilbane to draft.
- M/WBE closeout?

2. SEI – Final pay application approved; \$5,000 held until Murnane’s contract is closed.

Gilbane Contract

1. Remainder of materials to be returned to JSCB (13 lap tops, AED)
2. Certified Payrolls - incomplete
3. M/WBE closeout – Gilbane needs to resolve

Report of the Bonadio Group-JSCB Audit:

Found no material weakness in internal control.

No disputes, arguments, or discussion, the JSCB books are in order.

Kate Skahen presented the SCSD CFO-JSCB Financial update.

The Board voted on the following resolutions:

Van Robinson made a motion to adopt Resolution No. 80-2015 to approve the JSCB financial statements for the year ended June 30, 2015. Calvin Corriders seconded the motion and it was approved 6-0.

Edward Cuello made a motion to adopt Resolution No. 81 -2015 to authorize Landon & Rian Phase II payment #2 in the amount of \$10,350.00. Van Robinson seconded the motion and it passed 6-0.

Sharon Contreras made a motion to adopt Resolution No. 82-2015 to authorize payment to James Hughes, Esq. (Hancock & Estabrook) for Phase I legal services in the amount of \$120 (October 2015). Van Robinson seconded the motion and it passed 6-0.

Charles Merrihew made a motion to adopt Resolution No. 83-2015 to authorize payment to James Hughes, Esq. (Hancock & Estabrook) for Phase II legal services in the amount of \$1,680.00 (October 2015). Edward Cuello seconded the motion and it passed 6-0.

Edward Cuello made a motion to adopt Resolution No. 84-2015 to authorize payment to James Hughes, Esq. (Hancock & Estabrook) for Phase I (Weydman litigation Complaint#1) legal services in the amount of \$6,100.00 (October 2015). Sharon Contreras seconded the motion and it passed 6-0.

Charles Merrihew made a motion to adopt Resolution No. 85-2015 to authorize payment to James Hughes, Esq. (Hancock & Estabrook) for Phase I (Weydman litigation Complaint #2) legal services in the amount of \$110.13 (October 2015). Van Robinson seconded the motion and it passed 6-0.

Calvin Corriders made a motion to adopt Resolution No. 86-2015 to authorize the issuance of a Request for Proposals (RFP) for Construction Management Services for Tranche I of Phase II. Sharon Contreras seconded the motion and it passed 6-0.

Van Robinson made a motion to enter executive session. Calvin Corriders seconded the motion and the board entered executive session at 9:19.

Calvin Corriders made a motion to exit executive session. Van Robinson seconded the motion and the board exited executive session at 10:26.

The Board had no additional items to discuss. Calvin Corriders made a motion to adjourn the meeting. Edward Cuello seconded the motion and the meeting was adjourned at 10:27.