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Dr. Sharon L. Contreras
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Calvin Corriders
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Sharon Owens
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Syracuse Model Neighborhood Facility,
Inc.

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Thomas C. Ferrara, P.E.
Director of Facilities,
Maintenance & Operations
Syracuse City School District

Mary Robison, P.E.
City Engineer
City of Syracuse

Suzanne Slack
Chief Financial Officer
Syracuse City School District

JSCB

Joint Schools Construction Board

www.jsCBSyracuse.us

Minutes

Thursday, July 23, 2015

9:00 a.m. (Syracuse Stat Room, City Hall)

Board Members Present: Mayor Stephanie Miner, Suzanne Slack (serving for Superintendent Sharon Contreras), Calvin Corriders, and Sharon Owens.

Board Members Absent: Edward Cuello, Chuck Merrihew, and Van Robinson

Calvin Corriders made a motion to accept the minutes of the June 25, 2015 meeting. Sharon Owens seconded the motion and the minutes were approved unanimously.

JSCB Secretary Joe Barry reported that the PLA is close to completion. Additionally he stated that the PM RFP process is still underway.

Mark AuClair from Gilbane Co delivered the Report of the Program Manager:

Institute for Technology Main Project- Design & Construction Information:

- *This project is now 100% close out.*

Dr. Weeks - Design & Construction Information:

- *All contractors are closed out. As-built drawings were resubmitted but JSCB review continues to have some issues with accuracy. Under revision for the third time. Once accepted the architect can submit their final application for payment and this project can be closed out.*

Fowler - Design & Construction Information:

- *Fahs has not followed through with providing documentation agreed to in the group meeting. The JSCB has requested GBCo draft a non-compliance letter to Fahs and explain the JSCB final position on issues.*

H.W. Smith - Design & Construction Information:

- *Murnane has requested a face-to-face meeting with the JSCB and GBCo in response to the JSCB's final position letter. GBCo has requested availability of all parties to coordinate.*
- *Architect resubmitted the as-built drawings as requested however there was still a minor revision required. Upon acceptance of the as-built drawings, the Architect can submit their final application for payment allowing their contract to be closed out.*

Financial:

- *Program Budget: updated incorporating receipt of NYSERDA funds of \$286K for Dr. Weeks, Fowler (partial), and HW Smith. Unused*



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contingencies for GC at Dr. Weeks, GC and EC at ITC, TC at Fowler, EC and TC at HW Smith totaling \$174K which has increased available funds to \$1,153K (Available funds due to maximum authorized borrowed amount).

Suzanne Slack presented the SCSD CFO-JSCB Financial update.

The Board voted on the following resolutions:

Calvin Corriders made a motion to adopt Resolution No. 44 -2015 to authorize Landon & Rian payment #43 in the amount of \$ 6,975.00. Sharon Owens seconded the motion and it was approved 4-0.

Calvin Corriders made a motion to adopt Resolution No. 45-2015 to authorize payment to James Hughes, Esq. (Hancock & Estabrook) for Phase I legal services in the amount of \$420.00 (June 2015). Sharon Owens seconded the motion and it was approved 4-0.

Sharon Owens made a motion to adopt Resolution No. 46-2015 to authorize payment to James Hughes, Esq. (Hancock & Estabrook) for Phase II legal services in the amount of \$600.00, (June 2015). Calvin Corriders seconded the motion and it passed 4-0.

Sharon Owens made a motion to adopt Resolution No.47 -2015 to authorize payment to John Gaal, Esq. (Bond Schoeneck & King) for Phase II PLA related legal services in the amount of \$1,800.45 (June 2015). Calvin Corriders seconded the motion and it was approved 4-0.

Calvin Corriders made a motion to adopt Resolution No.48 -2015 to authorize payment to John Gaal, Esq. (Bond Schoeneck & King) for the Phase II PLA study engineering work by Seeler Engineering P.C. in the amount of \$10,830.00 (June 2015). Sharon Owens seconded the motion and it was approved 4-0.

Sharon Owens made a motion to adopt Resolution No. 49-2015 to authorize payment to Bond Schoeneck & King for defending the JSCB in the matter of the Union Trust Funds v Fahs v the JSCB regarding PLA issues in the amount of \$1,996.34. Calvin Corriders seconded the motion and it was approved 4-0.

Calvin Corriders made a motion to move into Executive Session. Sharon Owens seconded the motion and it passed 4-0.

Sharon Owens made a motion to move out of Executive Session. Calvin Corriders seconded the motion and it passed 4-0.

The Board had no additional items to discuss. Sharon Owens made a motion to adjourn the meeting. Calvin Corriders seconded the motion and the meeting was adjourned at 9:52 a.m.