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**Hon. Stephanie A. Miner**  
Mayor  
City of Syracuse

**Dr. Sharon L. Contreras**  
Superintendent of Schools  
Syracuse City School District

**Calvin Corriders**  
Vice President, Commercial & Retail  
Sales Manager  
Pathfinder Bank

**Edward Cuello**  
Financial Professional  
Prudential

**Charles P. Merrihew**  
Vice President for Engagement &  
External Affairs, Syracuse University

**Sharon Owens**  
Chief Executive Officer  
Syracuse Model Neighborhood Facility,  
Inc.

**Hon. Van B. Robinson**  
President  
Syracuse Common Council

**Advisory Staff:**

**Joseph W. Barry, III, Esq.**  
Secretary to the Board/Counsel  
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**David DeVecchio, CPA**  
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City of Syracuse

**Thomas C. Ferrara, P.E.**  
Director of Facilities,  
Maintenance & Operations  
Syracuse City School District

**Mary Robison, P.E.**  
City Engineer  
City of Syracuse

**Suzanne Slack**  
Chief Financial Officer  
Syracuse City School District

# JSCB

## Joint Schools Construction Board

[www.jsCBSyracuse.us](http://www.jsCBSyracuse.us)

### Minutes

Thursday, August 27, 2015  
9:00 a.m. (Syracuse Stat Room, City Hall)

**Board Members Present:** Mayor Stephanie Miner, Jaime Alicea (serving for Superintendent Sharon Contreras), Edward Cuello, Charles Merrihew, Van Robinson, and Sharon Owens.

**Board Members Absent:** Calvin Corriders

Sharon Owens made a motion to accept the minutes of the June 25, 2015 meeting. Edward Cuello seconded the motion and the minutes were approved unanimously.

***JSCB Secretary Joe Barry reported:***

The PLA feasibility study has been completed.

The RFP process for an Independent Compliance Officer has been completed.

The RFP process for a Program Manager has been completed.

Mark AuClair from Gilbane Co delivered the Report of the Program Manager:

***Institute for Technology Main Project- Design & Construction Information:***

- *This project is now 100% close out.*

***Dr. Weeks - Design & Construction Information:***

- *All contractors are closed out. As-built drawings have been completed. As soon as received by SCSD, final invoice will be submitted (assumed to be at the September meeting) and the project can be closed out.*

***Fowler - Design & Construction Information:***

- *Fahs has not followed through with providing documentation agreed to in the group meeting. GBCo has drafted a letter of non-compliance to Fahs explaining the JSCB final position on issues.*
- *The GBC website is now showing that the project has been awarded LEED Silver status. All projects have now been awarded LEED Silver – meeting a major goal of the program.*

***H.W. Smith - Design & Construction Information:***

- *Murnane/JSCB/GBCo had a face-to-face meeting. No issues have been resolved at this point.*
- *Architect as-built drawings have been corrected. They should be in the SCSD possession by the end of the week. We anticipate the Architect can submit their final*



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***Financial:***

- Program Budget: updated incorporating receipt of NYSERDA funds of \$286K for Dr. Weeks, Fowler (partial), and HW Smith. Unused contingencies for GC at Dr. Weeks, GC and EC at ITC, TC at Fowler, EC and TC at HW Smith totaling \$174K which has increased available funds to \$1,153K (Available funds due to maximum authorized borrowed amount).

Suzanne Slack presented the SCSD CFO-JSCB Financial update.

***The Board voted on the following resolutions:***

Van Robinson made a motion to adopt Resolution No. 50 -2015 to authorize Landon & Rian payment #44 in the amount of \$ 3,150.00. Charles Merrihew seconded the motion and it was approved 5-0.

Charles Merrihew made a motion to adopt Resolution No. 51-2015 to authorize Spina Collins Scoville-SCS payment #39 (Fowler) in the amount of \$51,062.27. Van Robinson seconded the motion and it was approved 5-0.

Van Robinson made a motion to adopt Resolution No. 52-2015 to authorize the transfer of \$11,340 in BAN bond premium proceeds from the M&T Trustee to the SCSD. Charles Merrihew seconded the motion and it passed 6-0.

Charles Merrihew made a motion to adopt Resolution No. 53-2015 to authorize payment to James Hughes, Esq. (Hancock & Estabrook) for Phase I legal services in the amount of \$420.00 (June 2015). Sharon Owens seconded the motion and it was approved 6-0.

Van Robinson made a motion to adopt Resolution No. 54-2015 to authorize payment to James Hughes, Esq. (Hancock & Estabrook) for Phase II legal services in the amount of \$10, 440.00 (June 2015). Charles Merrihew seconded the motion and it was approved 6-0.

Edward Cuello made a motion to adopt Resolution No. 55-2015 to authorize payment to James Hughes, Esq. (Hancock & Estabrook) for Phase I (Weydman litigation) legal services in the amount of \$708.80 (June 2015). Van Robinson seconded the motion and it was approved 6-0.

Van Robinson made a motion to adopt Resolution No. 56 -2015 to authorize payment to John Gaal, Esq. (Bond Schoeneck & King) for Phase II PLA related legal services in the amount of \$5,467.67 (June through July 2015)). Edward Cuello seconded the motion and it was approved 6-0.

Charles Merrihew made a motion to Resolution No. 57 -2015 to authorize payment to John Gaal, Esq. (Bond Schoeneck & King) for the Phase II PLA study engineering work by Seeler Engineering P.C. in the amount of \$2,590.50 (July 2015). Edward Cuello seconded the motion and it was approved 6-0.

Sharon Owens made a motion to Resolution No. 58-2015 to authorize payment to Bond Schoeneck & King for defending the JSCB in the matter of the Union Trust Funds v Fahs v the JSCB regarding PLA issues in the amount of \$672.15 (June-July 2015). Charles Merrihew seconded the motion and it was approved 6-0.

Van Robinson made a motion to move into Executive Session. Edward Cuello seconded the motion and it passed 6-0.

Edward Cuello made a motion to move out of Executive Session. Sharon Owens seconded the motion and it passed 6-0.

Charles Merrihew made a motion to adopt Resolution No. 59-2015 approving the selection of Turner Construction as Program Manager for Phase II of the Project. Edward Cuello seconded the motion and it was approved 6-0.

Edward Cuello made a motion to adopt Resolution No. 60-2015 approving the selection of an Independent Compliance Officer for Phase II of the Project. Sharon Owens seconded the motion and it was approved 6-0.

The Board had no additional items to discuss. Van Robinson made a motion to adjourn the meeting. Edward Cuello seconded the motion and the meeting was adjourned at 10:38 AM.